

Shire of Wiluna

MINUTES



Ordinary Meeting of Council

Wednesday 31 May 2017

Table of Contents

1.	Declaration of Opening and Announcement of Visitors.....	3
2.	Record of Attendance / Apologies and Leave of Absence Previously Approved	3
3.	Response to Previous Public Question Taken on Notice.....	3
4.	Public Question Time	3
5.	Applications for Leave of Absence.....	3
6.	Notations of Interest.....	4
7.	Petitions and Deputations	4
	We have received a petition which is attached to this agenda as Appendix 7.....	4
8.	Confirmation of Minutes of Previous Meetings	4
9.	Announcement Presiding Member without Discussion.....	5
10.	Reports of Officers and Committees.....	5
10.1.	Chief Executive Officer.....	5
10.1.1.	WA Freight and Logistics Summit	5
10.1.2.	Strategic Projects.....	7
10.1.3.	CEO Position Description & Recruitment	9
10.1.4.	Unbudgeted Expenditure – Fuel Storage Facility	16
10.2.	Deputy Chief Executive Officer	18
10.2.1.	Financial Report & Accounts Paid by Authority – April 2017.....	18
10.2.2.	Financial Investments Report.....	20
10.2.3.	Write-off of Sundry Debt – Boundaries Australia	22
10.2.4.	Draft Disability Access and Inclusion Plan.....	24
10.2.5.	Policy on Applications and Requests from Corporations	26
10.2.6.	2017-18 Differential Rates	28
10.3.	Executive Manager Engineering & Development Services	33
10.3.1	Introduction of an Hourly Rate for Gardening Services	33
10.3.2.	Disposal of Shire Machinery.....	35
10.4.	Executive Manager Economic and Community Development	38
10.4.1.	Youth Advisory Committee	38
10.4.2.	Ranger Authorisation	39
10.4.3.	48-Hour Rest Spot.....	41
10.4.4.	Outdoor Museum.....	43
10.5.	Principal Environmental Health Officer and Building Surveyor	44
10.6	Committee Reports	45
11.	Elected Members Motion of Which Previous Notice Has Been Given.....	45
12.	Urgent Business Approved by the Person Presiding or by Decision of Council.....	45
12.1.	New Reserve Accounts	46
13.	Matters Behind Closed Doors.....	48
14.	Closure	49

APPENDICES

APPENDIX 7	Petition – Save Our Pub
APPENDIX 10.1.1.	WA Freight & Logistics Summit 2017 Flyer
APPENDIX 10.1.2.	Strategic One Off Projects
APPENDIX 10.1.3.	CEO Application Package
APPENDIX 10.2.1.	Monthly Financial Reports April 2017
APPENDIX 10.2.2.	Investment Report April 2017
APPENDIX 10.2.4.	Shire of Wiluna Disability Access and Inclusion Plan 2017-2022
APPENDIX 10.2.6.	Notice of Intention to Levy Differential Rates
APPENDIX 10.4.1.	Shire of Wiluna Youth Advisory Committee
APPENDIX 10.4.3.	48 Hour Rest Spot Site
APPENDIX 10.4.4.	Outdoor Museum Site - Reserve 31830-

AGENDA**1. Declaration of Opening and Announcement of Visitors**

The Chairperson declared the meeting open at 12.29pm and welcomed Councillors and staff to the meeting.

2. Record of Attendance / Apologies and Leave of Absence Previously Approved

Cr Jim Quadrio	President
Cr Graham Harris	Deputy President
Cr Stacey Petterson	
Cr Caroline Thomas	

Colin Bastow	Acting Chief Executive Officer
Warren Olsen	Acting Deputy Chief Executive Officer
Louka Shopov	Executive Manager Engineering & Development Services
Katrina Boylan	Senior Administration Officer

Apologies

Cr Chris Webb	
Cr Norma Ward	
Tracey Luke	Executive Manager Community & Economic Development

Leave of Absence Previously Approved

Nil

3. Response to Previous Public Question Taken on Notice

A letter has been written to Mrs Gill Marchant regarding the signage on Wongawol Road for the new Galaxy Pit Operations. Blackhams Resources have erected signage.

4. Public Question Time

Nil

5. Applications for Leave of Absence

Nil

6. Notations of Interest**6.1. Interest Affecting Impartiality Shire of Wiluna Code of Conduct**

Councillor/Officer	Item	Nature of Interest	Extent of Interest
Cr Stacey Petterson	10.4.2..	Impartial	Subject is defacto partner

6.2. Financial Interest Local Government Act Section 5.60A

Councillor/Officer	Item	Nature of Interest	Extent of Interest
Cr Jim Quadrio	10.1.1.	Financial	Claiming reimbursement

6.3. Proximity Interest Local Government Act Section 5.60B

Nil

7. Petitions and Deputations

We have received a petition which is attached to this agenda as Appendix 7.

The prayer of the petition simply reads "save our Pub". Shire officers understand that saving the pub is the Council's intention in making an offer to purchase the property.

The petition is not in the usual form in that the name and address of the principal petitioner are not identifiable.

The usual way of dealing with petitions is to respond in writing to the principal petitioner, but that is obviously not possible in this case.

It is recommended that the Council merely resolves to receive the petition.

Officer Recommendation & Council Decision**Item 7****MOVED CR HARRIS****SECONDED CR PETTERSON****That the petition be received.****CARRIED 4/0****Resolution 072/17****8. Confirmation of Minutes of Previous Meetings**

8.1. That the minutes of the ordinary meeting held on 26 April 2017 be accepted as a true record of the meeting.

8.2. That the minutes of the special meeting held on 17 May 2017 be accepted as a true record of the meeting.

Council Decision**Items 8.1. & 8.2.****MOVED CR PETTERSON****SECONDED CR HARRIS**

That the minutes of the ordinary meeting held on 26 April 2017 and the special meeting held on 17 May 2017 be accepted as a true record of the meeting.

CARRIED 4/0**Resolution 073/17****9. Announcement Presiding Member without Discussion**

The Shire President wished to thank the Minderoo Foundation for allowing Dougall Ethell to come to Wiluna to facilitate the community meetings and forums. This has started a discussion on various topics and another meeting will be arranged at a later date.

10. Reports of Officers and Committees**10.1. Chief Executive Officer**

As Cr Quadrio declared a financial interest in this item which would result in the meeting having no quorum, therefore the item will be laid aside until the next Council Meeting in June 2017.

10.1.1. WA Freight and Logistics Summit

File:	ADM 0104
Reporting Officer:	Colin Bastow – Acting Chief Executive Officer
Author:	Katrina Boylan – Senior Administration Officer
Date of Report:	18 May 2017
Date of Meeting:	31 May 2017
Disclosure of Interest:	Nil

Purpose

Council to consider approving the attendance and registration expense incurred by the Shire President to attend the WA Freight and Logistics Summit.

Background

The Summit is in Perth on 25 May 2017 at the CCI Function Centre, East Perth. A copy of the programme is attached.

Attendance at this conference requires a formal resolution of Council, as per Policy 1.25 – Elected Members: Representation/Delegation and Professional Development.

Policy 1.25 states:

- "C) *Other: Often there are other local government conferences, seminars and so forth where it is desirable that the Shire have a delegate/s or where the attendance may be beneficial. The National General Assembly of Local Government and the National Local Roads and Transport Congress are included in this category. The term representative or delegate will be used here."*

Comment

The Shire President expressed an interest in attending this conference and he will be in Perth to meet with the Department of Regional Development along with the Acting CEO and Deputy CEO to discuss the Shire's Royalties for Regions Grant which was received for the renovation of the Heritage and Interpretative Centre.

The Summit will be covering a number of important issues that are very topical in Wiluna. Therefore, the Shire should support the Shire Presidents attendance at the Summit.

Consultation

Jim Quadrio, Shire President

Statutory Environment

Nil

Policy Implications

Policy 1.25 requires a Council resolution for attendance at this type of event.

Financial Implications

\$399 per attendee, travel and accommodation costs already being met by the Shire for attendance to meeting with Department of Regional Development.

Voting Requirement SIMPLE MAJORITY

Officer Recommendation

MOVED CR

SECONDED CR

That Council:

1. approve the attendance of the Shire President to the WA Freight and Logistics Summit, and
2. approve the reimbursement of the registration expense of \$399 to the Shire President.

10.1.2. Strategic Projects

File:	ADM0229
Reporting Officer:	Colin Bastow, Acting Chief Executive Officer
Date of Report:	18 May 2017
Date of Meeting:	31 May 2017
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to seek Council's approval of a list of Strategic Projects for final public consultation.

Background

The Shire had previously engaged with the local community to develop a draft list of strategic projects. The community strategic projects have been added to a list of projects that Council considers necessary to enhance the economic, social and recreational opportunities for residents and visitors to Wiluna.

Comment

The Shire should seek final feedback from the local agencies on the list of Strategic Projects attached as Appendix 10.1.2 before Council finalises the list.

As the Shire does not have the resources to undertake planning, pursue funding opportunities and deliver projects for a vast majority of the projects in a short period of time, e.g. three to four years, it is extremely important that the Shire undertakes planning on only a handful of projects at any one time. Projects will need to be planned to a 'shovel ready' standard before the Shire would be in a position to seek grant funding. The final stage of the project will be its delivery/completion. The estimated average cycle for each project to be delivered is likely to be three years but this could be longer for larger scale projects which may depend on a higher amount of funding or more complex planning.

Those projects that only involve the Shire advocating for them to third parties may be undertaken earlier, however the delivery of the project is entirely reliant on the actions of a third parties.

Council will be given another opportunity to consider the list of Strategic Projects once the final public consultation has taken place.

Consultation

Dean Taylor, previous Acting CEO

Warren Olsen, Acting Deputy Chief Executive Officer

Louka Shopov, Executive Manager Engineering & Development Services

Tracey Luke, Executive Manager Community & Economic Development Services

Jim Quadrio, Shire President

Council

Statutory Environment

Local Government Act 1995

Once the strategic projects have been approved by Council they will eventually be added to the Shire's Strategic Community Plan once it has been updated.

Risk Assessment

The Shire considers the major risk to the various projects that are listed in the attached List of Strategic Projects would be the lack of funding and/or lack of suitably qualified and experienced project management staff.

Policy Implications

Nil

Financial Implications

The individual projects will be more accurately costed once the appropriate planning has been completed. The Shire will seek external funding whenever possible to maximise the number of projects that can be completed.

However, it is currently estimated that the net cost to the Shire may be around \$37 million.

Strategic Implications

The list of strategic projects will be included in the revised Community Strategic Plan as well as other plans that are associated with the Shire's Integrated Strategic Plans which includes the Long Term Financial and Business Plans.

Voting Requirements SIMPLE MAJORITY

<i>Officer Recommendation & Council Decision</i>	<i>Item 10.1.2.</i>
MOVED CR THOMAS	SECONDED CR HARRIS
That the list of Strategic Projects attached to this agenda as Appendix 10.1.2 be approved for final public consultation with the local agencies.	
<u>CARRIED 4/0</u>	Resolution 074/17

10.1.3. CEO Position Description & Recruitment

File:	ADM0434
Reporting Officer:	Colin Bastow, Acting Chief Executive Officer
Date of Report:	18 May 2017
Date of Meeting:	31 May 2017
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for Council to approve the Chief Executive Officer's (CEO) position description as well as determine the recruitment process to be used.

Background

Selecting and appointing a CEO is one of the most important tasks elected members may undertake during their term of office. Choosing the right person is critical to the success of the Council and the local government.

It is essential that correct processes are followed so that every opportunity is given to the candidates to put the appropriate information forward so the Council can choose the person most suited to the position. It is important that elected members understand that when they appoint a CEO they are entering into a contractual relationship with the CEO.

A commitment to trust and good faith by both parties will lead to an effective relationship between the Council and the CEO.

Council had appointed an Acting CEO until 30 June 2017, therefore the recruitment process for the appointment of a permanent CEO should be started in early June 2017 to ensure there is a timely transition.

Comment

The Position Description document, particularly the selection criteria and performance criteria should be reviewed prior to advertising. Council needs to determine what they want their CEO to do and whether the selection criteria will facilitate the appointment of a person with the appropriate set of skills.

For example, it may be very important that a CEO work with diverse elements of the community such as developers, mine operators, Indigenous communities or other specific interest groups. Therefore, a selection criterion might be "Proven ability to work and negotiate with diverse groups in the community" If such a criteria is not included an assessment of the applicants' abilities in this area may be overlooked. This is why Councils must ensure when commencing the task of appointing a new CEO that the skills and qualities required are well understood and documented.

Selection criteria are generally classified as 'essential' or 'desirable'. Applicants who are able to satisfy all the essential criteria should be considered for interview.

If an application does not fully address the essential selection criteria the applicant should not be considered for interview.

However, on occasions an application may be received where the applicant has the

skills and experience which indicate a capacity to satisfy the essential selection criteria even though it is not clearly elaborated in their address of the selection criteria in their application. In these circumstances the application may warrant further consideration.

Desirable criteria are not an essential requirement of the position. They are normally identified to attract applicants who may have a wider range of skills and experience which an employer would consider desirable.

Performance Criteria

Performance criteria are quantitative and/or qualitative measures of performance. There are two broad categories of performance criteria; those that have general application and apply at all times and specific criteria that apply for a limited period of time. An example of the first type would be, "Advice to Council is relevant, accurate and timely." An example of the second type of performance criteria would be, "Calling of tenders for the new recreation centre is undertaken on time and in compliance with the law" It is obvious that the first is always going to be required, whereas the second is specific to the project of the new recreation centre.

Council may set ongoing permanent performance criteria that will be included in the contract. The successful applicant needs to be informed that performance criteria relevant to a specific project/s will also be subject to annual negotiation. These will be assessed at least once during each year.

In setting performance criteria, Council will need to determine what it is they want their CEO to do over and above legislative requirements. Councils need to be realistic in terms of their expectations and provide appropriate resources to facilitate achievement of performance criteria.

The performance criteria must be consistent with the position description and the selection criteria.

It is not essential that performance criteria relating to a specific project/s are identified prior to the appointment but, if not, they must be identified very soon after so that the new CEO is aware of what is required of him or her in the coming year or years.

Contract of Employment

The Council should review and amend, where necessary, the existing terms and conditions of the CEO contract before proceeding to advertise the position.

It is also recommended that Council obtains advice on the contract where alterations or amendments are proposed and there is any (even slight) doubt as to the meaning of those alterations or amendments.

It should be noted that section 5.39 (3) of the Act provides that an employment contract is of no effect unless it contains:

- an expiry date; and
- performance criteria for the purpose of reviewing the person's performance.

Regulation 18B of the Local Government (Administration) Regulations 1996 also requires that the contract contains a provision that places a limit on the maximum amount of remuneration that can be paid to a person should the contract be terminated prior to its expiry date.

Amendments to Regulation 19A of the Local Government (Administration) Regulations 1996 now sets that limit to a maximum of one year salary termination payment or the value of the remuneration for the balance of the period of contract that is left to run, whichever is the lessor of the two amounts.

CEO Remuneration

Amendments to section 5.39(7) of the Act now provide for a CEO's remuneration to be determined by the Salaries and Allowances Tribunal under the Salaries and Allowances Act 1975.

The Shire of Wiluna is currently on Band 4 of the Salaries and Allowances Tribunal. This means the Shire must offer a remuneration package of \$126,956 to \$198,210 plus a maximum Regional/Isolation Allowance of up to \$40,000.

As per the current Salary & Allowance determination a Housing Allowance will not be included in the Total Reward Package which is offered to the CEO. A motor vehicle is considered a tool of the trade and not considered part of the Total Reward Package.

Advertising the Vacancy

Ideally, the position should be advertised as widely as possible to attract the best possible field of candidates. The minimum requirement for advertising under Local Government (Administration) Regulation 18A(1) is for the position to be advertised in a newspaper circulating generally throughout the State.

Regulation 18A(2) prescribes the minimum requirements to be included in an advertisement for the position of CEO. Those requirements are:

- the details of the remuneration and benefits offered;
- details of the place where applications for the position are to be submitted;
- the date and time for the closing of applications for the position;
- the duration of the proposed contract; and
- contact details for a person who can provide further information about the position.

In addition to the above, a local government is to include any other information in the advertisement which it believes is relevant.

The content and context of advertisements should be carefully considered.

An attractive and well-constructed advertisement is more likely to attract the interest

of potential candidates.

A comprehensive application kit comprising documentation relevant to the vacant position should be developed and provided to potential applicants on request. Reference to, and instructions on how to access the kit should be included in the advertisement.

Allow sufficient time within the advertisement for potential applicants to prepare and forward applications.

It is recommended that the position be open for a minimum of two weeks with a definite date and time after which applications will not be considered.

Confidentiality

From the beginning to the conclusion of the process, absolute confidentiality must be maintained by every person involved in the selection process. This cannot be emphasised enough as any information which finds its way into the public domain before a recommendation is made to Council may well compromise the selection process.

Council should consider the use of a confidentiality agreement which requires all persons involved in the selection process to agree to appropriate levels of confidentiality.

Selection and Appointment Process

The selection and appointment process to be applied to a CEO position must be approved by Council prior to advertising as prescribed under *Local Government (Administration) Regulation 18C*.

A check list is provided at Attachment 1 in this guideline to assist local governments with following an appropriate sequence in the selection and appointment process.

Extensive consideration should be given to the overall process, especially the shortlisting, as to whether preliminary interviews will be conducted and whether final interviews will be with full Council.

Council must be very clear about the methods, techniques and questions used during the selection process.

It is essential that the Council manages the process professionally and that members involved in the process have a thorough understanding of their roles and responsibilities.

Council may decide to establish a committee or panel to coordinate the preliminaries of the selection process.

This committee or panel should liaise with the employment consultant if one is appointed.

If Council establishes a formal committee (in accordance with the Act), then it can delegate its powers and duties to that committee.

It should be noted that, unlike Council committees established under the Act, any selection panel that is appointed cannot be delegated any powers or duties by

Council, nor can the Mayor or President be delegated any power to make decisions on behalf of Council, i.e. approve the conditions of the contract.

The respective roles of a consultant, Council committee/panel, full Council and individual elected members must be clear.

Applicants should be shortlisted according to their capacity to address the relevant selection criteria. Where there is a large pool of applicants, the most competitive should be shortlisted for interview. It is the responsibility of the selection panel/committee to determine how many applicants it will interview.

Their assessment must involve detailed consideration of the applications and may involve a preliminary interview. The selection panel/committee should be provided with the full list of applicants, not just those recommended for short listing and interviews.

Elected members may act as referees for applicants. This most often occurs when a person already employed by the local government applies for the CEO position. When this occurs it is recommended that the member provide a written referee report prior to interview (assuming the applicant is granted an interview).

Elected members should declare any previous association with a potential applicant at the time of shortlisting if they are part of the selection panel/ committee established for the purpose. Similarly, if the interviews involve the full Council, the elected member should make an appropriate declaration before the interviews commence. If a member's relationship with an applicant is significant and may result in claims of nepotism, patronage or bias the member should exclude themselves from the selection process.

Where rating scales and other scoring tools are used to assess the relative performance of applicants, it is important that all elected members and other members involved in the interview understand how these are applied so they produce meaningful results. The selection panel/committee may also consider using psychological or other testing as part of the selection process.

Conducting the Interview

The interview process can be challenging for both panel members and applicants.

It is a practice in local government that the full Council be involved with the final interview and selection. This is perfectly understandable, as all members of Council have to work closely with this person and trust them.

Often, all elected members feel they need to be involved in the assessment and final selection.

If this does not occur it is desirable that at the very least, all members of Council have the opportunity to meet the recommended applicant prior to the appointment being considered by Council.

Applicants should be provided with at least five working days' notice of the impending interview wherever possible to allow them to adequately prepare. Obviously, if you are a Council in regional Western Australia and are expecting an

applicant to travel, then sufficient time needs to be allowed. Interviewing over a weekend may be an option.

It is important to provide an environment that puts the interviewee at ease and allows them to perform at the highest possible level. In this regard, consideration should be given to environmental factors such as location and lighting.

A well organised process will ensure that everything runs smoothly.

The importance of the chairperson in managing the interview process cannot be overstated. The chairperson is responsible for ensuring that the interview is managed efficiently and effectively.

Ideally, all elected members who are to be in attendance at the final interview should be involved in planning the interview process.

Each applicant must be subject to the same assessment method, i.e. the interview questions or any tests to be undertaken. It is quite acceptable for the panel to ask additional questions to clarify a point or tease out further information during the interview. It is not necessary for all elected members to have the opportunity to ask a question. Often, it is best to allocate the questions to a small group of elected members (a maximum of 3 is ideal) which ensures consistency of approach. At the conclusion of the interview it is appropriate to provide the applicant with an opportunity to clarify any issues with the selection panel/committee.

Making a Decision

The Council should not make a decision to appoint an applicant until all available information has been considered. This includes, but is not limited to, assessment of interview performance, quality of application, referee reports, copies of reports written by the applicant and the results of any psychological or other tests (if used).

The Council must be satisfied regarding the claims by the applicant about their relative experience and qualifications.

Local Government (Administration) Regulation 18E makes it an offence for a person to provide false information relating to their academic qualifications.

A police clearance should be sought and considered, given the importance of the position of CEO.

Referee reports are an important part of the process and should be in writing and address the relevant selection criteria for the position.

The Council may source a referee who is not one nominated by an applicant, providing they advise the applicant of their intention to do so. In the event that a referee who was not nominated by the applicant provides a report that contains negative comments, the applicant should be given the opportunity to respond to any such comments.

Other Matters

Once Council has selected a preferred candidate then it will be necessary to appoint someone such as the Shire President to undertake negotiations of an employment

contract and remuneration. The Council would still have the final say on the employment contract and remuneration package.

Consultation

Jim Quadrio, Shire President

Statutory Environment

Local Government Act 1995.

S. 5.36(2)(a) and (b) of the Act prohibits the appointment of a CEO unless Council believes that the person is suitably qualified for the position.

S 5.39 contains provision for the contact of the CEO (already resolved).

S 5.40 requires that all employees are to be selected in accordance either the principles of merit and equity.

Local Government (Administration) Regulations 1996

Reg 18A, 18B, 18C 18E, 18F and 19A also deal with advertising, contracts, and the selection and appointment process.

This report was heavily based on extracts from the Local Government Operational Guidelines Number 10 – Appointing a CEO which a full copy can be obtained from the Department of Local Government and Communities website. Although copies of this guideline has been previously provided to elected members.

Risk Assessment

The major risk to the Shire is the recruitment of the wrong person to the position of CEO.

Policy Implications

Nil

Financial Implications

The advertising of a CEO is estimated to cost between \$2,000 to \$5,000 depending on where the advertising is displayed and how prominent the ad is.

The estimated cost of outsourcing the recruitment process would like be between \$6,000 to \$10,000 depending on who is engaged and what role they are expected to undertake.

Strategic Implications

Nil

Voting Requirements ABSOLUTE MAJORITY

Officer Recommendation & Council Decision**Item 10.1.3.****MOVED CR HARRIS****SECONDED CR PETTERSON****That Council:**

1. Approves the attached CEO's Position Description.
2. Undertakes the recruitment of a new CEO in-house and does not outsource this process.
3. Authorises the CEO Performance Review Committee to approve all advertising material and related information required to recruit of a new CEO.
4. Authorises the CEO Performance Review Committee to set the closing date for applications for the recruitment of the new CEO.
5. Authorises the Shire President to be appointed as the Council's contact person with regard to responding to enquires and to receive all applications relating to the CEO recruitment.

CARRIED 4/0 by Absolute Majority**Resolution 075/17****10.1.4. Unbudgeted Expenditure – Fuel Storage Facility**

File:	ADM0055
Reporting Officer:	Colin Bastow, Acting Chief Executive Officer
Date of Report:	23 May 2017
Date of Meeting:	31 May 2017
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for Council to consider authorising the Shire to purchase a replacement fuel bowser and storage facility which had not been included in the current budget.

Background

In the 2015/16, financial year Council approved \$70,000 towards the purchase of a self-bunded fuel storage facility. Unfortunately, this purchase was never undertaken and the funds were not carried forward into the 2016/17 financial year.

Comment

The current diesel storage facility requires the renewal of its bunding to enable any escaping fuel to be appropriately captured.

The fuel bowser also requires maintenance as it no longer records the accumulative fuel usage total. Repairs of this nature can be very expensive as the current Acting Deputy Chief Executive Officer had experienced at the Shire of Halls Creek where a similar type of bowser cost over \$15,000 to repair.

Due to the age of the current diesel storage facility and the fact that it requires substantial works to bring the facility up to the appropriate standard, it is recommended that the Shire replace its current fuel storage facility with a modern sea-container style bowser and fuel storage container that includes a self-bunding design. This will remove the need to upgrade the current bunding with a concrete structure that can hold at least 110% of the maximum volume of diesel fuel. The current bowser is an older style and is exposed to direct sunlight which in Wiluna does reduce its life expectancy.

The modern fuel storage facility will allow for a more efficient way to record fuel usage than the current manual method.

Consultation

Louka Shopov, Executive Manager Engineer and Development Services
Warren Olsen, Acting Deputy Chief Executive Officer.

Statutory Environment

Local Government Act 1995

S. 6.8 Expenditure from municipal fund not included in annual budget.

Risk Assessment

If the Shire cannot contain a diesel fuel spill in the storage tank bunding then it is likely that the environmental damage could be well in excess of \$300,000 due to the required environmental investigation, reports and mitigation works.

Policy Implications

Nil

Financial Implications

The purchase of a new sea-container style diesel bowser and storage facility is expected to be under \$70,000.

Asset Replacement Reserve balance as at 30 June 2016 was \$3,163,590 and no funds have been taken from the Reserve this financial year.

Only the actual cost of purchasing a new fuel storage facility will be taken out of Reserve.

Strategic Implications

Nil

Voting Requirements ABSOLUTE MAJORITY

Officer Recommendation & Council Decision**Item 10.1.4.****MOVED CR THOMAS****SECONDED CR HARRIS****That:**

- 1. The purchase of a new fuel bowser and storage container costing up to \$70,000 be authorised; and**
- 2. The purchase be funded by a transfer from the Asset Replacement Reserve of up to \$70,000.**

CARRIED 4/0 by Absolute Majority**Resolution 076/17****10.2. Deputy Chief Executive Officer****10.2.1. Financial Report & Accounts Paid by Authority – April 2017**

File:	ADM 0071
Reporting Officer:	Warren Olsen – Acting Deputy CEO
Date of Report:	22 May 2017
Date of Meeting:	31 May 2017
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to present the financial reports and the accounts paid by authority for the period ending 30 April 2017.

Background

Section 6.4 of the Local Government Act 1995 requires the CEO to prepare monthly/quarterly financial reports in accordance with the provisions of regulation 34 and 35 of the Local Government Act (Financial Management) Regulations 1996.

The financial reports, including the Statement of Financial Activity, for the period ending 30 April 2017, and the list of accounts paid in April 2017 is listed as Appendix 10.2.1.

Comment

The net current assets as at 30 April 2017 are \$13,101,553. The Statement of Financial Activity and Net Current Asset reports details the composition of this surplus.

Note 6 (Receivables) shows that, largely as a result of debt collection action over the past three months, Net Rates Collectable has reduced from \$545,303 as at 31 January to \$137,695 at the end of April. Similarly, long-term General Receivables (<90 days) has reduced from \$40,540 as at 31 January to \$10,183 at the end of April.

A report for variances between budgeted and actual expenditure including the required material variances is included in the monthly financial statements.

Consultation

Nil

Statutory Environment

Local Government Financial Management Regulations 1996 – Regulations 34-35.

Risk Assessment

Nil

Policy Implications

Nil

Financial Implications

Specific financial implications are outlined in the Statement of Financial Activity.

Strategic Implications

Effective governance and administration of Shire's services and prudent financial management underpin the ability of the Shire to effectively deliver services and programmes.

Voting Requirement SIMPLE MAJORITY***Officer Recommendation & Council Decision******Item 10.2.1.*****MOVED CR THOMAS****SECONDED CR HARRIS****That:**

- 1. The financial reports, including the Statement of Financial Activity for the period ending 30 April 2017; and**
- 2. The list of accounts paid by authority for April 2017, totalling \$837,362.63 be received and noted.**

MOVED 4/0**Resolution 077/17**

10.2.2. Financial Investments Report

File:	ADM 0071
Reporting Officer:	Warren Olsen – Acting Deputy CEO
Date of Report:	2 May 2017
Date of Meeting:	31 May 2017
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to present to Council information regarding the current investments – April 2017.

Background

The Council policy no. 2.20 - Financial Investment Policy requires that monthly report is to be presented to “Council detailing the performance of all investments”. Further, it requires that investment register is to be maintained.

The current investments of both reserves and municipal funds are presented as Appendix 10.2.2.

Comment

Municipal Funds: The funds are currently deposited in “call deposit” and fixed term accounts. Both types of deposits yield higher interest than the normal checking account.

During the month of April, our call deposit earned interest of \$6,384.42.

The call account balance as at 31 March 2017 was \$6,074,907.15.

Reserve Funds: Our term deposit balances are unchanged from the end of March, as there were no deposit maturities or interest payments during April.

Consequently, the reserve fund balances remain as follows:

Asset Replacement Reserve	\$ 3,238,321.40
Leave Reserve	\$ 74,537.75
Computer Reserve	\$ 103,146.99
Airport Reserve	\$ 1,108,716.62
Wiluna Telecentre Reserve	\$ 16,203.71

A term deposit earning 2.45%pa will mature on 6 June 2017 and will earn \$7,869.16. These earnings will be distributed among the Leave Reserve, Computer Reserve, Airport Reserve and Wiluna Telecentre Reserve funds.

Another term deposit earning 2.75%pa will mature on 28 August 2017 and with expected earnings of \$59,618.59 to be distributed between the Asset Replacement Reserve (\$44,404.93) and the Municipal Fund (\$15,213.66).

Consultation

Nil

Statutory Environment

The power to invest is derived from section 6.14 of the Local Government Act 1995. The funds can only be invested in ways approved for the investment of trust funds under Part III of the *Trustees Act 1962*.

Regulation 19 of the Local Government (Financial Management) Regulations 1996 requires the establishment of control procedures to enable the identification of –

- the nature and location of all investments; and
- the transactions related to each investment.

Policy Implications

All investments are made in compliance with Policy No. 2.20 - Financial Investments Policy.

Financial Implications

Interest earned from investments is an income for the Shire.

Interest attributable to the investment of Reserve Funds is credited to those reserves. Interest on investment of surplus general funds is treated as general revenue.

Strategic Implications

Effective governance and administration of Shire's services and prudent financial management underpin the ability of the Shire to effectively deliver services and programmes.

Voting Requirement SIMPLE MAJORITY**Officer Recommendation & Council Decision****Item 10.2.2.****MOVED CR HARRIS****SECONDED CR PETTERSON****That the report be received and the information be noted.****CARRIED 4/0****Resolution 077/17**

10.2.3. Write-off of Sundry Debt – Boundaries Australia

File:	ADM 0263
Reporting Officer:	Warren Olsen – Acting Deputy CEO
Date of Report:	3 May 2017, updated 22 May 2017
Date of Meeting:	31 May 2017
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to recommend that an apparently irrecoverable sundry debt of \$700.00 be written-off.

Background

We are working through all our outstanding rates and sundry debts, and have made significant recoveries. However, not all these debts will be recoverable and some need to be written off.

Comment

The subject debt arose in October 2013 and relates to the hire of a petrol cement mixer at \$50 per day and a trailer at \$20 per day. Both items of equipment were hired for 10 days, from 29 October 2013 to 8 November 2013.

Unfortunately, the documentation obtained at the time was somewhat deficient. No pre-payment or purchase order was obtained from the hirer, although a Shire of Wiluna "Equipment Loan Request Form" was completed and signed by a Mr Damien Hancock.

On the "Equipment Loan Request Form", Mr Hancock stated that:

1. Charges were to be invoiced to "Boundaries Australia".
2. The transaction was authorised by "Alan Doring – Projects Manager"

Invoice no. TI14-93 was raised on 19 February 2014. Internal email correspondence indicates that the delay in raising the invoice was due to delays in getting confirmation of the details of the hire from the then Works Manager (who appears to have been involved in arranging the hiring).

The invoice was originally are mailed to Boundaries Australia at a PO Box in Karratha, and was returned by Australia Post on 11 March 2014. A copy of the invoice was then emailed to A Doring at aland@boundariesau.com.au

It appears that no further recovery action was taken until February 2017, when the matter was referred to our debt collection agency.

Since first writing this report, we have received a report from Melsom Robson, joint and several liquidators of Boundaries Australia Pty Ltd (In Liquidation). The Liabilities of the company included:

Secured Creditors	\$101,037.98	Satisfied from realisation of Receivership
Priority Creditors	\$107,561.82	Have received payments from liquidators of \$0.258 in the dollar
Unsecured Creditors	\$661,219.42	
	<u>\$869,819.22</u>	

The Director of the company may have breached his duty to prevent the company from trading while insolvent. The Director has become bankrupt by way of a debtors petition.

The Liquidators subsequently lodged an insolvent trading claim against the Estate of the bankrupt Director in the amount of \$780,878.07 but were only able to recover \$8,589.65 from the bankrupt estate.

It is apparent from the Liquidators' report that, as an unsecured creditor, the Shire is unlikely to recover any part of this debt. Consequently, it is recommended that the debt be written off.

Consultation

Finance Officer

Senior Finance Officer

CEO

AMPAC Debt Recovery Pty Ltd

Statutory Environment

Another problem identified was that there was no basis for raising these equipment hire charges in the first place.

Section 6.16 of the Local Government Act 1995 empowers a local government (by absolute majority) to impose and recover a fee or charge for any goods or service it provides or proposes to provide . . .

So only fees and charges that have been adopted by the Council (by absolute majority) or which have some other statutory basis can be invoiced and collected – it is not up to Shire officers to impose charges or issue invoices as they see fit.

The Schedule of Fees and Charges for 2013/14 has been reviewed, and there were no charges listed for the hiring out of concrete mixers or trailers. This implies that it was most likely the intention of the Council that such items not be hired out (or, less likely, that such items should be loaned out for free).

Risk Assessment

There is no risk associated with the recommendation in this report. There is little chance of us collecting the money, and writing-off this debt will result in our collectible sundry debts being more accurately stated.

However, there are lessons to be learnt about entering into transactions without first receiving an advance payment or (at the very least) obtaining some official

documentation (such as a purchase order) to demonstrate the existence and identity of the other party.

Policy Implications

The lessons learned suggest that some policy is required to ensure that we avoid a recurrence of extending credit in similar circumstances in the future. Such policy (or policies) will be the subject of a separate report.

Financial Implications

Our “collectibles” will be reduced by \$636.37 (net of GST). However, as there is little or no prospect of ever collecting the money, this will serve to make our financial statements more realistic.

Strategic Implications

Nil

Voting Requirements SIMPLE MAJORITY***Officer Recommendation & Council Decision******Item 10.2.3.*****MOVED CR HARRIS****SECONDED CR PETTERSON**

That the sundry debt in the amount of \$700.00 represented by invoice number TI14-93 be written-off.

CARRIED 4/0**Resolution 078/17****10.2.4. Draft Disability Access and Inclusion Plan**

File:	ADM 0056
Reporting Officer:	Warren Olsen – Acting Deputy CEO
Date of Report:	22 May 2017
Date of Meeting:	31 May 2017
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to present the draft Shire of Wiluna Disability and Inclusion Plan (DAIP) 2017-2022 and seek approval to use the draft as the basis for public consultation.

Background

The Disability Services Act 1993 requires local authorities to produce a Disability Access and Inclusion Plan (DAIP). These plans must be lodged with the Disability Services Commission for 5-year periods. The current Shire of Wiluna was adopted in 2012 and is due to expire shortly.

Comment

The current Shire of Wiluna Disability Access and Inclusion Plan 2012-2017 has been reviewed (with some assistance from the Disability Services Commission) and updated to produce a consultation draft Shire of Wiluna Disability Access and Inclusion Plan 2017-2022, which is attached to this agenda as Appendix 10.2.4.

Since the current DAIP was last reviewed, Schedule 2 of the Disability Services Regulations 2004 has been amended to include a seventh requirement; namely, a means of reducing barriers to people with disability obtaining and maintaining employment. Consequently, this additional requirement has been provided for within the new draft.

There is a legislative requirement to undertake a consultation process before adopting the new DAIP, and the minimum is to invite public submissions. As we do not have the resources for a more extensive consultation process, it is proposed to invite public submissions on the new draft DAIP closing on 22 June so that the new DAIP can be adopted at the June Council meeting.

It is also proposed to invite a submission from NAHS as the local institution that has the most dealings with and knowledge of local persons with disabilities.

This is the same level of public consultation that was undertaken prior to the adoption of the current DAIP.

It is recommended that a DAIP implementation plan be subsequently devised. The purpose of a DAIP implementation plan is to provide a plan that can be readily amended from time to time in response to the Shire's changing programs and operating environment. Although a DAIP can be reviewed and amended at any time, there is a statutory process for doing this whereas there is no statutory process required for the review and amendment of a DAIP implementation plan.

Consultation

Disability Services Commission

Statutory Environment

Disability Services Act 1993

Disability Services Regulations 2004

Risk Assessment

There are no inherent risks in publishing the draft Shire of Wiluna Disability Access and Inclusion Plan 2017-2022 for public comment and submissions.

Policy Implications

To be assessed.

Financial Implications

The cost of giving public notice of the draft plan and inviting submissions can be accommodated within the current budget.

Strategic Implications

Nil

Voting Requirements SIMPLE MAJORITY**Officer Recommendation & Council Decision****Item 10.2.4.****MOVED CR THOMAS****SECONDED CR PETTERSON****That:**

1. The draft Shire of Wiluna Disability Access and Inclusion Plan 2017-2022 attached to this agenda as Appendix 10.2.4 be approved as the basis for inviting public submissions.
2. Public submissions be invited, closing on 22 June 2017.
3. NAHS also be invited to make a submission on the draft Shire of Wiluna Disability Access and Inclusion Plan 2017-2022.
4. A further report be presented to the June 2017 ordinary Council meeting, including any public submissions received.

CARRIED 4/0**Resolution 079/17****10.2.5. Policy on Applications and Requests from Corporations**

File:	ADM 0318
Reporting Officer:	Warren Olsen – Acting Deputy CEO
Date of Report:	23 May 2017
Date of Meeting:	31 May 2017
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to recommend adoption of a new policy in relation to applications from corporations.

Background

We recently received an application from a significant corporate ratepayer to have interest charges on overdue rates waived and refunded.

The application was made by a relatively junior officer of the corporation, who was unable to be dissuaded from applying for such special treatment.

When the request was reported to the Council, it resulted in some adverse publicity to the corporation. That was most unfortunate and was certainly not the intention of Council officers.

With hindsight, it would have been better not to report that request to the Council unless it was signed by the chairperson or the managing director or the CEO of the Corporation. It is therefore considered appropriate to recommend that any future

such applications or requests from corporations not be reported to the Council unless they have been signed by an officer at the highest level who would appreciate the broader implications of the request.

Comment

The intent of the proposed policy is to ensure that our valued corporate ratepayers are not embarrassed due to ill-conceived requests or applications for special treatment made by officers of the corporation that do not have a sufficiently broad perspective to understand the potential implications of their actions.

As a general rule, corporate chairpersons and managing directors and CEOs have a much broader perspective on the interests of the whole corporation and its shareholders than is sometimes exhibited by officers of the corporation who have a narrower function about which they could be somewhat skewed in their perspective.

It would, therefore, be appropriate that such applications which, under our legislation, must be reported to the Council for determination be signed by an executive of the corporation at the highest level.

The Shire wants to have positive relationships with all its stakeholders including its corporate ratepayers, so a policy that seeks to avoid situations that might be potentially embarrassing has much to recommend it.

Consultation

CEO

Statutory Environment

Nil

Risk Assessment

The proposed policy is aimed at reducing the risk of adverse publicity being caused to corporations due to applications and requests being put before the Council that have not been authorised at an appropriate level within the corporation.

Policy Implications

This report recommends the Adoption of a new policy.

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements SIMPLE MAJORITY

Officer Recommendation & Council Decision**Item 10.2.5.****MOVED CR THOMAS****SECONDED CR HARRIS**

That, as a matter of policy, requests or applications from corporations for waiving of rates, fees, charges, penalty interest or such-like requests or applications not be reported to the Council for determination unless the requests or applications have been signed by the chairperson or the managing director or the CEO of the corporation.

CARRIED 4/0**Resolution 080/17****10.2.6. 2017-18 Differential Rates**

File:	ADM 0161
Reporting Officer:	Warren Olsen – Acting Deputy CEO
Date of Report:	22 May 2017
Date of Meeting:	31 May 2017
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for the Council to consider and endorse the proposed differential rates-in-the-dollar and minimum rates for 2017-18 rating year.

Background

The Council has adopted the differential rating since the 2014-15 financial year, when it was first introduced and was carried on in 2015-2016 and 2016-2017. This form of rating has worked well and it is intended that this continues into 2017-18.

Local Government Act

When applying differential rating, there are certain requirements of the Local Government Act 1995 to which the Shire must comply.

Two key requirements:

1. The highest rate-in-the-dollar for a particular rating type (UV or GRV) cannot be more than twice the lowest rate-in-the-dollar for a differential category of the same rating type; and
2. No more than 50% of properties in a differential rating category can be on a minimum rate.

However, the Act allows a local government to apply to the Minister to set rates outside of these parameters if there is an appropriate reason for doing so.

The Local Government Act also requires that a local government advertise its intended/proposed differential rates-in-the-dollar and minimum rates and provide a 21 day submission period from the public. That is why it is important to seek the Council approval in May to advertise proposed differential rates so that the budget can be adopted as soon as possible in the new financial year.

At the end of the submission period, any submissions received are to be considered by the Council and the Council must then:

1. Consider the submissions and make changes to the proposed rates-in-the-dollar and minimums; or
2. Consider the submissions but make no changes.

If the Council wishes to make changes, there is no need for a second advertising period.

Alternatively, if there are no submissions at end of 21 day period (or the Council chooses not to change based on those submissions), those rates-in-the-dollar and minimums can be used as the basis for setting and adopting the 2017-18 budget; however, the Council is also able to adopt the coming Budget with rates-in-the-dollar and minimum rates that are different to the advertised ones, as long as its reasons are noted within the budget document. The Council would also need to satisfactorily defend any significant changes it may choose to adopt.

Comment

For the purposes of rates modelling based on budget estimates, an increase of 7% has been used, in line with the discussion at the Council forum held on 10 May 2017.

Proposed 2016/17 Differential Rates

The following table outlines the recommended proposed individual rates-in-dollar and minimum rates:

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2017/18 Budgeted Total Revenue \$
Differential General Rate				
GRV Wiluna Townsite	9.2769	69	1,078,928	100,091
GRV Mining	18.3430	6	6,380,000	1,170,283
UV Rural/Pastoral	12.5037	27	1,209,951	151,289
UV Mining	16.4234	208	12,346,660	2,027,741
UV Exploration & Prospecting	24.2697	177	1,941,410	471,174
Sub-Totals		487	22,956,949	3,920,579
Minimum Payment	Minimum \$			
GRV Wiluna Townsite	440	19	8,018	8,360
GRV Mining	335	3	60	1,005
UV Rural/Pastoral	335	2	1,698	620
UV Mining	335	194	74,707	64,990
UV Exploration & Prospecting	335	55	44,106	18,425
Sub-Totals		273	128,589	93,400
Total Rates				\$4,013,979

These rates are within the parameters set down in the legislation, and will not require an application to the Minister.

A draft of the proposed differential rating notice (inviting public submissions) is attached as Appendix 10.2.6 (for reference only).

It is possible that other possible rating regimes could be implemented; we have not completed detailed modelling at this stage. In particular, it is not apparent why mining is rated at a lower rate in the dollar than exploration and prospecting.

Objectives and Reasons

We have reviewed the reasons for differential rating, which have probably changed over time. We believe the following adequately summarises the reasons for differential rating in the current environment:

1. To attempt to ensure revenue is collected on an equitable basis, enabling the Shire to provide facilities, infrastructure and services to the entire community.
2. The Shire of Wiluna provides services to a diverse region consisting of Wiluna townsite, rural/pastoral, mining and exploration & prospecting. All sectors benefit from the services provided by the Shire, though it is inevitable that some sectors may benefit more from any particular service. Persons operating within all sectors have the right to use the services provided and the Shire does not seek to restrict the use of its services by any sector, though some will have a greater capacity to contribute to the Shire's revenue than others.
3. To levy an appropriate minimum rate that more closely reflects the costs of servicing lots within the townsite and the whole Shire area, and to ensure that a minimum contribution is made by all ratepayers for the benefit of the district.
4. As a means to maintain a balanced budget position with a reasonable contribution from all rating categories and a reasonable approach by the Council in regard to increases.

Consultation

Councillors

CEO

Statutory Environment

Part 6, Division 6, Local Government Act 1995.

Risk Assessment

There is no risk in following this correct statutory process.

Policy Implications

None identified.

Financial Implications

Broadly speaking, the proposed rating yield is what the Council will use to balance the shortfall between income and expenditure in the 2017-18 Budget.

The rating yield is predicted to increase as a consequence of adopting the proposed rates. The full financial implications cannot be assessed until the 2017-18 budget has been completed and we have assessed the rate setting statement.

Strategic Implications

It is essential that the Shire makes a reasonable rating effort in order to adequately fund its operations and the reasonable aspirations of the community.

Voting Requirements SIMPLE MAJORITY

Officer Recommendation

MOVED CR

SECONDED CR

That:

1. The following differential rating categories, rates-in-dollar and minimum rates be endorsed for advertising as the 2017-18 Notice of Intention to levy differential rates:

RATE CATEGORY

Non-Minimum	Rate/\$ (c)
GRV Town	9.2769
GRV Mining	18.3430
UV Rural	12.5037
UV Mining	16.4234
UV Exploration and Prospecting	24.2697
Minimum	Minimum Rates
	\$
GRV Town	440
GRV Mining	335
UV Rural	335
UV Exploration and prospecting	335
UV Mining	335

2. The following objectives and reasons be cited for the proposed differential rating structure:

- To attempt to ensure revenue is collected on an equitable basis, enabling the Shire to provide facilities, infrastructure and services to the entire community.
- The Shire of Wiluna provides services to a diverse region consisting of Wiluna townsite, rural/pastoral, mining and exploration & prospecting. All sectors benefit from the services provided by the Shire, though it is inevitable that some sectors may benefit more from any particular

service. Persons operating within all sectors have the right to use the services provided and the Shire does not seek to restrict the use of its services by any sector, though some will have a greater capacity to contribute to the Shire's revenue than others.

- To levy an appropriate minimum rate that more closely reflects the costs of servicing lots within the townsite and the whole Shire area, and to ensure that a minimum contribution is made by all ratepayers for the benefit of the district.
- As a means to maintain a balanced budget position with a reasonable contribution from all rating categories and a reasonable approach by the Council in regard to increases.

Officer Recommendation & Council Decision
Item 10.2.6.
MOVED CR HARRIS
SECONDED CR PETTERSON
That:

1. The following differential rating categories, rates-in-dollar and minimum rates be endorsed for advertising as the 2017-18 Notice of Intention to levy differential rates:

RATE CATEGORY

Non-Minimum	Rate/\$ (c)
GRV Town	9.2769
GRV Mining	18.3430
UV Rural	12.5037
UV Mining	18.3850
UV Exploration and Prospecting	24.2697
Minimum	Minimum Rates
	\$
GRV Town	440
GRV Mining	335
UV Rural	335
UV Exploration and prospecting	335
UV Mining	335

1. The overall objective for differential rating is an attempt to ensure revenue is collected on an equitable basis, enabling the Shire to provide facilities, infrastructure and services to the entire community.
2. The Shire of Wiluna provides services to a diverse region consisting of Wiluna townsite, rural/pastoral, mining and exploration & prospecting. All sectors benefit from the services provided by the Shire, though it is inevitable that some sectors may benefit more from any particular service. Persons operating within all sectors have the right to use the services provided and the Shire does not seek to restrict the use of its services by any sector, though some will have a greater capacity to contribute to the Shire's revenue than others.
3. To levy an appropriate minimum rate that more closely reflects the costs of servicing lots within the townsite and the whole Shire area, and to ensure that a minimum contribution is made by all ratepayers for the benefit of the district.
4. As a means to maintain a balanced budget position with a reasonable contribution from all rating categories and a reasonable approach by the Council in regard to increases.
5. To correct over time a disparity between the UV rates applicable to mining and the UV rates applicable to exploration and prospecting.

CARRIED 4/0**Resolution 081/17**

Reason for change: the rate for UV mining was changed an allow for a four-year movement to parity between UV mining and UV Exploration and Prospecting

10.3. Executive Manager Engineering & Development Services

10.3.1 Introduction of an Hourly Rate for Gardening Services

File:	ADM 0085
Reporting Officer:	Louka Shopov - Executive Manager Engineering and Development Services
Date of Report:	22/05/2017
Date of Meeting:	31/05/2017
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for Council to approve an hourly rate for mowing, pruning snipping and other gardening services to be undertaken by shire outside workers as private works.

Background

Many Shire houses backyards and lawns are not kept up to reasonable shape and condition. There is a room for improvement to make our living-place inviting and pleasant to look at and set up an example for all citizens in Wiluna to follow on.

Not all staff are able to maintain the grounds of the Shire dwellings allocated to them for various reasons:

- They may lack the skills
- They may lack the equipment
- They may be too aged or infirm or suffer from disabilities
- They may spend excessive amounts of time in the Shire office, in an effort to deal with the requirements of the job.

In a larger population centre, it would be up to such tenants to pay a private sector grounds maintenance firm to maintain the grounds in a satisfactory condition. However, in Wiluna, there is no branch of “Jim’s Mowing” or such similar firm to undertake this work.

Comment

There is a room for improvement to make our living-place inviting and pleasant to look at and set up an example for all citizens in Wiluna to follow on. However, it is difficult and unsafe for inexperienced person to operate small plant like mowers or whipper-snippers, especially women and young or aged tenants.

Therefore, an hourly rate for gardening services, provided by external workers, is proposed here for approval.

Consultation

Chief Executive Officer
Senior management team

Statutory Environment

Local Government Act-Private works

Risk Assessment

The proposal to allow staff to contract-out grounds maintenance at their Shire dwellings will reduce the risk of injury from tasks such as lawn-mowing etc being undertaken by people without the appropriate skills, equipment or physical fitness.

Job Safety Analyses (JSA) and risk assessment will be established for each work request.

Policy Implications

Nil

Financial Implications

Nil. The proposed charge is estimated to be cost-neutral to the Shire.

Strategic Implications

Make Wiluna a better place to live and work.

Voting Requirements ABSOLUTE MAJORITY

Officer Recommendation & Council Decision**Item 10.3.1.****MOVED CR THOMAS****SECONDED CR HARRIS****That:**

1. The Schedule of Fees and Charges be amended to include a charge of \$100 per hour plus GST to provide gardening services to Shire Staff living in a Shire dwelling.
2. That notice be given of the new gardening fee in accordance with section 6.19 of the Local Government 1995.
3. The CEO be authorised to approve, where appropriate, applications to salary-sacrifice the charge as rent provided it is at nil cost to the Shire.

CARRIED 4/0 by Absolute Majority**Resolution 082/17****10.3.2. Disposal of Shire Machinery**

File: ADM0192
 Reporting Officer: Louka Shopov-Executive Manager
 Engineering and Development Services
 Date of Report: 22/05/2017
 Date of Meeting: 31/05/2017
 Disclosure of Interest: Nil

Purpose

The purpose of this report is for Council to approve a list of machinery for disposal

Background

Since the reconstruction of rural roads in the Shire has been contracted out to external contractors, a number of items of heavy machinery have become surplus to the Shire's requirements. Although they are not being used, they continue to lose value and they generate "idle plant costs" such as registration fees, depreciation and maintenance expenses.

Comment

The following heavy construction machinery is not needed for the Shire operations:

Table 1- Mobile Plant Fair Value at 30 July 2016 listed for sale.

No.	Make & Description	Model/Serial No.	Year	Fair Value
3	2 Berth FABCO - Caravan	Fabco	2004	\$30,000.00
4	JOHN DEERE- Grader	672 CH	2004	\$140,000.00
8	CASE - Tractor	CASE III C x 60	1999	\$7,000.00
9	CATERPILLAR - Loader	950G	2003	\$65,000.00
12	BOBCAT - Utility Buggy	2200D on Engine 0722	2004	\$1,000.00
7	Old Roller	Pacific	1996	\$6,000.00

13	ISUZU - Green Bus	NPS	2006	\$40,000.00
19	HOWARD PORTER - Dolly	Howard Porter	2013	\$26,000.00
20	HOWARD PORTER - Tri axle side tipper/semi	Howard Porter	2013	\$75,000.00
21	HOWARD PORTER - Tri axle Float	Howard Porter	2013	\$95,000.00
22	HAMM - Road roller	HAMM3412HT	2012	\$100,000.00
23	VOLVO - Prime Mover	FM13-500	2012	\$170,000.00

A catalogue of these items appears as Appendix 10.3.2 (to be separately circulated or tabled).

There is no intention to use the plant in a foreseeable future.

The last valuation of all assets was undertaken in July 2016. Market value, however, could vary significantly due to high supply from the mining industry and low demand due to lack of civil engineering projects.

Another reason to dispose of this surplus machinery is that the concessional registration fees that used to apply to local governments are being withdrawn by the State government.

Consultation

Chief Executive Officer
Senior management forum

Statutory Environment

Local Government Act-Part 6 Financial Management

Risk Assessment

There is a high risk that plant could be sold at price much under the previously estimated fair value. However, this risk can be mitigated to a certain extent by implementing a sensible disposal plan.

Policy Implications

Nil

Financial Implications

Disposal of unused machinery would save future registration and maintenance cost and preserve Shire capital. It is recommended that the proceeds of the sale be transferred to the Asset Replacement Reserve, where they will grow in value instead of continuing to lose value.

Strategic Implications

Better use of resources.

Voting Requirements SIMPLE MAJORITY

Officer Recommendation**Item 10.3.2.****MOVED CR THOMAS****SECONDED CR HARRIS****That:**

1. The CEO be authorised to dispose of the plant and machinery listed in Table 1 of this report by tender or public auction in compliance with Local Government Act and Regulations.
2. The proceeds of the sale of the items listed in Table 1 of this report be transferred to the Asset Replacement Reserve.

LOST 2/3**Resolution 083/17*****Due to a tied vote the Shire President had cast a deciding vote.*****Cr Quadrio had moved the following Foreshadowed Motion****Council Decision****Item 10.3.2.****MOVED CR QUADRIO****SECONDED CR PETTERSON****That:**

1. The CEO be authorised to dispose of the plant and machinery listed in Table 1 of this report by tender or public auction in compliance with Local Government Act and Regulations.
2. The proceeds of the sale of the items listed in Table 1 of this report be transferred to the Asset Replacement Reserve.
3. The equipment to be have a reserve price.
4. Remove and review items 19-23 in 6 months

CARRIED 3/2**Resolution 084/17*****Due to a tied vote the Shire President had cast a deciding vote.***

10.4. Executive Manager Economic and Community Development**10.4.1. Youth Advisory Committee**

File:	ADM0435
Reporting Officer:	Tracey Luke, Executive Manager Community & Economic Development
Date of Report:	21 May 2017
Date of Meeting:	31 May 2017
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to seek Council's endorsement of a Youth Advisory Committee.

Background

The youth of Wiluna aged 12 to 18 represent a demographic which have some maturity to advocate ideas of their own. Council has expressed a desire to receive input from teenagers in this age group so as to be better informed how best to implement policy which best suits their specific needs.

Comment

The establishment of a Youth Advisory Committee will provide a forum for the youth of Wiluna to raise concerns and ideas related specifically to their age demographic. The Youth Advisory Committee will provide opportunities for young people to develop leadership skills and be part of a decision-making process. The committee will allow interested youth in Wiluna to play a proactive role in how Council views and makes decisions affecting Youth based issues within the Shire.

Consultation

CEO, Council

Statutory Environment

Local Government Act 1995

5.8 A local government may establish* committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

- *Absolute majority required*

Risk Assessment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Leading Wiluna- Ensure that the community is part of the decision-making processes about the future of Wiluna. Support the diversity of its community and ensure that the needs of all are at all times considered.

Voting Requirements ABSOLUTE MAJORITY**Officer Recommendation & Council Decision****Item 10.4.1.****MOVED CR HARRIS****SECONDED CR PETTERSON**

That the forming a Youth Advisory Committee in accordance with the Youth Advisory Committee Charter attached to this agenda as Appendix 10.4.1 be hereby approved.

MOVED 4/0 by Absolute Majority**Resolution 085/17**

Cr Petterson declared in Impartiality interest but remained in the meeting and voted

10.4.2. Ranger Authorisation

File:	ADM
Reporting Officer:	Tracey Luke, Executive Manager Community & Economic Development
Date of Report:	21 May 2017
Date of Meeting:	31 May 2017
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to request the Council to appoint Mr Pita Domoni as Ranger for the Shire of Wiluna and to endorse him as an Authorised Person under the various Acts.

Background

The Council is required to authorise and gazette the ranger to be an Authorised Person to administer the following acts:

- *Dog Act 1976 & Regulations*
- *Control of Vehicles (Off-Road Areas) Act 1978 & Regulations*
- *Litter Act 1976 & Regulations*
- *Shire of Wiluna Local Laws*
- *Cat Act 2011*
- *Local Government (Miscellaneous Provisions) Act 1960 – section 449 – Ranger & Pound Keeper*
- *Bush Fires Act 1954 – section 38 – Fire Control Officer, section 59(2) (a) – Issue of Infringement Notices*
- *Cemeteries Act 1986 – section 64(1) – Authorised Persons*

- *Caravan Parks and Camping Grounds Act 1995, Pt 3, section17*
- *Emergency Management Act 2005*

Comment

Mr Domoni has commenced training in Ranger duties. In order to be able to administer the various regulatory Acts, he is required to be an Authorised Person under each of the Acts.

Administratively the simplest method of establishing an Authorised Person is to advertise the appointment in the State Government Gazette.

Consultation

CEO

Statutory Environment

Dog Act 1976 & Regulations

Control of Vehicles (Off-Road Areas) Act 1978 & Regulations

Litter Act 1976 & Regulations

Shire of Wiluna Local Laws

Cat Act 2011

Local Government (Miscellaneous Provisions) Act 1960 – section 449 – Ranger & Pound Keeper

Bush Fires Act 1954 – section 38 – Fire Control Officer, section 59(2) (a) – Issue of Infringement Notices

Cemeteries Act 1986 – section 64(1) – Authorised Persons

Caravan Parks and Camping Grounds Act 1995, Pt 3, section17

Emergency Management Act 2005

Risk Assessment

Nil

Policy Implications

Nil

Financial Implications

The 2016-17 budget includes an allocation for advertising in the Gazette

Strategic Implications

- A Green Wiluna –Safe streets and places
- A Healthy, Safe and Fun Wiluna –Housing and living standards that meet community expectations
- A healthy environment managed in accordance with best practice standards and regulatory controls.

Voting Requirements SIMPLE MAJORITY

Officer Recommendation & Council Decision**Item 10.4.2.****MOVED CR HARRIS****SECONDED CR PETTERSON**

That the Shire's Ranger Mr Pita Domoni be hereby appointed as an Authorised Person, Ranger and Poundkeeper for the purposes of the following legislation:

- Dog Act 1976 & Regulations
- Control of Vehicles (Off-Road Areas) Act 1978 & Regulations
- Litter Act 1976 & Regulations
- Shire of Wiluna Local Laws
- Cat Act 2011
- Local Government (Miscellaneous Provisions) Act 1960 – section 449 – Ranger & Pound Keeper
- Bush Fires Act 1954 – section 38 – Fire Control Officer, section 59(2) (a) – Issue of Infringement Notices
- Cemeteries Act 1986 – section 64(1) – Authorised Persons
- Caravan Parks and Camping Grounds Act 1995, Pt 3, section 17
- Emergency Management Act 2005

CARRIED 4/0**Resolution 086/17****10.4.3. 48-Hour Rest Spot**

File:

Reporting Officer: Tracey Luke, Executive Manager Community and Economic Development

Date of Report: 19 May 2017

Date of Meeting: 31 May 2017

Disclosure of Interest: Nil

Purpose

The purpose of this report is to request approval from the Council to develop a 48 Hour Rest Spot (including approval of the location).

Background

The Shire of Wiluna has received a small community chest grant of \$26,765 to develop a 48-hour rest spot. Currently, there is no dedicated 'rest spot' for tourists who are self-sufficient and simply wish to park somewhere. Creating a dedicated 'rest spot' may encourage tourists to stay longer in town and create a better impression of tourist experiences about Wiluna and available services.

Comment

This grant will allow for clearing of a rest spot area, installation of shade shelters, provision of bins and signage. The proposed rest spot is a relatively flat area of land to the south-east of the current truck bay which runs off Goldfields Highway approximately 1 kilometre south of town. The area is part of Reserve 31830 and part

of a roads reserve. Permission from Main Roads WA has been sought and granted subject to certain conditions being met.

Consultation

CEO, Council, Main Roads WA, Louka Shopov.

Statutory Environment

Nil

Risk Assessment

No risk assessment has been undertaken at this stage. Proper planning of the project will serve to identify and mitigate the risks associated with the project.

Policy Implications

Nil

Financial Implications

Although a grant has been obtained toward the capital cost of developing the facility, the Shire will be exclusively responsible for the ongoing operating, maintenance and depreciation costs.

These have not yet been quantified but will be included in a more detailed report to the Council when proper project plans have been developed.

Such costs will also need to be provided for in the 2017-18 annual budget.

Strategic Implications

- Green Wiluna- Responsible management of the natural and built environment and improve the attractiveness of Wiluna streets and public spaces.
- Leading Wiluna- Strong leadership in addressing challenges, providing services and driving sustainable development across the shire.

Voting Requirements SIMPLE MAJORITY

Officer Recommendation

MOVED CR

SECONDED CR

That approval be given to develop project plans for a 48-hour rest spot on the area south-east of the truck bay south of town, in the location shown in Appendix 10.4.3 as attached to this agenda.

LOST – DUE TO NO MOVER/SECONDER TO THE MOTION

10.4.4. Outdoor Museum

File:

Reporting Officer

Tracey Luke; Executive Manager Community and Economic Development

Date of Report:

19 May 2017

Date of Meeting:

31 May 2017

Disclosure of Interest:

Nil

Purpose

The purpose of this report is to request the Council's approval to install historical objects on Reserve 31830 to create an outdoor museum.

Background

Reserve 31830 is vested with the Shire of Wiluna with its purpose listed as 'Historical'.

Situated on this Reserve are the old railway goods shed (Reserve 41878) and crane which is also vested with the Shire. Reserve 31830 extends to the North and South of the goods shed. This request is for the Council to approve the installation of historical objects and/or equipment and other pieces of interest around the goods shed area on Reserve 31830 to create an outdoor museum.

Comment

A map showing the subject areas is attached to this agenda as Appendix 10.4.4.

With the Heritage and Interpretive Centre nearing completion, an outdoor museum will enhance the visitor experience on the south side of town by adding to a 'points of interest' walk trail to grow tourism. As well, the aesthetic value of the museum will visually enhance the town.

Consultation

CEO, Council

Statutory Environment

Nil

Risk Assessment

No risk assessment has been undertaken at this stage. In due course, at least a safety assessment will need to be undertaken.

Policy Implications

Nil

Financial Implications

Fairly minimal at this stage. We anticipate that a lot of artefacts will be donated.

To the extent that Shire wages staff and/or plant may be required for the movement or placement of artefacts, a cost centre should be established for the sake of transparent accounting.

Strategic Implications

- Proud Wiluna- Celebrate Wiluna's rich cultural diversity and heritage and support the community to share its unique stories and culture and drive positive change.
- Green Wiluna- Responsible management of the natural and built environment and improve the attractiveness of Wiluna streets and public spaces.

Voting Requirements SIMPLE MAJORITY**Officer Recommendation & Council Decision****Item 10.4.4.****MOVED CR HARRIS****SECONDED CR PETTERSON**

That approval be given for the use of Reserve 31830 to develop an outdoor museum.

CARRIED 4/0**Resolution 087/17****10.5. Principal Environmental Health Officer and Building Surveyor****Wiluna Health/ Building Service- April 2017**

Completed an Environmental Health Indicators survey for Wiluna to assist the Health Department with the introduction of the new Public Health Act.

Made enquiries with Worksafe WA around responsibilities regarding demolition of Council structures. The Worksafe legislation requires a demolition contractor to hold a Worksafe licence to demolish any buildings or structures other than a single storey dwelling not constructed with asbestos cement materials. In effect, Local Authorities may build an administration office or depot shed without the need to be a registered builder however is not able to demolish the same building under the current Worksafe WA legislation.

Investigated if the Hotel and Caravan Park are connected to the Water Corporation effluent scheme. Currently the water corporation operate an effluent scheme in Wiluna. That is the scheme only accepts waste water after faecal materials are captured in backyard septic tanks. The scheme effectively replaces the need for leach drains in back yards. The hotel and caravan park connect into the scheme to the north of the caravan park.

The Hotel septic system was again noted as operating effectively without any further blockages or overflow occurring. If Council was to take ownership of the hotel in the future the existing septic tank and pump pit will require replacement to ensure effective operation with the buildings new use.

The owner of Lot 102/18 Lennon Street Wiluna has carried out a clean up of his property in accordance with Council correspondence forwarded in April.

Spoke with proprietor of the new café regarding the removal of the purple soaker hoses associated with the approved Aerobic Treatment Unit at the back of the shop. The soaker hoses have been removed during a clean up which is resulting in reticulated water that was previously pumped through the soaker hoses to now being released onto the ground surface to puddle in one area. The proprietor has been advised that the soaker hoses must be reinstalled and buried as soon as possible. The ATU system was originally approved to service the accommodation units that were planned at one stage. The shop and toilets at the back were connected to the ATU when it was installed. Effectively the soaker hoses replace the need for a leach drain system or soak wells and are not allowed to be added to or changed without Health Department of WA approval.

Dealt with various other enquiries.

Officer Recommendation & Council Decision**Item 10.5.****MOVED CR THOMAS****SECONDED CR HARRIS****That the report be received and the information be noted.****CARRIED 4/0****Resolution 088/17****10.6 Committee Reports**

Nil

11. Elected Members Motion of Which Previous Notice Has Been Given

Nil

12. Urgent Business Approved by the Person Presiding or by Decision of Council***Council Decision*****MOVED CR HARRIS****SECONDED CR PETTERSON****That the following late item be accepted by the meeting for consideration in order to adopt: -****Item 12.1 New Reserve Accounts****CARRIED 4/0****Resolution 089/17**

12.1. New Reserve Accounts

File

Reporting Officer: Colin Bastow, Acting Chief Executive Officer

Date of Report: 30 May 2017

Date of Meeting: 31 May 2017

Disclosure of Interest: Nil

Purpose

The purpose of this report is for Council to consider establishing the following reserve accounts:

- Caravan Park Reserve,
- Heritage & Interpretive Centre Reserve,
- Unspent Grant & Contribution Reserve, and
- Community Development Reserve

Background

The reason why a local government creates a reserve account is to allow for the setting aside of money for use towards a specific purpose in a future financial year.

Comment

Council should consider the establishment of the following reserve accounts:

- **Caravan Park Reserve** – To set aside money for future capital works and major upgrades.
- **Heritage & Interpretive Centre Reserve** – To set aside money for future capital works and major upgrades including the interpretation of historical events and to provide safety information to travellers of the Canning Stock Route and Gunbarrel Highway.
- **Unspent Grant & Contribution Reserve** – To set aside unspent grants and contributions at the end of each financial year. This practice is to assist with the financial management of unspent grants and is especially useful when the funding is received in a prior financial year to that of the capital expenditure.
- **Community Development Reserve** – To set aside funds for future community based projects such as the provision of more residential housing in Wiluna.

Consultation

Warren Olsen, Acting Deputy Chief Executive Officer.

Statutory Environment

Local Government Act 1995

- S 6.11 Reserve Accounts

Risk Assessment

The risk associated with the Shire not using a reserve account to store funds is that those funds are used for other purposes in future financial years.

Policy Implications

Nil

Financial Implications

Council had budgeted \$45,000 towards the establishment of a caravan and camping site. As these funds are likely to remain unspent at year end, it would be prudent for the Shire to transfer this funding to a Caravan Park Reserve Account so that the funds are not reallocated to other purposes and will allow for the building up of additional funds.

It would be beneficial for the Shire to transfer the balance of the \$2.7m Heritage and Integrative Centre renovations project to reserve at year end. This action will indicate to the Department of Regional Development (DRD) that the Shire is committed to completing this project. This commitment is needed due to the expected delay in completing the Interpretive stage of the project.

The Shire will be able to transfer any unspent grant and/or contributions to Reserve at year end. This will ensure there is better financial recording of unspent grants.

The purpose of the Community Development Reserve is to set aside funding for future capital projects such as residential housing in Wiluna.

Strategic Implications

Go Ahead Wiluna

Voting Requirements ABSOLUTE MAJORITY**Officer Recommendation & Council Decision****Item 12.1****MOVED CR THOMAS****SECONDED CR HARRIS****That Council:**

1. As per Section 6.11 of the Local Government Act 1995 establish the following Reserve Accounts:
 - a. Caravan Park Reserve – For the purpose of funding capital works and major maintenance,
 - b. Heritage & Interpretive Centre – For the purpose of funding capital works and major maintenance including the historical interpretation of Wiluna's history and safety information about the Canning Stock Route/Gunbarrel Highway,
 - c. Unspent Grants & Contribution Reserve – For the purpose of keeping any unspent grants and contributions at year end, and
 - d. Community Development Reserve – For the purpose of funding important community based infrastructure projects.
2. Approve the following transfer to Reserve at year end:
 - a. Caravan Park Reserve \$45,000, and
 - b. Heritage & Interpretive Centre balance of unspent funds.

CARRIED 4/0 by Absolute Majority**Resolution 090/17**

13. Matters Behind Closed Doors

Confidential Report no. 13.1 – Wiluna Airport Passenger Fee Review – Separately Circulated

Officer Recommendation**MOVED CR HARRIS****SECONDED CR PETTERSON**

Procedural recommendation that the meeting is closed to the public, pursuant to S5.23(d), to consider Confidential Item 13.1. which contains legal advice obtained by the local government and which relates to a matter to be discussed at the meeting

CARRIED 4/0**Resolution 091/17*****Officer Recommendation & Council Decision******Item 13.1*****MOVED CR PETTERSON****SECONDED CR HARRIS****That Council:**

1. Having regard to the requirements of Section 6.17 of the Local Government Act 1995 amend and confirm the following passenger fees:
 - a. Royal Flying Doctor Service – Free
 - b. Regular Passenger Transport - \$15.00 (Including GST) per person per trip (no change)
 - c. Charter and Other Air Services - \$21.00 (Including GST) per person per trip.
2. Confirm the current Landing Fees:
 - a. 6am to 6pm – per 1,000kg certified maximum take-off weight of \$16.50 (Including GST), and
 - b. 6pm to 6am – per 1,000kg certified maximum take-off weight of \$44.00 (Including GST),
3. Authorise the CEO to negotiate a settlement in relation to any passenger fees outstanding since the amended fees came into effect on 26th October 2016.
4. That the Shire reviews its Wiluna Airstrip fees and charges at least once every six months.
5. The Shire to advertise the change to Passenger Fees & Charges as per Section 6.19 of the Local Government 1995.

At the end of each financial year, Wiluna Airstrip surplus funds will be transferred to the Airport Reserve with deficits being funded by transfer from the Airport Reserve

CARRIED 4/0 by Absolute Majority**Resolution 091/17**

Officer Recommendation

MOVED CR PETTERSON

SECONDED CR HARRIS

Procedural recommendation that the meeting be re-opened to the public

CARRIED 4/0

Resolution 092/17

14. Closure

There being no further business the Chairperson closed the meeting at 2.41pm.

These minutes were confirmed at the Ordinary Meeting of Council on the 28 June 2017

Signed _____

(Presiding Person at the meeting of which the minutes were confirmed.)

Date: _____

SAVE OUR PUB WILUNA

X	DARKYL CURLEY	MK	Peter Bucklin	M
Tom	Ree Shag			
CCU	CHRIS CURLEY			
mbutt	MELISSA SCOTT			
HK	ROSE ROBINSON			
	Jimagne DOWDEN			
	NATALIE MINTERN			
	SARAFINA DICKIE			
	GEORGE SIMPSON	100		
	Liam Jackman			
Avell	Patrick KIDD			
SD	Geoff DON			
	June Riley			
	Steven Riley			
	Lloyd Jones			
	Shirlene Riley			
	Henette Riley			
	Mafdom Riley			
	Shaun Cashin			
	MARCUS WALSH			
	rhavie Walsh			
	Jaden Walsh			
	Jesse Abbott			
	Keri Tim			
	Walter Wingo			
	Kevin Smith			
	Elizabeth P Kyanga			
	Sandra Gilbert			
	Steve Foley			
	Walter Mella Jones			
	Danall ASHWIN	3/22		
	BEAU CROFTS			
	(WILUNA			
	RESIDENT)			
	Ken OWENS M Russell			

SAVE OUR FCB WILUN

X Braden Gilbert	Michael Simms
jacqueline Gilbert	Patricia Morgan
PRU	Billy
Rico Anderson	Bernard
Zelman Jackman	John Ebb
Alana Patch	DENNIS RICHARD
Tommy Stewart	65 Delina Richards
Brenda Stevens	Jane Grant
Karlene Stevens	Glenys Williams
Peter Grundy	Geoff Pratt
Stewart West	
whas	
Edie Fisher	
TINA WILLIAMS	
Melissa Morgan	
Margaret Morgan	
Bernadette Morgan	
Kathryn Morgan	X 100
Margaret Jane Morgan	
Hana Morgan	
James Morgan	
Bronny Jackman	
Margaret W.	89
Stewart West	
Sharon Ashwin	
Tahni DORIZZI	
KYNDEN ASHWIN	
WARREN ASHWIN	

SAVE OUR PUB WILUNA

PAUL LEAHY 0429964140 RT LA.

Stewart West SMES+

Ken Cook Mr Cook

Robert Labare

John Downes 041931809

Lennie Ross WILUNA ROAD HOUSE

Wangas ANDREW HARRIS

Wangas DIONAS IONAS

Clifford Allen

NICHELL POWEROY

COUNTER
MEX

SAVE OUR PUB WILUNA

CHRISTINE WHITE

Vera Anderson

DEON REDMOND

MARTORIE WONGAWOL

Alford Cutler

ROBERT STEVENS

Kamos Jackman

Gwenda. Winmar.

Margaret Anderson

WITING JACKMAN

SHARON ANDERSON

BETTY ANDERSON

EBELLA ANDERSON

ASIL JACKMAN

RONIA ANDERSON

INIEL ANDERSON

MOD NEWBERRY

KEAN GRIMSLEY

JO O'CONNOR

ENDON ASHWIN

ENDON K ASHWIN

ERNA WILLIAMS

WNETTE WILLIAMS

ERIC SIMPSON

Betty Mayo

Joshua Collard

STEPHEN THOMAS

STOP THE PUB FROM CLOSING

glenn K Miers

BELINDA RILEY

John Kelly

WAYNE GENTLE

JONELLE CASHIN

ERICA SIMPSON

EISHA WALSH

CARLY WALSH

JUNE RILEY

LLOYD JONES

Rex Shay

Maggie Wh.

G. GREEN

KWALET

BLAY ME

CLIVE CURLEY

VICTOR SPADAN

Debbie Ryan

Michael Holmes

John

Shirley (04289153)

Shaun Anderson

Raham Lone

BEAU CROFTS

Natasha Thomas

GLENDALE ANDERSON

PAUL STONOR

John

SAVE OUR PUB WILVA MEETING PLACE

Dustin Nielsen	(Tradesman). 0467442414	
Kerry Drew	99806011	WILVA
Michael White	0475300674	WILVA
Yvonne Ashwin	0475300674	WILVA
Randall Ashwin	99812987	WILVA
Tom Ashworth	0498239763	WILVA
Paul Gray	Minister of Finance	WILVA
Adrian Tressider	—	WILVA
STEVE Thomas	8 Sharnon	
Alana Patch		
ODADA		
STEVEN DONG		
Kathryn Meynell	0477086619	
Peter Grundy	99806011	WILVA
MARSHALL MONGOO		
JEFF SRELANDER	0439003752	
Tracy Wongawol	0497307950	
ALF CALLOW	04148129	
ALBERT NARABE	0419017378	
Isimelf Serepere	0419017378	
Bob Harris	0429854510	
KAVE BINGHAM		



Share ☐

[Website](#) [Share](#) [Tweet](#) [Like](#) [Add to Calendar](#) [Set Reminder](#)

May25

WA Freight and Logistics Summit 2017

Thu, 25 May, 2017 7:30am - 5:30pm AWST

All Ages

7 days away

AUD \$299.00 - AUD \$399.00

All Ages

- [Get Tickets](#)
- [Details](#)

Event Stats

7 days away

AUD \$299.00 - AUD \$399.00

All Ages

[Event Description](#)

Western Australia's economy and lifestyle is critically dependent on freight transport. Freight transport supplies our cities and communities, our businesses, our mines and our farms as well as transporting our resources, produce and manufactured goods to market and port.

Join CCIWA, WARTA and FLCWA as they host the State's first WA Freight and Logistics Summit.

Featuring a keynote presentation from the Hon Rita Saffioti, Minister for Transport and insights from many leaders in the Transport and Logistics Industry, this must attend summit will explore a number of key issues and challenges the industry faces today.

Topics include:

- **The Economic Value of the WA Transport and Logistics Industry**

- **Changing Community Attitudes towards Freight and Logistics**
- **Imagining the Future**
- **The Critical Role of Transport and Logistics in Regional Development**
- **Setting the National Freight Study and State Priorities**

Event Details:

Date: Thursday, 25 May 2017

Time: 7.30am - 4.30pm Followed by post Conference Networking Drinks

Venue: CCI Function Centre, 180 Hay Street East Perth WA

RSVP: Thursday, 18 May 2017 (only cancellations received prior to the RSVP date will be entitled to a refund)

Sponsored by:



For any questions, please contact the CCI Events Team:

T: 08 9365 7500

E: functions@cciwa.com

Comments
Reserve Tickets

Quantity <input type="text" value="0"/> <input type="button" value="v"/>	Early Bird (inc GST) ±	AUD \$299.00

Quantity <input type="text" value="0"/>	CCI/WARTA Member (inc GST)	AUD \$349.00
Quantity <input type="text" value="0"/>	Non-member (inc GST)	AUD \$399.00
Get Tickets »		

Venue Details



CCI Function Centre 180 Hay Street
East Perth, WA 6005

Shire of Wiluna

Strategic One Off Projects

Rank	Project Code	Projects	Description
1	61	Club Hotel	Purchase and Renovate the building for Accommodation and Office.
2	6	Heritage & Interpretive Centre	Renovation of old hospital
3	22	Staff Housing	Purchase 15 x additional staff housing @ \$400,000 ea.
3	63	Residential Land Purchase (Wiluna)	To purchase 5x Residential Housing Lots around Wiluna
4	12	Caravan Park	Construct and operate a modern Caravan Park within the Wiluna town site
5	1	Goldfields Highway (Seal)	The sealing of the Highway
6	50	Prospecting Pack	Develop a prospecting pack to encourage local tourism
7	3	Main Street / Streetscape	Renovate Main street and Streetscape
8	2	Airstrip Upgrade	Terminal \$500,000, Fencing and Other Upgrades \$1,500,000
9	4	Desert Gold (Horticultural)	Support the development of local Agriculture
10	9	Wiluna Southern Structure Plan including Head Works	Promote and support the development of housing in the South of Wiluna
11	21	Miners living in Town	Encourage Miners to live in Wiluna

12	23	Industrial Units	Construct additional Industrial units to encourage business to relocate to Wiluna
13	11	Engagement of Aboriginal Community	Establish policies and practices that will support the positive engagement of local aboriginals
14	13	Small Business Development	Support small business development
16	20	Accommodation & Public Housing	Advocate for additional accommodation and public housing within Wiluna
17	26	Anti Social Behaviour & Sense of Community	Lighting, CCTV and community engagement
18	28	Increase Population	Provision of local infrastructure, community activities and advocating for employment opportunities
19	31	Annual Community Events including Families	Major events
20	47	Aboriginal Bush Tucker / Cultural Business Opportunity	Support local business.
21	49	Tavern (Not Pub)	Bring business to Town
22	53	Aged Care	Construct and rent 5 x Aged Care Units in Wiluna
23	55	Community Resource Centre (CRC)	Purchase of equipment and furniture.
24	56	Social/Sporting Club	Support the establishment of a community social/sporting club
25	58	CCTV	Main Street & Other High Problem Areas, Shire Building and other facilities
26	60	Facility Renovations/Upgrade	* Sporting Events will require the upgrade of the Shire's race track etc.
27	62	Single Person Quarters	Build shared accommodation

28	34	Road House	Fuel Station, Accommodation & Restaurant
29	71	Outdoor History Display/Museum	Place to display historical items
30	70	Local Meeting Places	Strategically place Shelter around place to encourage and control public gatherings and events
31	68	Nature Based Camping	Establish a nature based camp site for short stay
32	67	Recreation Facility Redevelopment	Redesign existing recreation facility lay out
33	66	Water Source (Wiluna)	Irrigation of Park, Garden & Reserves
34	69	Community Art	Purchase statues and other large artwork for around town
35	64	Fire & Rescue Services	Upgrade existing Bush Fire Brigade - Purchase Additional Equipment
36	48	Playground	Upgrade local playgrounds
37	19	Youth Mentoring Program	Support a local youth mentoring program within Wiluna
38	33	Golf Course	Upgrade local golf course
39	36	Signage	Tourist signage
40	37	Banner Poles	Tourist and other promotional banners
41	39	Undercover Basketball/Badminton	Construct shelters
42	65	Develop Tourist Tracks & Trails	Signage and Promotion
43	59	Outdoor Cinema	Construct a outdoor cinema
44	7	Jobs, employment & Apprenticeships	Ensure there is a functional GETS
45	18	Picnic Spot/Shade Area/Water/Dump Point	Provide community infrastructure
46	40	Parks, Gardens (Green Space)	Upgrade parks and reserves

47	14	TAFE/Education	Encourage the reopening of a local TAFE
48	17	High School Education	Ensure quality high school education is provided in Wiluna
49	27	Café	Bring business to Town
50	30	Restaurant	Support local business.
51	32	After Hour ATM	Financial Institution
52	38	Food Co-op	Support the establishment of a local food co-op
53	41	Hairdresser	Bring business to Town
54	46	Youth Hostel	Support the establishment of a local youth hostel
55	51	Laundromat	Support the establishment of a laundromat
56	42	Adventure Playground	Construct an adventure playground
57	44	Shop Units	Construct shop units to encourage business development within Wiluna
58	54	Motor Sport/Burnouts/Carts/Enduro/Motor Cross	* Community Event
59	57	Race Course/Camp Draft/Rodeo	* Community Event
60	45	Child Care	Construct and operate a child care facility within Wiluna
61	24	Red Tap Impediments	Reduce red tape and other pediments to business investment within Wiluna
62	72	Amphitheatre	Public meetings, Outdoor Cinema



Chief Executive Officer Application Package

Advertisement

Chief Executive Officer

Shire of Wiluna

The Shire of Wiluna lies 966 kilometres northeast of Perth, covering an area of 184,000 sq kms consisting of mining and pastoral land which includes the Canning Stock Route and Gunbarrel Highway in the Mid-West region of Western Australia. Council wants to foster an active, safe and vibrant community that works together with honesty and respect of the values of all.

Council is seeking to appoint a successful and enthusiastic senior executive who demonstrates superior leadership capabilities and a capacity to drive the performance of the organisation to new levels of excellence.

The new CEO will be a driven and outcome focused professional with a commitment to good governance and service delivery that meets community expectation. Strong business acumen, innovative thinking, combined with strong and decisive problem solving and knowledge of the Works, Operational and Maintenance operations will feature strongly in the makeup of the person appointed to the role.

The position is offered under a performance based contract of three to five years. An attractive remuneration package is offered and is to be set in accordance with the Salaries and Allowances Tribunal Band 4, negotiable up to \$198,210 per annum. Salary and benefits are subject to negotiation and could include, but are not limited to; base salary, district allowance, superannuation, private use of a motor vehicle, utilities etc., In addition a rent free house is provided. Reasonable relocation expenses are available.

An Application Package along with the Position Description can be obtained via email admin@wiluna.wa.gov.au. Further information about the position is available by contacting Jim Quadrio, Shire President on (08) 9981 2983.

Applications should be sent to: admin@wiluna.wa.gov.au or mailed to Jim Quadrio, Shire President, Shire of Wiluna, PO Box 38, WILUNA WA 6646 marked "Private & Confidential - CEO Shire of Wiluna" by **COB XXXX XXth June 2017**.

Please Note: Canvassing of Councillors will disqualify. The successful applicant is required to obtain relevant police checks, and to provide evidence of all claimed qualifications prior to commencing employment.

Position Description

1. **TITLE** Chief Executive Officer
2. **LEVEL** Band 4 Salaries and Allowances Tribunal
3. **DEPARTMENT/SECTION** Office of the Chief Executive Officer
4. **POSITION OBJECTIVES**
 - 4.1 **Objectives of this Position**
 - Implement Council's direction in a timely manner.
 - Implement the strategic goals and objectives of the organisation.
 - Lead and manage the people, infrastructure and assets of the Shire.
 - Represent Council in matters of regional significance.
 - Provided advice and support to Council as required.
 - 4.2 **Within Section**
 - Meet corporate objectives
 - Ensure that delegations are exercised within statutory requirements, Council Policies and strategic objectives. Lead the organisation in providing a high level of service to the Community and Elected Members.
 - 4.3 **Within Organisation**
 - Develop a Corporate approach within the Executive Management Team towards the development of a budget and have financial controls within each operating Department and functional areas.
 - Ensure staff have the appropriate skills, knowledge, experience and qualifications to perform their role;
 - Manage the performance of employees with reference to appropriate key performance indicators;
 - Monitor and improve organisational culture and the morale of staff.
 - Ensure continuous improvement both in the natural and built environment and customer service.
 - Administer the legal, and statutory processes of the Local Government's operation and be the chief adviser to Council on these matters.
 - Provide strategic direction and strong leadership to the entire organisation.
 - Manage the preparation, review and enforcement of Council's statutes, policies and local laws including review of delegations of authority.

5. COMPETENCY REQUIREMENTS

Note - all requirements are essential unless otherwise stated

5.1 Leadership

- Proven leadership at the Chief Executive Officer/General Manager/Managing Director level.
- High level Strategic Planning skills and knowledge of corporate management.
- Delegation skills to ensure the achievement of outcomes, accountability of management, staff and the development of employees' abilities.
- Understanding of the application of contemporary human resource management principles.
- Understanding of effective media use and implementing policy and procedures in the organisation.

5.2 Policy Implementation

- Good knowledge of public policy issues as they impact on Local Government.

5.3 Governance and Compliance

- Demonstrated strong working relationship with Councils.
- Demonstrated capacity to administer the Local Government Act (1995) and associated Legislation involved in Local Government.
- Proven provision of professional, comprehensive and timely advice to support Council in making informed decisions on behalf of the local community.
- Knowledge of statutory, legal and contractual obligations.

5.4 Financial results

- Extensive experience in the area of financial management.

5.5 Community Development

- Considerable experience encouraging, promoting and facilitating sustainable business development and fostering investment opportunities.
- A proven history of building and maintaining positive strategic relationships within the community.
- Appreciation of the culture and heritage of the Shire and how it integrates with planning and policy.

5.6 General Management

- Excellent interpersonal and communication skills focusing on maintaining good relationships with all stakeholders.
- Degree in relevant Management, Business and/or Public Sector Administration discipline or experience that is accepted as comparable is desirable.

Note: Employment is subject to relevant Police Clearances and other checks

6. KEY DUTIES/RESPONSIBILITIES

- 6.1** In consultation with Council, promote and implement strategic and service delivery plans for the Shire.
- 6.2** Ensure the appropriate fiscal management of the Shire to reflect Council's aims and objectives.
- 6.3** Manage the Human Resources to ensure the supervision and management of Departments are all in accordance with corporate aims.
- 6.4** Promote a staff training program that will improve staff skills across the organisation, which will assist staff in focusing on service delivery to the Community.
- 6.5** Administer the legal, statutory and election process of the Council's operations and be the chief adviser to Council on these matters to ensure Council is operating within the statutes and all legal requirements are met.
- 6.6** Be responsible for effective day to day operations of the Shire.
- 6.7** Ensure all legal and statutory compliances are met particularly related to substantial asset infrastructure.
- 6.8** On behalf of Council, make effective representation of the issues, views, policies and needs of Council, as required.

7. ORGANISATIONAL RELATIONSHIPS

7.1 Responsible to

The Shire of Wiluna's Council.

7.2 Supervision of

All Shire staff.

7.3 Internal and External Liaison

7.3.1 Internal

- Shire President and Councillors individually
- All Committees
- All Shire Staff

7.3.2 External

- Community, Ratepayers, Electors & General Public
- Business community
- Sporting Groups
- Federal & State Governments Departments and Agencies
- Local Governments
- Media
- Contractors, suppliers and consultants
- Mining organisations
- Pastoralist

8. EXTENT OF AUTHORITY

- All authority vested in a Chief Executive Officer under the Local Government Act (1995) and associated Regulations and Local-Laws and all other relevant Acts State and Federal Parliament.
- Authority to sign all legal documents, EFT payments and cheques as delegated and properly directed by Council

Remuneration

The position is offered under a performance based contract of three to five years. An attractive remuneration package is offered and is to be set in accordance with the Salaries and Allowances Tribunal Band 4, negotiable up to \$198,210 per annum.

- Base Salary (up to \$198,210 per annum).
- District Allowance (up to \$40,000 per annum).
- Superannuation SGC (at 9.5% of base plus additional employer funded contributions subject to employee contribution).
- Motor Vehicle - private use within Western Australia.
- Professional membership fees.
- Communication allowance.
- Utilities (water, electricity and gas).

In addition

- Rent free fully furnished house.
- Free gym membership.
- 2 x return airfares to Perth (valued at \$1,300)

Please note:

1. 17.5% leave loading on five weeks' annual leave is factored into the base salary.
2. Council will meet the cost of the Chief Executive Officer's relocation expenses up to \$4,500 subject two quotations, with 50% of the reimbursement to be made after twelve (12) months and 50% paid after twenty-four (24) months service. Receipts must be produced to claim reimbursement.

Applicant Notes

Thank you for your enquiry regarding the advertised position. These notes are provided to assist you in the preparation of your application and to help the selection panel judge your application amongst the others that will be received for the position.

Application:

Your application should include a covering letter explaining your interest in the position and a current resume detailing your qualifications, experience and attributes for the position. It is essential that the information you provide is clear, concise and relevant, so that the selection panel can readily assess your claim for the position. It is up to you to demonstrate to the panel that you understand the requirements of the position and that you have the necessary knowledge, experience and qualifications to successfully carry out the duties.

Referees:

Applicants should provide the names and contact details of **two referees** in their application. The most valuable referees will be those that can comment on work experience that is relevant to this position.

Referee details should be provided on the understanding that they may be contacted shortly after the close of applications without any prior notification to the applicant.

Other Documents:

It is recommended that only copies of supporting documents be enclosed with your application so as to avoid loss or damage to originals. Nonetheless, the Council may ask to sight the originals at a later time.

Police Clearance:

The preferred applicant after the interview process will be required to provide a current police clearance.

Contact Number:

Please ensure that you provide a convenient telephone number so that you can be contacted if you are invited for an interview or there are any queries regarding your application.

Written Applications:

The Council is pleased to accept all applications for the position and does not favour hand written applications over typed applications, or vice versa. All applications should be neat and legible for ease of reading by the selection panel.

Late Applications:

In fairness to all applicants, late applications cannot be received unless permission has been sought prior to the closing date.

Interviews:

Final Interviews will be held in Wiluna.

Equal Opportunity:

Council maintains an equal opportunity policy in assessing all applications for any advertised position and provides a smoke free work environment.

Website:

The Shire maintains a [website](#) which contains substantial information about Wiluna and the Shire.

Council Information

Shire of Wiluna Council:

President

Cr Jim Quadrio

Deputy President

Cr Graham Harris

Councillors

Cr Chris Webb Cr Stacey Petterson Cr Caroline Thomas Cr Norma Ward

Main Office:

Scotia Street Street (PO Box 38), Wiluna, WA 6646

Council Statistics 2014-2015

Distance from Perth (km)	966
Area (sq km)	184,000
Length of Sealed Roads (km)	92
Length of Unsealed Roads (km)	1,832
Population	1,241
Number of Electors	284
Number of Dwellings (Residential)	367
Total Rates Levied (\$)	\$3,486,575 (2016)
Total Revenue	\$17,767,378 (2016)
Number of Employees;	18

Ordinary Council meetings are usually held on the fourth Wednesday of every month.

Council Website:

www.wiluna.wa.gov.au

SHIRE OF WILUNA

MONTHLY FINANCIAL REPORT

For the Period Ended 30 April 2017

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Compilation Report	1
Monthly Summary Information	2
Statement of Financial Activity by Program	5
Statement of Financial Activity By Nature or Type	6
Statement of Financial Position	7
Statement of Capital Acquisitions and Capital Funding	8
Statement of Budget Amendments	9
Note 1 Significant Accounting Policies	10
Note 2 Explanation of Material Variances	16
Note 3 Net Current Funding Position	17
Note 4 Cash and Investments	18
Note 5 Budget Amendments	19
Note 6 Receivables	20
Note 7 Cash Backed Reserves	21
Note 8 Capital Disposals	22
Note 9 Rating Information	23
Note 10 Information on Borrowings	24
Note 11 Grants and Contributions	25
Note 12 Trust	26
Note 13 Details of Capital Acquisitions	27
Appendix A Detailed Schedules	29

SHIRE OF WILUNA

Compilation Report

For the Period Ended 30 April 2017

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

Overview

Summary reports and graphical progressive graphs are provided on page 2,3, and 4.
No matters of significance are noted.

Statement of Financial Activity by reporting program

Is presented on page 5 and shows a surplus as at 30 April 2017 of \$8,560,626.

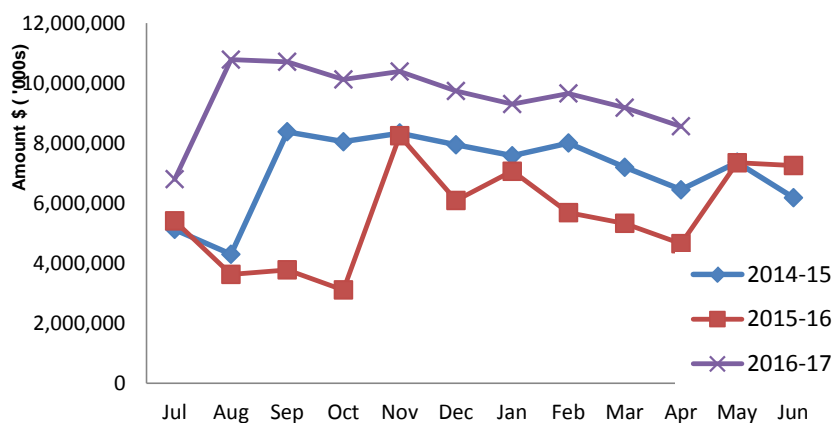
Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

SHIRE OF WILUNA

Monthly Summary Information

For the Period Ended 30 April 2017

Liquidity Over the Year (Refer Note 3)



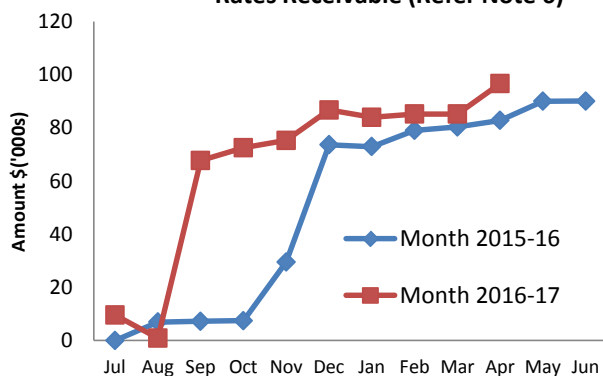
Cash and Cash Equivalents as at period end

Unrestricted	\$ 8,276,243
Restricted	\$ 4,540,926
	<u>\$ 12,817,169</u>

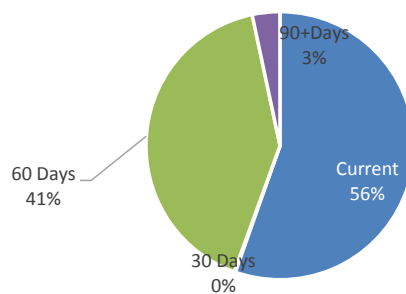
Receivables

Rates	\$ 137,695
Other	\$ 305,001
	<u>\$ 442,696</u>

Rates Receivable (Refer Note 6)

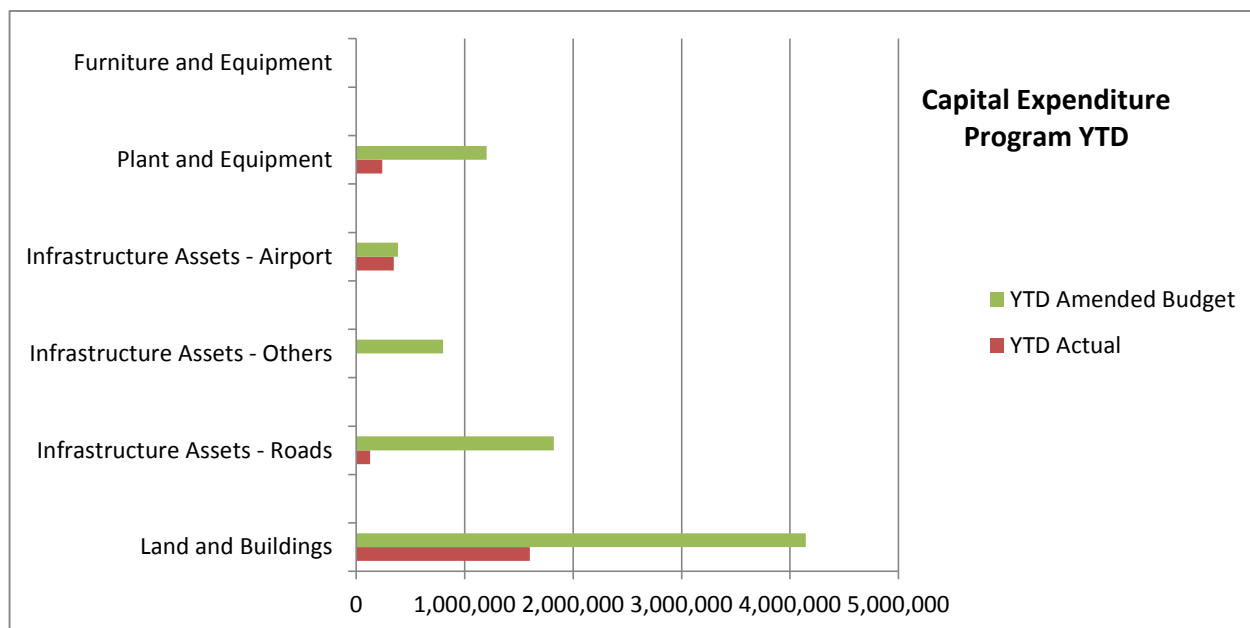


**Accounts Receivable Ageing (non- rates)
(Refer Note 6)**

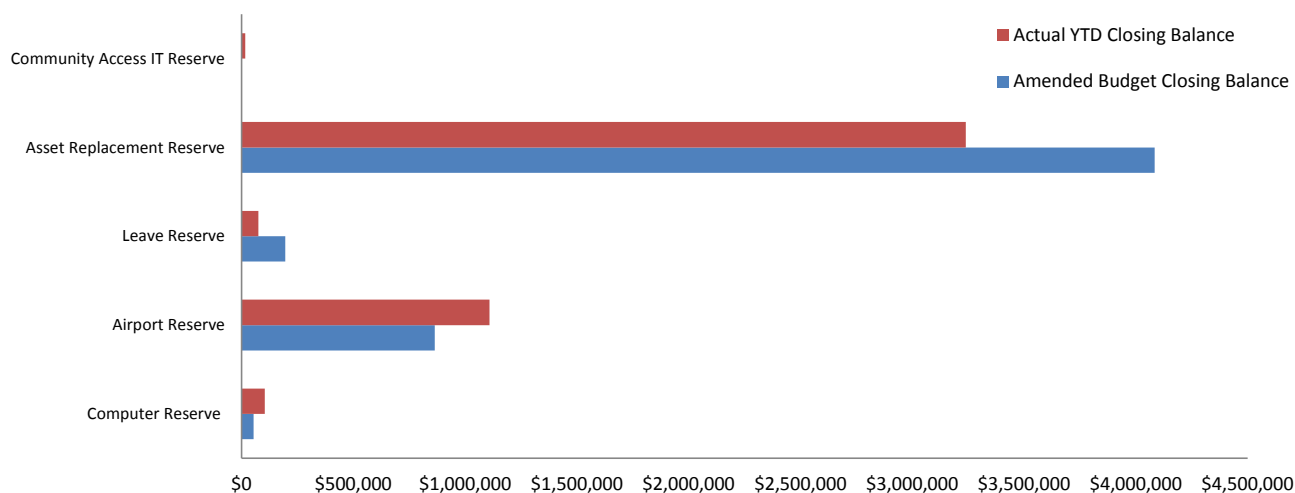


This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WILUNA
Monthly Summary Information
For the Period Ended 30 April 2017



Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)



This information is to be read in conjunction with the accompanying Financial Statements and notes.

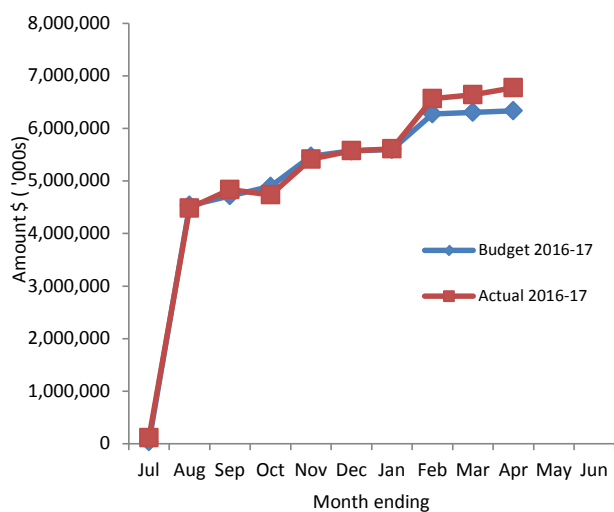
SHIRE OF WILUNA

Monthly Summary Information

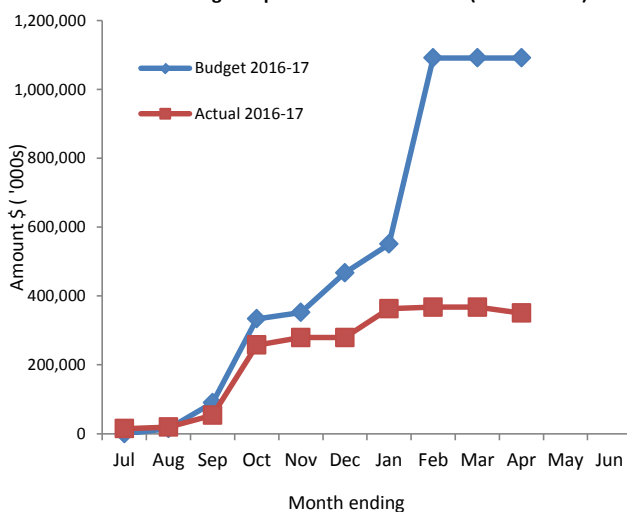
For the Period Ended 30 April 2017

Revenues

Budget Operating Revenues -v- Actual (Refer Note 2)

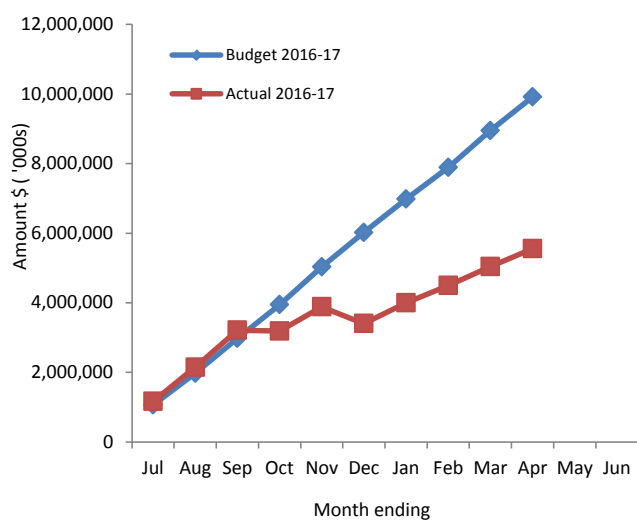


Budget Capital Revenue -v- Actual (Refer Note 2)

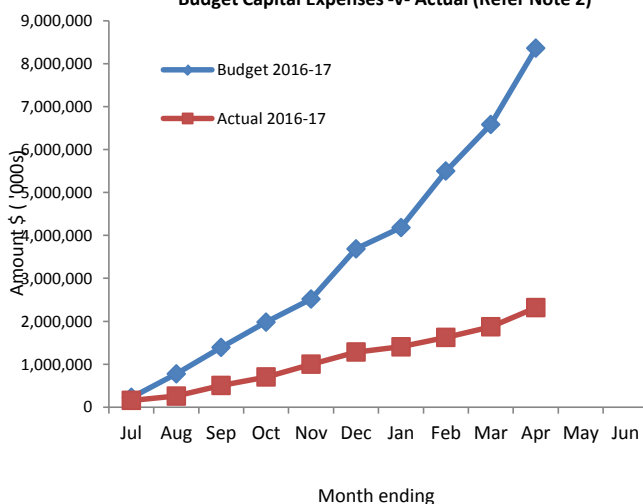


Expenditure

Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WILUNA
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 April 2017

	Note	Adopted/ Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
Operating Revenues		\$	\$	\$	\$	%
Governance		500	350	58	(292)	(1)
General Purpose Funding - Rates	9	3,702,061	3,702,061	3,706,286	4,225	0
General Purpose Funding - Other		2,659,567	2,003,363	2,057,501	54,139	0
Law, Order and Public Safety		7,122	7,122	7,911	789	0
Health		413	413	763	350	1
Education and Welfare		150	100	0	(100)	(1)
Housing		500	400	227	(173)	(0)
Community Amenities		78,930	77,520	69,961	(7,559)	(0)
Recreation and Culture		248,400	249,680	215,395	(34,285)	(0)
Transport		251,597	235,267	662,048	426,781	2
Economic Services		15,550	13,020	12,917	(103)	(0)
Other Property and Services		49,164	45,419	42,106	(3,313)	(0)
Total Operating Revenue		7,013,954	6,334,715	6,775,174	440,459	
Operating Expense						
Governance		(1,424,825)	(1,213,331)	(661,828)	551,503	0
General Purpose Funding		(236,334)	(198,178)	(131,359)	66,820	0
Law, Order and Public Safety		(214,867)	(180,561)	(72,770)	107,791	1
Health		(100,003)	(82,145)	(66,943)	15,202	0
Education and Welfare		(255,402)	(214,537)	(85,933)	128,604	1
Housing		0	(4,368)	(56,736)	(52,367)	(12)
Community Amenities		(510,624)	(425,849)	(408,159)	17,691	0
Recreation and Culture		(1,413,797)	(1,204,366)	(764,308)	440,058	0
Transport		(7,147,740)	(5,963,967)	(2,790,816)	3,173,151	1
Economic Services		(454,676)	(392,996)	(238,788)	154,208	0
Other Property and Services		(58,570)	(37,779)	(279,756)	(241,977)	(6)
Total Operating Expenditure		(11,816,838)	(9,918,079)	(5,557,397)	4,360,681	
Funding Balance Adjustments						
Add back Depreciation		6,487,050	4,319,904	2,260,778	(2,059,126)	(0)
Adjust (Profit)/Loss on Asset Disposal	8	(1,340)	(1,340)	(25,671)	(24,331)	18
Loss on revaluation of non-current assets		50,000	0	0	0	
Adjust provisions and accruals		0	0	0	0	
Net Cash from Operations		1,732,826	735,200	3,452,884	2,717,683	
Capital Revenues						
Grants, Subsidies and Contributions	11	2,150,314	973,398	232,178	(741,220)	(1)
Proceeds from Disposal of Assets	8	660,000	118,182	118,182	0	0
Total Capital Revenues		2,810,314	1,091,580	350,360	(741,220)	
Capital Expenses						
Land and Buildings	13	(8,322,800)	(4,144,800)	(1,600,458)	2,544,342	1
Infrastructure - Roads	13	(1,486,094)	(1,822,188)	(127,406)	1,694,782	1
Infrastructure - Others	13	(800,000)	(800,000)	0	800,000	1
Infrastructure - Airport	13	(385,000)	(385,000)	(346,253)	38,747	0
Plant and Equipment	13	(1,197,000)	(1,202,000)	(241,500)	960,500	1
Furniture and Equipment	13	(4,000)	(4,000)	(1,822)	2,178	1
Work in Progress	13	0	0	0	0	
Total Capital Expenditure		(12,194,894)	(8,357,988)	(2,317,438)	6,040,550	
Net Cash from Capital Activities		(9,384,580)	(7,266,408)	(1,967,078)	5,299,330	
Financing						
Repayment of Debentures	10	(159,277)	(159,277)	(159,277)	0	0
Proceeds from new debentures		1,300,000	0	0	0	
Transfers to cash backed reserves (restricted assets)	7	(1,325,000)	(103,464)	(103,464)	0	0
Transfers from cash backed reserves (restricted assets)		566,446	0	0	0	
Net Cash from Financing Activities		382,169	(262,741)	(262,741)	0	
Net Operations, Capital and Financing		(7,269,585)	(6,793,948)	1,223,064	8,017,013	
Opening Funding Surplus(Deficit)	3	7,279,585	7,337,562	7,337,562	0	0
Closing Funding Surplus(Deficit)	3	10,000	543,614	8,560,626	8,017,013	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WILUNA
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 April 2017

	Note	Amended Annual Budget	Amended YTD Budget	YTD Actual	Var. \$	Var. %
Operating Revenues						
Rates	9	\$ 3,702,061	\$ 3,702,061	\$ 3,706,286	\$ 4,225	% 0
Operating Grants, Subsidies and Contributions	11	2,773,129	2,169,669	2,207,375	0	0
Fees and Charges		260,308	202,691	572,183	37,706	2
Interest Earnings		187,000	132,950	187,671	369,492	0
Other Revenue		75,400	46,760	75,984	54,721	0
Profit on Disposal of Assets	8	16,056	16,056	25,671	29,224	1
Total Operating Revenue		7,013,954	6,270,187	6,775,170	504,983	
Operating Expense						
Employee Costs		(2,209,502)	(1,517,345)	(1,227,937)	289,408	0
Materials and Contracts		(2,616,333)	(1,609,460)	(1,617,434)	(7,974)	(0)
Utility Charges		(175,895)	(130,601)	(109,561)	21,040	0
Depreciation on Non-Current Assets		(6,487,050)	(4,319,904)	(2,260,778)	2,059,126	0
Interest Expenses		(36,948)	(14,716)	(42,350)	(27,634)	(2)
Insurance Expense		(214,894)	(213,682)	(202,928)	10,754	0
Other Expenditure		(11,500)	(35,051)	(96,405)	(61,354)	(2)
Loss on Disposal of Assets	8	(14,716)	(81,769)	0	81,769	
Loss on revaluation of non-current assets		(50,000)	0	0		
Total Operating Expenditure		(11,816,838)	(7,922,529)	(5,557,393)	2,365,135	
Funding Balance Adjustments						
Add back Depreciation		6,487,050	4,319,904	2,260,778	(2,059,126)	(0)
Adjust (Profit)/Loss on Asset Disposal	8	(1,340)	(1,340)	(25,671)	(24,331)	18
Loss on revaluation of non-current assets		50,000	0	0		
Adjust provisions and accruals		0		0		
Net Cash from Operations		1,732,826	2,666,222	3,452,884	786,661	
Capital Revenues						
Grants, Subsidies and Contributions	11	2,150,314	973,398	232,178	(741,220)	(1)
Proceeds from Disposal of Assets	8	660,000	118,182	118,182	0	0
Total Capital Revenues		2,810,314	1,091,580	350,361	(741,219)	
Capital Expenses						
Land and Buildings	13	(8,322,800)	(4,144,800)	(1,600,458)	2,544,342	1
Infrastructure - Roads	13	(1,486,094)	(1,822,188)	(127,406)	1,694,782	1
Infrastructure - Others	13	(800,000)	(800,000)	0	800,000	1
Infrastructure - Airport	13	(385,000)	(385,000)	(346,253)	38,747	0
Plant and Equipment	13	(1,197,000)	(1,202,000)	(241,500)	960,500	1
Furniture and Equipment	13	(4,000)	(4,000)	(1,822)	2,178	1
Work in Progress						
Total Capital Expenditure		(12,194,894)	(8,357,988)	(2,317,438)	6,040,550	
Net Cash from Capital Activities		(9,384,580)	(7,266,408)	(1,967,077)	5,299,331	
Financing						
Repayment of Debentures		(159,277)	(159,277)	(159,277)		
Proceeds from new debentures		1,300,000	0	0		
Transfers to cash backed reserves	7	(1,325,000)	(103,464)	(103,464)	0	0
Transfers from cash backed reserves	10	566,446	0	0	0	
Net Cash from Financing Activities		382,169	(262,741)	(262,741)	0	
Net Operations, Capital and Financing		(7,269,585)	(4,862,927)	1,223,066	6,085,992	
Opening Funding Surplus(Deficit)	3	7,279,585	7,337,562	7,337,562	0	0
Closing Funding Surplus(Deficit)	3	10,000	2,474,634	8,560,626	6,085,992	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WILUNA
STATEMENT OF FINANCIAL POSITION
30-April-2017

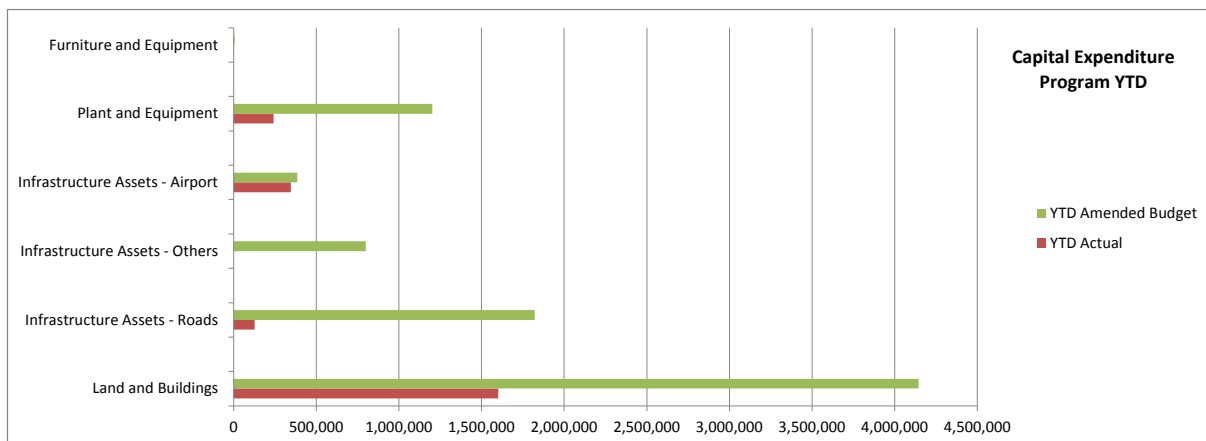
	Note	2016/2017	2015/2016
CURRENT ASSETS			
Cash at Bank and On Hand	4	12,817,169	11,221,277
Rates Outstanding		137,695	338,386
Sundry Debtors		299,779	1,155,392
Gst Receivable		47,252	7,722
Accrued Income/Payments In Advance		0	27,195
Stocks on Hand		36,432	42,458
TOTAL CURRENT ASSETS		13,338,328	12,792,430
CURRENT LIABILITIES			
Sundry Creditors		30,586	709,276
Accrued Interest on loans		0	15,060
Accrued Salaries & Wages		0	47,106
GST Payable		8,947	0
Accrued Expenses		0	84,215
Other current liabilities		46,585	11,092
Loan Liability (Current)		0	159,277
Provision For Annual Leave		91,968	91,968
Provision For Long Service Leave (Current)		58,690	58,690
TOTAL CURRENT LIABILITIES		236,775	1,176,683
NET CURRENT ASSETS		13,101,553	11,615,747
NON-CURRENT ASSETS			
Land & Buildings		15,173,391	13,572,933
Accumulated Depreciation Land & Building		(943,528)	(692,623)
Furniture & Equipment		133,667	131,845
Accumulated Depreciation Furniture&Equip		(38,118)	0
Plant & Equipment		2,162,272	2,053,250
Accumulated Depreciation Plant & Equip		(204,586)	0
Roads		219,126,964	218,999,558
Accumulated Depreciation Roads		(54,209,532)	(52,645,756)
Airport		3,924,401	3,578,148
Accumulated Depreciation Airport		(256,438)	(137,881)
Other Infrastructure		1,272,250	1,272,250
Accumulated Depreciation Other Infrastru		(97,500)	(52,630)
Work in Progress - Buildings		616,334	616,334
Work in Progress -Other Infrastructures		40,632	40,632
TOTAL NON-CURRENT ASSETS		186,700,208	186,736,059
NON-CURRENT LIABILITIES			
Loan Liability (Non Current)		1,098,709	1,098,709
Provision For Long Service Leave (Non Current)		42,900	42,900
TOTAL NON-CURRENT LIABILITIES		1,141,609	1,141,609
NET ASSETS		198,660,152	197,210,198
EQUITY			
Accumulated Surplus		24,156,585	22,810,095
Revaluation Surplus-Land & Buildings		6,347,852	6,347,852
Revaluation Surplus-Furniture & Equipment		103,228	103,228
Revaluation Surplus-Plant & Equipment		641,225	641,225
Revaluation Surplus - Infrastructure Road		160,237,455	160,237,455
Revaluation Surplus-Infrastructure Airport		2,632,881	2,632,881
Reserve - Asset Replacement		3,238,321	3,163,590
Reserve - Computer	7	103,147	100,872
Reserve - Airport	7	1,108,717	1,084,261
Reserve - Leave	7	74,538	72,894
Reserve - Wiluna Telecentre	7	16,204	15,846
TOTAL EQUITY		198,660,152	197,210,198

SHIRE OF WILUNA
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 April 2017

YTD 30 04 2017							
Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal) Expenditure (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	Annual Budget	Variance (d) - (c)
Land and Buildings	13	\$ 69,720	\$ 1,530,738	\$ 1,600,458	\$ 4,144,800	\$ 8,322,800	\$ (2,544,342)
Infrastructure Assets - Roads	13	127,406	0	127,406	1,822,188	1,486,094	(1,694,782)
Infrastructure Assets - Others	13	0	0	0	800,000	800,000	(800,000)
Infrastructure Assets - Airport	13	346,253	0	346,253	385,000	385,000	(38,747)
Plant and Equipment	13	164,616	76,884	241,500	1,202,000	1,197,000	(960,500)
Furniture and Equipment	13	1,822	0	1,822	4,000	4,000	(2,178)
		709,816	1,607,622	2,317,438	8,357,988	12,194,894	(6,040,550)

Funded By:

Capital Grants and Contributions	232,178	973,398	2,150,314	(741,220)
Borrowings	0	0	1,200,000	0
Other (Disposals & C/Fwd)	118,182	118,182	660,000	0
Own Source Funding - Cash Backed Reserves	0	0	0	0
Total Own Source Funding - Cash Backed Reserves	0	0	0	0
Own Source Funding - Operations	1,967,078	7,266,408	8,184,580	(5,299,330)
Capital Funding Total	2,317,438	8,357,988	12,194,894	(6,040,550)



SHIRE OF WILUNA
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 30 April 2017

	Adopted Budget	Adopted Budget Amendments (Note 5)	Amended Annual Budget	Amended YTD Budget (a)
Operating Revenues	\$	\$	\$	\$
Governance	500		500	350
General Purpose Funding - Rates	3,702,061	0	3,702,061	3,702,061
General Purpose Funding - Other	2,659,567		2,659,567	2,003,363
Law, Order and Public Safety	7,122		7,122	7,122
Health	413		413	413
Education and Welfare	150		150	100
Housing	500		500	400
Community Amenities	78,930		78,930	77,520
Recreation and Culture	248,400		248,400	249,680
Transport	251,597		251,597	235,267
Economic Services	15,550		15,550	13,020
Other Property and Services	49,164		49,164	45,419
Total Operating Revenue	7,013,954	0	7,013,954	6,334,715
Operating Expense				
Governance	(1,424,825)		(1,424,825)	(1,213,331)
General Purpose Funding	(236,334)	0	(236,334)	(198,178)
Law, Order and Public Safety	(214,867)		(214,867)	(180,561)
Health	(100,003)		(100,003)	(82,145)
Education and Welfare	(255,402)	60,000	(195,402)	(214,537)
Housing	0		0	(4,368)
Community Amenities	(510,624)		(510,624)	(425,849)
Recreation and Culture	(1,413,797)		(1,413,797)	(1,204,366)
Transport	(7,147,740)		(7,147,740)	(5,963,967)
Economic Services	(454,676)		(454,676)	(392,996)
Other Property and Services	(58,570)		(58,570)	(37,779)
Total Operating Expenditure	(11,816,838)	60,000	(11,756,838)	(9,918,079)
Funding Balance Adjustments				
Add back Depreciation	6,487,050		6,487,050	4,319,904
Adjust (Profit)/Loss on Asset Disposal	(1,340)		(1,340)	(1,340)
Loss on revaluation of non-current assets	50,000		50,000	0
Net Cash from Operations	1,732,826	60,000	1,792,826	735,200
Capital Revenues				
Grants, Subsidies and Contributions	2,150,314		2,150,314	973,398
Proceeds from Disposal of Assets	660,000		660,000	118,182
Total Capital Revenues	2,810,314	0	2,810,314	1,091,580
Capital Expenses				
Land and Buildings	(8,322,800)	(460,000)	(8,782,800)	(4,144,800)
Infrastructure - Roads	(1,486,094)		(1,486,094)	(1,822,188)
Infrastructure - Others	(800,000)		(800,000)	(800,000)
Infrastructure - Airport	(385,000)		(385,000)	(385,000)
Plant and Equipment	(1,197,000)		(1,197,000)	(1,202,000)
Furniture and Equipment	(4,000)		(4,000)	(4,000)
Total Capital Expenditure	(12,194,894)	(460,000)	(12,654,894)	(8,357,988)
Net Cash from Capital Activities	(9,384,580)	(460,000)	(9,844,580)	(7,266,408)
Financing				
Repayment of Debentures	(159,277)		(159,277)	0
Proceeds from new debentures	1,300,000	300,000	1,600,000	(159,277)
Transfers to cash backed reserves (restricted assets)	(1,325,000)		(1,325,000)	(103,464)
Transfers from cash backed reserves (restricted assets)	566,446	100,000	666,446	
Net Cash from Financing Activities	382,169	400,000	782,169	(262,741)
Net Operations, Capital and Financing	(7,269,585)	0	(7,269,585)	(6,793,949)
Opening Funding Surplus(Deficit)	7,279,585		7,279,585	7,337,562
Closing Funding Surplus(Deficit)	10,000	0	10,000	543,613

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and

ly 2016 reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	2 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
formation	not depreciated
pavement	50 years
gravel sheet	12 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	20 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:
"A proud, green, go-ahead and healthy Wiluna"

The Strategic Community Plan defines the key objectives of the Shire as:
"Working together to enhance our furture through good governance"

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Expenses associated with provision of services to members of council and elections and the administrative support available to the council for the provision of governance of the district. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

GENERAL PURPOSE FUNDING

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues. The costs associated with raising the above revenues, e.g. valuation expense debt collection and overheads.

LAW, ORDER, PUBLIC SAFETY

Supervision and enforcement of Local Laws, fire prevention, animal control, provision of ranger services and other aspects of public safety including emergency services.

HEALTH

Health inspection services, food quality control, mosquito and pest control and waste disposal compliance.

EDUCATION AND WELFARE

Provision and development of community service programmes, including training and disability requirements.

HOUSING

Provision and maintenance of housing accommodation for employees.

COMMUNITY AMENITIES

Sanitation, sewerage, protection of the environment, public conveniences, cemeteries, rubbish collection services, operation of rubbish disposal sites, litter control, and administration of town planning schemes.

RECREATION AND CULTURE

Provision and maintenance of public halls, civic centres, aquatic centre, recreation centres, and various sporting facilities. Provision and maintenance of parks, gardens, and playgrounds. Operation of library, art centre and other cultural facilities.

TRANSPORT

Construction and maintenance of roads, footpaths, depots, traffic control, cleaning of streets, and maintenance of street trees, street lighting and etc.

ECONOMIC SERVICES

Tourism and area promotion, provision of rural services including weed control and vermin control. Building control and economic development facilities.

OTHER PROPERTY & SERVICES

Plant works, plant overheads and stock of materials, private works operations

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

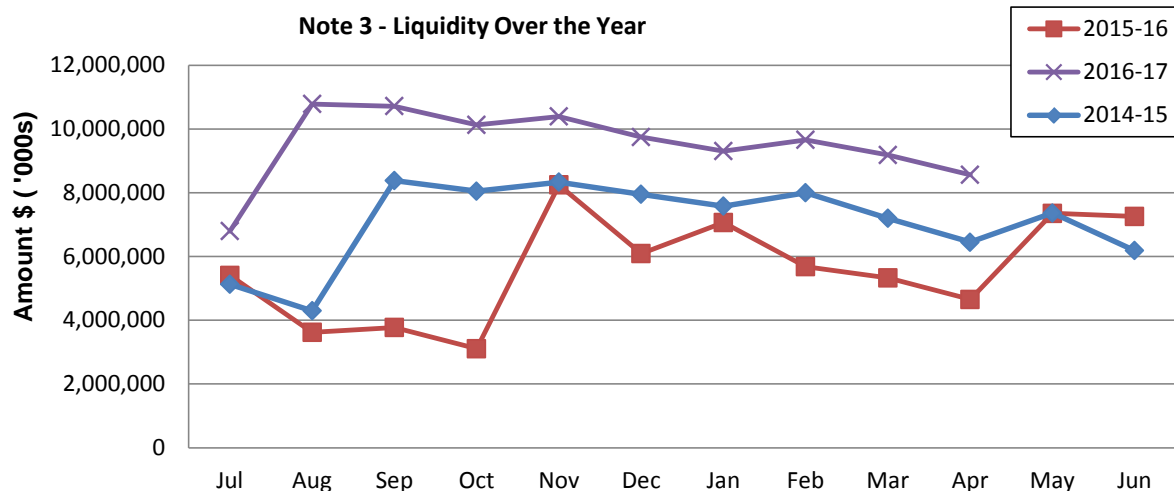
Note 2: EXPLANATION OF MATERIAL VARIANCES

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%		
General Purpose Funding	58,363	0	Timing	Increase in interest earnings in rates and funds invested in higher rates, and interim rates due to changes in valuation
Governance	(292)	(1)	Timing	
Law, Order and Public Safety	789	0	Permanent	ESL Grant was set at lower budget, and less fees received from animal control
Health	350	1	Timing	Fees from Septic tanks/water waste treatment
Education and Welfare	(100)	(1)	Timing	No hire charges as Training Room not available
Housing	(173)	(0)	Timing	No material variance
Community Amenities	(7,559)	(0)	Timing	No material variance
Recreation and Culture	(34,285)	(0)	Permanent	Prior year adjustment - Pool admission/Hire charges, and lower art sales
Transport	426,781	2	Permanent	Increase in airport fees and charges
Economic Services	(103)	(0)	Timing	increased sales of tourist items and community bus hire
Other Property and Services	(3,313)	(0)		Insurance rebate 14/15 and 15/16 actual wages (Permanent)
Operating Expense				
General Purpose Funding	66,820	0	Timing	Administration/operation cost is less than expected
Governance	551,503	0	Timing	Administration/operation cost is less than expected
Law, Order and Public Safety	107,791	1	Timing	Administration/operation cost is less than expected
Health	15,202	0	Timing	Administration/operation cost is less than expected
Education and Welfare	128,604	1	Timing	Administration/operation cost is less than expected
Housing	(56,736)	0		
Community Amenities	17,691	0	Permanent	Operation cost is more than expected - Site Disposal Maintenance, Public Convenience, Grave Digging
Recreation and Culture	440,058	0	Permanent	Savings: Vacant positions to date - Sports and Recreation
Transport	3,173,151	1	Permanent	Adjustment on roads depreciation - budget overstated
Economic Services	154,208	0	Timing	Savings: Vacant positions to date -Economic Development
Other Property and Services	(241,977)	(6)	Timing	
Capital Revenues				
Grants, Subsidies and Contributions	(741,220)	(1)	Timing	Grants delayed
Proceeds from Disposal of Assets	0	0	Timing	
Capital Expenses				
Land and Buildings	2,544,342	1	Timing	Construction of new admin buildings delayed
Infrastructure - Roads	1,694,782	1	Timing	Roads construction delayed
Infrastructure - Others	800,000	1	Timing	Projects under economic development area delayed/deferred - Cemetery, Caravan site, RedHill/North Pool, Town water supply
Infrastructure - Airport	38,747	0		
Plant and Equipment	960,500	1	Timing	Purchases of plant and vehicles delayed/cancelled
Furniture and Equipment	2,178	1	Timing	
Financing				
Loan Principal	0	0		

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
		YTD 30 Apr 2017	30th June 2016	YTD 29 Apr 2016
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	8,276,243	6,783,815	5,322,784
Cash Restricted	4	4,540,926	4,437,462	3,402,481
Receivables - Rates	6	137,695	338,386	758,657
Receivables -Other	6	299,779	1,155,392	65,139
Interest / ATO Receivable/Accrual		47,252	34,917	152,231
Inventories		36,432	42,458	26,827
		13,338,328	12,792,430	9,728,119
Less: Current Liabilities				
Payables		(86,117)	(1,026,026)	(515,819)
Provisions		(150,658)	(150,658)	(127,574)
		(236,775)	(1,176,683)	(643,393)
Less: Cash Reserves	7	(4,540,927)	(4,437,462)	(3,402,481)
Secured by floating charge		0	159,277	0
Net Current Funding Position		8,560,626	7,337,562	5,682,245



Comments - Net Current Funding Position

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 4: CASH AND INVESTMENTS

(a) **Cash Deposits**

Municipal Bank Account
Call Deposit
Trust Bank Account
Cash On Hand - Petty Cash

(b) **Term Deposits**

Curve Securities-NAB 2
Curve Securities - AMP

Total

Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
Vary	1,090,948			1,090,948	ANZ	At Call
Vary	6,074,907			6,074,907	ANZ	At Call
Vary			10,845	10,845	ANZ	At Call
Nil	900			900	N/A	N/A
2.60%		1,302,605		1,302,605	NAB	08-Mar-16
2.65%	1,109,488	3,238,321		4,347,809	AMP	28-Aug-16
	8,276,243	4,540,926	10,845	12,828,014		

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption		Opening Surplus	\$	\$	\$	\$
	Permanent Changes						0
C091186	60A Scotia St - Furnishings	OCM Res #037/17	Capital Expenses		5,500		5,500
C091187	60B Scotia St - Furnishings	OCM Res #037/17	Capital Expenses		5,500		11,000
C091166	7/30 Scotia St - purchase of new aircondition	OCM Res #037/17	Capital Expenses			(11,000)	0
C091185	5/30 Scotia Street - Roofing	OCM Res #034/17	Capital Expenses		7,000		7,000
C091159	1/30 Scotia St - Upgrade	OCM Res #034/17	Capital Expenses			(13,000)	(6,000)
C091183	2/30 Scotia Street - Furnishings	OCM Res #034/17	Capital Expenses		3,000		(3,000)
C091184	3/30 Scotia St- Furnishings	OCM Res #034/17	Capital Expenses		3,000		0
C091203	Single Person's Accommodation construction	OCM Res #003/17	Capital Expenses			(300,000)	(300,000)
L060100	Loan	OCM Res #003/17	Capital Revenue		300,000		0
C122001	Depot Shed renovation	OCM Res #022/17	Capital Expenses			(100,000)	(100,000)
C123236	Grader	OCM Res #022/17	Capital Expenses		100,000		0
L072100	Transfer to Reserve - Asset Replacement	OCM Res #022/17	Capital Revenue			(100,000)	(100,000)
C123236	Grader	OCM Res #022/17	Capital Expenses		100,000		0
C142109	Genset	OCM Res #022/17	Capital Expenses			(35,000)	(35,000)
C123236	Grader	Budget Review	Capital Expenses		35,000		0
C142108	Temporary Administration Office	OCM Res #001/17	Capital Expenses			(60,000)	(60,000)
E114103	Economic Development Officer salaries	OCM Res #001/17	Operating Expenses		60,000		0
				0	619,000	(619,000)	

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 6: RECEIVABLES

Receivables - Rates Receivable

Opening Arrears Previous Years
 Levied this year and adjustments
Less Collections to date
 Equals Current Outstanding

Net Rates Collectable

YTD 30 Apr 2017	YTD Previous FY
\$	\$
358,497	145,488
3,844,047	3,486,575
(4,064,849)	(3,273,565)
137,695	358,497
137,695	358,497

Receivables - General

Receivables - General

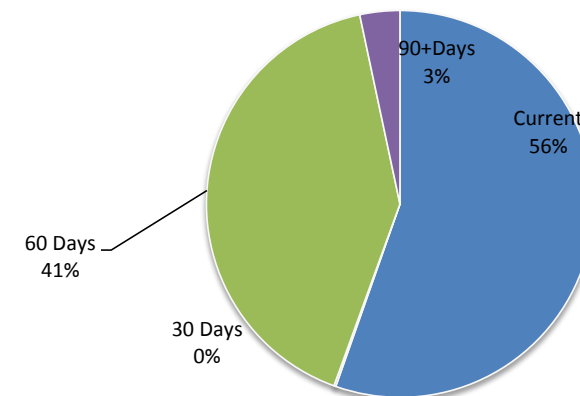
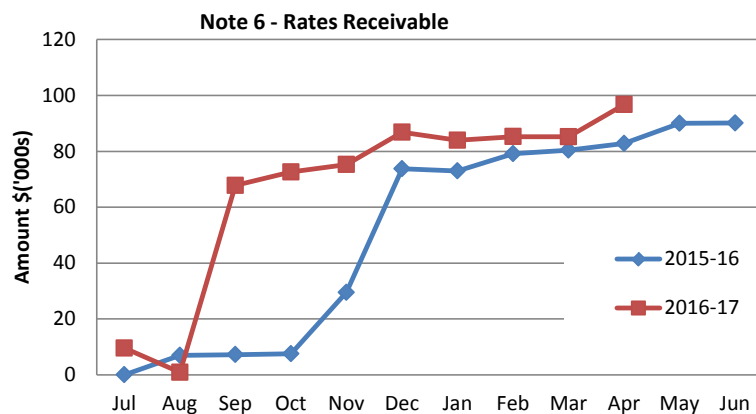
Total Receivables General Outstanding

Amounts shown above include GST (where applicable)

Current	30 Days	60 Days	90+Days
\$	\$	\$	\$
168,965	484	125,445	10,183

305,001

Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Receivables Rates

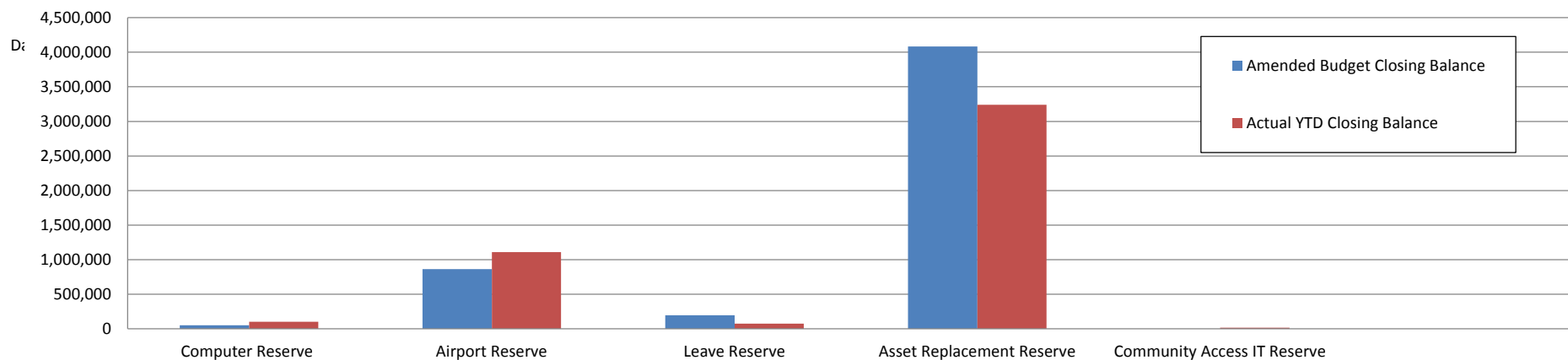
Comments/Notes - Receivables General

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 7: Cash Backed Reserve

2016-17		Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Amended Budget Closing Balance	Actual YTD Closing Balance
Name	Opening Balance									
Computer Reserve	\$ 100,872	\$ 2,500	\$ 2,275	\$	\$	\$ (50,000)	\$ -		\$ 53,372	\$ 103,147
Airport Reserve	1,084,261	29,000	24,456			(250,000)	-		863,261	1,108,717
Leave Reserve	72,894	2,900	1,644	120,000	-	0	-		195,794	74,538
Asset Replacement Reserve	3,163,590	70,000	74,731	1,100,000		(250,000)	-		4,083,590	3,238,321
Community Access IT Reserve	15,846	600	357	-	-	(16,446)	-		0	16,204
	4,437,462	105,000	103,464	1,220,000	0	(566,446)	0		5,196,016	4,540,927

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Amended Current Budget			
					YTD 30 04 2017			
Cost	Accum Depr	Proceeds	Profit (Loss)		Amended Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	
\$	\$	\$	\$		\$	\$	\$	
			0	Plant and Equipment				
			0	5067 Bobcat 2200 (Utility-Gardens) WU-27	(3,173)	0	3,173	Carried over 2016/17
				Cat 950G Loader 1BOC325 P36	2,237	0	(2,237)	Carried over 2016/17
				Grader John Deere 2004 P19	(11,543)		11,543	
57,478	(29,920)	34,545	6,988	Nissan Patrol 2014 manual (EMTS Vehicle)	3,819	6,988	3,169	
75,000	(10,047)	83,636	18,683	CEO's Vehicle	10,000	18,683	8,683	1st out of 6 change over
132,478	(39,967)	118,182	25,671		1,340	25,671	24,331	

Comments - Capital Disposal/Replacements

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 9: RATING INFORMATION

	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
RATE TYPE											
Differential General Rate											
GRV Wiluna Townsite	8.6700	69	1,078,928	135,768	0	0	135,768	93,543	0	0	93,543
GRV Mining	17.1430	6	6,380,000	1,093,723	0	0	1,093,723	1,093,723	0	0	1,093,723
UV Rural/Pastoral	11.6950	27	1,209,951	141,504	0	0	141,504	141,504	0	0	141,504
UV Mining	15.3490	202	11,726,761	1,799,941	0	0	1,799,941	1,799,941	38,000	0	1,837,941
UV Exploration & Prospecting Pastoral	22.6820	205	1,999,252	453,470	0	0	453,470	453,470	0	0	453,470
Sub-Totals		509	22,394,892	3,624,406	0	0	3,624,406	3,582,181	38,000	0	3,620,181
Minimum Payment	Minimum \$										
GRV Wiluna Townsite	410.00	19	8,018	7,790	0	0	7,790	7,790	0	0	7,790
GRV Mining	310.00	3	60	930	0	0	930	930	0	0	930
UV Rural/Pastoral	310.00	2	1,695	620	0	0	620	620	0	0	620
UV Mining	310.00	192	73,247	59,520	0	0	59,520	59,520	0	0	59,520
UV Exploration & Prospecting Pastoral	310.00	42	30,270	13,020	0	0	13,020	13,020	0	0	13,020
Sub-Totals		258	113,290	81,880	0	0	81,880	81,880	0	0	81,880
Amount from General Rates							3,706,286				3,702,061
Ex-Gratia Rates							0				0
Totals							3,706,286				3,702,061

Comments - Rating Information

All land except exempt land in the Shire of Wiluna is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire. The General Rates detailed above for the above 2016/17 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year. The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities. The intention to impose differential rating was advertised on 25 May 2016. Three submissions were received. Council resolved to proceed with differential rates and minimums as advertised (and as per above table).

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-16	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Amended Budget \$	Actual \$	Amended Budget \$	Actual \$	Amended Budget \$
Recreation & Culture Wiluna Recreation Ground Changerooms, Toilets & Kiosk	369,996		46,846	46,846	323,150	323,150	15,123	9,918
Economic Services Gunbarrel Hwy/Canning Stock Route Heritage Interpretive Centre	887,990		112,431	112,431	775,559	775,559	26,456	23,800
	1,257,985	0	159,277	159,277	1,098,708	1,098,708	41,579	33,718

All debenture repayments were financed by general purpose revenue.

No new debentures were raised during the reporting period.

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2016-17 Amended Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status		Comment
							Received	Not Received	
GENERAL PURPOSE FUNDING		(Y/N)	\$	\$	\$	\$	\$	\$	
Grants Commission - General	WALGGC	Y	1,667,376	0	1,667,376	0	1,244,968	422,408	Operating
Grants Commission - Roads	WALGGC	Y	796,041	0	796,041	0	597,470	198,571	Operating
LAW, ORDER, PUBLIC SAFETY									
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Y	6,212	0	6,212	0	7,701	(1,489)	Operating
EDUCATION AND WELFARE									
Community Resource Centre			40,000	0		40,000	0	40,000	Non-Operating
RECREATION AND CULTURE									
Art Gallery Operation Grant	Dept of Reg. Australia, LG, Arts & Sports	Y	135,000	0	135,000	0	135,000	0	Operating
Sports Courts & Cricket Practice Wickets	Dept of Sports and Recreation	Y	14,700	0	0	14,700	14,700	0	Non-Operating
Pool Revitalisation Programme	Dept of Sports and Recreation	Y	32,000	0	15,000	17,000	32,000	0	Operating/Non-Operating
TRANSPORT									
Regional Road Group Grant	Regional Road Group	Y	300,000	0	0	300,000	120,000	180,000	Non-Operating
Federal Government Roads to Recovery	Roads to Recovery	Y	886,094	0	0	886,094	0	886,094	Non-Operating
Remote Communities- FAGS	WALGGC	Y	18,604	0	0	18,604	13,953	4,651	Non-Operating
Remote Aboriginal Communities	Mainroads	Y	9,000	0	0	9,000	3,698	5,302	Non-Operating
Direct Regional Grant	Mainroads	Y	150,000	0	150,000	0	190,236	(40,236)	Operating
Airport Sealing	Regional Airport Development Scheme	Y	192,500	0	0	192,500	0	192,500	Non-Operating
Airport Terminal	Regional Airport Development Scheme	Y	250,000	0	0	250,000	0	250,000	Non-Operating
ECONOMIC SERVICES									
RV Dump Point			5,000			5,000	0	5,000	Non-Operating
Art Gallery Fit Out	Dept of Reg. Australia, LG, Arts & Sports	Y				79,827	79,827	0	Non-Operating
OTHER PROPERTY AND SERVICES									
New Admin Bldg	Country Local Government Fund	Y	417,416	0	0	417,416	0	417,416	Non-Operating
TOTALS			4,919,943	0	2,769,629	2,230,141	2,439,553	2,560,217	
Operating	Operating		2,784,329				2,207,375		
Non-Operating	Non-operating		2,150,314				232,178		
			<u>4,934,643</u>				<u>2,439,553</u>		

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 16	Amount Received	Amount Paid	Closing Balance 30-Apr-17
Gym Keys Deposit/Housing Bond	\$ 11,817	\$ 2,901	\$ (3,873)	\$ 10,845
	11,817	2,901	(3,873)	10,845

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 13: CAPITAL ACQUISITIONS

		Budget by Asset Class										
Account Number	Description	Land & Buildings	Plant and Equipment	Furniture and Equipment	Roads	Airport	Other Infrastructures	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
LAW ORDER AND PUBLIC SAFETY												
C052521	Ranger's Vehicle		45,000					45,000	45,000	45,000	34,310	10,690
C052522	Pound Upgrade	10,000						10,000	10,000	10,000	-	10,000
	Total Law Order and Public Safety	10,000	45,000	-	-	-	-	55,000	55,000	55,000	34,310	20,690
EDUCATION AND WELFARE												
C086100	Community Resource Centre	50,000						50,000	50,000	50,000	-	50,000
	Total Education and Welfare	50,000	-	-	-	-	-	50,000	50,000	50,000	-	50,000
HOUSING												
C091186	60A Scotia St - Furnishings			5,500				5,500	-	-	-	-
C091187	60B Scotia St - Furnishings			5,500				5,500	-	-	-	-
C091185	5/30 Scotia Street	12,000						12,000	5,000	-	-	-
C091167	6/30 Scotia St	3,500						3,500	3,500	3,500	2,522	978
C091166	7/30 Scotia St	8,500						8,500	19,500	19,500	-	19,500
C091151	U8/ 1487 Scotia St	4,800						4,800	4,800	4,800	-	4,800
C091155	21 Lennon St	12,000						12,000	12,000	12,000	-	12,000
C091159	1/30 Scotia St - Upgrade								13,000	13,000	-	13,000
C091178	38 Lennon St	3,000						3,000	3,000	3,000	-	3,000
C091116	44 Lennon St	7,000						7,000	7,000	7,000	-	7,000
C091183	2/30 Scotia Street - Furnishings			3,000				3,000	-	-	332 -	332
C091184	3/30 Scotia St- Furnishings			3,000				3,000	-	-	332 -	332
C091119	67/69 Scotia St - Furnishings			4,000				4,000	4,000	4,000	-	4,000
C091200	Staff Housing 1	300,000						300,000	300,000	300,000	-	300,000
C091201	Staff Housing 2	300,000						300,000	300,000	300,000	-	300,000
C091202	Staff Housing 3	400,000						400,000	400,000	400,000	-	400,000
C091203	Single Person's accommodation								300,000	-	-	-
C091204	Depot - Single Person's Quarter								-	-	-	-
	Total Housing	1,050,800	-	21,000	-	-	-	1,071,800	1,371,800	1,066,800	3,186	1,063,614
COMMUNITY AMENITIES												
C107054	Cemetery Improvement						40,000	40,000	40,000	40,000	-	40,000
	Total Community Amenities	-	-	-	-	-	40,000	40,000	40,000	40,000	-	40,000
RECREATION AND CULTURE												
C111104	Recreation Centre Upgrade	30,000						30,000	30,000	30,000	-	30,000
C112100	Pool Shelters/Fence Replacement	30,001						-	-	-	1,507 -	1,507
C112101	Pool Equipment		22,000					22,000	22,000	22,000	2,359	19,641
C112102	Swimming Pool repairs	5,000						5,000	5,000	5,000	-	5,000
	Total Recreation and Culture	65,001	22,000	-	-	-	-	57,000	57,000	57,000	3,866	53,134

TRANSPORT													
Street and Road Construction:													
C121001	Wongawol Road					450,000		450,000	450,000	450,000	150	449,850	
C121010	Granite Peak Road					600,000		600,000	600,000	600,000	127,256	472,744	
C121011	Wiluna North Road					250,000		250,000	250,000	336,094	-	336,094	
C121011	Wiluna North Road					86,094		86,094	86,094	336,094	-	336,094	
C121012	Various Roads					100,000		100,000	100,000	100,000	-	100,000	
	Sub Total	-	-	-		1,486,094	-	-	1,486,094	1,822,188	127,406	1,694,782	
Road Plant Purchases													
C123127	Works Ute	25,000					25,000	25,000	25,000	25,000	22,180	2,820	
C123224	Loader	250,000					250,000	250,000	250,000	250,000	-	250,000	
C123236	Grader	350,000					350,000	115,000	315,000	315,000	-	315,000	
C123239	SAM Trailer	15,000					15,000	15,000	15,000	15,000	-	15,000	
C142109	GenSet	15,001					-	35,000	35,000	35,000	14,455	20,545	
0		45,000					-	-	-	-	-	-	
C123125	EMTS Vehicle	45,000					45,000	45,000	45,000	45,000	41,416	3,584	
C122001	Depot Shed							100,000	-	-	-	-	
	Sub Total	-	745,001	-	-	-	-	685,000	585,000	685,000	78,051	606,949	
Airport													
C126262	Airport Sealing						385,000	385,000	385,000	385,000	346,253	38,747	
C126264	Airport Terminal	500,000						500,000	500,000	250,000	-	250,000	
C126261	Airport Electrical Renewal							-	-	-	-	-	
	Sub Total	500,000	-	-	-	-	385,000	-	885,000	885,000	635,000	346,253	288,747
Total Transport													
ECONOMIC SERVICES													
C132156	Heritage Centre - Art Gallery Fit Out							-	-	-	20,651	-	20,651
C132157	Heritage/Interpretive Centre	2,700,000						2,700,000	2,700,000	2,250,000	1,493,034		756,966
C132159	Mainstreet Revitalisation					530,000	530,000	530,000	530,000	530,000	-		530,000
C134100	Town Water Supply					170,000	170,000	170,000	170,000	170,000	-		170,000
C132341	Recreation Site Development-RedHill/NorthPool					10,000	10,000	10,000	10,000	10,000	-		10,000
C132343	Caravan Site					45,000	45,000	45,000	45,000	45,000	-		45,000
C132344	RV Dump Point					5,000	5,000	5,000	5,000	5,000	-		5,000
	Total Economic Services	2,700,000	-	-	-	-	-	760,000	3,460,000	3,460,000	3,010,000	1,513,686	1,516,966
OTHER PROPERTY AND SERVICES													
C142100	DCEO Vehicle	50,000						50,000	50,000	50,000	41,416		8,584
C142101	CEO Vehicle	480,000						480,000	480,000	400,000	85,364		314,636
C147182	New Administration Building	3,500,000						3,500,000	3,500,000	500,000	17,052		482,948
C142104	IT Equipment	25,000						25,000	25,000	-	-		-
C142105	Upgrade Server	25,000						25,000	25,000	-	-		-
C142106	Admin Furnishings	30,000						30,000	30,000	-	1,158	-	1,158
C142108	Transportable Officers (Donga)	-						-	60,000	60,000	65,691	-	5,691
	Total Other Property and Services	3,500,000	610,000	-	-	-	-	4,110,000	4,170,000	1,010,000	210,682		799,318
	TOTALS	7,875,801	1,422,001	21,000		1,486,094	385,000	800,000	11,899,894	12,159,894	8,430,988	2,317,438	6,134,202

Buildings	8,322,800	4,144,800	1,600,458	2,632,192
Plant & Equipment	1,197,000	1,202,000	241,500	959,343
Furniture & Equipment	4,000	4,000	1,822	3,336
Roads	1,486,094	1,822,188	127,406	1,694,782
Airport	385,000	385,000	346,253	38,747
Other Infrastructure	800,000	800,000	-	800,000
TOTALS	12,194,894	8,357,988	2,317,438	6,128,400

List of Accounts Paid by Authority 01/04/2017 to 30/04/2017				
Chq/EFT	Date	Name	Description	Amount
55	03/04/2017	ANZMerchan - ANZ BANK MERCHANT FEE	ANZ bank merchant fee	-63.95
55	03/04/2017	BWAMS - BWAMS FEE	BWAMS fee	-82.00
55	03/04/2017	ANZMerchan - ANZ BANK MERCHANT FEE	Bank fees & charges	-323.39
55	06/04/2017	ANZTrans - ANZ TRANSACTIVE FEE	Bank fees & charges	-221.10
55	27/04/2017	ServFee - ACCOUNT SERVICE FEE	Account service fee	-22.00
DD2893.1	03/03/2017	WA Local Government Superannuation Plan	Super Salary Sacrifice	-7172.68
DD2893.2	03/03/2017	Colonial First State-First Choice Superannuation Trust	Super Salary Sacrifice	-2695.90
DD2893.3	03/03/2017	Australian Super	Superannuation contributions	-453.31
DD2893.4	03/03/2017	Sunsuper Fund	Superannuation contributions	-174.05
DD2893.5	03/03/2017	Host Plus	Superannuation contributions	-180.90
DD2893.6	03/03/2017	Commonwealth Essential Super	Superannuation contributions	-725.34
DD2893.7	03/03/2017	Concept One	Superannuation contributions	-461.54
DD2893.8	03/03/2017	Australian Super VIC	Superannuation contributions	-60.73
DD2893.9	03/03/2017	Cbus	Superannuation contributions	-323.74
DD2894.1	31/03/2017	WA Local Government Superannuation Plan	Super Salary Sacrifice	-6116.02
DD2894.2	31/03/2017	Australian Super	Superannuation contributions	-477.54
DD2894.3	31/03/2017	Sunsuper Fund	Superannuation contributions	-174.62
DD2894.4	31/03/2017	Host Plus	Superannuation contributions	-180.90
DD2894.5	31/03/2017	Commonwealth Essential Super	Superannuation contributions	-725.34
DD2894.6	31/03/2017	Concept One	Superannuation contributions	-382.59
DD2894.7	31/03/2017	Colonial First State-First Choice Superannuation Trust	Super Salary Sacrifice	-2695.90
DD2893.10	03/03/2017	Prime Super	Superannuation contributions	-60.73
DD2891.1	05/04/2017	BOQ Asset Finance & Leasing Pty Ltd	BOQ Invoice adjustment	-29.20

DD2910.1	28/04/2017	3E Advantage Pty Limited	Printing Managed Services March-2017	-2194.43
DD2915.1	14/04/2017	WA Local Government Superannuation Plan	Payroll deductions	-10207.75
DD2915.2	14/04/2017	Colonial First State-First Choice Superannuation Trust	Superannuation contributions	-2695.90
DD2915.3	14/04/2017	Australian Super	Superannuation contributions	-476.27
DD2915.4	14/04/2017	Sunsuper Fund	Superannuation contributions	-173.55
DD2915.5	14/04/2017	Host Plus	Superannuation contributions	-180.90
DD2915.6	14/04/2017	Commonwealth Essential Super	Superannuation contributions	-725.34
DD2915.7	14/04/2017	Concept One	Superannuation contributions	-437.25
DD2915.8	14/04/2017	Cbus	Superannuation contributions	-214.71
DD2915.9	14/04/2017	MLC Superannuation Fund	Superannuation contributions	-167.67
DD2919.1	28/04/2017	ANZ Bank	Bp charges April-2017	-837.88
DD2917.1	29/03/2017	ANZ Bank	March 2017 Credit Card Statement	-6609.37
		<i>Tracey Luke</i>	<i>WALGA training travel</i>	<i>19.11</i>
			<i>Meals WALGA training</i>	<i>23.32</i>
			<i>WALGA training travel</i>	<i>510.16</i>
			<i>LGPA</i>	<i>504.55</i>
			<i>WALGA training travel</i>	<i>5.00</i>
			<i>WALGA training travel</i>	<i>14.09</i>
			<i>WALGA training travel</i>	<i>124.57</i>
			<i>WALGA training travel</i>	<i>37.71</i>
			<i>Meals WALGA training</i>	<i>11.00</i>
			<i>WALGA training accommodation</i>	<i>147.27</i>
			<i>Meals WALGA training</i>	<i>12.59</i>
			<i>Meals WALGA training</i>	<i>59.09</i>
			<i>Meals WALGA training</i>	<i>13.27</i>
			<i>Meals WALGA training</i>	<i>33.41</i>
			<i>Phone EMECD</i>	<i>164.35</i>
			<i>LGPA conference</i>	<i>19.79</i>
		<i>Glenn Deocampo</i>	<i>Prepaid credits</i>	<i>36.36</i>
		<i>Louka Shopov</i>	<i>Spare keys cut (U6/30 Scotia St)x5 @\$4.55 ea</i>	<i>25.01</i>
			<i>Deadlock S/CYL (U6/30 Scotia St)</i>	<i>176.48</i>
			<i>40mm padlock-KA2 x4 @21.09</i>	<i>84.37</i>

			42.43 ltrs diesel - P109	53.59
			Oil filter, fuel filter and gasket - P109	107.24
			Rust spray paint -metallic pure gold , tint cup	18.59
			42.22 ltrs diesel - P109	53.31
		Colin Bastow	TP Links for dongas	502.44
			Line interactive UPS x 6	759.56
			Return flights Daniel Ramsay - IT consultant	543.78
			Morning tea - Glenns farewell	50.17
			Morning tea - Glenns farewell	10.48
			Breakfast - CEO & Shire President	21.36
			One way flight Kim Chua - Logo temp	418.29
			Monitor/keyboard/Cable for DCEO	484.79
			One way flight Patricia White - Logo temp	393.66
			One way flight Mark Maskiell - Painter	357.87
			Land enquiries	136.36
		Interest	Interest	130.56
		GST	GST	545.82
EFT4870	03/04/2017	Wiluna Traders	Unit2/30 Scotia st assorted kitchen items	-201.25
EFT4871	03/04/2017	Toll Ipec	Freight charges	-804.89
EFT4873	03/04/2017	Jim's Mechanical Services	Conduct 15,000kms service for 1GCX219 - P112 DCEO Vehicle	-323.40
EFT4874	03/04/2017	Elite Electrical Contracting Pty Ltd	Fix power points and service and fix toilets - Swimming pool	-1434.74
EFT4875	03/04/2017	Squibb Carpentry & Cabinets	Refurbish sash window and frame to the old laundry - Heritage/Interpretive Centre	-1212.20
EFT4876	03/04/2017	Colin Lockhart T/A Mini Projects	Michael Lockhart for the period from 13/03/2017 to 17/03/2017, 45 hours At 61 \$/hr, plus \$300 travel expenses excluding GST	-9436.60
EFT4878	04/04/2017	Shire of Wiluna	Avdata Admin & Billing Charges Mar-17	-4142.20
EFT4879	07/04/2017	Aerodrome Management Services Pty Ltd	Linemarking design and documentation for the extension of Wiluna Airport apron as shown on related drawing to accommodate Bae 146 200 NIG aircraft.	-1523.50
EFT4880	07/04/2017	Landgate	SLIP Subscription Service and package maps & Licence fee	-2468.40
EFT4881	07/04/2017	Austral Mercantile Collections	Collection costs - ref 47,77,101,117,118	-331.60
EFT4882	07/04/2017	RSM Bird Cameron	Audit - round03.30.06.2017 -round5 30.06.2017	-4763.55
EFT4883	07/04/2017	Goldfields Toyota	Element kit oil & DSL SYN Motor oil - P100	-149.51
EFT4884	07/04/2017	McLeods Barristers and Solicitors	Legal Advice on Wiluna Airstrip Fees and Charges	-4890.02

EFT4885	07/04/2017	Jim's Mechanical Services	Empty Fuel Water Filter - P095	-165.00
EFT4886	07/04/2017	Ngangganawili Aboriginal Health Services	Provide training for 5staff (HLTAID003 Provide First Aid)	-1155.00
EFT4887	07/04/2017	LG Professionals WA	CEO Attendance at the LG Professional Development Conference 2017	-1500.00
EFT4888	07/04/2017	Classic Bookbinders and Fast Finishing Services	Binding of 3 x Council Minutes/Feb-Apr/May-Jun/Jul-Sep 2016	-250.80
EFT4889	07/04/2017	Johns Building Supplies Pty Ltd	Heritage centre building materials - 13x GALV FLAT BAR 100X5MM @6.0M	-3297.24
EFT4890	07/04/2017	Goodwork Holdings Pty Ltd	Maintenance Grading Carnegie-Glenayle Road	-37650.80
EFT4891	07/04/2017	Map Creative P/L	Headsox order	-1545.50
EFT4892	07/04/2017	Chubb Fire & Security Pty Ltd	Works depot security system - Video feed 01/04/2017-30/06/2017	-356.79
EFT4893	07/04/2017	Cabcharge	Cabcharge	-391.03
EFT4894	07/04/2017	Local Government Professionals	LGMA Conference	-860.00
EFT4895	07/04/2017	Staples Australia Pty Ltd	Office Stationary	-392.82
EFT4896	07/04/2017	Great Southern Toyota	On road costs - Registration	-234.15
EFT4897	07/04/2017	Skippers Aviation Pty Ltd	Flight for Mr Mark Maskiell, W-P 12/4/17	-385.00
EFT4898	07/04/2017	Colin Lockhart	Travel Expense 12/03/2017-30/03/2017	-1800.00
EFT4899	07/04/2017	Gary Julius	Travel Expense 13/03/2017-25/03/2017	-600.00
EFT4900	07/04/2017	Danny Luke Whiteaker	Travel Expense 13/03/17-25/03/2017	-600.00
EFT4901	07/04/2017	Solomon Kells	Travel Expense 13/03/2017-25/03/2017	-600.00
EFT4902	07/04/2017	Muhammad Hassan Zakaria	Travel Expense 13/03/2017-25/03/2017	-600.00
EFT4903	07/04/2017	Tyler Forbes	Travel Expense 10/03/2017	-300.00
EFT4904	07/04/2017	John Forbes	Travel Expense 10/03/2017	-300.00
EFT4905	07/04/2017	Fine Line Painting & Decorating	Works to be carried out at the Heritage/Interpretive Centre- Full internal painting of 4 buildings, Art Gallery and some external painting at \$80.00 +GST p/hr per man. Including all preliminary items require for the work, meals allowance (\$7 p/hr per man), travel 2x tradesmen to and from Newman at \$1.50 p/km. All paints + accommodation will be provided by the Shire of Wiluna	-15203.10
EFT4906	07/04/2017	Colin Lockhart T/A Mini Projects	Supply Blokdore Duracote TH and Merani edge strip	-1518.02

EFT4907	07/04/2017	Downer Edi Works Pty Ltd	Supply, place and compact 7.00mm aggregate and bitumen for the reseal of Wiluna airport runway, taxiway and apron as per tender RFT2016/05 Supply of Bitumen and Aggregate, 67,500sq.m @ 4.54 \$/sq.m (incl GST)	-331986.07
EFT4908	07/04/2017	Hille, Thompson & Delfos	Site features over Reserve 5558 and Lot 1 on diagram 33553	-1584.00
EFT4909	07/04/2017	Marc Maskiell	Painting at heritage/Interpretive centre @46.5 hours labour plus food allowance	-3022.50
EFT4910	07/04/2017	AMPAC Debt Recovery	Tenement Management fee	-14139.41
EFT4911	11/04/2017	Australian Taxation Office	Business Activity Statement March 2017	-52455.00
EFT4912	19/04/2017	The Trustee for THE A AND B MOURITZ TRUST t/a Supastar Enterprises Pty Ltd	Supply of materials and install a total of 3054 sqm (double coat) of white paint line marking, 200 sqm (double coat) of yellow paint line marking in accordance with drawings defaults to, Wiluna Aerodrome drawings exploded dot line marking and area photo #1 in accordance with Australian Standards and specification for Airport line marking.	-42418.20
EFT4913	20/04/2017	WesTrac Pty Ltd	CAT Skidsteer loader P102 - 1 x OK10161 full service kit	-1394.37
EFT4914	20/04/2017	Wiluna Traders	Admin Office - Tea/Milo/Sugar/Milk	-134.85
EFT4915	20/04/2017	Landgate	Mining Tenements	-38.00
EFT4916	20/04/2017	McMahon Burnett Transport	Freight charges	-2106.66
EFT4917	20/04/2017	Toll Ipec	Freight charges	-2085.73
EFT4918	20/04/2017	Ixom	Swimming pool chemicals - 4x 70kg Chlorine 01/03/2017-31/03/2017	-169.14
EFT4919	20/04/2017	Australia Post	Postage & parcels	-222.91
EFT4920	20/04/2017	Covs Parts Pty Ltd	Ford ranger super cab UTE-1x UHF Antenna spring Base 4 5D	-151.50
EFT4921	20/04/2017	BOC Gases Australia Limited	Swimming pool - Oxygen/acetylene 26/02/2017-28/03/2017	-140.61
EFT4922	20/04/2017	Westland Autos Pty Ltd	Mitsubishi pajero EMTS vehicle - Fuel Filter, Air Filter and drain plug washer (P109)	-158.79
EFT4923	20/04/2017	Globe Australia Pty Ltd	Mosquito control - Carme carrier x12 & Aqua K Otherine x12	-9680.00
EFT4924	20/04/2017	IT Vision Australia Pty Ltd	Update synergy play account	-275.00
EFT4925	20/04/2017	Direct Couriers (Perth) Pty Ltd	Swimming pool maint-Job 2557 1941	-54.98
EFT4926	20/04/2017	Goodwork Holdings Pty Ltd	Maintenance grading Sydney Heads road from Glen Ayle to Granite Peak	-6905.80
EFT4927	20/04/2017	Fiesta Canvas and Leather goods	Swimming pool - Replacement Shade	-3254.00
EFT4928	20/04/2017	Elite Electrical Contracting Pty Ltd	Find solenoid and repair to the reticulation system @ U1/30 Scotia St	-2415.18

EFT4929	20/04/2017	Michael Gooch Contracting	Labour & food Allowance 13/3/2017-17/3/2017	-2355.00
EFT4930	20/04/2017	Austral Pool Solutions	Basketball Hoop (Pool Equipment)	-1657.70
EFT4931	20/04/2017	Marc Maskiell	Heritage centre painting - Sat 01.04.17 10hrs	-4420.00
EFT4932	21/04/2017	Wiluna Traders	2 x jerry cans of unleaded fuel	-140.35
EFT4933	21/04/2017	LO-GO Appointments	Placement of Kim Chua as temporary Accountant at 76.10 per hour	-14906.90
EFT4934	21/04/2017	Keith Anderson	To Supply March Financial Statements (Up to 4 hours at \$160.00 per hour plus GST)	-1240.00
EFT4935	21/04/2017	Skippers Aviation Pty Ltd	Return flight Tracey Luke WUN-PER 12/5/17 - 17/5/17	-1155.00
EFT4936	21/04/2017	Colin Lockhart	Travel expense 11/04/2017	-900.00
EFT4937	21/04/2017	Gary Julius	Travel Expenses 04/04/2017-13/04/2017	-600.00
EFT4938	21/04/2017	Ryan Julius	Travel Expense 4/4/2017-13/04/2017	-600.00
EFT4939	21/04/2017	Danny Luke Whiteaker	Travel expense 04/04/2017 -13/04/2017	-600.00
EFT4940	21/04/2017	Solomon Kells	Travel Expense 04/04/2017-13/04/2017	-600.00
EFT4941	21/04/2017	Muhammad Hassan Zakaria	Travel Expense 04/04/2017- 13/04/2017	-600.00
EFT4942	21/04/2017	Tyler Forbes	Travel Expense 07/04/2017-13/04/2017	-600.00
EFT4943	21/04/2017	Fine Line Painting & Decorating	Work to be carried out at heritage centre- full painting of interior and art gallery at 80+GST p/hr Per man	-9987.45
EFT4944	21/04/2017	Colin Lockhart T/A Mini Projects	Trade services only Michael Lockhart 120 hrs @ \$61/hr	-13239.28
EFT4945	21/04/2017	Dun & Bradstreet (Australia) Pty Ltd (Tenderlink)	RFT 2017-02 Reconstruction of Wongawol Road.	-165.00
EFT4946	21/04/2017	Tashi Harrower (Rise Carpentry & Maintenance)	Carpentry Labour at \$65/hr x 70.5hrs	-7970.00
EFT4947	21/04/2017	KOTT GUNNING LAWYERS	Advice relating to purchase of Club Hotel	-5010.34
22159	03/04/2017	Water Corporation	Water usage/ service swimming pool	-5357.98
22161	07/04/2017	Shire of Wiluna 1	Petty Cash	-187.60
22162	20/04/2017	Telstra Corporation	Telstra bills	-2527.15
22163	20/04/2017	Horizon Power	Electricity bills	-5516.36
22164	20/04/2017	Water Corporation	Water use/ charges	-551.95
PE31/03/2017	31/03/2017	PE31/03/2017	Payroll Ending 31/03/2017	-70920.42
PE14/04/2017	14/04/2017	PE14/04/2017	Payroll Ending 14/04/2017	-60649.85
Total List of Accounts Paid by Authority:				-\$ 837,362.63

Appendix 10.2.2

Shire of Wiluna
INVESTMENT REGISTER
30-Apr-17

						Investments Movement				
Account	Type	Institution	Term Days	Yield	Maturity	Balance B/fwd	Transfer In	Actual Interest	Transfer (out)	Closing Balance
416037	Fixed Term Deposit	AMP Bank	182	2.75%	28-Aug-17	4,347,809.42				4,347,809.42
016307-33773	Call Deposit	ANZ	n/a	Varies	n/a	6,068,522.73		6,384.42		6,074,907.15
999 999 947	Fixed Term Deposit	NAB	90	2.45%	06-Jun-17	1,302,605.07				1,302,605.07
Total Investments						11,718,937.22	0.00	6,384.42	0.00	11,725,321.64
Represented By:										
L072300	Reserve Airport	NAB	90	2.45%	06-Jun-17	1,108,716.62		0.00		1,108,716.62
L072100	Reserve - Asset Replaceme	NAB	90	2.75%	28-Aug-17	3,238,321.40		0.00		3,238,321.40
L072200	Reserve - Computer	NAB	90	2.45%	06-Jun-17	103,146.99		0.00		103,146.99
L072400	Reserve - Leave	NAB	90	2.45%	06-Jun-17	74,537.75		0.00		74,537.75
L072500	Reserve - Wiluna Telecentr	NAB	90	2.45%	06-Jun-17	16,203.71		0.00		16,203.71
Sub Total Reserves						4,540,926.47	0.00	0.00	0.00	4,540,926.47
	Restricted - Loan	NAB	182	2.75%	28-Aug-17	1,109,488.02		0.00	0.00	1,109,488.02
	Call Deposit Account	ANZ	n/a	Varies	n/a	6,068,522.73	0.00	6,384.42		6,074,907.15
Sub Total Reserves						7,178,010.75	0.00	6,384.42	0.00	7,184,395.17
Total Funds Invested						11,718,937.22	0.00	6,384.42	0.00	11,725,321.64



Shire OF
Wiluna

DRAFT

Disability Access and Inclusion Plan

2017 – 2022

Contents

1. Legislation relating to disability access and inclusion plans	1
2. The Shire of Wiluna and People with Disabilities.....	2
▶ The Shire of Wiluna	2
▶ Facilities and services provided by the Shire of Wiluna	3
▶ People with disability in the Shire of Wiluna	3
▶ Planning for better access	4
3. Access and Inclusion Policy Statement.....	5
4. Development and Maintenance of the Disability Access and Inclusion Plan (DAIP). 6	
▶ Responsibility for the planning and implementation process	6
▶ Community consultation process	6
▶ Responsibility for implementing the DAIP	7
▶ Communicating and promoting the DAIP to the community and specific stakeholders.....	7
▶ Evaluation and review of the DAIP	7
▶ Annual report.....	8
▶ Five year review.....	8
5. Strategies to improve Access and Inclusion.....	9
Outcome 1	9
Outcome 2.....	9
Outcome 3	10
Outcome 4	10
Outcome 5	10
Outcome 6	10
Outcome 7	11

1. Legislation relating to disability access and inclusion plans

The embodying legislation is the ***Western Australian Disability Services Act 1993***.

This Act (as amended in 2004), requires local authorities to develop and implement a *Disability Access and Inclusion Plan* (DAIP), that will further both the principles and the objectives of the Act.

To comply with the Act (as amended), the Shire of Wiluna:

- Lodged its initial plan in 2006
- Developed a DAIP which:
 - Furthers the principles and objectives of the Act
 - Met the six standards in Schedule 2 of the Disability Services regulations 2004
 - Has amended its plan to meet the seventh standard in the amended Schedule 2
- Lodged its finalised plan with the Disability Services Commission in 2007
- Has taken all practical measures to ensure that the plan is implemented by the Shire, its officers, employees and relevant agents and contractors
- Renews the Plan at least every 5 years
- Undertakes public consultation, as specified in the Regulations, when preparing, reviewing or amending its plan
- Lodges review reports, amended plans or new plans with the Disability Services Commission
- Reports to the Commission by 4 July each year about:
 - Progress made by the Shire in achieving the desired outcomes in Schedule 3 of the Regulations
 - Progress made by any agents and contractors of the Shire in achieving the desired outcomes in Schedule 3 of the Regulations
 - The strategies used by the Shire to inform its agents and contractors about the Plan
 - Reports in the Shire's Annual Report about the implementation of the Plan

2. The Shire of Wiluna and People with Disabilities

► The Shire of Wiluna

The Shire of Wiluna covers an enormous area of some 184,000 square kilometres, which is predominantly a mining and pastoral area. The weather conditions are very harsh in the area with average rainfall of approximately 250mm (10 inches) per annum and extreme temperature variations between summer (over 40 degrees) and winter (below freezing).

The town of Wiluna is the principal centre in the Shire, and there are also a number of mining villages and aboriginal communities. The township of Wiluna is 966 kilometres northeast of Perth and is situated on the edge of the desert at the gateway to the Canning Stock Route and Gunbarrel Highway.

The town is serviced by a primary school, Aboriginal Medical Service with emergency capabilities and competent medical staff including doctors, the Royal Flying Doctor Service for emergency evacuations of critically ill people, a Post Office, hotel, general stores, fuel outlets, caravan park, airstrip and limited private accommodation units. Flood lit tennis/basketball/netball courts, flood lit football oval are available for recreation activity, centred adjacent to the recreational centre that is hired and used by the community.

A modern and well maintained swimming pool caters for the needs of all people within the community and the visitors to the town.

The Australian Bureau of Statistics (ABS) has indicated that the population is approx. 1200 people, but these figures reflect a number of miners who fly in and fly out of the mining camps situated in close proximity to the town. The ABS also indicates that 26% of the population is of Aboriginal descent.

► Facilities and services provided by the Shire of Wiluna

The Shire has direct responsibility for a number of community facilities and services.

The range of facilities the Shire is involved in the provision of includes but is not necessarily limited to:

- Sports oval and passive and active recreation areas
- Roads, drainage and footpaths
- Library
- Community sporting facilities
- Community centre
- Public toilets
- Refuse removal services
- Administration centre and a range of other community facilities

The Shire also plays a role in encouraging better access to facilities and services provided by other organisations or businesses.

◦ Agents and contractors

DAIP strategies will be implemented by Shire staff, agents and contractors in accordance with “DAIPs Agents and Contractors Guide”.

The Shire’s administration officer responsible for the letting of contracts for services will be instructed to issue a copy of the ‘Guide’ and ensure that each contract makes reference to the implementation and reporting requirement.

► People with disability in the Shire of Wiluna

The residential population of the Shire of Wiluna is estimated to be 1200. If the results of the *ABS Survey of Disability, Agents and Carers (2003)*, which concludes that 20.60%, or approx. 1 in 5 people have some form of disability, are applied to Wiluna, then it is estimated that there would be approx. 247 people with some form of disability within the Shire.

Wiluna has seen an increase in the number of tourists visiting the town, or passing through it, with visitors accessing the Canning Stock Route and the Gunbarrel Highway. Tourists now have a far greater access to the town as the Goldfields Highway south to Kalgoorlie is sealed and of good standard. Consideration needs to be given that within the groups of tourists that they may be some with disability who require access to public facilities.

In Wiluna several people have some form of disability through age and infirmity. Because of the remoteness of Wiluna to the full range of support services available in larger centres it is important to consider the needs of people who fall into this category when building new facilities or updating or renovating existing facilities.

► Planning for better access

The Disability Services Act requires local government authorities to develop and implement a Disability Access and Inclusion plan (DAIP) that details the ways in which the authority will ensure that people with disabilities have equal access to facilities and services.

The DAIP is required to aim to achieve the following desired outcomes:

1. People with disability have the same opportunities as other people to access the services of, and any events organised by, a public authority.
2. People with disability have the same opportunities as other people to access the buildings and other facilities of a public authority.
3. People with disability receive information from a public authority in a format that will enable them to access the information as readily as other people are able to access it.
4. People with disability receive the same level and quality of service from the staff of a public authority as other people receive from the staff of that public authority.
5. People with disability have the same opportunities as other people to make complaints to a public authority.
6. People with disability have the same opportunities as other people to participate in any public consultation by a public authority.
7. People with disability have the same opportunities as other people to obtain and maintain employment by a public authority.

3. Access and Inclusion Policy Statement

The Shire of Wiluna:

- is committed to ensuring that the community is an accessible and inclusive community for people with disabilities, their families and carers
- interprets an accessible and inclusive community as one in which all council functions, facilities and services (both in-house and contracted) are open, available and accessible to people with disabilities, providing them with the same opportunities, rights and responsibilities enjoyed by other people in the community
- recognises that people with disabilities are valued members of the community who make a variety of contributions to local social, economic and cultural life. The Shire believes that a community that recognises its diversity and supports the participation and inclusion of all its members makes for a richer community life
- believes that people with disabilities, their families and carers who live in country areas should be supported, as far as practicable, to remain in the community of their choice
- is committed to consulting with people with disabilities, their families and carers and where required, disability organisations to ensure that barriers to access and inclusion are addressed appropriately
- is committed to ensuring that its agents and contractors work towards the desired outcomes of the DAIP
- is committed to working in partnership with local community groups and businesses to facilitate the inclusion of people with disabilities through improved access to facilities and services in the community
- is committed to achieving the seven desired outcomes of its DAIP

4. Development and Maintenance of the Disability Access and Inclusion Plan (DAIP)

► Responsibility for the planning and implementation process

The planning and implementation processes are the responsibility of the Chief Executive Officer of the Shire of Wiluna who reports directly to the Shire Council.

► Community consultation process

The Shire of Wiluna completed its initial DAIP following a process of community consultation which comprised a public notice that a draft DAIP had been prepared as a guiding document for the compilation of a final plan. The notice advised:

- That the draft DAIP could be inspected at the Shire Office and at the Shire Library and at the Aboriginal Medical Service complex
- That hard or electronic copies of the draft DAIP are available, without charge, on request to the Shire Office
- That written or verbal submissions on the draft DAIP were invited over a 30 day period after which all submissions were considered by The Council and that appropriate suggestions from submissions received be included in the final plan.
- “Public Notice” comprised a notice within the Wiluna Shire’s newsletter which is circulated to everyone in the community. A copy of the public notice was placed on the Shire notice board for a period of 30 days.
- Copy of DAIP available for public comment on the Shires website
- The draft DAIP was forwarded to the Aboriginal Medical Service (AMS) as a peak body within the town of Wiluna and feedback gained from them. It is recognised that the AMS is the most important organisation within the town that deals with people with disabilities and that their input was vital to the plan’s acceptance and effectiveness.
- The Council meeting at which the DAIP final (initial) plan was discussed was advertised locally with an invitation to the community to attend the meeting and to provide further input to the DAIP.

The 2017 revision of the plan was subject to a similar process, except that the public consultation process was shortened to 20 days.

► Responsibility for implementing the DAIP

The responsibility for implementing the DAIP, at an operational level, lies with the Chief Executive Officer of the Shire of Wiluna.

► Communicating and promoting the DAIP to the community and specific stakeholders

Once a final copy of the DAIP has been endorsed by Council a notice will be placed in the Shire newsletter advising the community that a final copy of the DAIP is available to view on the Shires website and in alternative formats upon request including in large and standard print, audio format on CD and electronically by email.

Key stakeholders and in particular those who contributed to the development of the 2017-22 DAIP will be sent a copy of the final DAIP as well as relevant contractors and people with disability.

- Hard copy (large print available) and/or electronic copy as preferred provided on request.
- Promotion of the DAIP in the Shire newsletter.
- Notice of the availability of the DAIP at the Wiluna Library and the Shire Office
- The Environmental Health and Safety Officer/Building Surveyor and Town Planner will ensure that all developers are made aware of the DAIP and ensure that the requirements of all relevant legislation is adhered to in all matters of access for people with disability.
- Meetings will be held with the AMS and specific stakeholders to ensure that they are aware of the Shire's DAIP and to allow for further and ongoing contributions to the Plan.

► Evaluation and review of the DAIP

Progress towards achieving stated outcomes in the plan will be monitored.

The DAIP will undergo a process of annual review to coincide with the production of the Shire's Annual Report, within the terms of the Council's existing policy review processes.

Information on outcomes of the DAIP will be included in the Annual Report.

Public notice will be given that the DAIP will be reviewed and evaluated and an invitation extended to the community to offer advice, opinion or comment on the plan, and to provide comment or details on previously unidentified access issues or ongoing access issues.

Amendments to the DAIP will be subject to the community consultation as and when appropriate.

► Annual report

In compliance with the provisions of the Western Australian Disability Service Act, the Shire will report on the implementation of its DAIP in its Annual Report and on the prescribed proforma, to the Disability Services Commission by 4 July each year.

The report will contain:

- Progress towards the desired DAIP outcomes.
- The progress of the Shire's agents and contractors towards meeting the desired outcomes.
- The strategies used to inform agents and contractors of the Shire of Wiluna DAIP.

► Five year review

A review report of the DAIP, in compliance with the Act, will be completed within five years of its initial adoption and every five years thereafter. A copy of the review report will be lodged with the Disability Services Commission.

5. Strategies to improve Access and Inclusion

It is important to note here that the Shire has always tried to ensure that people with disability are considered at all levels of Government and are afforded every possibility of being able to access and to be included wherever possible and at all times. Most of the strategies listed below are to some degree already included within the Shire's framework and will continue to be so. While these may not be written down, access to facilities and the Shire's services will always be paramount in the planning and development stages of any building or service provided by the Shire.

Outcome 1: People with disabilities have the same opportunities as other people to access the services of, and any events organized by, a public authority.

Strategy	Timeline
The issue of consideration of equitable access for people with disabilities will be highlighted to relevant service provision staff on a minimum of an annual basis, with the aim of having this staff seek to proactively report on access issues to the Manager, Community Development for his investigation and assessment	Ongoing
The Communities served by the Shire of Wiluna will be invited to make submissions identifying area of access difficulty related to any services or events provided by the Shire that they have either encountered themselves or have become aware of. The Manager, Community Development will access each of those submissions and report as appropriate to the Council	Ongoing

Outcome 2: People with disabilities have the same opportunities as other people to access the buildings and other facilities of a public authority.

Strategy	Timeline
The Council will design for equitable access for people with disabilities when major capital works on its building infrastructure is planned and undertaken	Ongoing
The Shire, when formally assessing the general condition of each of its building for longer term maintenance planning will undertake an access audit that is to include built facilities as well as paths of access to and into the building	Ongoing
The Communities served by the Shire of Wiluna will be invited to make submissions identifying area of access difficulty related to any buildings or facilities within the Shire that they have either encountered themselves or have become aware of. The Manager, Community Development will access each of those submissions and report as appropriate to the Council	Ongoing

Outcome 3: People with disabilities receive information from a public authority in a format that will enable them to access the information as readily as other people are able to access it.

Strategy	Timeline
Council will endeavour to meet all requests to make its information accessible, particularly where such processes are supported by hardware and software capabilities already held by the Council	Ongoing

Outcome 4: People with disabilities receive the same level and quality of service from the staff of a public authority as other people receive from the staff of that public authority.

Strategy	Timeline
The issue of consideration of equitable access for people with disabilities will be highlighted to relevant service provision staff on a minimum of an annual basis, with the aim of ensuring that staff are fully conversant with their responsibilities in this respect.	Ongoing

Outcome 5: People with disabilities have the same opportunities as other people to make complaints to a public authority.

Strategy	Timeline
Council will ensure that its processes for complaint receipt and lodgement remain sufficiently flexible to adequately deal with the requirements of persons with disabilities, and to that extent proactively respond where the processes are identified as being deficient	Ongoing

Outcome 6: People with disabilities have the same opportunities as other people to participate in any public consultation by a public authority.

Strategy	Timeline
Council will ensure that its processes for public consultation remain sufficiently flexible to adequately deal with the requirements of a persons with disabilities, and to that extent proactively respond where the processes are identified as being deficient	Ongoing

Outcome 7: People with disabilities have the same opportunities as other people to obtain and maintain employment with a public authority.

Strategy	Timeline
Council will ensure that its employment processes are sufficiently flexible to adequately deal with the requirements of a persons with disabilities, and to that extent proactively respond where the processes are identified as being deficient	Ongoing



**SHIRE OF WILUNA
NOTICE OF INTENTION TO LEVY DIFFERENTIAL RATES**

Pursuant to s6.36 of the Local Government Act, the Shire of Wiluna hereby gives public notice of its intention to levy differential rates and minimum rates for the 2017-18 financial year as follows:

RATE CATEGORY

Non Minimum	Rate/\$ (c)
GRV Town	9.2769
GRV Mining	18.3430
UV Rural	12.5037
UV Mining	16.4234
UV Exploration and Prospecting	24.2697
Minimum	Minimum Rates \$
GRV Town	440
GRV Mining	335
UV Rural	335
UV Exploration and prospecting	335
UV Mining	335

A copy of the objectives and reasons is available for inspection at the Shire of Wiluna Administration Office, Scotia Street Wiluna 6646. A copy of same is also available on the Shire's website www.wiluna.wa.gov.au.

Submissions from ratepayers and electors are invited in respect of the proposed rate or minimum payment and any related matters. Submissions must be received in writing by the Shire no later than **4.00pm Friday 23 June 2017**, and are to be addressed to the Chief Executive Officer, Shire of Wiluna, PO Box 38 Wiluna WA 6646.



2017-18

OBJECTIVES AND REASONS FOR LEVYING DIFFERENTIAL RATES

At its Ordinary Meeting of Council held 31 May 2017, the Council of the Shire of Wiluna resolved the following objectives and reasons for levying differential rates and minimum payments:

1. The overall objective for differential rating is an attempt to ensure revenue is collected on an equitable basis, enabling the Shire to provide facilities, infrastructure and services to the entire community.
2. The Shire of Wiluna provides services to a diverse region consisting of Wiluna townsite, rural/pastoral, mining and exploration & prospecting. All sectors benefit from the services provided by the Shire, though it is inevitable that some sectors may benefit more from any particular service. Persons operating within all sectors have the right to use the services provided and the Shire does not seek to restrict the use of its services by any sector, though some will have a greater capacity to contribute to the Shire's revenue than others.
3. To levy an appropriate minimum rate that more closely reflects the costs of servicing lots within the townsite and the whole Shire area, and to ensure that a minimum contribution is made by all ratepayers for the benefit of the district.
4. As a means to maintain a balanced budget position with a reasonable contribution from all rating categories and a reasonable approach by the Council in regard to increases.

Submissions from ratepayers and electors are invited in respect of the proposed rate or minimum payment and any related matters. Submissions must be received in writing by the Shire no later than **4.00pm Friday 23 June 2017**, and are to be addressed to the Chief Executive Officer, Shire of Wiluna, PO Box 38 Wiluna WA 6646.

Submission can be:

- Emailed to ceo@wiluna.wa.gov.au
- Mailed to PO Box 38 Wiluna WA 6646
- Hand delivered to the Shire Office, Scotia Street Wiluna 6646, Monday to Friday between 8.30am and 4.00pm.



Shire of Wiluna Youth Advisory Committee

Terms of Reference: Youth Advisory Committee

Purpose of Committee: To establish a committee of Wiluna's youth to consult with about youth related issues within the Shire of Wiluna.

The Youth Advisory Committee is an advisory committee comprised of a Shire of Wiluna staff member and a delegation of Wiluna based youths nominated on an annual basis.

The establishment of a Youth Advisory Committee provides an important forum for identifying youth related issues and concerns relevant to the Shire of Wiluna and advising the Council about such issues with a view that the Council may:

- (a) be kept informed about such issues and
- (b) revise policies or implement reviewed structures to address concerns and/or issues raised by the advisory committee.

The Youth Advisory Committee will provide opportunities for young people to develop leadership skills and be part of a decision making process. The committee will allow interested youth in Wiluna to play a proactive role in how Council views and makes decisions affecting Youth based issues within the shire.

The Committee will focus on issues and concerns that are relevant across the Wiluna District and should meet once per quarter, after which the Shire of Wiluna staff member representative on the Youth committee will provide a report to the Council as an input into decision-making which may impact Shire Council policy.

The Youth Advisory Committee has no delegated decision making power from the Council, and the Council maintains discretionary power over whether to act upon advice provided to the Council by the committee.

Objectives of the Youth Advisory Committee

- To assess the needs of Wiluna's youth through consultation
- To evaluate the assessment and provide information and advice to the Council with a view that the Council may re-evaluate policy or implement new policy to address issues concerning Wiluna's youth.
- Affirm the Shire of Wiluna Council's commitment to its Strategic Plan 1 July 2012-30 June 2023 which identified the Council's willingness to engage with community members in order to drive positive change and to ensure that all members of the community are a part of the decision making processes about Wiluna's future.

Criteria for Membership

The committee is open to young people aged 12 to 18 years of age who reside full time within the Shire of Wiluna.

Committee members must have

- An ability to constructively participate in an advisory capacity
- An ability to represent a broad range of views that reflect the diversity of the community
- Good knowledge of local issues that are relevant to young people
- A willingness to contribute to meetings in a positive, fair, polite and unbiased manner
- The willingness and ability to attend scheduled meetings for the duration of their term.

Selection of Members

The selection of members will be done by process of

- Calling for expressions of interest for Wiluna Youth who may wish to be nominated for selection
- Capping the numbers of Committee members to 12
- In circumstances where more than 12 Youth express interest in membership then the Shire of Wiluna will select 12 members which represent as wide a range of ages ranging from 12 to 18 and as equal a number of both genders as possible



Appendix 10.4.4 - Map showing Reserve 31830

