

**Local Emergency Management & Airport Committee Meeting Agenda**  
**28 April 2020**

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**NOTICE OF LOCAL EMERGENCY MANAGEMENT & AIRPORT COMMITTEE MEETING**

A meeting of the Local Emergency Management & Airport Committee will be held on  
**Monday 28 April 2020, commencing at 3.00pm** by video conference

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**APPENDICES**

- Minutes LEMAC Meeting 3 February 2020

**Local Emergency Management & Airport Committee Meeting Agenda  
28 April 2020**

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**AGENDA:**

- 1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**
- 2. RECORD OF ATTENDANCE and APOLOGIES**

**Attendance:**

Warren Olsen	(Acting CEO – Shire of Wiluna)
Mark Strickland	(Area Officer Murchison – DFES)
Stephen Clarke	(OIC - Wiluna Station – WA Police)
Travis Burrows	(Executive Manager – Salt Lake Potash)
Shane Salvini	(OHS Superintendent – Northern Star Resources)
Leon Mussell	(ERT Coordinator – Northern Star Resources)
Susan Trigwell	(Principal – Wiluna Remote Area School)
Robert Wiles	(Works Manager – Shire of Wiluna)
Ane Koroicure	(Councillor – Shire of Wiluna)
Wade Bloffwitch	(Emergency Capacity Manager – NAHS)

**Apologies**

- 3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

3.1 Minutes of the LEMAC meeting held on the 3 February 2020

- 4. BUSINESS ARISING FROM THE PREVIOUS MINUTES**

- 5. GENERAL BUSINESS**

6.1 Wiluna Aerodrome Full-Scale Emergency Exercise – 2020

The exercise has been cancelled until after the current pandemic emergency. The Shire has self-reported to CASA in regard to this non-compliance.

6.2 Discussion re the current COVID-19 pandemic emergency:

- SOCIAL DISTANCING
- HAND HYGENE AND SANITISING
- TRAVEL RESTRICTIONS
- STAYING AT HOME

- 7. CLOSURE OF MEETING**

Local Emergency Management & Airport Committee Meeting Minutes  
3 February 2020

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# Minutes

The Minutes of the Local Emergency Management & Airport Committee held on **Monday 3 February 2020, commencing at 4.00pm** in the Training Room at the Shire Administration Building at 70 Wotton Street

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## APPENDICES

- Minutes LEMC Meeting 11 November 2019

**Local Emergency Management & Airport Committee Meeting Minutes  
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**AGENDA:**

**1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

The Chairperson welcomed everyone with the meeting opening at 4.03pm

**2. RECORD OF ATTENDANCE and APOLOGIES**

**Attendance:**

Colin Bastow	(CEO – Shire of Wiluna)
Mark Strickland	(Area Officer Murchison – DFES)
Wade Robins	(Wiluna Station – WA Police)
Travis Burrows	(Executive Manager – Salt Lake Potash)
Leon Mussell	(ERT Coordinator – Northern Star Resources)
Susan Trigwell	(Principal – Wiluna Remote Area School)
Julie Greatbatch	(Administration Assistant – Shire of Wiluna)
Noela Crowley	(Dept of Communities – Child Protection)
Colin Rushby	(H S E & Community Superintendent)

**Apologies**

Keith Shaw	(Department of Communities)
Ane Koroicure	(Councillor – Shire of Wiluna)
Wade Bloffwitch	(Emergency Capacity Manager – NAHS)

**3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

3.1 Minutes of the LEMAC meeting held on the 11 November 2019

**MOVED TRAVIS BURROWS**

**SECONDED COLIN RUSHBY**

**That the minutes of the LEMAC meeting held 11 November 2019 be confirmed.**

**CARRIED**

**Local Emergency Management & Airport Committee Meeting Minutes**  
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**4. BUSINESS ARISING FROM THE PREVIOUS MINUTES**

- 4.1 Agreed Dates for 2020
  - 3 February
  - 4 May
  - 3 August
  - 2 November

It was agreed that the above dates were acceptable for the future meeting dates.

**5. INFORMATION REPORTS FROM CEO**

**6. GENERAL BUSINESS**

- 6.1 Wiluna Aerodrome Full-Scale Emergency Exercise – 2020

It was agreed after general discussion that the potential dates for the Full-Scale Emergency Exercise for 2020 be held on a Friday, with Julie to send out potential dates, excluding the 24 March to the 22 April

- 6.2 Consider another date for the Desk Top Exercise – Pandemic

It was agreed after general discussion that the Desk Top – Pandemic could be run in the second half of the year.

**7. CLOSURE OF MEETING**

The Meeting was closed at 4.15 pm