

Shire of Wiluna

AGENDA



Special Meeting of Council

Monday 30 March 2020

**Commencing at 6.00pm
by Electronic Means**

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APPENDICES

APPENDIX 4.1.1.A Shire of Wiluna 2020-21 Budget Review

APPENDIX 4.1.1.B Shire of Wiluna 2020-21 Budget Review

**APPENDIX 4.1.2. Report of the Audit Committee Meeting with Compliance
Audit Return 2019**

AGENDA

1. **Declaration of Opening and Announcement of Visitors**
2. **Public Question Time**
3. **Record of Attendance**

Present:

Cr Jim Quadrio	President
Cr Peter Grundy	Deputy President
Cr Brodie Sawyer	
Cr Tim Carmody	
Cr Norma Ward	
Cr Ane Koroicure	
Cr Lena Long	

In Attendance:

Warren Olsen	Acting Chief Executive Officer
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- a) **Apologies and Leave of Absence Previously Approved**
- b) **Notations of Interest:**
 - i. **Financial Interest Local Government Act Section 5.60A**
 - ii. **Proximity Interest Local Government Act Section 5.60B**
 - iii. **Interest Affecting Impartiality Shire of Wiluna Code of Conduct**

4. **Reports of Officers**

- 4.1. **Acting Chief Executive Officer**

4.1.1. Budget Review 2019-2020
Authorising Officer: Warren Olsen – Acting Chief Executive Officer
Author: Katherine Crawford – Accountant
Date of Report: 17 March 2020
Date of Meeting: 30 March 2020
Disclosure of Interest: Nil

Purpose

The purpose of this report is for the Council to consider and adopt the budget review for 2019-2020 as presented in Appendix 4.1.1.A and 4.1.1.B of this agenda.

Background

A Budget review report incorporating year to date budget variations and forecasts to 30 June 2019 for the period ending 29 February 2020 is presented in Appendix 4.1.1.A

of this agenda.

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* requires that local governments conduct a Budget review between 1 January and 31 March in each financial year. A copy of the review and determination is to be provided to the Department of Local Government within 30 days of the adoption of the review.

Local governments are required to conduct a Budget review in order to establish whether they are meeting their budget commitments and/or to determine any areas of savings, over-spend/concern or required changes, and give consideration to receipt of income and incurred expenditure in accordance with the adopted budget. Once Officers have completed the review, the Council is required to consider the review submitted and determine whether or not to adopt the review or any recommendations made.

The Shire of Wiluna budget review has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards.

When adopting the 2019-2020 annual budget, the Council adopted 10% and \$10,000 (whichever is the highest) as the trigger-point for the reporting of material variances to be used in the statements of financial activity.

Comment

The actual budget review details are attached as Appendix 4.1.1.A and 4.1.1.B of this agenda, and provides details of actual income and expenditure to 29 February 2020, together with the adopted budget estimates, and projected year end budget and variances. There are projected increases and decreases on various income and expenditures both operating and capital as noted in this report. Other projects are anticipated to come in line with the adopted budget.

Any significant amendments to the budget have been summarised here for Council's easy reference. Please refer to the budget review report for all other amendments.

Capital Works Budget

The capital expenditure has decreased by \$1,691,870. However, a new loan for \$800,000 (which was recognised as a funding source for the Wotton Street Revitalisation) was taken out of the budget due to constricting requirements by the Department of Local Government; ineligible to apply for the loan at this stage.

Net cash from capital activities is \$891,870 credit.

The significant amendments being:

Governance

Description	Budget	Comment
CEO Vehicle	\$282,000	Cancel budget. Not required this year. This only has an impact of \$12k expenditure on the budget as it included the trade ins.

Recreation and Culture

Description	Budget	Comment
Youth Centre Landscape & Other Works	\$150,000	Due to limited resources' being primarily staff time, this project will be carried over to next financial year.
Wotton Street Playground	\$760,000	Notified by Lotterwest on the 17/03/20 that Council have been successful in receiving a grant of \$392k. This will be paid as the project commences. Carry over to next financial year due to staff shortage and time constraints.
New Memorial Park	\$450,000	Due to limited resource's being primarily staff time, this project will be carried over to next financial year.

Transport

Description	Budget	Comment
Road Construction	\$1,496,946	Budget for the construction remains the same however the funds have been moved in-between roads as per the project cost requirement. Please refer to the review reports for the breakdown.
Mower and Trailer	\$40,000	Cancel budget. Was purchased last year and paid in July 2019 – payment for was able to be accrued back to 18/19.

Economic Services

Description	Budget	Comment
Wotton Street Upgrade	\$2,337,000	Reduce budget to \$1,785,679. Budget was overestimated during the budget process. Project has been completed and fully expended. An allowance has been made for the Shire staff to install the street furniture.
32 Wall Street	\$0	Set a budget of \$300,000 for this recently purchased property. Allow costs for plans, development etc.

Other Property and Services

Description	Budget	Comment
IT Upgrade	\$0	Set a budget for \$160,000 for IT software upgrade (new accounting system).

Operational Budget

A decrease in operating expenditure by \$45,433 and a decrease in operating revenue by \$594,711.

Net cash from operations \$549,278 debit.

The significant amendments being:

Schedule 3 – Other General Purpose Funding

Description	Budget	Comment
FAGS – Admin	\$899,962	Increase revenue budget to \$939,593 based on the 19/20 schedule.
FAGS – Roads	\$396,140	Increase revenue budget to \$408,699 based on the 19/20 schedule.
Interest for Muni Investments	\$91,000	Decrease revenue budget to \$40,000 as the initial budget was overestimated.
Interest for Reserve Investments	\$125,000	Decrease revenue budget to \$50,000 as the initial budget was overestimated.

Schedule 4 – Governance

Description	Budget	Comment
Governance Review & Corporate Training	\$206,000	Reduce expenditure budget to \$106,000. Costs to date are for Procurement and Contract Management training, Finance for Non-Finance Managers training, Elected Member Financial Reporting training, Risk Management training, Ethics for Local Govt training, Elected Council Members training. Reduce budget as it is likely not all funds will be spent.

Schedule 9 – Housing

Description	Budget	Comment
21 Lennon Street Operations	\$51,803	Reduce expenditure budget to \$6,785. This is the operational budget which includes electricity, water, insurance and pest control. \$50k was allocated for renovations when it should have been to the maintenance budget. Renovations will be carried over to next year as a capital project.
Housing General Upkeep	\$66,601	Reduce expenditure budget to \$25,000. This budget is set as a contingency allowance for staff housing. To date costs have been minimal.

Schedule 10 – Sanitation – Household Refuse

Description	Budget	Comment
Refuse Collection	\$57,775	Expenditure budget for the collection of wheelie bins was underestimated. An increase of \$37,713 in wages and plant hire is required to maintain the service.
Litter Control	\$66,927	Decrease expenditure budget to \$45,448 as most of the litter control is allocated to the area (streets etc) where the rubbish is being picked up.

Bulk Refuse Collection	\$21,114	Add in \$100,000 expenditure for the Bondini Local Works Crew.
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Schedule 11 – Other Recreation & Sports

Description	Budget	Comment
Sports & Recreation Salaries	\$177,668	Expenditure budget comprises of 2 positions. Sport & Leisure Officer not employed until Sept 2019. Decrease budget to \$154,231.

Schedule 11 – Other Recreation & Sport – Grounds & Reserves

Description	Budget	Comment
Wotton Street Playground Grant	\$360,000	Correspondence was received notifying Council that the grant for the Wotton St Playground was successful at \$392,000. Payment will be received as works progress. Take out revenue budget and allocate next year.

Schedule 11 – Television and Rebroadcasting

Description	Budget	Comment
Radio Mama	\$5,000	Expenditure budget amendment to include the purchase, installation and upgrade of its radio rebroadcasting equipment for \$48,500. Oct 2019 OCM - Resolution 139/19.

Schedule 12 – Transport – Streets, Roads, Bridges & Depot

Description	Budget	Comment
January 2020 Flood Damage (Emergency Works)	\$0	Allocate expenditure budget for the January 2020 Flood Emergency Works of \$150,000.
Main Roads Direct Grant	\$118,290	Increase revenue budget to \$206,596 based on payment received by MRD.

Schedule 12 – Aerodromes

Description	Budget	Comment
Landing Fees	\$125,000	Revenue collected has reduced compared to previous year. Reduce budget to \$70,000.
Passenger Service Fees	\$110,000	Revenue collected has reduced compared to previous year. Reduce budget to \$75,000.
Grant RAUP – Runway & Fencing	\$364,648	Received \$169,685 in 18/19 year. Will be returning \$105,031 March 2020. Will receive \$64,654 – likely to be paid next year after project acquitted.
Grant – RADS – Fencing	\$57,677	Successful grant for fencing. To be received this year.

Schedule 14 – Administration General

Description	Budget	Comment
Administration Salaries	\$541,103	Not all Admin positions have been filled for the full year and some positions including the

		salaries have changed. Decrease expenditure budget to \$393,207.
Admin Vehicle Costs	\$55,578	Minimal recovery costs from admin vehicles to date. Reduce expenditure budget to \$35,000.
Legal Expenses	\$100,000	Increase legal expenses due to ongoing legal expenses for the WANDRRA parcel and allow for a provision for other legal costs as required.
Temporary / Relief Staff	\$0	Allocate expenditure budget for temp staff \$150,000. Cost for temp staff will be allocated separately from the general wages.
IT Hardware	\$44,500	Increase expenditure budget to \$85,000 to allow for the purchase of hardware required for the COVID-19 work from home.

Schedule 14 – Public Works Overheads

Description	Budget	Comment
Pre-Start Meetings	\$45,603	Reduce expenditure budget to \$20,586 to reflect the actual costs of wages and the reduction in wages.
Consultants Fee	\$100,000	Budget set for general engineering costs. To date the majority of engineering costs have been for specific capital road projects and have been allocated there. Maintain and reduce budget to \$50,000

Schedule 14 – Community Development

Description	Budget	Comment
Community Staff Salaries	\$222,592	Manager of Community Services appointed in Dec 2019. Exec Manager Community Services expected to commence in March 2020. Reduce expenditure budget to \$96,650.

Closing Budget Surplus

As a result of this review, the closing fund has a projected surplus of \$0, representing a balanced budget result. Any surplus that was available due to the cancellation of capital works projects, have been transferred to the Asset Development and Replacement Reserve and the Airport Reserve as these surplus funds were allocated for the development of Shire assets.

The net cash from financing activities have been adjusted with a transfer to the reserves of \$418,222 maintaining a higher reserves balance with the savings made in the budget.

Opening Budget/Actual Surplus

The opening budget surplus for 2018-2019 has been adjusted by \$111,702 being the difference between the estimated surplus brought forward of \$5,971,876 and the actual unaudited surplus of \$5,860,174. The difference of \$111,702 between budget and actual are accounting transactions including an adjustment to flood damage

claims that occurred after budget adoption but before the previous year's financial statements and audit.

It is recommended that the Council adopts the Budget review as shown in the report provided.

Consultation

Warren Olsen – Acting Chief Executive Officer

Robert Wiles – Manager of Works

Kavoa Dakunimata – Assets Infrastructure Officer

Linaire Hodge – Manager of Community Services

Tamihana Cummings – Recreation and Leisure Coordinator

Katherine Crawford – Accountant

Statutory Environment

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* requires:

- (1) *Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.*
- (2) *The review of an annual budget for a financial year must-*
 - (a) *Consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and*
 - (b) *Consider the local government's financial position as at the date of the review; and*
 - (c) *Review the outcomes for the end of that financial year are forecast in the budget.*
- (3) *Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.*
- (4) *A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.*

**Absolute majority required.*
- (5) *Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.*

Risk Assessment

As the budget review involves future projections, there is always some risk of these projections not being met.

These risks are mitigated by regular internal review of variations from the budget and the reasons therefor.

Policy Implications

Nil

Financial Implications

Specific financial implications are outlined in the Budget review statement.

The Budget review is a legislative requirement but also establishes a system for sound and prudent financial management for the Shire, as the Budget underpins the Shire's

ability to meet current and future demands/requirements for works, services and programmes.

Strategic Implications

The adopted Budget and subsequent review have been developed using the existing strategic planning documents adopted by Council.

The budget is based on principles contained in the Community Strategic Plan, Corporate Business Plan, and Forward Capital Works Plan as well as other operational plans that make up the integrated planning framework.

Voting Requirements **ABSOLUTE MAJORITY**

Officer Recommendation

MOVED CR

SECONDED CR

That:

1. The Budget review for the period 1 July 2019 to 29 February 2020 as per the projected figures indicated in the Statement of Budget review (Appendix 4.1.1.A) be adopted.
2. The 2019-20 budget be hereby amended as follows: -

GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus(Deficit)			(111,702)	(111,702)
C142101	CEO Vehicle		Capital Expenses		282,000		170,298
C091163	2 New Houses - Trenton Street	181/19	Capital Expenses			(200,000)	(29,702)
C107055	Replace Fencing at Lennon St Bore		Capital Expenses		9,550		(20,152)
C111102	Youth Centre Landscape & Other Works		Capital Expenses		150,000		129,848
C111103	Youth Centre Sewerage Upgrade		Capital Expenses		17,000		146,848
C111104	Youth Centre Upgrade		Capital Expenses		35,000		181,848
C113132	Wotton Street Playground		Capital Expenses		760,000		941,848
C113183	Gym Equipment		Capital Expenses			(65,000)	876,848
C113134	New Memorial Park Construction		Capital Expenses		450,000		1,326,848
C121004	Wiluna North Road - Reconstruct Road Formation		Capital Expenses		165,000		1,491,848
C121007	Wongawol Road - Widening of Bitumen		Capital Expenses			(455,821)	1,036,027
C121018	Granite Peak - Lake Violet Road Resheeting		Capital Expenses		200,500		1,236,527
C121006	Wongawol Road - Resheeting		Capital Expenses		90,320		1,326,847
C121810	Signs Guide Posts - Flexi Steel		Capital Expenses		100,000		1,426,847
C123101	Ford Ranger Super Cab Ute		Capital Expenses			(15,000)	1,411,847
C123105	Van for Art Gallery		Capital Expenses			(13,000)	1,398,847
C123104	8000 Litre Sewerage Pump Out Tank		Capital Expenses			(15,000)	1,383,847
C123178	Refurbishment of Bore Trailer		Capital Expenses		9,000		1,392,847
C123198	Mobile Portable Toilet Block		Capital Expenses		16,000		1,408,847
C123223	Mower & Trailer		Capital Expenses		40,000		1,448,847
C121025	Washbay		Capital Expenses		10,000		1,458,847
C121026	Workshop Service Pit		Capital Expenses			(15,000)	1,443,847
C132159	Wotton Street Revitalisation		Capital Expenses		551,321		1,995,168
C132171	Wiluna Enterprise Building		Capital Expenses		15,000		2,010,168
C132343	Caravan Park Project		Capital Expenses			(20,000)	1,990,168

C132351	North Pool - Develop Tourism Area	Capital Expenses		15,000		2,005,168
C132352	Lake Violet - Develop Tourism Area	Capital Expenses		35,000		2,040,168
C132170	32 Wall Street	Capital Expenses			(300,000)	1,740,168
C142114	IT Upgrade	Capital Expenses			(160,000)	1,580,168
E031805	Searches Expense	Operating Expenses			(1,900)	1,578,268
E040311	Members Travelling Expenses	Operating Expenses			(2,500)	1,575,768
E040314	Council Election Expenses	Operating Expenses		2,000		1,577,768
E040315	Local Government Week Expenses	Operating Expenses		5,000		1,582,768
E040317	Refreshments and Receptions	Operating Expenses		8,000		1,590,768
E040322	Members - Insurance	Operating Expenses		2,038		1,592,806
E040337	Motor Vehicle Expenses	Operating Expenses			(6,820)	1,585,986
E040338	Fringe Benefit Tax	Operating Expenses		11,000		1,596,986
E040440	Housing Allocated	Operating Expenses			(5,555)	1,591,431
E040441	Other Allowances	Operating Expenses			(500)	1,590,931
E040442	Community Services Allocated - Governance	Operating Expenses		49,153		1,640,084
E040305	Governance Review & Corporate Training	Operating Expenses		106,000		1,746,084
E041006	Vehicle Allocation	Operating Expenses			(14,515)	1,731,569
E041010	Consultants for Specific Governance Projects	Operating Expenses			(50,000)	1,681,569
E041012	Governance Review	Operating Expenses			(20,000)	1,661,569
E051512	Insurance	Operating Expenses			(1,236)	1,660,333
E051520	Fire Station Building Maintenance	Operating Expenses			(1,351)	1,658,982
E052521	Animal Control Work Staff	Operating Expenses		13,522		1,672,504
E052522	Dog Pound Maintenance	Operating Expenses		1,124		1,673,628
E052533	Consultants for Animal Control	Operating Expenses			(13,500)	1,660,128
E053527	Community Services Allocated - Animal Control	Operating Expenses		9,586		1,669,714
E071713	Health Consultancy Services	Operating Expenses		6,500		1,676,214
E091901	Operating Costs - 8 Trenton Street	Operating Expenses		1,000		1,677,214
E091902	Operating Costs - 10 Trenton Street	Operating Expenses		1,000		1,678,214
E091905	Operating Costs - 48 Lennon Street	Operating Expenses		1,500		1,679,714
E091910	Depreciation for Staff Housing	Non Cash Item	(12,265)			1,679,714
E091915	Operating Costs - 21 Lennon Street	Operating Expenses		45,018		1,724,732
E091916	Operating Costs - 44 Lennon Street	Operating Expenses			(1,405)	1,723,327
E091917	Operating Costs - 67-69 Scotia Street	Operating Expenses			(2,918)	1,720,409
E091935	Housing General	Operating Expenses		41,601		1,762,010
E091941	Operating Costs - 1/2 Jones Street Flat	Operating Expenses			(1,819)	1,760,191
E091942	Operating Costs - 2/2 Jones Street Flat	Operating Expenses			(819)	1,759,372
E091943	Operating Costs - 3/2 Jones Street Flat	Operating Expenses			(819)	1,758,553
E091956	Maintenance Costs - 44 Lennon Street	Operating Expenses		6,143		1,764,696
E091962	Maintenance Costs - 4/30 Scotia Street	Operating Expenses			(6,372)	1,758,324
E091969	Maintenance Costs - 60A Scotia Street	Operating Expenses		5,418		1,763,742
E091970	Maintenance Costs - 60B Scotia Street	Operating Expenses		5,585		1,769,327
E091971	Maintenance Costs - 60C Scotia Street	Operating Expenses		5,618		1,774,945
E091973	Maintenance Costs - 8/30 Scotia Street	Operating Expenses		2,928		1,777,873
E091974	Maintenance Costs - 1/2 Jones Street Flat	Operating Expenses		2,128		1,780,001
E091975	Maintenance Costs - 2/2 Jones Street Flat	Operating Expenses		3,418		1,783,419
E091976	Maintenance Costs - 3/2 Jones Street Flat	Operating Expenses		2,128		1,785,547

E091981	Maintenance Costs - 42 Lennon Street		Operating Expenses		1,898	1,787,445
E091982	Maintenance Costs - 46 Lennon Street		Operating Expenses		(1,000)	1,786,445
E091999	Less: Staff Housing Allocated		Operating Expenses		72,973	1,859,418
E101010	Depreciation - Sanitation		Non Cash Item	(3,252)		1,859,418
E101011	Refuse Collection (internal costs)		Operating Expenses		(37,713)	1,821,705
E101024	Litter Control		Operating Expenses		21,479	1,843,184
E101025	Insurance - Pollution Legal Liability		Operating Expenses		19,778	1,862,962
E103025	Liquid Waste Disposal Site Maintenance		Operating Expenses		9,676	1,872,638
E107054	Maintenance - Public Conveniences		Operating Expenses		8,000	1,880,638
E111129	Moonlight Hall Maintenance		Operating Expenses		1,000	1,881,638
E112104	Depreciation - Swimming Pool		Non Cash Item	(8,295)		1,881,638
E112105	Housing Allocated - Pool Manager		Operating Expenses		(7,000)	1,874,638
E112106	Pool Insurance		Operating Expenses		1,582	1,876,220
E112114	Swimming Pool Chemicals		Operating Expenses		500	1,876,720
E111110	Depreciation - Recreation Facilities		Non Cash Item	(300)		1,876,720
E113104	Depreciation - Sports Grounds & Reserves		Non Cash Item	(795)		1,876,720
E113105	Administration Allocated Sport & Rec		Operating Expenses		4,207	1,880,927
E113121	Operational Costs - Recreation Oval Building		Operating Expenses		(5,000)	1,875,927
E113123	Basketball/Tennis/Netball Court Maintenance		Operating Expenses		1,388	1,877,315
E114102	Depreciation - Sports and Recreation		Non Cash Item	3,184		1,877,315
E114103	Sport and Recreation Wages		Operating Expenses		23,437	1,900,752
E114104	Sport and Recreation Super		Operating Expenses		3,921	1,904,673
E114106	Sport and Recreation Insurance		Operating Expenses		16,401	1,921,074
E114115	Sport and Recreation Vehicle Costs		Operating Expenses		2,000	1,923,074
E115133	Radio Mama	139/19	Operating Expenses		(43,500)	1,879,574
E116147	Administration Allocated - Library		Operating Expenses		2,596	1,882,170
E118101	Administration Allocated - Art Gallery		Operating Expenses		6,819	1,888,989
E118102	Art Gallery Insurance		Operating Expenses		2,456	1,891,445
E118106	Gallery Travel - Exhibitions and Workshops		Operating Expenses		10,000	1,901,445
E118108	Gallery Payment to Artists		Operating Expenses		(16,938)	1,884,507
E118111	Art Gallery Operating Costs		Operating Expenses		(9,922)	1,874,585
E118112	Art Gallery Building Maintenance		Operating Expenses		4,787	1,879,372
E118124	Community Services Allocated - Art Gallery		Operating Expenses		36,811	1,916,183
E118127	Staff Housing Allocated - Art Gallery		Operating Expenses		(4,000)	1,912,183
E119010	Tidy Towns Initiative		Operating Expenses		13,000	1,925,183
E119193	Community Services Allocated		Operating Expenses		23,704	1,948,887
E122201	Depreciation - Depot Facilities		Non Cash Item	(6,150)		1,948,887
E122223	Depot Operational Costs		Operating Expenses		(3,457)	1,945,430
E122226	Street Lighting		Operating Expenses		10,000	1,955,430
E122236	Verge Clearing		Operating Expenses		3,000	1,958,430
E122247	January 2020 Flood Damage (Emergency Works)		Operating Expenses		(150,000)	1,808,430
E126248	Wiluna Aerodrome Depreciation		Non Cash Item	(13,907)		1,808,430
E126260	Wiluna Aerodrome Avdata Fees and Charges		Operating Expenses		4,000	1,812,430
E126270	Wiluna Aerodrome Operational Costs		Operating Expenses		15,000	1,827,430
E091945	Operating Costs - Caravan Park Site		Operating Expenses		1,000	1,828,430
E132105	Administration Allocated - Economic Services		Operating Expenses		17,464	1,845,894

E132106	Community Services Allocated - Economic Services	Operating Expenses		26,491		1,872,385
E132303	Economic Services Insurance	Operating Expenses		1,066		1,873,451
E132310	Depreciation - Tourism	Non Cash Item	(98,615)			1,873,451
E132343	Caravan Park Maintenance	Operating Expenses		4,846		1,878,297
E133334	Administration Allocated - Building Control	Operating Expenses		2,000		1,880,297
E134112	24 Woodley Street Maintenance Costs	Operating Expenses		2,750		1,883,047
E134113	19 Woodley Street Operational Costs	Operating Expenses		999		1,884,046
E134114	32 Wall Street - Operational Costs	Operating Expenses			(1,000)	1,883,046
E134115	32 Wall Street - Maintenance Costs	Operating Expenses			(500)	1,882,546
E134116	32 Wall Street - Grounds Maintenance	Operating Expenses			(1,000)	1,881,546
E136002	Community Standpipe Installation	Operating Expenses			(5,000)	1,876,546
E136003	Subsidised Services	Operating Expenses		20,000		1,896,546
E136004	Standpipe Water Costs	Operating Expenses		2,472		1,899,018
E137001	Canning-Gunbarrel Discovery Centre - Building Operations	Operating Expenses			(6,472)	1,892,546
E137005	Canning-Gunbarrel Discovery Centre - Super	Operating Expenses		2,000		1,894,546
E137006	Canning-Gunbarrel Discovery Centre - Merchandise	Operating Expenses			(22,000)	1,872,546
E137010	Canning-Gunbarrel Discovery Centre - Community	Operating Expenses		7,451		1,879,997
E142411	Administration - Salaries and Wages	Operating Expenses		147,896		2,027,893
E142412	Administration - Super	Operating Expenses		9,190		2,037,083
E142416	Administration - FBT	Operating Expenses		15,000		2,052,083
E142431	Administration - Stationery	Operating Expenses		13,000		2,065,083
E142434	Administration - Advertising	Operating Expenses		2,500		2,067,583
E142435	Administration - Office Equipment Maintenance	Operating Expenses			(1,500)	2,066,083
E142437	Administration - Records Management	Operating Expenses		10,000		2,076,083
E142443	IT System - Hardware Maintenance	Operating Expenses			(40,500)	2,035,583
E142445	Administration - Subscriptions and Memberships	Operating Expenses			(4,050)	2,031,533
E142451	Other Office Expenses	Operating Expenses		4,354		2,035,887
E142459	Administration - Vehicle Costs	Operating Expenses		20,578		2,056,465
E142462	Annual Airfares for Admin Staff	Operating Expenses		2,600		2,059,065
E142463	Conferences/Training	Operating Expenses			(40,000)	2,019,065
E142465	Staff Professional Development	Operating Expenses		30,000		2,049,065
E142476	Administration - Insurance	Operating Expenses		6,471		2,055,536
E142478	Legal Expenses	Operating Expenses			(60,000)	1,995,536
E142480	Housing Allocated - Administration	Operating Expenses			(43,385)	1,952,151
E142482	Occupational Safety & Health Costs	Operating Expenses		3,000		1,955,151
E142491	Depreciation - Administration	Non Cash Item	(30,501)			1,955,151
E142495	Temporary / Relief Staff	Operating Expenses			(150,000)	1,805,151
E142492	Less: Administration Allocated	Operating Expenses		105,347		1,910,498
E143051	Depot Office Telephone & Other Costs	Operating Expenses		4,040		1,914,538
E143091	Superannuation - Works Staff	Operating Expenses		15,553		1,930,091
E143141	Works Staff Relocation and Recruitment	Operating Expenses			(10,900)	1,919,191
E143146	Works Manager and Supervisors Vehicle	Operating Expenses			(15,786)	1,903,405
E143172	Works - Other Insurance	Operating Expenses		5,400		1,908,805
E143173	Pre-Start Meetings	Operating Expenses		25,017		1,933,822
E143202	Works Staff Allowances	Operating Expenses			(9,750)	1,924,072
E143333	Consultants Fees	Operating Expenses		50,000		1,974,072
E143334	Tools and Equipment	Operating Expenses			(5,000)	1,969,072

E143999	Less: Public Works Allocated	Operating Expenses		(58,574)	1,910,498
E144052	Vehicle Registrations/Licences	Operating Expenses		(1,578)	1,908,920
E144999	Less: Plant Allocated	Operating Expenses	1,578		1,910,498
E084103	Community Salaries & Wages	Operating Expenses	125,942		2,036,440
E084105	Other Community Development Costs	Operating Expenses	1,200		2,037,640
E084150	Less: Community Allocated	Operating Expenses		(127,142)	1,910,498
E146013	Gross Salaries & Wages	Operating Expenses	465,654		2,376,152
E146999	Less: Salaries & Wages Allocated	Operating Expenses		(465,654)	1,910,498
R031020	Interest on Overdue Rates	Operating Revenue	2,000		1,912,498
R031109	UV Exploration & Prospecting	Operating Revenue	66,448		1,978,946
R031320	Instalment Charges - Rates & Admin Fees	Operating Revenue	2,716		1,981,662
R031321	Interest on Instalments	Operating Revenue	7,861		1,989,523
R031330	ESL Admin Fee - DFES	Operating Revenue	400		1,989,923
R032000	FAGS - General	Operating Revenue	39,631		2,029,554
R032005	FAGS - Roads	Operating Revenue	12,559		2,042,113
R032110	Interest Received - Municipal Term Deposit	Operating Revenue		(51,000)	1,991,113
R032111	Interest Earned - Muni Cheque	Operating Revenue	250		1,991,363
R032130	Interest Received - Reserves Term Deposit	Operating Revenue		(75,000)	1,916,363
R123050	Profit on sale of asset Governance	Non Cash Item	12,435	0	1,928,798
R123050	Profit on sale of asset Governance	Non Cash Item	(12,435)		1,928,798
R123070	Proceeds on sale of CEO Vehicle Governance	Capital Revenue		0	1,928,798
R102001	Medical Waste Fees & Charges	Operating Revenue	935		1,929,733
R103023	Liquid Waste Disposal Fees and Charges	Operating Revenue		(3,000)	1,926,733
R111509	Moonlight Hall & Hot Offices Hire Charges	Operating Revenue	1,000		1,927,733
R113132	Wotton Street Playground Equipment	Capital Revenue		(360,000)	1,567,733
R118103	Gallery Artist Sales Income	Operating Revenue	20,320		1,588,053
R119005	Bingo Night Income	Operating Revenue		(300)	1,587,753
R122002	Main Roads Direct Grant	Operating Revenue	88,306		1,676,059
R122004	Grant Flood Damage AGRN743	Operating Revenue	29,897		1,705,956
R123000	Profit on sale of asset	Operating Revenue	13,600		1,719,556
E123000	Loss on sale of asset	Operating Expenses		(10,000)	1,709,556
R123001	Proceeds on sale of transport vehicles	Capital Revenue		(4,000)	1,705,556
	Profit on sale of asset Transport	Non Cash Item	(4,000)		1,705,556
R126242	Airport Landing Fees	Operating Revenue		(70,000)	1,635,556
R126245	Airport passenger Service Fees	Operating Revenue		(35,000)	1,600,556
R126265	Grant - RADS Airport Fencing	Capital Revenue	57,677		1,658,233
R126264	Grant - RAUP Runway & Fencing Upgrades	Capital Revenue		(364,648)	1,293,585
R133332	Building - Fees and Charges	Operating Revenue	3,537		1,297,122
R136332	Economic Development Rental Income	Operating Revenue	5,100		1,302,222
R136002	Economic Development - Other Revenue	Operating Revenue	3,000		1,305,222
R137001	Canning-Gunbarrel Discovery Centre - Tourism	Operating Revenue	13,000		1,318,222
	Loan for Streetscape	Capital Revenue		(800,000)	518,222
E101013	Bulk refuse collection	Operating Expenses		(100,000)	418,222
	Transfer to Reserves			(418,222)	0

Amended Budget Cash Position as per Council Resolution

(187,331) 5,142,043 (5,142,043) 0

CARRIED.../...

4.1.2. Audit Committee Meeting Report 26.02.2020 with Compliance Audit Return 2019**Officer Recommendation****MOVED CR****SECONDED CR****That:**

- 1. The Report of the Audit Committee meeting, complete with the Compliance Audit Return 2019 held on 26 February 2020 (attached as Appendix 4.1.2.) be received.**
- 2. In accordance with the Recommendations of the Audit Committee:**
 - a. The 2019 Compliance Audit Return as presented be adopted; and**
 - b. The Shire President and Acting Chief Executive Officer be authorised to sign the Compliance Audit Return for submission to the Department of Local Government, Sport and Cultural Industries.**

CARRIED.../...**5. Matters Behind Closed Doors****Officer Recommendation****MOVED CR****SECONDED CR**

Procedural recommendation that the meeting be closed to the public, pursuant to S5.23 (2) subparagraph (a) and (c) to consider items 5.1. and 5.2. which deals with a contract entered into, or which may be entered into, by the Local Government and which relates to a matter to be discussed at the meeting.

CARRIED.../...**5.1. Variation to Contract for Aerodrome Fencing****5.2. Agreement with Salt Lake Potash to install Electronic Equipment on Shire Building****Officer Recommendation****MOVED CR****SECONDED CR****That the meeting be re-opened to the public.****CARRIED.../...****6. Closure**