

# Shire of Wiluna

## **MINUTES**



**Ordinary Meeting of Council**

**Held**

**Wednesday 27 June 2018**

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### DISCLAIMER READING

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**APPENDICES**

<b>APPENDIX 9.1.1</b>	<b>Wiluna Aerodrome Exercise</b>
<b>APPENDIX 9.1.3</b>	<b>Wiluna Club Hotel, Summary of Variations</b>
<b>APPENDIX 9.2.1</b>	<b>Financial Report</b>
<b>APPENDIX 9.2.2</b>	<b>Payments made by Authority</b>
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<b>APPENDIX 9.2.5</b>	<b>Assets to be Written Off</b>
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<b>APPENDIX 9.3.1.</b>	<b>Belgravia Leisure Budget – Wiluna Swimming Pool</b>
<b>APPENDIX 9.3.2.</b>	<b>Caravan Park Concept Plans</b>

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**MINUTES****1. Declaration of Opening and Announcement of Visitors**

The Chairperson declared the meeting open at 10.13am and welcomed Councillors, staff and guests.

**2. Public Question Time****a) Responses to Previous Public Questions taken on Notice**

Nil

**b) New Questions**

Nil

**3. Record of Attendance**

Cr Jim Quadrio	President
Cr Peter Grundy	
Cr Graham Harris	
Cr Lena Long	
Cr Caroline Thomas	
Cr Norma Ward	

Colin Bastow	Chief Executive Officer
Angela Hoy	Executive Manager Technical Services
Katrina Boylan	Executive Assistant

Gavin Treasure	CEO Mid West Development Commission
Mike Bowley	Assistant Director Economic Development & Communications - MWDC

Adam Murszewski	Geotourism
Ross Dowling	Geotourism
Wendy Dowling	Geotourism
Richard Boffey	Blackham Resources

**a) Apologies and Leave of Absence Previously Approved**

Cr Stacey Petterson	Deputy President
Warren Olsen	Deputy Chief Executive Officer

**b) Applications for Leave of Absence**

Nil

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**c) Notations of Interest:****i. Financial Interest Local Government Act Section 5.60A**

Councillor/Officer	Item	Nature of Interest	Extent of Interest
Cr Caroline Thomas	9.1.2.	Potential Financial	May supply sand

**ii. Proximity Interest Local Government Act Section 5.60B**

Nil

**iii. Interest Affecting Impartiality Shire of Wiluna Code of Conduct**

Nil

**4. Petitions and Deputations**

Adam Murszewski – Project Manager Mid West Development Commission Geotourism introduced Ross Dowling who gave a power point presentation on Geotourism. It would be a collaboration between the Murchison Shires to invest in Geotourism. There is a huge potential in the Wiluna Shire to develop this aspect of tourism which could also have the potential of attracting overseas visitors to Wiluna and the district.

*The Geotourism team left the meeting at 11.35am*

Richard Boffey from Blackham Resources gave Council an update on what is happening at the mine and new projects. There is a focus on re-visiting some of the older mines while the gold price is high and moving into joint ventures with Salt Lake Potash, Golden West Resources and free milling. The future is looking good for the company and they are committed to community support and training.

*Richard Boffey left the meeting at 12.20pm*

**Council Decision****MOVED CR THOMAS****SECONDED CR GRUNDY****That the meeting be adjourned at 12.25 pm****CARRIED 6/0****Resolution 060/18****DISCLAIMER READING**

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**Council Decision****MOVED CR THOMAS****SECONDED CR LONG****That the meeting be reopened at 12.35 pm****CARRIED 6/0****Resolution 061/18****5. Confirmation of Minutes of Previous Meeting****Council Decision****MOVED CR THOMAS****SECONDED CR HARRIS****That the Minutes of the Ordinary Meeting held on 23 May 2018 be accepted as a true record of the meeting.****CARRIED 6/0****Resolution 062/18****6. Status Report**

Nil

**7. Announcements by the person presiding without discussion**

Nil

**8. Matters for which meeting may be closed**

12.1. RFT 2018-02 Joint Shared Services

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## 9. Reports of Officers and Committees

### 9.1. Executive Manager Technical Services

#### 9.1.1. Wiluna Aerodrome Field Exercise

File:	ADM0238
Reporting Officer:	Leon de Swardt, AMS/Angela Hoy, Executive Manager Technical Services
Date of Report:	14 June 2018
Date of Meeting:	27 June 2018
Disclosure of Interest:	Nil

#### Purpose

For council to note the report from Aerodrome Management Services (**AMS**) on the Wiluna Aerodrome Full field exercise completed on the Thursday 31 May 2018.

#### Background

Civil Aviation Safety Authority (**CASA**) has a requirement as well as the LEMAEC, that a live exercise must be performed every two years. This exercise has now been completed and the LEMAEC is no longer in breach of local government regulations.

#### Comment

A debrief meeting of LEMAC members was held after the live exercise to discuss the emergency exercise and provide feedback on what went well and what could have been done better. Please see the attached report from AMS. (Appendix 9.1.1. yellow pages.)

#### Consultation

Aerodrome Manager  
WA Police – Wiluna  
Ngangganawili Aboriginal Health Service (NAHS)  
Wiluna Volunteer Bush Fire Brigade  
Wiluna Shire  
Blackhams Resources

#### Statutory Environment

Civil Aviation Safety Regulations 1998 and (CASR1998)  
Local Government Act – section 38 of the Emergency Management Act

#### Risk Assessment

Nil

#### Policy Implications

Nil

#### Financial Implications

Nil

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**Strategic Implications**

Nil

**Voting Requirements SIMPLE MAJORITY****Officer Recommendation & Council Decision****Item 9.1.1.****MOVED CR GRUNDY****SECONDED CR WARD**

**Note the report from Aerodrome Management Services (AMS) on the Wiluna Aerodrome Full field exercise as tabled.**

**CARRIED 6/0****Resolution 063/18**

*Cr Thomas declared a financial interest and left the meeting at 12.40pm*

**9.1.2. Variation on RFT2017/09 Design and Construct 5 x Staff Dwellings**

File: ADM0443  
Reporting Officer: Angela Hoy, Executive Manager Technical Services  
Date of Report: 19 June 2018  
Date of Meeting: 27 June 2018

**Purpose**

The purpose of this report is for Council to consider approving variation 5 for Tender RFT 2017/09 Design and Construct of 5 x staff dwellings.

**Background**

Tender 2017-09 Design and Construct of 5 x staff dwellings was awarded to WA Modular for a lump sum cost of \$1,249,808. at the Ordinary Council meeting on 25 October 2017, with the CEO being given delegated authority to make minor variations to the tender (up to 10% - \$124,980.00 + GST).

At the time of the award of the tender the position of the proposed housing lots had not been allocated, due to late acquisition of land plots available for sale.

Due to the lots not being allocated at the time of the tender some items in the tender did not cover all details on some internal fittings, and other items such as head works, concreting, fill levels and landscaping which were listed as a provisional sum. Variation no 1 as per the below was signed off by the CEO which was \$ 12,669.09 + GST per property = \$63,345 approximately 5% of the 10% delegated authority. Variation no 1 was endorsed at the ordinary council meeting dated the 2 May 2018.

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<b>Prestart Amendments dated 16 January 2018</b>		
Upgrade the bedroom stainless steel security windows only to 'Top hinged exit screens	1	\$1,170
Upgrade to a Quantam 270litre AC6 heat pump in lieu of an electric storage system due to compliancy issues	1	\$2,283
Upgrade towel rails in UAT and ensuite to Alder ALTO double towel rails in lieu of Alder Star double towel rails. Delete the Star soap holders.	1	-\$42
Note: Curtain and rail in tract to UAT Shower		
Upgrade the ensuite and bathroom shower taps to Alder AKITA with AlderKALI excite rail HS375 with clear soap dish in lieu of Builders standard. Change the laundry tapware to an Alder AKITA laundry set with wall mounted spout in lieu of Classico flickmixer	1	\$159
Add trimmers for Owner supplied fold out shower seat and delete the supply of the shower seat	1	-\$385
Add trimmers for Owner supplied grab rails and delete the supply of the grab rails	1	-\$148
Add vinyl plant to the kitchen and dining areas in lieu of floor tiles	1	\$197
Upgrade cladding to all elevations. BGC 230mm smooth Duraplank boards with Colourbond dado	1	\$3,214
Note: Eaves to be painted in a low sheen acrylic. Laundry, UAT and ensuite to be painted in a low sheen acrylic. Ceilings and cornice to be painted in a flat white paint		
Septic to be connected to the Water Corporation sewer system as per advice from the Shire of Wiluna		
Amend gates to 3m wide double gates in lieu of personal access gate (gate under carport)	1	\$626
Add 1200mm wide concrete path to existing perimeter of residence. Add 1500mm wide concrete path to rear of residence.	1	\$6,862
Total		<b>\$13,936</b>
GST		\$1,266

Variation no 2 was approved by council at the Ordinary Council Meeting dated the 2 May 2018

Upgrade the front fencing height to 1200mm pool type fencing in lieu of 900mm chain wire fencing. Change the side boundary fencing to Colourbond post and rail fencing in lieu of Neeta screen fencing. Please note fencing to be run in a gradual incline from 1200mm forward of the building line to meeting the 1800mm fencing. Allowance of 91m. Actual fencing was 106m. Additional 15m of fencing charged.	1	\$2,045
Increase the crossover to 11m in lieu of 8m as per the original tender. Add an additional 9 square metres of grey grano as per plans	1	\$1,309
Earthworks	1	\$7,341
Relocate the internal living air-conditioning unit to opposite wall as per plans		
Prepare application for the Water Corporation to install a water meter to the front of the lot. Location to be determined by the Water Corporation. Refer Shire of Wiluna PO 3904	1	\$4,614
Supply and install Vertical blinds to the kitchen, bathroom and ensuite windows. Delete the supply and install of MDF curtain plates above these 3 windows.	1	\$298
Additional charges to upgrade to Septic System in lieu of connecting to existing effluent system. As per tender clarifications letter	1	\$1,947

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Front porch to be completed in 'concrete resurfacing'. Colour; Light Grey		
<b>Please note that all earthworks including septic installation do not have any allowances for hard rock digging, breaking or removal. Additional charges may apply if applicable.</b>		
<b>Please note that the Telstra, water and power run lengths to be determined once water meters and power domes are in place. Additional charges may apply if applicable</b>		
<b>Total</b>		<b>\$15,958</b>
<b>GST</b>		<b>\$1,596</b>

**Total for 5 x homes @\$15,958+ GST = \$79,790+ GST**

Variation 3 Landscaping and Reticulation was approved by council at the ordinary council meeting dated the 30 May 2018.

1. Prepare site ready for installation of reticulation system - \$19,765
2. Supply and install the reticulation system - \$21,677
3. Fill grassed area with clean pindan soil and supply and install grass - \$21,228
4. Supply and install three citrus trees per lot - \$4307
5. Supply and install garden bed edging, 12 plants and mulch at front boundary - \$9,322
6. Supply and install weed mat to balance of lot - \$7,977
7. Supply and install 100mm clean sand over the top of weed mat to the balance of the lot. Approximately 350 cubic metres of sand will be required - \$26,456

Variation 4 underground services and septic tanks was approved by council at the ordinary council meeting dated the 30 May 2018.

1. Rock breaking and hard digging to install septic system and leach drains – maximum cost of \$15,000
2. Backfill (blue metal, river sand or similar) to leach drains and septic tanks – \$2400.00
3. Additional length of water service run in (over the 10 metre allowance) and hard digging for the run in from the rear of the house to the water metres at the rear of the properties – approximate cost \$7300.00
4. Additional underground power cable, telephone conduit (over the 10 metre allowance) and hard digging from the power pillar location to the house meter box \$6900.00
5. Install crossover wings to concrete crossover cost \$3200.00

It is important to note that we have not to date received confirmation of the actual cost for fill to level the fence lines due to the contours of the blocks. This cost will be an additional variation request at another council meeting and is currently estimated at around \$27,200.

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**Comment**

Final costs for the fill levels have been submitted. Variation 5 requires council approval

**Variation 5**

1. Additional blended fill required to level fence lines
2. Additional blended fill to drains to replace excavated soil unsuitable for backfill due to high rock content
3. Fill out the block due to sloping sites
4. Additional blended fill to establish driveways
5. Removal of rock spoil from site
6. Extra trench excavation and drain to locate septic on Lennon St to front of the lots

Total cost for 5 x homes = \$27181.00 + GST = \$5,436 + GST per house

**Consultation**

Warren Olsen, Deputy Chief Executive Officer  
Colin Bastow, Chief Executive Officer  
WA Modular

**Statutory Environment**

Local Government Act 1995

**Risk Management Implications**

The risk is if the variations are not approved construction works will be delayed and the Shire will not be able to house new and existing staff members as planned.

**Policy Implications**

Nil

**Financial Implications**

Council had included in the 2017/18 adopted budget, \$1,875,000 towards the construction of 5 x staff dwellings (including furnishings). The budget was reduced to \$1,775,000 in the last budget review. It is important to note that the Shire cannot claim back the GST paid on residential housing.

The original tender price was	\$1,249,808
Add: CEO Approved Variation 1	\$ 63,345
Add: Council Approval Variation 2	\$ 79,790
Add: Council Approval Variation 3	\$ 22,322
Add: Council Approval Variation 4	\$ 34,800
 If council approves Variation 5	 \$ 27,181
	-----
Amended Project Cost	\$1,477,246
GST	\$ 147,724
	=====

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Note the above project costs do not include the furnishing of the new homes.

### Strategic Implications

Go Ahead Wiluna.

### Voting Requirements SIMPLE MAJORITY

**Officer Recommendation & Council Decision****Item 9.1.2.****MOVED CR GRUNDY****SECONDED CR HARRIS****Approve the RFT2017/09 Variation 5 as presented to the value of \$27,181****CARRIED 5/0****Resolution 064/18**

*Cr Thomas returned to the meeting at 12.45pm*

**9.1.3. New Administration Building – Variation on Renovation Works  
RFT2017/08 Club Hotel Refurbishment**

File: ADM0446

Reporting Officer: Angela Hoy, Executive Manager Technical Services

Date of Report: 19 June 2018

Date of Meeting: 27 June 2018

Disclosure of Interest: Nil

**Purpose**

The purpose of this report is for Council to consider approving additional variations to Tender RFT 2017/08 (renovations to the former Club Hotel building).

**Background**

The Shire had purchased the former Club Hotel building to convert into its new Administration Centre, although this purchase also had additional benefits, such as:

- Preserving the significant local building from further neglect;
- Locate Administration Centre on the main street;
- Purchase of the Wiluna Caravan Park;
- Remove anti-social behaviour from the main street; and
- Allows for the creation of a Function Centre in Wiluna.

Council was aware at the time of awarding Tender RFT2017/08 Club Hotel Refurbishment that not all required works could be identified at the time the tender

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document was prepared as there were access issues to many parts of the building and these issues had not been resolved until the building had been dismantled.

At the time of awarding the Tender, the Shire's CEO had been delegated the authority to approve tender variations up to the value of 10% of the original tender value. At this stage in the final refurbishment period the variations are over the 10% threshold, and require council approval

Council approved at the 28 February Ordinary Meeting to sign off on the following variations:

1. *"Additional Air Conditioner (AC) to communication room and change and kit exhaust hood in council chambers to the value of \$8,455 (Ex GST), and*
2. *Approve the removal and replacement of plaster works throughout the building to the value of \$104,931 (Ex GST).*
3. *Endorse the \$299,422 of CEO delegated variations."*

Council approved at the 2 May 2018 Ordinary meeting to:

*"Approve the following RFT2017/08 Variations as listed to the maximum value of \$42,804"*

Council approved at the 30 May 2018 Ordinary meeting to:

*"Approve the following RFT2017/08 Variations as listed to the maximum value of \$14,589"*

### **Comment**

There is some urgency with the approval of variations as delays may lead to delays in the project.

The following variations have not yet been approved or endorsed by council.

48	Supply & install polycarbonate panels over leadlight windows	\$6,789
49	Clear rear courtyard and install bluemetel. (ST confirmed cost includes removal of toilets)	\$26,096
50	Line marking of disabled parking bay (originally to be done by the SoW) \$1371 ASSIGNED TO vo 44 (remaining amount of \$ 7,297.00)	\$1,371
51	Strengthening of double truss to take NBN tower (ESTIMATED)	\$1,500
52	Miscellaneous other plumbing variations (UNSPECIFIED AS AT 20/6/18) to be assigned to vo 44 when costs are submitted	\$0
	TOTALS EXCL GST	\$35,757

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The above variations are minor works but are necessary for the project to continue.

**Consultation**

Warren Olsen, Deputy Chief Executive Officer  
GBSC

**Statutory Environment**

Local Government Act 1995

**Risk Management Implications**

The works are required in order for the refurbishment project to continue. Should council not approve the variations we will not be able to complete the refurbishment project.

**Policy Implications**

Nil

**Financial Implications**

Council had included in the 2017/18 adopted budget, \$5m towards the renovations of a new Administration Centre (former Club Hotel building).

The original tender price was \$3,082,404

Add: Approved Variations \$ 299,422

Add: Council Approved Variations Feb \$ 113,386

Add: Council Approved Variations May \$ 42,804

Add: Council Approved Variations 30 May \$ 14,589

Additional Variations for council to Approve \$ 35,757

Amended Project Cost \$ 3,588,362

=====

Costs not included in the construction project cost above are head works of approx. \$150,000.

There is still an amount if council approves the request for new variations of \$7,297 left under VE 44 for any future minor refurbishment works, that if required will be signed off by the CEO.

**Strategic Implications**

Go Ahead Wiluna.

**Voting Requirements SIMPLE MAJORITY**

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**Officer Recommendation & Council Decision****Item 9.1.3.****MOVED CR GRUNDY****SECONDED CR WARD**

**Approve the following RFT2017/08 Variations as listed to the maximum value of \$35,757**

**CARRIED 6/0****Resolution 065/18****9.2. Deputy Chief Executive Officer****9.2.1. Financial Activity Report – May 2018**

File: ADM 0071  
Reporting Officer: Warren Olsen, Deputy CEO  
Date of Report: 15 June 2018  
Date of Meeting: 27 June 2018  
Disclosure of Interest: Nil

**Purpose**

The purpose of this report is to present the financial activity report for the period ending 31 May 2018.

**Background**

Section 6.4 of the Local Government Act 1995 requires the CEO to prepare monthly/quarterly financial reports in accordance with the provisions of Regulation 34 and 35 of the Local Government Act (Financial Management) Regulations 1996.

The financial reports, including the Statement of Financial Activity, for the period ended 31 May 2018 is attached to this agenda as Appendix 9.2.1. (green pages).

**Comment**

The net current assets as at 31 May were \$13,040,587. The Statement of Financial Activity and Net Current Asset reports details the composition of this surplus.

The summary on page 4 of the statements shows that:

- Budget Operating Revenues –v- Actuals and
- Budget Operating Expenses –v- YTD Actual and
- Budget Capital Expenses –v- Actual

are picking up now that our roadworks projects have been progressed (and in some cases completed). Paid recoup claims (and the early payment of the Q1 2018-2019 Financial Assistance Grant) have resulted in improving liquidity as shown by the purple line on the graph in Note 3 (at the bottom of page 17).

Note 6 shows outstanding sundry debtors totalling \$259,638 (down considerably from \$693,245 at 30 April, as various purchasers have paid for the stuff they bought at the auction on 27 April).

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The \$259,638 in general debtors includes \$180,039 in outstanding Main Roads recoups and \$71,936 in outstanding airport debts. Of the outstanding airport debts, \$40,335 are current and \$31,601 have been outstanding for more than 30 days.

It is pleasing to note that sundry debts overdue for more than 60 days are quite insignificant:

Note 8 details a lot of capital disposals, relating to two matters:

- Disposal of assets at the auction held on 27 April; and
- Writing off of assets with values below the capitalisation thresholds set in the 2017-2018 Annual Budget. These write-offs are the subject of a separate report to this meeting.

### **Consultation**

Nil

### **Statutory Environment**

Local Government (Financial Management) Regulations 1996 – Regulations 34-35.

### **Risk Assessment**

Nil

### **Policy Implications**

Nil

### **Financial Implications**

Specific financial implications are outlined in the Statement of Financial Activity.

### **Strategic Implications**

Effective governance and administration of Shire's services and prudent financial management underpin the ability of the Shire to effectively deliver services and programmes.

### **Voting Requirements SIMPLE MAJORITY**

<b><i>Officer Recommendation &amp; Council Decision</i></b>	<b><i>Item 9.2.1.</i></b>
<b>MOVED CR HARRIS</b>	<b>SECONDED CR THOMAS</b>
<b>That the financial reports (including the Statement of Financial Activity) for the period ended 31 May 2018 be received and noted.</b>	
<b><u>CARRIED 6/0</u></b>	<b>Resolution 066/18</b>

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**9.2.2. Accounts Paid by Delegated Authority – May 2018**

File:	ADM0071
Reporting Officer:	Warren Olsen, Deputy CEO
Date of Report:	13 June 2018
Date of Meeting:	27 June 2018
Disclosure of Interest:	Nil

**Purpose**

The purpose of this report is to present the list of accounts paid by delegated authority of the Chief Executive Officer during May 2018.

**Background**

The list of accounts paid during the period 1 May to 31 May 2018 is attached to this agenda as Appendix 9.2.2. (pink pages).

**Comment**

Payments increased in May (compared to previous months) due to progress payments made on our Staff Housing and New Shire Administration Building and roadworks projects.

**Consultation**

Nil

**Statutory Environment**

Sub-regulation 13 (1) of the Local Government (Financial Management) Regulations 1996 requires that a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name; and
- (b) the amount of the payment; and
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

Sub-regulation 13 (3) of the Local Government (Financial Management) Regulations 1996 provides that such a list is to be:

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

**Risk Assessment**

Nil

**Policy Implications**

Nil

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**Financial Implications**

Nil

**Strategic Implications**

Nil

**Voting Requirements SIMPLE MAJORITY****Officer Recommendation & Council Decision****Item 9.2.2.****MOVED CR THOMAS****SECONDED CR GRUNDY**

**That the list of accounts paid by authority for the period 1 May 2018 to 31 May 2018, totalling \$1,874,617.71, be received and noted.**

**CARRIED 6/0****Resolution 067/18****9.2.3. Financial Investments – May 2018**

File: ADM 0071  
Reporting Officer: Warren Olsen, Deputy CEO  
Date of Report: 2 June 2018  
Date of Meeting: 27 June 2018  
Disclosure of Interest: Nil

**Purpose**

The purpose of this report is to present to the Council information regarding the financial investments as at 31 May 2018. In fact, this month's "snapshot" is as at midday on 1 June due to money being "in transit" in the banking system as at COB on 31 May.

**Background**

The Shire of Wiluna's policy no. 2.21 - Financial Investment Policy requires that a monthly report is to be presented to the Council "detailing the performance of all investments". Further, it requires that an investment register is to be maintained.

The investments of both reserve accounts and non-reserve municipal funds as at midday on 1 June 2018 are presented as Appendix 9.2.3. (blue page)

**Comment**

**Reserve Account Funds:** During May the following adjustments were made to correct errors and ensure that the investment register balances with the general ledger:

- A transfer of \$105,000 from the Reserve Call Deposit Account to the Municipal Call Deposit Account to correct the error mentioned in the Financial Investment Report to the May Council meeting, with a corresponding adjustment to the Airport Reserve Fund.

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- A transfer of \$113,106.74 from non-reserve municipal funds into reserve funds to rebalance the investment pools after the adjustment of the general ledger following the “corrected misstatement” referred to by the Auditor in his management letter (and a corresponding adjustment was made to the Unspent Grants Reserve Fund).
- Two very small adjustments were made to the Asset Replacement Reserve Fund and the Reserve Leave Fund to correct rounding errors.

These four adjustments are shown in Appendix 9.2.3 in the column to the immediate right of the “Balance B/fwd” column.

Two term deposits from the Reserve Fund investment pool matured during May paying interest of \$2,595.60 and \$9,043.30, and \$709.03 interest was earned on the Reserve Call Deposit Account. So total interest earned by the Reserve Fund investment pool amounted to \$12,347.93, which was distributed among the reserve accounts (excluding the Unspent Grants Reserve) proportionately to their contribution to the investment pool as presented in the bottom half of the table shown in Appendix 9.2.3.

Although there is no legislative requirement to do so, it has been the long-standing practice of the Shire of Wiluna to distribute the interest earned on reserve fund investments into the reserve fund accounts. Since the creation of the Unspent Grants reserve fund account toward the end of the 2016-2017 financial year, the Unspent Grants reserve fund account has also shared in the distribution of interest earned by the reserve fund investment pool. But upon reflection, this is inappropriate as the Unspent Grants reserve fund account should only contain actual grant funds that remain unspent.

Consequently, the Unspent Grants reserve fund was not included in the distribution of interest earnings in May and we propose to exclude this account from all future distributions of interest earnings. This is reflected in a change to the Investment Register as presented in Appendix 9.2.3.

The consequence of this change is that more interest will be distributed to the other reserve accounts.

**Non-Reserve Municipal Funds:** The funds are currently deposited in three “call deposit” accounts and two fixed-term deposits. Both types of deposits yield higher interest than the normal chequing account.

During the month we opened a call deposit account with the Commonwealth Bank of Australia (called a “Cash Deposit Account”), and we also deposited the proceeds of WA Treasury Corporation loans 3 and 4 into our call deposit account with AMP Bank (called a “Business Saver Account”) in the first instance.

We are currently keeping quite high levels of non-reserve municipal funds “at call” because of high cash-flow demands due to the numerous projects currently being completed. The use of three different “at call” accounts with different institutions rather than relying exclusively on our ANZ Bank call deposit account has the following benefits:

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- It helps to minimise investment risk by facilitating diversification of our investments. I have been trying to keep our exposure to any single financial institution to below 20% of total funds, up to a maximum of around \$2M. This has sometimes been difficult, particularly in respect of ANZ Bank (because it is our principal bank and sometimes we have lacked other options when carrying large amounts “at call” money).
- Both AMP Bank and Commonwealth Bank are paying us significantly better rates of interest on “at call” investments than ANZ Bank.

During the month of May, two term deposits matured paying interest in the amount of \$8,136. and our call deposit earned interest of \$2,116.. So interest received from non-reserve municipal fund investments totalled \$10,250.

Non-reserve Municipal Funds were boosted during the month by \$2.4M proceeds of WA Treasury Corporation loans 3 and 4, as well as early payment of Q1 2018/19 FAGS instalment in the amount of \$791,805.

Appendix 9.2.3 shows significant transfers both into and out of our “at call” investment accounts, and these were both to meet cash requirements for operations as well as for portfolio rebalancing reasons.

Total non-reserve municipal fund investments as at the end of May stood at \$7,671,364 (up from \$5,074,856 at the end of April). This does not include the balance of funds held in the “Municipal Account” for day-to-day transactions.

### **General Comment**

Better analysis of expenditure on projects to be funded from Reserve Accounts is allowing us to lengthen the investment terms of Reserve Account investments at this time, while we continue to shorten the terms of our non-reserve Municipal Fund investments as we enter a period of relatively low revenue (most rates revenue has already been collected) and high expenditure on our various projects (including the road works contracts that were awarded in April).

In relation to the flood damage repairs, in particular, we expect our cash requirements to grow significantly due to possible time lags between paying the contractors and receiving the recouped WANNDRRA funding.

Consequently, we are shortening our non-reserve fixed-term investment periods to ensure that we have adequate cash to meet our commitments, and are consequently expecting to be getting lower yields because yields are usually positively related to the length of terms of the investments.

In order to allow us to more accurately predict our cash-flow requirements in the future, I am continuing to develop and use a cash-flow prediction model.

### **Consultation**

Nil

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#### **DISCLAIMER READING**

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### Statutory Environment

The power to invest is derived from section 6.14 of the Local Government Act 1995. The funds can only be invested in ways approved for the investment of trust funds under Part III of the Trustees Act 1962.

Regulation 19 of the Local Government (Financial Management) Regulations 1996 requires the establishment of control procedures to enable the identification of –

- the nature and location of all investments; and
- the transactions related to each investment.

### Risk Assessment

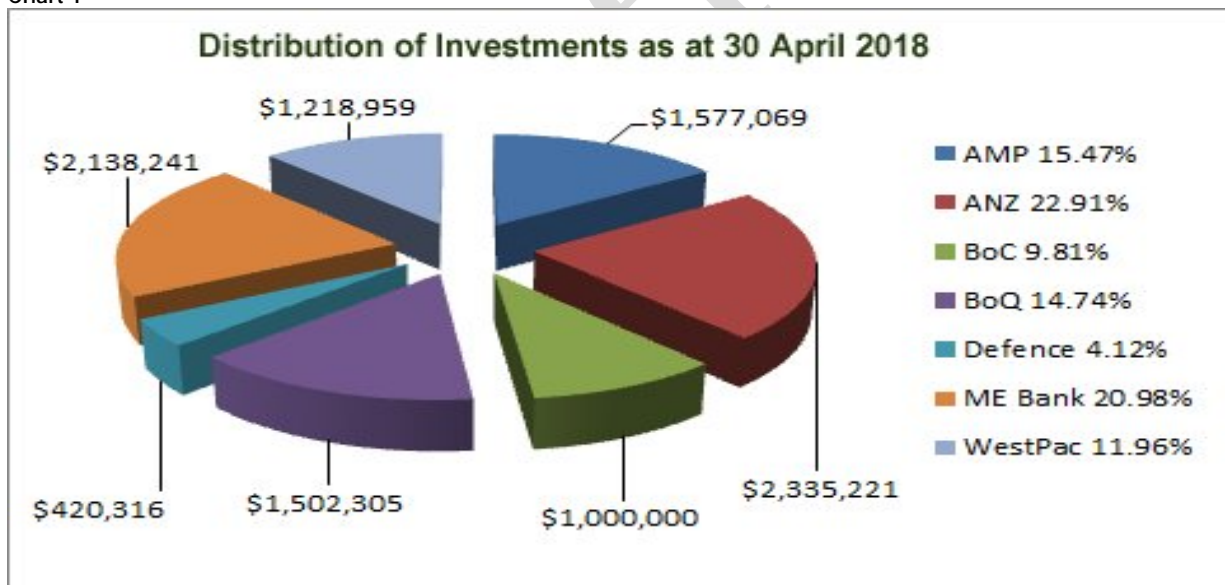
Our primary tools for managing our investments risks are:

- The Shire's policy on financial investments (Policy no. 2.21), which was reviewed and amended at the Council meeting held on 10 October 2017; and
- Diversification of investments.

I undertook to present pie graphs in future investment reports to assist the Council in monitoring the diversification of our investments.

Chart 1 below shows (for purpose of comparison) the distribution of investments at the end of April, and Chart 2 shows the distribution of investments on 1 June.

Chart 1

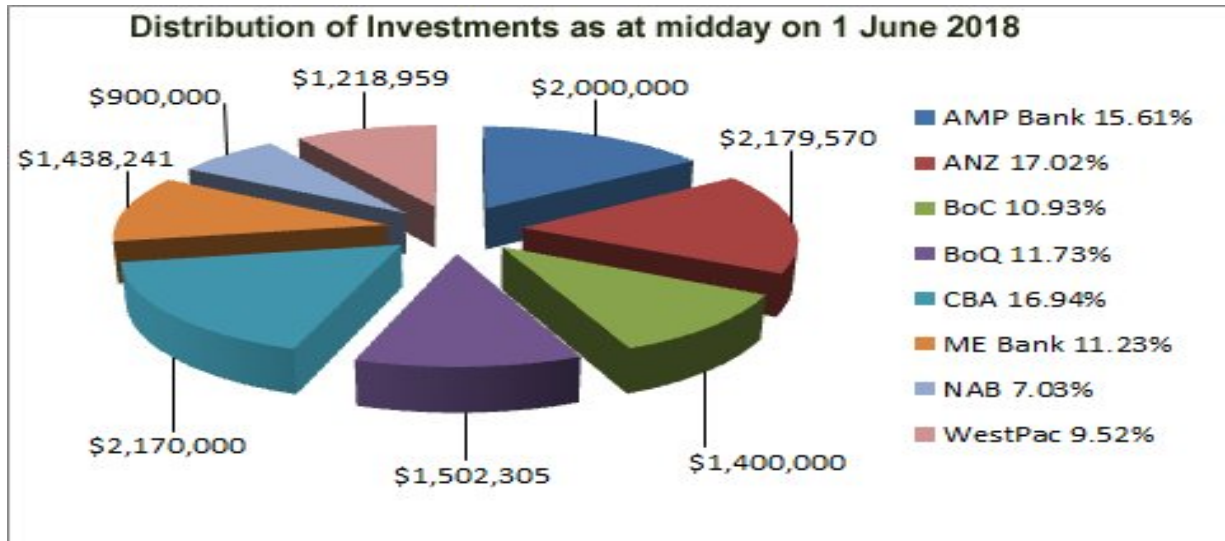


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Chart 2



As can be seen, our investments at the end of May are spread among 8 banks, and our exposure to ANZ has decreased despite keeping more funds “at call” to meet cashflow requirements at this time of very high expenditure. “At call” investments have risen from \$1,872,550 at the end of April to \$4,169,059.32 at the end of May.

### Policy Implications

All investments are made in compliance with Policy No. 2.21 - Financial Investments Policy.

### Financial Implications

Interest earned from investments is an income for the Shire.

Interest attributable to reserve account investments is credited to the reserve accounts (except the Unspent Grants reserve account) on a pro-rata basis. Interest on investment of surplus general funds is treated as general revenue.

### Strategic Implications

Effective governance and administration of Shire’s services and prudent financial management underpin the ability of the Shire to effectively deliver services and programmes.

### Voting Requirements SIMPLE MAJORITY

#### **Officer Recommendation & Council Decision**

**Item 9.2.3.**

**MOVED CR WARD**

**SECONDED CR HARRIS**

**That the report be received and the information be noted.**

**CARRIED 6/0**

**Resolution 068/17**

#### DISCLAIMER READING

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**9.2.4. Setting the Date for the Electors General Meeting**

File:	ADM 0007
Reporting Officer:	Warren Olsen – Deputy CEO
Date of Report:	1 June 2018
Date of Meeting:	27 June 2018
Disclosure of Interest:	Nil

**Purpose**

The purpose of this report is to set the date and place for the annual Electors General Meeting (EGM).

**Background**

At its meeting held on 2 May 2018, the Council accepted the annual report for the year ended 30 June 2017 and set the date for the Electors General Meeting (EGM) as 23<sup>rd</sup> May (ie. the next Council meeting day).

Although an agenda was produced for the EGM, it was not distributed with the other meeting day agendas. Consequently, neither any staff nor any Councillors remembered to attend the EGM on that date. (It is not known whether any electors turned up).

Consequently, there is a need to reschedule the EGM.

**Comment**

The Council may select any date for the EGM not less than, say 16 days (to allow the required 14 days' notice to be given) or more than 56 days following acceptance of the Annual Report for the annual Electors General Meeting. For convenience, we suggest that the EGM be held on the next Council meeting day (23 May).

In the circumstances, the EGM will have to be rescheduled to be held on 27 June 2018 because:

- For compliance, the Council must set the meeting date and place and the Council does not meet again until 27 June so it cannot resolve to set a date before then.
- 27 June is exactly 56 days from the date on which the Council accepted the Annual Report, so to be compliant the EGM must not be held any later than 27 June.

To comply with section 5.29 of the Local Government Act 1995, we will administratively give notice of the EGM to be held on 27<sup>th</sup> June 2018. Notice will be given in the *Wiluna Wire* to be published on 5 June 2018 and will appear on our noticeboard and website from that date. A copy of the notice will also be sent to Councillors in compliance with subsection 5.29 (1) (b) of the Act.

**Consultation**

Colin Bastow – Chief Executive Officer

**DISCLAIMER READING**

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**Statutory Environment**

The most relevant legislation provides as follows:

**5.27. Electors' general meetings**

- (1) A general meeting of the electors of a district is to be held once every financial year.
- (2) A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.
- (3) The matters to be discussed at general electors' meetings are to be those prescribed.

**5.29. Convening electors' meetings**

- (1) The CEO is to convene an electors' meeting by giving —
  - (a) at least 14 days' local public notice; and
  - (b) each council member at least 14 days' notice, of the date, time, place and purpose of the meeting.
- (2) The local public notice referred to in subsection (1)(a) is to be treated as having commenced at the time of publication of the notice under section 1.7(1)(a) and is to continue by way of exhibition under section 1.7(1)(b) and (c) until the meeting has been held.

**Risk Assessment**

There is no risk associated with the recommendations in this report – they deal with matters of compliance. There is only a risk of non-compliance if these requirements are not met.

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Nil

**Voting Requirements: ABSOLUTE MAJORITY**

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**DISCLAIMER READING**

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**Officer Recommendation & Council Decision****Item 9.2.4.****MOVED CR THOMAS****SECONDED CR HARRIS**

**That the Electors General Meeting be rescheduled to be held in the Council Chamber, 28 Scotia Street Wiluna on Wednesday 27<sup>th</sup> June 2018.**

**CARRIED 6/0 by Absolute Majority****Resolution 069/17****9.2.5. Write-off of Assets with Values below the Capitalisation Threshold**

File: ADM 0328  
Reporting Officer: Warren Olsen – Deputy CEO  
Date of Report: 4 June 2018  
Date of Meeting: 27 June 2018  
Disclosure of Interest: Nil

**Purpose**

The purpose of this report is for the Council to resolve to write-off assets that need to be removed from the fixed assets register.

**Background**

We have recently been removing assets from the fixed assets register in preparation for the end of the financial year. There are two reasons that assets need to be removed from the fixed assets register:

1. The assets have been disposed of (such as those assets that were sold in the auction held on 27 April).
2. The assets have values that are below the Shire's capitalisation threshold.

The capitalisation thresholds were reviewed last year and, after some discussion with Councillors in a Council Forum, the following thresholds were adopted in the 2017-2018 annual budget:

**Capitalisation Threshold**

Items of property, plant, furniture and equipment when acquired are only capitalised if the purchase cost or value of the item equals or exceeds the following:

Buildings	\$20,000
Plant	\$10,000
Furniture	\$5,000
Equipment/Tools	\$5,000

Any items acquired that are below the above values are included as an operational cost and included in asset inventory listing.

**DISCLAIMER READING**

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Consequently, assets that are below the values shown need to be removed from the fixed assets register before preparation of the 2017-2018 annual financial statements.

The assets to be removed from the register are shown in Appendix 9.2.5. (ivory pages), which includes both disposed assets and assets with values less than the relevant capitalisation threshold. The disposed assets are distinguishable by having a value in the "proceeds" column. The other assets (without any value in the "proceeds" column) are those to be written off because their values are less than the applicable capitalisation threshold.

**Comment**

We have consulted our auditor in relation to his requirements as to how the assets whose values are below the capitalisation thresholds are to be removed from the fixed assets register. His requirements are:

- The Council is to resolve the list of assets to be written-off
- The write-offs must be correctly disclosed in the financial statements
- We should email him with details of what we have done.

Russell also said that he was advised by the Auditor-General's Office that regulations are currently being drafted to prohibit local governments from capitalising assets with values that are less than \$5,000.

**Consultation**

Russell Harrison of Lincolns Beyond Numb3rs (Auditor)  
Keith Anderson – Contract Accountant  
Colin Bastow – Chief Executive Officer

**Statutory Environment**

Local Government (Financial Management) Regulations 1996  
Australian Accounting Standards

**Risk Assessment**

There are no risks associated with the recommendations in this report. It is simply a matter of compliance.

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Nil

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**Voting Requirements SIMPLE MAJORITY****Officer Recommendation & Council Decision****Item 9.2.5.****MOVED CR THOMAS****SECONDED CR HARRIS****That:**

- 1. The list of assets to be removed from the fixed assets register, as presented in Appendix 9.2.5. of the agenda, be noted.**
- 2. The write-off of assets presented in Appendix 9.2.5. of the agenda with values less than the capitalisation threshold relevant to the particular class of asset be approved.**

**CARRIED 070/18****Resolution 070/18****9.2.6. 2017-18 Differential Rates**

File:	ADM 0161
Reporting Officer:	Warren Olsen – Deputy CEO
Date of Report:	15 June 2018
Date of Meeting:	27 June 2018
Disclosure of Interest:	Nil

**Purpose**

The purpose of this report is for the Council to consider and endorse the proposed differential rates-in-the-dollar and minimum rates for 2018-19 rating year.

**Background**

The Council has adopted the differential rating since the 2014-15 financial year, when it was first introduced and was carried on in 2015-2016, 2016-2017 and 2017-18. This form of rating has worked well and it is intended that this continues into 2018-2019.

**Local Government Act**

When applying differential rating, there are certain requirements of the Local Government Act 1995 to which the Shire must comply.

Two key requirements:

1. The highest rate-in-the-dollar for a particular rating type (UV or GRV) cannot be more than twice the lowest rate-in-the-dollar for a differential category of the same rating type; and
2. No more than 50% of properties in a differential rating category can be on a minimum rate.

However, the Act allows a local government to apply to the Minister to set rates outside of these parameters if there is an appropriate reason for doing so.

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The Local Government Act also requires that a local government advertise its intended/proposed differential rates-in-the-dollar and minimum rates and provide a 21 day submission period from the public. That is why it is important to seek the Council approval in June to advertise proposed differential rates so that the budget can be adopted as soon as possible in the new financial year.

At the end of the submission period, any submissions received are to be considered by the Council and the Council must then:

1. Consider the submissions and make changes to the proposed rates-in-the-dollar and minimums; or
2. Consider the submissions but make no changes.

If the Council wishes to make changes, there is no need for a second advertising period.

Alternatively, if there are no submissions at end of 21 day period (or the Council chooses not to change the proposed rates based on those submissions), those rates-in-the-dollar and minimums can be used as the basis for setting and adopting the 2018-19 budget; however, the Council is also able to adopt the coming Budget with rates-in-the-dollar and minimum rates that are different to the advertised ones, as long as its reasons are noted within the budget document. The Council would also need to satisfactorily defend any significant changes it may choose to adopt.

#### Comment

For the purposes of rates modelling based on budget estimates, an increase of 6% has been used, in line with the discussion at the Council forum held on 23 May 2018.

#### Proposed 2018/19 Differential Rates

The following table outlines the recommended proposed individual rates-in-dollar and minimum rates:

<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>2018/19 Budgeted Total Revenue \$</b>
<b>Differential General Rate</b>				
GRV Wiluna Townsite	9.8335	68	980,128	96,381
GRV Mining	19.4436	6	6,380,000	1,240,502
UV Rural/Pastoral	13.2539	28	1,247,492	165,341
<b>UV Mining</b>	18.8581	210	12,730,529	2,400,736
<b>UV Exploration &amp; Prospecting</b>	24.9689	214	2,018,777	504,066
<b>Sub-Totals</b>		526	23,356,926	4,407,026

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Minimum Payment	Minimum \$			
GRV Wiluna Townsite	470	18	7,838	8,326
GRV Mining	355	3	60	418
UV Rural/Pastoral	355	2	1,698	2,055
<b>UV Mining</b>	355	194	75,617	76,166
<b>UV Exploration &amp; Prospecting</b>	355	60	49,489	49,904
<b>Sub-Totals</b>		277	134,702	136,869
<b>Total Rates</b>				

These rates are within the parameters set down in the legislation, and will not require an application to the Minister.

It is possible that other possible rating regimes could be implemented; we have not completed detailed modelling at this stage. In particular, it is not apparent why mining is rated at a lower rate in the dollar than exploration and prospecting.

#### Objectives and Reasons

We have reviewed the reasons for differential rating, which are set out in Appendix 9.2.6 of this agenda.

The overall objective for differential general rating is an attempt to ensure revenue is collected on an equitable basis, enabling the Shire to provide facilities, infrastructure and services to the entire community.

#### **Consultation**

Councillors  
Colin Bastow, CEO

#### **Statutory Environment**

Part 6, Division 6, Local Government Act 1995.

#### **Risk Assessment**

There is no risk in following this correct statutory process.

#### **Policy Implications**

None identified.

#### **Financial Implications**

Broadly speaking, the proposed rating yield is what the Council will use to balance the shortfall between income and expenditure in the 2018-19 Budget.

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The rating yield is predicted to increase as a consequence of adopting the proposed rates. The full financial implications cannot be assessed until the 2018-2019 budget has been completed and we have assessed the rate setting statement.

### Strategic Implications

It is essential that the Shire makes a reasonable rating effort in order to adequately fund its operations and the reasonable aspirations of the community.

### Voting Requirements SIMPLE MAJORITY

#### **Officer Recommendation & Council Decision**

**Item 9.2.6.**

**MOVED CR GRUNDY**

**SECONDED CR HARRIS**

**That:**

1. The following differential rating categories, rates-in-dollar and minimum rates be endorsed for advertising as the 2018-19 Notice of Intention to levy differential rates:

#### **RATE CATEGORY**

##### **Non-minimum**

**Rate/\$ ( c )**

GRV Wiluna Townsite	9.8335
GRV Mining	19.4436
UV Rural/Pastoral	13.2539
UV Mining	18.8581
UV Exploration & Prospecting	24.9689

##### **Minimum**

**Minimum  
Rates**

	<b>\$</b>
GRV Wiluna Townsite	470
GRV Mining	355
UV Rural/Pastoral	355
UV Mining	355
UV Exploration & Prospecting	355

**CARRIED 6/0**

**Resolution 071/18**

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### 9.3. Chief Executive Officer

#### 9.3.1. Belgravia Leisure – Annual Budget for the Wiluna Public Swimming Pool

File:	ADM0427
Reporting Officer:	Colin Bastow, Chief Executive Officer
Date of Report:	18 June 2018
Date of Meeting:	27 June 2018
Disclosure of Interest:	Nil

#### Purpose

For Council to consider the Belgravia Leisure's annual budget to operate the Wiluna Public Swimming Pool.

#### Background

The contract between Belgravia Leisure and the Shire of Wiluna for the operation of the Wiluna Public Swimming Pool requires the Shire to approve the annual budget.

#### Comment

Belgravia Leisure is only recommending a minor increase from the 2017/18 financial year budget of 1.67% which appears to be fair and reasonable. See attached spreadsheet for further details of the proposed budget. (Appendix 9.3.1.)

#### Consultation

Rohan Gunton, Belgravia Leisure

#### Statutory Environment

Local Government Act 1995  
Contract

#### Risk Management Implications

The Shire needs to accept a budget for the Wiluna Swimming Pool for the 2018/19 financial year, otherwise the pool will not be open to the public for their use.

#### Policy Implications

Nil

#### Financial Implications

Belgravia Leisure has recommended a 2018/19 Budget of \$212,741 to operate the Wiluna Public Swimming Pool. This is an increase of \$3,502 (1.67%) from the 2017/18 Financial year budget (\$209,239).

#### Strategic Implications

Nil

#### Voting Requirements **SIMPLE MAJORITY**

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#### DISCLAIMER READING

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**Officer Recommendation & Council Decision****Item 9.3.1.****MOVED CR THOMAS****SECONDED CR GRUNDY**

1. Approve the 2018/19 financial year budget from Belgravia Leisure (as attached) for the operation of the Wiluna Public Swimming Pool.
2. That the budget for the operation of the Wiluna Public Swimming Pool be included in the Shire's 2018/19 financial year DRAFT Budget.

**CARRIED 6/0****Resolution 072/18****9.3.2. Wiluna Caravan Park – Concept Plan**

File:	ADM0441
Reporting Officer:	Colin Bastow, Chief Executive Officer
Date of Report:	18 June 2018
Date of Meeting:	27 June 2018
Disclosure of Interest:	Nil

**Purpose**

For Council to consider approving the concept plan for the Wiluna Caravan Park. (Appendix 9.3.2. grey pages.)

**Background**

Council had previously approved the advertising of a DRAFT concept plan for the redevelopment of the Wiluna Caravan Park to seek public feedback, before a final decision is made. Unfortunately, the Shire did not receive any feedback on the DRAFT concept plan from the public.

**Comment**

It is recommended that Council approve the DRAFT concept plan for the redevelopment of the Wiluna Caravan Park. The Plan will assist with determining the cost estimates of redeveloping the caravan park as well as the preparation of a suitable business plan.

A business plan will be required so Council can determine such matters as the purpose of the park e.g. short stay v's longer stay. Under the Shire's Planning Scheme (Number 2), Council can only approve up to 30% long stay in the caravan park.

The Shire will likely need to source external funding for this project, which is currently estimated to be around \$1m. However, in the short term the Shire plans to clean-up the site and install a new fence around the perimeter of the three lots.

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**Consultation**

Council  
Public

**Statutory Environment**

Local Government Act 1995  
Caravan Park & Camping Grounds Act 1995  
Residential Parks (Long-stay Tenants) Act 2006  
Planning Scheme (Number 2)

**Risk Management Implications**

The Shire would not be able to properly assess the cost or outcomes of the proposed renovations works without approving a suitable concept plan.

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Economic Development – 2.1 Strengthen tourism and local business

**Voting Requirements SIMPLE MAJORITY*****Officer Recommendation & Council Decision******Item 9.3.2.*****MOVED CR LONG****SECONDED CR GRUNDY****Approve the Wiluna Caravan Park concept plan as attached.****CARRIED 6/0****Resolution 073/18**

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**DISCLAIMER READING**

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**9.3.3. New Reserve Account – Retention Reserve**

File:	ADM0466
Reporting Officer:	Colin Bastow, Chief Executive Officer
Date of Report:	18 June 2018
Date of Meeting:	27 June 2018
Disclosure of Interest:	Nil

**Purpose**

For Council to consider the establishment of a Retention Reserve account.

**Background**

The Shire has been and will be continuing to insist on withholding the financial payment of specific capital works to ensure it has the ability to repair any substandard workmanship, if and when it arises.

**Comment**

It is recommended that the Shire establish a Retention Reserve account, for the purpose of holding the final payment of any works that requires a retention of funds into another financial year. This process is to ensure the final payment amount is not forgotten and that there is funding available to pay the supplier or fund works to repair their substandard workmanship.

**Consultation**

Warren Olsen, Deputy Chief Executive Officer  
Angela Hoy, Executive Manager Technical Services

**Statutory Environment**

Local Government Act 1995  
Contract

**Risk Management Implications**

The purpose of a Retention Reserve is to reduce the likelihood that funding is not available and had been omitted from the following years budget.

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Nil

**Voting Requirements SIMPLE MAJORITY**

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**Officer Recommendation & Council Decision****Item 9.3.3.****MOVED CR THOMAS****SECONDED CR WARD**

Approve the establishment of a Retention Reserve account for the purpose of holding the contracted retention amount of a contract.

**CARRIED 6/0****Resolution 074/18****9.4. Committee Reports**

Nil

**10. Elected Members Motion of Which Previous Notice Has Been Given**

Nil

**11. Urgent Business Approved by the Person Presiding or by Decision of Council**

Nil

**12. Matters Behind Closed Doors****Officer Recommendation & Council Decision****MOVED CR THOMAS****SECONDED CR GRUNDY**

Procedural recommendation that the meeting is closed to the public, pursuant to S5.23 (2) subparagraphs (e) (iii) to consider Confidential Item 12.1. which contains information about the business, professional, commercial or financial affairs of a person.

**CARRIED 6/0****Resolution 075/18****DISCLAIMER READING**

Resolutions are not considered final until the minutes of the meeting are confirmed. Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's decision.

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**12.1. RFT 2018-02 Joint Shared Services****Officer Recommendation & Council Decision****Item 12.1.****MOVED CR HARRIS****SECONDED CR WARD**

1. That the tender submitted by Moore Stephens be selected as the preferred tender for the provision of Shared Services 'Statutory Compliance Services' as per Tender RFT 2018-02 Joint Shared Services.
2. Requests that the Chief Executive Officers of the four Shires (Laverton, Leonora, Menzies & Wiluna) meet with Moore Stephens to finalise contractual arrangements for a four (4) year period for the delivery of the Shared Services and report back to each Council.

**CARRIED 6/0****Resolution 076/18****Officer Recommendation & Council Decision****MOVED CR HARRIS****SECONDED CR WARD****That the meeting be re-opened to the public.****CARRIED 6/0****Resolution 077/18****13. Closure**

There being no further business the Chairperson closed the meeting at 1.42pm

These minutes were confirmed at the Ordinary Meeting of Council on the 25 July 2018

Signed \_\_\_\_\_

(Presiding Person at the meeting of which the minutes were confirmed.)

Date: \_\_\_\_\_

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**DISCLAIMER READING**

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## Aerodrome Management Services Pty Ltd

Wiluna Aerodrome Full Field Emergency Exercise

EXERCISE "Talk to me Goose"

Wiluna Aerodrome

Thursday 31<sup>st</sup> of May 2018



**Your one stop shop for all of your aerodrome needs**

Aerodrome Management Services Pty Ltd

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**Aerodrome Design, Drafting, Engineering Services, Construction, Certification, Management, Safety Inspections, Electrical Installation & Inspections, Training, Relief Coverage, Refuelling, Safety Management, Maintenance, Legal Compliance, Security Screening and Audits**

# 1 Introduction

## 1.1 Summary

In accordance with Civil Aviation Safety Regulation (CASR) 139.295, The Shire of Wiluna – Wiluna Aerodrome, in conjunction with Aerodrome Management Services (AMS) held an on-aerodrome exercise (full scale) to test the adequacy of the Aerodrome Emergency Plan (AEP). The exercise involved multi agency response (refer to exercise explanation).

AMS, as the Shire of Wiluna, was tasked to collate all observer notes into one report for later reference by the Wiluna Aerodrome Aerodrome Emergency Committee (AEC), as a function of the Wiluna Shire LEMC.

AMS has extensive experience in the field of Aerodrome Emergency Planning and has worked with Aerodromes throughout Australia to achieve Aerodrome Emergency Plans which represent not only best practice emergency management, but also a tailored plan which reflects the local requirements of the aerodrome and the region. It should be noted that AMS alone does not endorse or effect changes to an Aerodrome Emergency Plan. This report is simply a summary of observations which may be interpreted by the AEC. The AEC is responsible for effecting improvements to the AEP in accordance with CASR 139.210.

# 2 Review

## 2.1. Utilising the Report

All observations must be reviewed and disseminated by the Aerodrome Emergency Committee and an action plan formed in order to effect improvements to the AEP. The AEC should meet as soon as practicable in order to undertake this review.

An observation does not necessarily dictate change, but rather the observation should be considered by the AEC and a decision made as to how that observation will be addressed.

A recommendation is formed by AMS for the purpose of demonstrating how the aerodrome operator may go about addressing the observation in question. These recommendations are simply an example of the means to satisfy the exercise outcomes. They do not necessarily represent the most appropriate means of action and only the AEC can ultimately decide upon the best course of action appropriate to local conditions and appropriate to the aerodrome itself. The AEC may decide to ignore an observation if in the committee's view the observation is invalid or of minimal importance. These considerations though can only be made by the committee.

Once an action plan has been determined, AMS would recommend that the respective actions be assigned in the Wiluna Aerodrome Safety Management System (SMS) to the appropriate persons if considered appropriate.

The above paragraphs should be considered as recommendations in order to achieve the best compliance outcomes.

AEC meeting minutes should be filed in the Emergency records binder. A copy of this report should be filed within the AEP binder also.

Actions should be included on the meeting minutes in the Emergency records binder. Information about hazards and actions should be included in the SMS records binder.

All information regarding emergency exercises should be kept on file for a minimum of three years.

### **3 Exercise Explanation**

#### **3.1. Scenario**

At 1600 on Thursday 31st of May, an Exercise Airlines Regional Airline BAE-146, (VH-XXX), inbound from Perth is on final approach for runway 33. On board are 60 passengers and 4 crew. The passengers on board are Blackham Resources Ltd Pty mine workers. Current weather conditions prevail.

It is the intention for the aircraft to drop the 60 passengers at Wiluna Aerodrome, board the outbound passengers and return to Perth. Waiting at the Wiluna Aerodrome Terminal are another 25 pax, (already checked in), and 3 ground handling staff members from Blackham Resources Ltd Pty.

At 1602 the BAE 146-200 aircraft, (VH-XXX), lands hard on the runway, damaging the undercarriage thus affecting the steering ability of the aircraft. The aircraft veers from the runway and the runway strip coming to rest 100m south of the taxiway on the flyover area of the runway. The Western Australia Police and the Emergency response team members are contacted immediately by the Blackham Resources Ltd Pty ground handler supervisor. The passengers and crew manage to evacuate the aircraft.

At 1610 the Blackham Resources Ltd Pty ground handler supervisor also contacts the Wiluna Aerodrome Manager to notify of a full emergency at Wiluna Aerodrome involving VH-XXX.

5 passengers are severely injured.

#### **3.2. Pre-Exercise Briefing**

A safety pre-briefing was held with the main stakeholders and the following information was conveyed:

This exercise is designed as part of the Shire of Wiluna Certificate requirements determined by the Civil Aviation Safety Authority. While it is designed to reflect plausible situations, it is not based on a real incident.

Participant safety is of paramount importance, and all personnel were informed of safety requirements, particularly in regard to casualty management, and to be constantly alert to any situation that may endanger themselves or others.

Stakeholder organisations are used to give realism to personnel, regulatory and relationship-based issues. Stakeholders involved in the exercise were engaged. These include but are not limited to:

- Shire of Wiluna
- WA Police – Wiluna
- Wiluna Ambulance
- Wiluna Volunteer Fire Brigade
- Ngangganawili Aboriginal Health Service
- Blackham Resources Ltd Pty ground handlers

- Blackham Resources ERT

To ensure that there is no undue alarm the following exercise rules were applied:

- The scenario is to remain within the confines of the area designated in the plan
- All telephone communications are to begin with the words “This is an Exercise Exercise Talk to me Goose”
- All radio communications are to begin with the words “Exercise Exercise”
- All observers and role players are to be easily identifiable
- Any discussion regarding the exercise, (post exercise) will need to be in the context of the exercise
- Should a real emergency occur whilst the exercise is being conducted the following transmission “No Duff – Exercise Terminated” will be made.

### 3.3. Timeline

Thursday 31<sup>st</sup> of May 2018 pm hours:

Time	Action
1555	Exercise begins
1556	1 x Blackham Resources ground handler contacts 000
1556	1 x Blackham Resources ground handler contacts Blackham Resources ERT stationed at Matilda Mine
1558	1 x Blackham Resources ground handler approached crash scene at a safe distance calling potential walking wounded to them self
1602	1 x Blackham Resources ground handler mustered passengers awaiting departure to the back of the terminal
1602	1 x Blackham Resources ground handler approached crash scene at a safe distance, again, calling potential walking wounded to them self
1603	Blackham Resources contact their Emergency Response Coordinator to provide SITREP, Coordinator advised ground handlers not to access crash scene
1606	Emergency Response Coordinator from Matilda Mine arrives and waits for back up to arrive. Instructs ground handlers to contact ARO's
1609	NAHS ambulance and Wiluna Police arrive in car parking lot area
1611	NAHS paramedic unlocks the emergency access gate. Only person at the scene with the key
1614	Police cordon off terminal set up Command Post at the aerodrome terminal
1614	Emergency Response Coordinator waving the ERT to roll forward. No comms available
1617	ERT Fire Truck goes airside to crash scene
1618	A Blackham ground handler commences controlling the emergency access gate
1618	Wiluna Volunteer Fire Brigade arrive at the terminal car park
1619	Second NAHS ambulance arrives
1621	Second NAHS ambulance enters airside and drives to crash scene
1623	Police vehicle enters airside to crash scene
1626	Volunteer Bush Brigade person contacts NAHS paramedic at the scene and asks if further assistance is required
1627	NAHS paramedic contacts police at Command Post via mobile phone to give SITREP and status of casualties. Police struggle to hear comms due to windy conditions at the scene
1628	Volunteer Fire Brigade enter airside and drives to crash scene

Wiluna Aerodrome Emergency Exercise “Talk to me Goose” – Thursday 31<sup>st</sup> of May 2018

Aerodrome Management Services Pty Ltd



<b>1631</b>	Matilda Mine ERT member returns to terminal from crash scene on foot to collect ERT vehicle
<b>1632</b>	Matilda Mine ERT ambulance enters airside and drives to crash scene
<b>1634</b>	Police vehicle returns landside from crash scene
<b>1635</b>	Volunteer Fire Brigade Truck returns landside from crash scene with 2 x casualties
<b>1636</b>	Police escort 2 x casualties to Command Post area
<b>1637</b>	Police vehicle returns airside to crash scene
<b>1638</b>	Volunteer Fire Brigade Truck returns airside to crash scene
<b>1640</b>	Police notified that 10 injured personnel were all accounted for
<b>1641</b>	Police van leaves crash scene and arrives landside with 2 x casualties
<b>1642</b>	Police direct wounded to Command Post area
<b>1644</b>	Ambulance leaves crash scene and arrives landside with 1 x casualty
<b>1645</b>	Matilda Mine Ambulance leaves crash scene and arrives landside with 1 x casualty
<b>1646</b>	NAHS ambulance leaves crash scene and arrives landside with 2 x casualties
<b>1647</b>	Volunteer Fire Brigade leave crash scene and arrive landside
<b>1650</b>	Exercise over
<b>1700</b>	Aerodrome inspected and declared safe for operation

### 3.4. Aerodrome Closure

The aerodrome was closed by the Aerodrome Manager from 1400 – 1800. The NOTAM notifying of the closure was sent a week prior to the exercise by the Aerodrome Manager.

### 3.5. Observers

Scott Hares – Department of Fire and Emergency Services  
 Jamie Copeland – Aerodrome Management Services  
 Leon de Swardt – Aerodrome Management Services  
 Kathryn Meynell – Skippers Aviation

## 4 Exercise Observations

### 4.1 AEP Exercise

**Observation:** The personnel attending the aerodrome for flight arrival and departure operations are not ARO qualified personnel and the role of the ARO is not fully known throughout the teams or the Emergency Service personnel.

**Recommendation:** As part of the aerodrome induction, ensure that all those able to work airside are aware of the role of the ARO during an emergency and the importance of maintaining the aerodrome facility for emergency needs. Invite the different emergency services to the aerodrome and either perform an induction or at least familiarisation of the facility, include the role of the ARO during an emergency and the expectations of the emergency services attending the aerodrome facility.

**Observation:** The Aerodrome Reporting Officer was not contacted as part of this emergency exercise. The Matilda Emergency Management Coordinator did direct a call to be made to the ARO upon arrival and in the confusion, this still did not occur.

**Recommendation:** Those running the emergency exercises will ensure that very clear instruction is provided on what calls need to be made during an emergency and attempt to remove any confusion prior to an exercise occurring. The requirement to contact an ARO, as well as their contact details, need to be included in all aerodrome emergency response procedures. This needs to be communicated clearly to all potential responders from all agencies. This information needs to be regularly communicated to ensure that it embraces change of personnel and updates to procedures.

**Observation:** Emergency service personnel were unaware of the hazards of accessing an aerodrome without the supervision of an ARO. An example of a significant hazard is an aircraft landing whilst emergency personnel are on a runway.

**Recommendation:** Emergency service personnel need to be made aware of the role and responsibilities of an ARO during an aerodrome emergency. By entering an airside area without an ARO, particularly the runway or runway strip area, emergency personnel are potentially placing themselves and their crew in further danger. The ARO is the only person authorised to close the aerodrome and is also the only person having access to, and being qualified to, operate an air-band radio to monitor aircraft traffic within the Wiluna airspace.

**Observation:** Inter-agency communication was limited to mobile phones only for those that knew each other locally and knew the numbers and no radio communication was available between the scene of the accident and the Incident Control set up at the terminal. WAPOL were able to communicate internally but the communication between airport personnel, ambulance personnel, bush fire brigade personnel and the mine personnel were non-existent.

**Recommendation:** The Wiluna area is widespread and the likelihood of interagency emergency response is very high. Secure radio communication for personnel attending a scene has many advantages, not specifically related to the Aerodrome. Even non-secure radio communication has potential if used appropriately. It is highly recommended that the LEMC discuss options for agencies to be able to clearly communicate and opportunities for how this could be initiated.

**Observation:** The Matilda Mine ERT could not communicate with each other whilst at the aerodrome. Once the mine ERT personnel were out of range of their repeater tower, their radios did not work.

**Recommendation:** The Matilda Mine ERT OIC has recommended that WAERN radios be fitted to Matilda. This would assist in their ERT capabilities in all areas, not only at the aerodrome. As mentioned earlier, the capability of having radios whereby all emergency responders are able to communicate effectively on one designated channel needs to be discussed at the LEMC meeting.

**Observation:** A clear log of what assets and personnel entering the scene and departing the scene was not observed to be maintained. WAPOL indicated that they did have a log but the personnel securing the gate did not have any recording of entering or leaving. This gate role was assumed by different personnel who were doing a great job of assisting but have not been given guidance on the expectations of their job.

**Recommendation:** A review of the AEP should be carried out to specifically identify positions and actions that need to be carried out in the case of an Aerodrome Emergency. The existing AEP does have some very valuable information but does not break down to checklist type items for different personnel. An example of this is:

**Ground Handler Emergency Role:**

1. Contact emergency services
2. Contact ARO
3. Contact Airline
4. Secure the facility and move landside personnel away if possible i.e. have a plan for transportation of passengers from the aerodrome
5. Man the access gate with a log in preparation for emergency vehicles arriving
6. Provide the manifest to the arriving WAPOL officers
7. Record the assets entering the aerodrome and the number of personnel on board each asset
8. Record the personnel departing the scene (names if possible but numbers as a minimum)

**Aerodrome Reporting Officer Emergency Role:**

1. Once notified of emergency, ensure emergency services have been notified
2. Contact NOTAM office via phone and close aerodrome
3. Attend aerodrome if not already there and ensure security is maintained to facility
4. Contact ATSB once details have been ascertained
5. Inspect the runway facilities for damage and determine if aircraft can still utilise the facility
6. Place a cross in the signal circle
7. Be available to the Incident Controller with local knowledge and assistance from the Shire
8. Be the liaison between the Incident Controller and the Shire for additional resources

**Ambulance / Paramedic Emergency Role:**

1. Once notified of emergency at Aerodrome, mobilise in accordance with own protocols
2. Meet at the ambulance access gate and unlock in preparation to access aerodrome
3. Confirm with ARO that the aerodrome is closed and you are cleared to approach the scene in accordance with own protocols
4. Attend the Forward Command Point and confirm with Emergency Response or your attendance and await clearance to access the scene
5. If possible, attend to any walking wounded or casualties who have moved to a safe location
6. Once area has been declared safe by Emergency Response personnel, safely triage, access, treat and mobilise casualties to a safe area
7. Contact hospital for additional resources etc that may assist with treatment / transport / equipment etc (this may be through the Forward Command Point or the Incident Control Point)

**Observation:** A Forward Command Point was not observed at the scene of the incident. During the exercise, there was some confusion of who was in charge of the scene and where to go when arriving at the scene. No tabards were worn, all emergency personnel were busy assisting personnel and being hands on. It should be noted that the arriving Paramedic did perform a role of guidance for who would do what and which parties would perform the tasks.

**Recommendation:** Depending on the emergency, the location and the attending personnel, the hierarchy at an emergency scene can vary. In regard to an Aircraft Emergency, WAPOL is the Hazard Management Agency and will assume overall control as the incident controller. At the front line, the responding emergency services also need to ensure that clear command and communication is maintained. Management of an emergency scene is not a democracy and the need for a clear commander overseeing the incident is essential. During the exercise, the first emergency vehicle to arrive on the scene was the Matilda Fire Appliance. The OIC of this appliance is therefore in command. The LEMC in Wiluna should discuss these role possibilities and clearly communicate the outcomes to all available agencies.

**Observation:** There seemed to be a lack of communication between the Forward Command Post at the aerodrome terminal and the Incident Controller at the crash site.

**Recommendation:** Clear Communication between the Incident Controller and the Forward Command Post is vital. During the emergency, the above-mentioned stations communicated with each other via mobile phone. If they did not have each other's mobile numbers, or if mobile coverage was unavailable this would not have been possible. Solutions to communication equipment deficiencies need to be addressed by all emergency response agencies at the LEMC meeting.

**Observation:** Extrication of personnel from a vehicle using a spine board onto the ground and then onto the stretcher. It should be noted that this is an observation only, the rescue personnel did a good job of removing the casualty and no rescue personnel were put at risk or injured during the exercise.

**Recommendation:** When trying to maintain the safety of rescue personnel and reduce the likelihood of injury, certain practices can assist with this. If using a spine board to extricate someone and then move to an ambulance, where possible, have the ambulance stretcher ready prior to the movement, have the stretcher positioned with the head end correctly orienteered, lowered down to a height easily able to place board onto it and have the belts and bars cleared. When the casualty is then placed onto the spine board, it is then a matter of moving them directly from the vehicle to the stretcher without the need to put them on the ground and then pick them up again, reducing the risk to rescue workers. Good communication, safe lifting techniques and good knowledge of equipment is essential to this task and it can assist with patient handling.

**Observation:** When some bandages / packaging was opened during the exercise, some rubbish was observed to blow away from the scene and create potential FOD, (Foreign Object Debris), for aircraft.

**Recommendation:** All rescue personnel need to be aware of the risk of FOD to aircraft. This is something that should be included in the abovementioned induction / familiarisation for all potential emergency responders to the aerodrome. As we educate our emergency services more and more in regards to the hazards of aircraft, we reduce the likelihood of these types of problems.

**Observation:** Nitrile gloves for attending emergency workers were not observed under fire equipment and casualties were handled without protection.

**Recommendation:** Rescue personnel should consider the process for attending a rescue scene and protecting themselves from biological hazards. The Emergency Response Coordinator did indicate that gloves are available and would be worn for medical treatment, but they weren't worn in this instance. Consider reviewing response procedures to ensure that all rescue personnel are well protected at all times.

**Observation:** No emergency response signage was observed at the aerodrome.

**Recommendation:** Emergency response signage to be posted at the aerodrome. The signage is to provide emergency contact numbers, i.e. Police, NAHS and the ARO contact details, to any aerodrome users in case of an emergency.

**Observation:** The AEP does not clearly state what assets, resources and skills were available for an emergency.

**Recommendation:** Have the AEP list all the assets, resources and skills that can be provided by agencies that would possibly be called upon during an emergency. For example, list what emergency or rescue equipment the Matilda Mine ERT, NAHS and Wiluna Volunteer Bush Fire Brigade have at their disposal. It has also been mentioned that the Jundee and Mt Keith mine sites could be called upon to assist in an emergency. It would be beneficial if their assets and capabilities could be represented in the AEP.

**Observation:** The AEP does not address the transport and care of uninjured passengers or aerodrome users. What vehicles are available and which organisation will be providing them? What locations are available to possibly cater for a large number of people? Who will be able to provide necessary food and water? Are mine workers returned back to the mine/camp?

**Recommendation:** The AEP should note plans for the possible transportation, care and accommodation of uninjured passengers. Available vehicles and facilities should be listed in the AEP as to make everyone aware of possible post emergency/incident facilities, protocols and procedures.

**Further Recommendation:** The Matilda Mine ERT OIC recommended that a CAFS system be purchased to provide the capability of extinguishing Jet A1, AVGAS, and Avture Fuels suppression.

## 5 Loyalty of the Exercise to the Aerodrome Emergency Plan

### 5.1 Interpretation

Compliance with respect to the AEP and the applicable regulations and standards should be analysed by the Aerodrome Emergency Committee. In some instances, the regulation does not specify level of emergency support to be provided but rather it is the responsibility of the Aerodrome Emergency Committee and the Aerodrome Operator to determine and provide for an adequate Aerodrome Emergency Plan.

### 5.2 Adequacy of the Exercise Regulation

CASR139 and MOS139 do little to say how the plan must be tested though a recent release of CASA Advisory Circular 139-07 specifies the following;

*The Part 139 MOS requires that emergency exercises are commensurate with the size and scale of operations at an aerodrome. The term 'commensurate' should be considered in context. The aerodrome operator shall assess the most demanding aircraft type and ensure that their AEP field exercise and/or tabletop exercise caters for that size and type of aircraft.*

The Aerodrome Emergency Committee should ensure that the exercises are in 'spirit' with the above extract. It is very demanding on small communities to undertake such large-scale exercises and this is felt across the industry, however the operator should be making its best effort to achieve the above requirements wherever possible to ensure the plan is durable in the event of an actual emergency.

#### Advisory Circular AC-139-07

<https://www.casa.gov.au/files/139c07pdf>

## 6 Review

The exercise outcomes must be reviewed by the Aerodrome Emergency Committee as soon as practicable in accordance with CASR 139.215. Where appropriate, the Safety Management System (SMS) can be used to implement improvements to the AEP at the direction of the Committee. These can be through standalone actions or hazard actions which are documented in the Airport SMS. This method creates an auditable path of improvement methodology which is beneficial for compliance demonstration purposes.

With reference to the regulatory compliance, the Civil Aviation Safety Regulations 1998 states:

#### 139.205 Aerodrome emergency committee

- (1) The operator of a certified aerodrome must establish an aerodrome emergency committee. Penalty: 10 penalty units.
- (2) An offence against sub regulation (1) is an offence of strict liability.
- (3) The committee must include a representative from any fire, police or other emergency service that, having regard to the location of the aerodrome, would be likely to be asked to assist if there were an emergency at the aerodrome.

### **139.210 Aerodrome emergency plan**

- (1) The aerodrome emergency committee for a certified aerodrome must prepare an aerodrome emergency plan.
- (2) The plan must include:
  - (a) procedures for coordinating the responses of all emergency service organisations referred to in the plan; and
  - (b) any other matters that are required to be included in the emergency plan by the Manual of Standards.
- (3) The committee must review the emergency plan at least once a year and make any changes to the plan that are necessary to ensure that it operates properly.
- (4) The review must be carried out in consultation with the emergency service organisations referred to in the emergency plan.
- (5) As soon as practicable after an emergency exercise has been carried out at the aerodrome or if an emergency has occurred at the aerodrome, as soon as practicable after the emergency, the operator of the aerodrome must arrange for the committee to:
  - (a) review the effectiveness of the responses to the exercise or the emergency; and
  - (b) assess the adequacy of the emergency plan to deal with emergencies at the aerodrome; and
  - (c) take such corrective action as is necessary to ensure that the plan operates properly.
- (6) The operator must ensure that:
  - (a) records of each review of the emergency plan carried out under this regulation are kept; and
  - (b) each record is retained for at least 3 years after the review to which the record relates was carried out.

Penalty: 10 penalty units.

- (7) An offence against sub regulation (6) is an offence of strict liability.

### **139.215 Testing of aerodrome emergency plan**

- (1) Subject to this regulation, the operator of a certified aerodrome must conduct an emergency exercise at least once every 2 years to test:
  - (a) the coordination of the emergency service organisations referred to in the aerodrome's emergency plan; and
  - (b) the adequacy of the procedures and facilities provided for in the plan. Penalty: 10 penalty units.
- (2) If a real emergency occurs at the aerodrome within 6 months before an emergency exercise is due, the operator may ask CASA to extend the period within which the next emergency exercise must be conducted.
- (3) CASA must grant the request if it is satisfied that:
  - (a) all emergency service organisations referred to in the plan responded to the real emergency; and
  - (b) the real emergency adequately tested the plan.
- (4) In granting the request, CASA may extend the period until the end of 2 years after the real emergency occurred.

**The Manual of Standards states:**

#### **10.8.4 Aerodrome Emergency Exercises**

- 10.8.4.1 The minimum frequency of full-scale aerodrome emergency exercises of two years has been set after considering international practice and the cost of mounting such exercises. However, such exercises should be held annually.

- 10.8.4.2 Specialty emergency exercises aimed at testing and reviewing the response of individual responding agencies, such as rescue and firefighting services, as well as parts of the emergency plan, such as the communications system, should be held at more frequent intervals than the full-scale exercise.
- 10.8.4.3 Aerodrome licence holders should conduct 'table-top' exercises involving the Aerodrome Emergency Committee annually or whenever there is a change of major participants, provided such exercises do not conflict with the full scale or specialty exercises.
- 10.8.4.4 Experience to be gained from exercises should be shared by inviting other aerodrome licence holders to attend as observers. Operators of major aerodromes should notify the relevant pilot and cabin attendant staff associations of each planned emergency exercise to enable representatives of those organisations to observe the exercise and participate in the review should they so desire.

The purpose for testing the plan is to review and assess the "Command, Control and Coordination" of those responsible in responding to an emergency on or near an aerodrome.

The Wiluna Aerodrome AEP was activated and furthermore provided an opportunity to activate the Emergency Services Incident Management and Crisis Management protocols and procedures in dealing with a catastrophic event.

The Aerodrome Emergency Committee must review all documentation and observations to assess if the Aerodrome Emergency Plan was in fact tested and responses were concurrent with the plan, and if any changes to the plan are considered necessary.



## 7 Exercise attendees

Senior Constable Bool 13194  
First class Constable Graham 14946  
Constable Marriot 15255

VITTORIO ~~Montefusco~~ MONTEFUSCO

SUSAN DALY

RIKK HARGRAVE

JONATHAN STREETER

MICHAEL GREY

BINNDI DORICIT

Wade Bliffwitch.

Joella Ashwin

Crehia Larserie

Lizzy McKay

Joella Ashwin.

Elanor (school)

Mr T (principal school)

Denika (Kids)

Vesha "

azonia "

shenna "

Tyler "

Cody "

Kathryn Meynell

Angela Hay

Colin Bastow

PFES

SCOTT HAKES

BFB

Bruce Davidson  
Jon Farrell

## 8 Observer notes

SUSAN ONLY PLANE CRASH, SMOKE, FIRE  
- G4X PAX

PAX DETAILS

56 - 000

56 - WOODY → ERT ↗ VISUAL OF PAX

58 - WOODY WALK TO ME, NO ONE CALLED

59 - WOODY BACK

00 - WOODY + SUSAN STAYING SAFE / PLANNING CASUALTIES

02 - MUSTER PAX -

02 - WOODY TRYING TO GET PAX OVER AGAIN

03 - CALL TO MONTE, WARNED NOT TO APPROACH.

06 - MONTE ARRIVED, SAID CALL PRO

09 - MONTE WAITING FOR COVER

09 - AMBOS & POLICE

11 - MONTE HAS KEY FOR GATE.

13 - ~~PRE~~ NO CONTROL POINT AT GATE

14 - Police cordon off terminal  
Command Post at Terminal

13 - MONTE CALLING FORWARD.

13 - FIRE TRUCK IN 17

18 - WOODY CLIMB CONTROL GATE

18 - WILLIAM FIRE BRIGADE ARRIVE

19 - ANOTHER AMBO.

20 - WOODY RECALCULATING WHERE COORDINATOR IS

21 - AMBO'S ENTER AIRCRAFT.

23 - POLICE IN 23

26 - VOLUNTEER FIRE CALLED - ASKED IF ASSISTANCE REQUIRED

27 - Wade called with Patient status - bad COMMS - Wind

28 - FIRE BRIGADE IN.

5 mins





\* Importance of Radio Contact. - emergency service  
could be contacted  
earlier.

3:55 - Started.

" - Confirmed fire

3:55 - Emergency contacted  
NATA? (AKO Not Contacted?)

3:57

3:57 - Corbarn crew approach - looking  
for persons able to walk.

airport  
(Remove terminal passengers to Muster Point) - (4:01)  
(Controlling gate.)  
(Contact Airline?)

4:05 - first ambulance arrives

4:08 - Police and second ambulance arrive  
2nd ambulance opens gate.

Police fire & ambulance controlling scene

4:13 Manifest obtained.

4:16 Fire truck enters.

(Lacking communication between agencies) (crowd control)

4:21 Ambulance on scene

4:22 Police on scene.

4:35 Injured arriving at terminal triage.

4:37 All injured acc

Katherine Meynell observer notes.

1555 hours Incident started  
 1606 Mini ambulance arrived  
 1609 Police & ambulance arrived.  
 1611 Bush fire arrival.  
 1613 Fire officer speaking to  
 1615 First casualty assisted  
 1616 officer attempting to get assistance.  
 1617 Fire appliance on runway.  
 1621 Ambulance on runway.  
 1622 carrying shock person to ambulance  
 1622 Police on runway.  
 1623 Ambulance fraging.  
 1623 Fire appliance hoses - useless  
 1625 Request from ERT shout to wade "difficulty breathing"  
 wade on phone.  
 1629 Bushfire appliance  
 1633 Casualty removed from vehicle placed on ground  
 1641 Casualty loaded into mini ambulance  
 1643 Exercise over for fires  
 1644 Exercise over ambulance

Jamie Copeland observer notes.

15:55 - STAFF EX  
 15:57 - Called to walk  
 16:02 - 2nd call to walk.  
 16:05 - MINESITE AMBULANCE (LIGHTS + SIRENS)  
 16:09 - WAPOL + AMSO ARRIVED  
 16:10 - BEB ARRIVED  
 16:19 - 2nd FE ARRIVED  
 16:24 - WAPOL IN SCENE  
 16:25 - WAPOL TALKING NAMES  
 ↳ good direction to WIL  
 16:27 - (called (WAPOL) in the  
 casualties  
 16:32 - CAS extracted from plane  
 16:41 - CAS into ambulance

Nitrite gloves?  
 Draw down to level?  
 Appliance positioning?  
 Spotters for planes?  
~~FCP~~ ~~Control~~?  
 FCP? Staging area?  
 Possible interview?  
 Take casualties to ambulance

Scott Hares observer notes.

## 9 Hot Debrief

A “Hot Debrief” was held immediately following the termination of the exercise at The Shire of Wiluna Council Chambers. Overall observer and participant comments of various respondents have been grouped into the observation findings within this report.

Notations taken during debrief include the following:

Aerodrome Reporting Officer observations – we weren’t called.

Skippers observations – the need to contact the airline services involved was highlighted and was not observed as part of this exercise

Mine Site Ground Handlers observations – confused in regards to instructions for making phone calls. Made an assumption that calling the AMS Perth number was all they would need to do and all the other numbers they have on their list would not be necessary. It was acknowledged that this could have been managed better in the future and was the primary reason ARO’s were not notified.

DFES observations – specific observations in regards to accessing and positioning of emergency vehicles, performing triage services and ensuring the area is safe. Overall, positive in regards to the team work and the access to the scene.

NAHS Paramedic observations – critical of the multiple streams of information coming through and walking personnel towards the ambulance. Suggested that triage needs to be fully completed prior to attending any casualties. This created some discussion and options for teams to more closely work together.

WAPOL observations – happy with the recording of who was entering and leaving the scene and capturing the names and numbers of personnel involved in the incident. Raised a very valid concern in regards to the lack of communication between the various agencies and the Incident Control Point and the actual emergency area. This was discussed and suggested to be raised and the upcoming LEMC.

Matilda ERT observations – happy with how their team worked together. A question was raised in regards to the priorities of the paramedics treating triage over lifesaving activities and who is in charge at a scene such as this. This discussion and plan needs to be carried out in a controlled fashion and based on which Hazard Management Agency requires what services and how the teams will work together.



## 10 Photos



*Pre-exercise brief for casualty volunteers.*



*Exercise initiated.*





*Emergency Response vehicles arrive at the aerodrome.*



*Blackham Resources ground handler commanding the emergency access gate.*



*Police set up Command Post at the aerodrome terminal.*



*Matilda Mine ERT Fire Truck arrives at crash scene.*





*Assisting the casualties.*



*Tending to the casualties.*



*Rolling out the hose.*



*On scene coordination.*



*Matilda Mine ERT removing casualty from 'aircraft' on a spine board.*



*Transferring casualty to ambulance stretcher.*





*Transferring casualty to Matilda Mine ERT ambulance.*



*The crash scene.*

## 11 Abbreviations and Definitions

Abbreviation	Definition
AC	Advisory Circular  Documentation created by CASA in consultation with industry to promote recommended practices as a means of complying with legislation.
AEC	Aerodrome Emergency Committee  Required under the CASR139 for the purpose of formulating, testing, improving, and monitoring the aerodrome emergency plan.
AEP	Aerodrome Emergency Plan  Required under the CASR139. Contains procedures in relation to aerodrome emergency response arrangements.
AIIMS	Australasian Inter-Service Incident Management System  A 'best practice' system of incident management commonly used across Australia.
AMS	Aerodrome Management Services
ARO	Aerodrome Reporting Officer  A position required under the Regulation CASR139 for the purpose of inspecting reporting on the aerodrome condition and advising aerodrome users in relation to the changes of the aerodromes condition.
CASA	Civil Aviation Safety Authority
CASR139	Civil Aviation Safety Regulations Part 139
DFES	Department of Fire and Emergency Services (Formerly) FESA
Combat Agency	Western Australian Emergency Management Regulations 2006 – An organisation responsible for incident intervention in a defined area. DFES generally serve as the fire / rescue combat agency for air crash scenarios.
GHA	Ground Handling Agent (On behalf of the airline)  Represents the airline locally for the purpose of customer liaisons, check in, aircraft handling, baggage handling, etc. In this instance the GHA is contracted to NWAS.
HMA	Hazard Management Agency  Western Australian Emergency Management Regulations 2006 – An organisation responsible for incident management in a defined area. WA Police serve as the HMA in WA for the purpose of civil air crash scenarios
IC	Incident Controller  AIIMS and Emergency Management Terminology to describe the role of the person responsible for overall control of the incident
MOS139	Manual of Standards Part 139  Operating standards for aerodromes as required by the CASR139
NOTAM	Notice to Airmen

	Notices published to air crew for the purpose of communicating changes to the aerodrome condition
NAHS	Ngangganawili Aboriginal Health Service
OHS	Occupational Health and Safety / Occupational Safety and Health
OIC	Officer in Charge
SITREP	Situation Report
SMS	<p>Safety Management System</p> <p>Required in accordance with the CASR139 for use at certified aerodromes such as Wiluna. A holistic system of safety management at the aerodrome with features including (but not limited to); Risk Management, Training, Incident Reporting, Hazard Reporting, Safety Performance, Documentation Management, and Safety Promotion</p>



## **Appendix 1: CONTRACT VALUE BREAKDOWN AND PROGRESS ASSESSMENT**

Trade	Value	% Original Contract	% Complete	Value of Work Completed
Preliminaries	\$636,160.00	20.6%	92.00%	\$585,267.20
Demolition	\$160,904.16	5.2%	100.00%	\$160,904.16
Abestos removal	\$20,000.00	0.6%	100.00%	\$20,000.00
Earthworks	\$3,808.00	0.1%	100.00%	\$3,808.00
Concrete	\$35,198.24	1.1%	98.00%	\$34,494.28
Brickwork	\$33,457.76	1.1%	100.00%	\$33,457.76
Structural steel	\$73,046.40	2.4%	100.00%	\$73,046.40
Carpentry	\$183,640.80	6.0%	95.00%	\$174,458.76
Roof cladding	\$87,102.40	2.8%	98.00%	\$85,360.35
Glasswork	\$114,800.00	3.7%	70.00%	\$80,360.00
Architectural fitout ( doors, skirtings, windows	\$121,102.24	3.9%	65.00%	\$78,716.46
Wall & ceiling linings	\$274,332.80	8.9%	85.00%	\$233,182.88
Plasterwork	\$9,682.40	0.3%	80.00%	\$7,745.92
Tiling	\$42,116.48	1.4%	100.00%	\$42,116.48
Flooring (sanding, vinyl & carpet)	\$88,331.04	2.9%	7.50%	\$6,624.83
Electrical	\$259,112.00	8.4%	85.00%	\$220,245.20
Mechanical	\$234,955.84	7.6%	85.00%	\$199,712.46
Hydraulic services	\$198,415.00	6.4%	80.00%	\$158,732.00
Painting	\$268,800.00	8.7%	60.00%	\$161,280.00
Lift	\$134,400.00	4.4%	75.00%	\$100,800.00
Local labour	\$100,000.00	3.2%	76.21%	\$76,207.00
Door hardware (upper floor french doors)	\$3,000.00	0.1%	100.00%	\$3,000.00
<b>Totals</b>	<b>\$3,082,365.56</b>			<b>\$2,539,520.14</b>

## **Appendix 2: APPROVED VARIATIONS AND PROGRESS ASSESSMENT**

	Variation	Date Approved	Value	% Complete	Value of Work Completed
1	Replace upper floor male toilet floor	11/12/2017	\$5,413.90	100	\$5,413.90
2	Timber floor repairs ground & upper floors	11/12/2017	\$8,207.31	100	\$8,207.31
3	Removal of friable asbestos pipe lagging	18/12/2017	\$15,960.00	100	\$15,960.00
4	Replace main front verandah flooring with Jarrah decking	18/12/2017	\$52,162.62	100	\$52,162.62
5	Replace rear verandah flooring with Jarrah decking	18/12/2017	\$19,869.55	100	\$19,869.55
6	Fit additional hangars & ceiling joist where internal wall removed in Function Room	11/12/2017	\$1,915.93	100	\$1,915.93
7	Door and window repairs	8/01/2018	\$32,817.12	85	\$27,894.55
8	Verandah rafter repairs & roof batten replacement	18/12/2017	\$4,030.25	100	\$4,030.25
9	Grease trap removal & replacement	18/12/2017	\$9,463.61	100	\$9,463.61
10	Ground floor levelling topping to existing concrete floors	20/12/2017	\$15,698.94	100	\$15,698.94
11	Upper floor nail punching to all timber floors	8/02/2018	\$10,908.00	100	\$10,908.00
12	Front verandah beam replacement	20/12/2017	\$12,377.38	100	\$12,377.38
13	Front verandah post replacement	20/12/2017	\$2,328.28	100	\$2,328.28
14	Additional 9 card readers	8/01/2018	\$20,073.87	95	\$19,070.18

15	Replace spandrel beam, supply & install 4 additional roof trusses.	8/01/2018	\$1,577.87	100	\$1,577.87
16	Rear verandah rafter & roof batten replacement & balcony bearer replacement	8/01/2018	\$2,311.09	100	\$2,311.09
17	Replace sewer pump	2/02/2018	\$1,381.58	100	\$1,381.58
18	Additional lift shaft fixing plates	19/01/2018	\$2,934.40	100	\$2,934.40
19	Additional electrical, comms, data & security work requested by SoW	25/01/2018	\$18,766.62	50	\$9,383.31
20	Comms Room thermostat alarm and Upper Floor Store PIR sensor	25/01/2018	\$856.99	80	\$685.59
21	Key override hardware required for additional card reader access doors	30/01/2018	\$465.92	50	\$232.96
22	Additional earthworks required under floor slabs	25/01/2018	\$5,454.00	100	\$5,454.00
23	Additional AC/mech cost- Comms rm & Council Chamber changes (kitchen exhaust hood now VO 38)	3/05/2018	\$7,907.20	100	\$7,907.20
24	Additional electrical/comms floor boxes	6/02/2018	\$6,257.23	100	\$6,257.23
25	Replace front balcony floor joists	8/02/2018	\$16,254.57	100	\$16,254.57
26	Replace REAR balcony floor joists	8/02/2018	\$4,266.88	100	\$4,266.88
27	Sound proof glass & door seal to CEO Office	8/02/2018	\$1,683.15	0	\$0.00
28	Kitchen roof framing repairs, new strutting beams & struts	12/02/2018	\$2,312.79	100	\$2,312.79
29	Delete gutter & downpipes	12/02/2018	-\$4,659.00	100	-\$4,659.00
30	Fire proofing comms room	26/02/2018	\$6,537.20	85	\$5,556.62
31	Generator changeover switch to SMSB	20/02/2018	\$6,174.76	100	\$6,174.76
32	Operable wall to Council Chambers	26/02/2018	\$15,625.20	10	\$1,562.52
33	Remove existing plaster and drywall internal walls (Council approved \$104,931.29 for this work)	1/03/2018	\$89,400.64	100	\$89,400.64
34	Straighten ceilings to upper floor due uneven existing ceiling framing (NO CHARGE)		\$0.00	0	\$0.00
35	Alternative doors in lieu of corinthian PCL4 doors (cost neutral)	18/04/2018	\$0.00	0	\$0.00
36	WAWC headworks (Invoice sent direct to SoW for reimbursement as per Spec clause 3.5)		\$0.00	0	\$0.00
37	Repalce balcony beam & post to rear balcony (NE corner)	3/05/2018	\$1,582.25	100	\$1,582.25
38	Replace kitchen exhaust canopy riser	3/05/2018	\$3,379.74	100	\$3,379.74
39	Council chambers floor repairs & leveling for concertina door	3/05/2018	\$6,998.40	100	\$6,998.40
40	French door hardware PC adjustment and addition of card reader access to D25,30 & 36	3/05/2018	\$10,063.49	0	\$0.00
41	Lift shaft enclosure	3/05/2018	\$2,873.61	40	\$1,149.44
42	W14 repairs	23/05/2018	\$831.36	100	\$831.36
43	Kitchen wall tile repairs	23/05/2018	\$336.00	100	\$336.00
44	Other miscellaneous variatons (up to a value of \$10,000): VO47, 50	2/05/2018	\$2,703.00	10	\$270.30
45	Repairs to septic pumping pit	23/05/2018	\$7,419.45	100	\$7,419.45
46	Repairs to septic tank	23/05/2018	\$4,691.12	100	\$4,691.12

47	Delete polished floorboards to Ante Room and substitute with vinyl -\$1331.31 ASSIGNED TO VO44	8/05/2018	\$0.00	0	\$0.00
48	Supply & install polycarbonate panels over leadlight windows		\$6,789.86	0	\$0.00
49	Clear rear courtyard and install bluemetal. (ST confirmed cost includes removal of toilets)		\$26,096.00	0	\$0.00
50	Line marking of disabled parking bay (originally to be done by the SoW) \$1371.69 ASSIGNED TO vo 44		\$0.00	0	\$0.00
51	Strengthening of double truss to take NBN tower (ESTIMATED)		\$1,500.00	0	\$0.00
52	Miscellaneous other plumbing variations (UNSPECIFIED AS AT 20/6/18)		\$0.00	0	\$0.00
			<b>\$472,000.13</b>		<b>\$390,953.57</b>

### **Appendix 3: PREVIOUS PAYMENTS SCHEDULE**

<b>Date</b>	<b>Available for Payment</b>	<b>Retention</b>	<b>GST</b>	<b>Total Payment</b>
2/12/2017	\$340,274.87	\$17,013.74	\$32,326.11	\$355,587.24
19/12/2017	\$288,967.78	\$14,448.39	\$27,451.94	\$301,971.33
7/02/2018	\$420,270.48	\$21,013.52	\$39,925.70	\$439,182.65
2/03/2018	\$637,380.95	\$31,869.05	\$60,551.19	\$666,063.09
29/03/2018	\$478,682.96	\$2,823.26	\$47,585.97	\$523,445.66
7/05/2018	\$418,135.35	\$461.19	\$41,767.42	\$459,441.58
8/06/2018	\$346,622.15	\$335.55	\$34,628.66	\$380,915.27
<b>Total</b>	<b>\$2,930,334.54</b>	<b>\$87,964.70</b>	<b>\$284,236.99</b>	<b>\$3,126,606.83</b>



**SHIRE OF WILUNA**

**MONTHLY FINANCIAL REPORT**

**For the Period Ended 31 May 2018**

**LOCAL GOVERNMENT ACT 1995**

**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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## SHIRE OF WILUNA

### Compilation Report

For the Period Ended 31 May 2018

### Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

### Overview

Summary reports and graphical progressive graphs are provided on page 2,3, and 4.

No matters of significance are noted.

### Statement of Financial Activity by reporting program

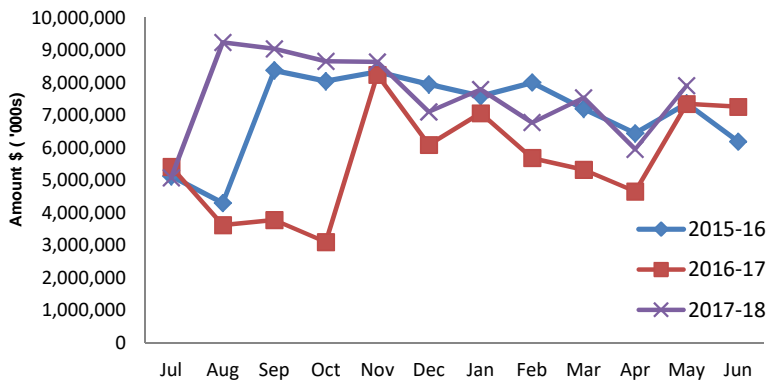
Is presented on page 5 and shows a surplus as at 31 May 2018 of \$7,906,092.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

# SHIRE OF WILUNA

Monthly Summary Information  
For the Period Ended 31 May 2018

**Liquidity Over the Year (Refer Note 3)**



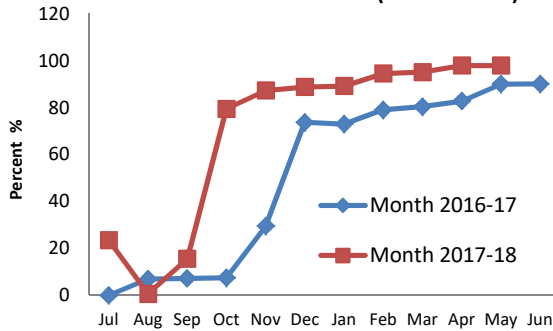
## Cash and Cash Equivalents as at period end

Unrestricted	\$	7,729,325
Restricted	\$	5,137,710
	\$	12,867,036

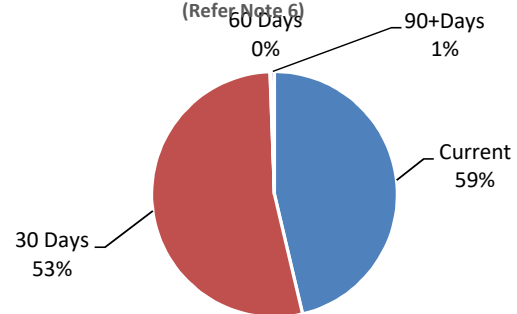
## Receivables

Rates	\$	89,205
Other	\$	259,638
	\$	348,843

**Rates Receivable (Refer Note 6)**

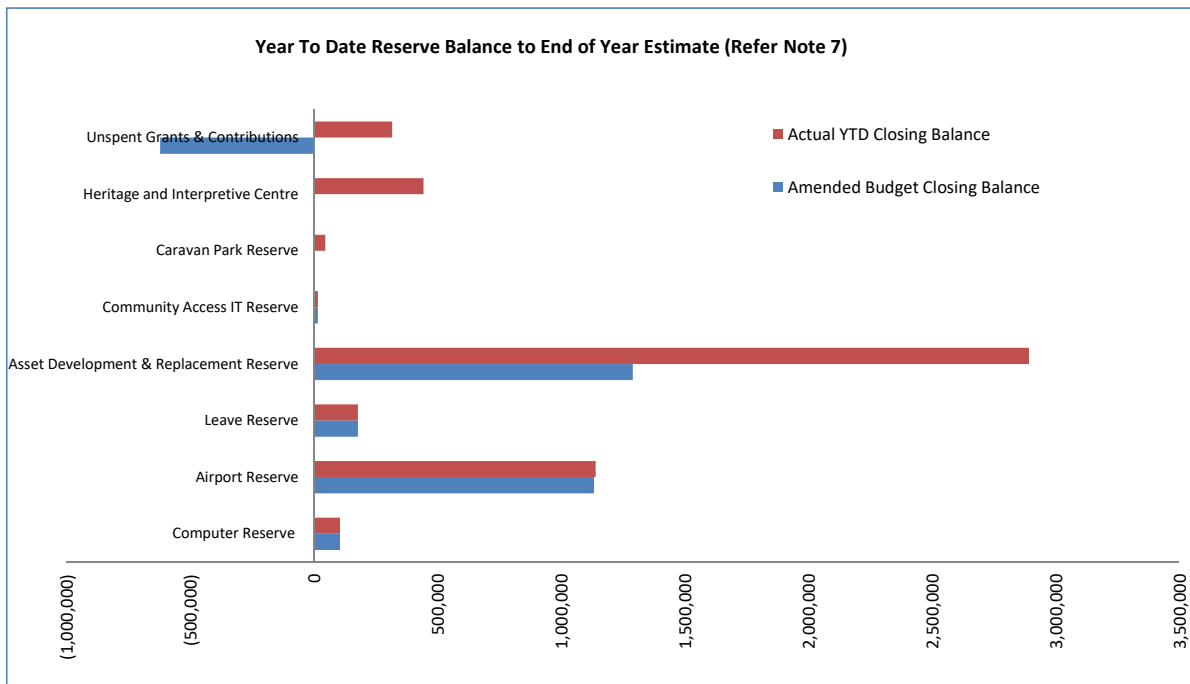
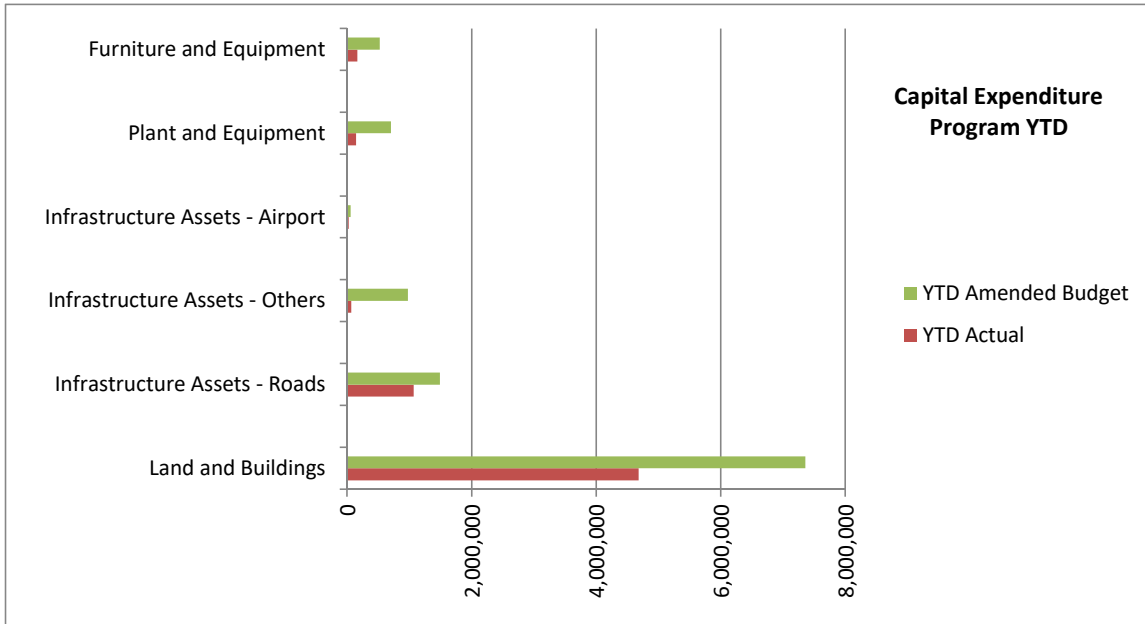


**Accounts Receivable Ageing (non-rates)  
(Refer Note 6)**



This information is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF WILUNA**  
**Monthly Summary Information**  
For the Period Ended 31 May 2018



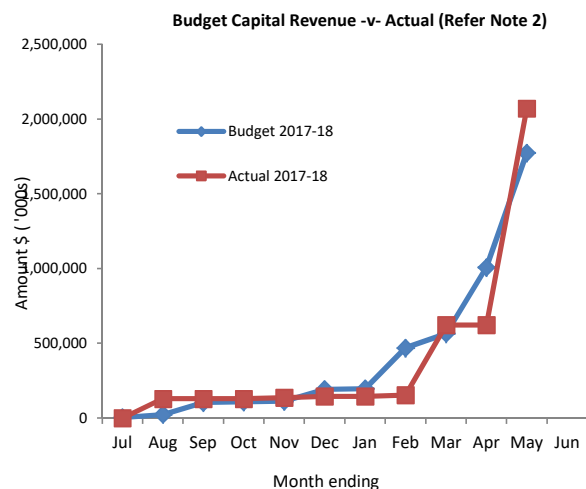
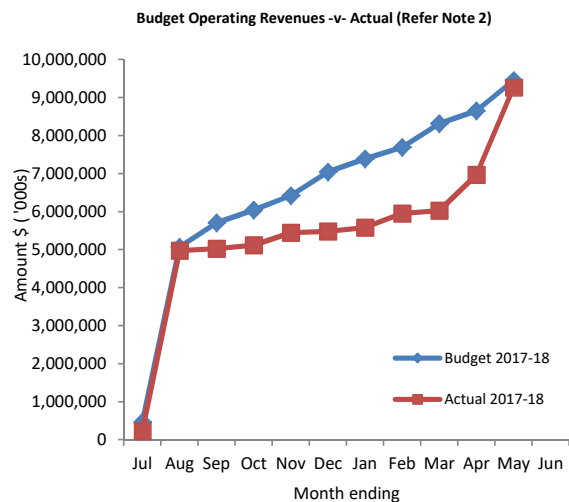
This information is to be read in conjunction with the accompanying Financial Statements and notes.

# SHIRE OF WILUNA

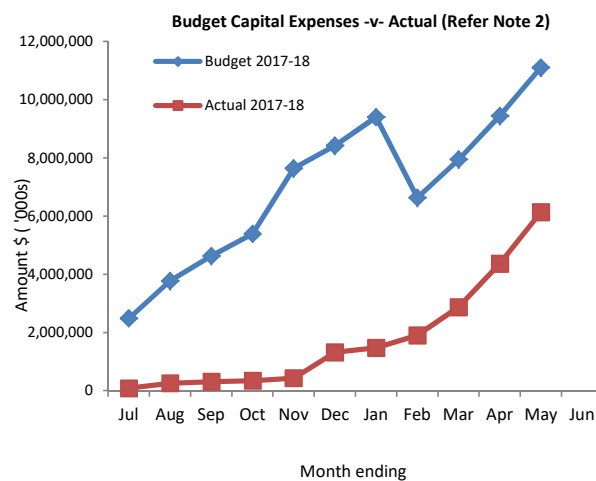
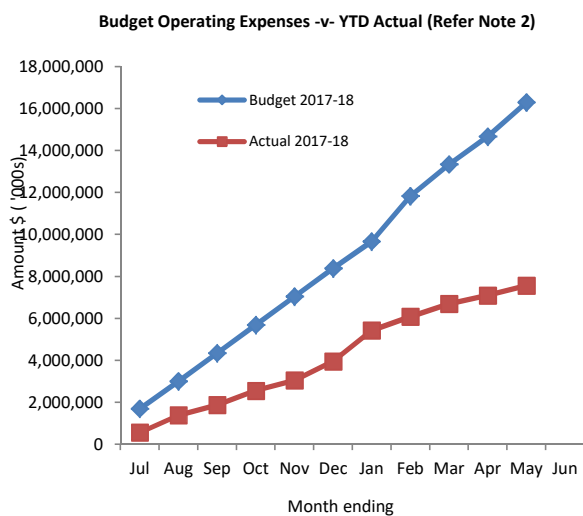
## Monthly Summary Information

For the Period Ended 31 May 2018

### Revenues



### Expenditure



This information is to be read in conjunction with the accompanying Financial Statements and notes.



**SHIRE OF WILUNA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 31 May 2018**

	Note	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
<b>Operating Revenues</b>		\$	\$	\$	\$	\$	%
Governance		500	500	500	92,185	91,685	18337%
General Purpose Funding - Rates	9	4,260,474	4,260,474	4,260,474	4,246,103	(14,371)	0%
General Purpose Funding - Other		1,118,399	1,118,399	1,108,922	1,468,323	359,401	32%
Law, Order and Public Safety		17,170	17,170	17,170	26,102	8,932	52%
Health		780	780	780	127	(653)	-84%
Education and Welfare		0	0	0	0	0	
Housing		20,500	20,500	20,500	1,447,999	1,427,499	6963%
Community Amenities		86,513	86,513	79,538	80,627	1,089	1%
Recreation and Culture		237,900	237,900	230,551	101,006	(129,545)	-56%
Transport		3,836,636	11,246,230	3,663,551	798,159	(2,865,393)	-78%
Economic Services		37,650	37,650	35,449	13,102	(22,347)	-63%
Other Property and Services		45,039	45,039	37,863	997,581	959,718	2535%
<b>Total Operating Revenue</b>		<b>9,661,561</b>	<b>17,071,155</b>	<b>9,455,298</b>	<b>9,271,313</b>	<b>(183,985)</b>	
<b>Operating Expense</b>							
Governance		(1,731,890)	(1,731,890)	(1,594,003)	(1,073,825)	520,178	33%
General Purpose Funding		(194,953)	(194,953)	(178,977)	(210,504)	(31,527)	-18%
Law, Order and Public Safety		(232,738)	(232,738)	(218,773)	(101,143)	117,630	54%
Health		(135,649)	(115,649)	(106,455)	(52,118)	54,337	51%
Education and Welfare		(63,002)	(63,002)	(60,732)	(39,159)	21,573	36%
Housing		(143,819)	(143,819)	(131,615)	(146,806)	(15,191)	-12%
Community Amenities		(676,212)	(676,212)	(623,206)	(302,480)	320,726	51%
Recreation and Culture		(1,864,998)	(1,864,998)	(1,718,628)	(933,680)	784,948	46%
Transport		(10,845,669)	(18,321,593)	(10,267,722)	(3,184,660)	7,083,062	69%
Economic Services		(500,141)	(500,141)	(474,126)	(217,369)	256,757	54%
Other Property and Services		(60,386)	(1,001,136)	(923,885)	(1,308,994)	(385,109)	-42%
<b>Total Operating Expenditure</b>		<b>(16,449,457)</b>	<b>(24,846,131)</b>	<b>(16,298,122)</b>	<b>(7,570,739)</b>	<b>8,727,383</b>	
<b>Funding Balance Adjustments</b>							
Add back Depreciation		6,589,734	6,589,734	6,040,992	2,534,576	(3,506,416)	-58%
Adjust (Profit)/Loss on Asset Disposal	8	(5,000)	(5,000)	(5,000)	221,411	226,411	-4528%
Loss on revaluation of non-current assets		50,000	50,000	0	0	0	
Adjust provisions and accruals		0	0	0	0	0	
<b>Net Cash from Operations</b>		<b>(153,162)</b>	<b>(1,140,242)</b>	<b>(806,832)</b>	<b>4,456,561</b>	<b>5,263,393</b>	
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions	11	2,289,261	1,511,705	1,084,594	1,383,174	298,580	28%
Proceeds from Disposal of Assets	8	535,000	535,000	689,638	689,638	0	0%
<b>Total Capital Revenues</b>		<b>2,824,261</b>	<b>2,046,705</b>	<b>1,774,232</b>	<b>2,072,812</b>	<b>298,580</b>	
<b>Capital Expenses</b>							
Land and Buildings	13	(8,312,252)	(7,838,752)	(7,358,682)	(4,677,446)	2,681,236	36%
Infrastructure - Roads	13	(2,920,809)	(1,915,342)	(1,487,357)	(1,067,907)	419,450	28%
Infrastructure - Others	13	(1,060,000)	(1,060,000)	(975,424)	(66,588)	908,836	93%
Infrastructure - Airport	13	(140,004)	(57,004)	(57,004)	(22,303)	34,701	61%
Plant and Equipment	13	(713,530)	(703,530)	(703,530)	(140,829)	562,701	80%
Furniture and Equipment	13	(561,815)	(531,815)	(521,815)	(161,847)	359,968	69%
Work in Progress	13	0	0	0	0	0	
<b>Total Capital Expenditure</b>		<b>(13,708,410)</b>	<b>(12,106,443)</b>	<b>(11,103,812)</b>	<b>(6,136,920)</b>	<b>4,966,892</b>	
<b>Net Cash from Capital Activities</b>		<b>(10,884,149)</b>	<b>(10,059,738)</b>	<b>(9,329,580)</b>	<b>(4,064,108)</b>	<b>5,265,472</b>	
<b>Financing</b>							
Repayment of Debentures	10	(165,647)	(165,647)	(162,431)	(162,431)	0	0%
Proceeds from new debentures	10	1,500,000	1,500,000	0	0	0	
Transfers to cash backed reserves (restricted assets)	7	(675,063)	(675,063)	(161,907)	(161,907)	0	0%
Transfers from cash backed reserves (restricted assets)	7	4,885,054	4,885,054	1,590,108	1,590,108	0	
<b>Net Cash from Financing Activities</b>		<b>5,544,344</b>	<b>5,544,344</b>	<b>1,265,771</b>	<b>1,265,771</b>	<b>0</b>	
<b>Net Operations, Capital and Financing</b>		<b>(5,492,967)</b>	<b>(5,655,636)</b>	<b>(8,870,641)</b>	<b>1,658,224</b>	<b>10,528,865</b>	
<b>Opening Funding Surplus(Deficit)</b>	3	<b>5,492,967</b>	<b>5,456,863</b>	<b>5,492,967</b>	<b>6,247,868</b>	<b>754,901</b>	14%
<b>Closing Funding Surplus(Deficit)</b>	3	<b>0</b>	<b>(198,773)</b>	<b>(3,377,674)</b>	<b>7,906,092</b>	<b>11,283,766</b>	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF WILUNA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 31 May 2018**

	Note	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
<b>Operating Revenues</b>							
Rates	9	\$ 4,260,474	\$ 4,260,474	\$ 4,260,474	\$ 4,246,103	\$ (14,371)	% 0%
Operating Grants, Subsidies and Contributions	11	4,416,280	11,845,204	4,419,280	1,573,245	(2,846,035)	-64%
Fees and Charges		646,333	466,333	429,358	441,175	11,817	3%
Interest Earnings		209,218	209,218	200,415	251,202	50,787	25%
Other Revenue		113,200	113,200	101,213	2,568,461	2,467,248	2438%
Profit on Disposal of Assets	8	16,056	16,056	16,056	25,579	9,523	59%
<b>Total Operating Revenue</b>		<b>9,661,561</b>	<b>16,910,485</b>	<b>9,426,796</b>	<b>9,105,765</b>	<b>(321,031)</b>	
<b>Operating Expense</b>							
Employee Costs		(3,991,715)	(3,933,215)	(3,607,876)	(1,815,853)	1,792,023	-50%
Materials and Contracts		(5,141,394)	(13,545,268)	(6,003,433)	(2,366,456)	3,636,977	-61%
Utility Charges		(241,949)	(241,949)	(221,864)	(171,809)	50,055	-23%
Depreciation on Non-Current Assets		(6,589,734)	(6,589,734)	(6,040,992)	(2,534,576)	3,506,416	-58%
Interest Expenses		(43,685)	(43,685)	(43,685)	(31,411)	12,274	-28%
Insurance Expense		(198,474)	(198,474)	(198,474)	(252,353)	(53,879)	27%
Other Expenditure		(177,790)	(177,790)	(166,682)	(153,365)	13,317	-8%
Loss on Disposal of Assets	8	(14,716)	(14,716)	(14,716)	(244,917)	(230,201)	1564%
Loss on revaluation of non-current assets		(50,000)	(50,000)	0	0		
<b>Total Operating Expenditure</b>		<b>(16,449,457)</b>	<b>(24,794,831)</b>	<b>(16,297,722)</b>	<b>(7,570,739)</b>	<b>8,726,983</b>	
<b>Funding Balance Adjustments</b>							
Add back Depreciation		6,589,734	6,589,734	6,040,992	2,534,576	(3,506,416)	-58%
Adjust (Profit)/Loss on Asset Disposal	8	(5,000)	(5,000)	(5,000)	221,411	226,411	-4528%
Loss on revaluation of non-current assets		50,000	50,000	0	0		
Adjust provisions and accruals		0	0	0	0		
<b>Net Cash from Operations</b>		<b>(153,162)</b>	<b>(1,249,612)</b>	<b>(834,934)</b>	<b>4,291,013</b>	<b>5,125,947</b>	
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions	11	2,289,261	1,511,705	1,084,594	1,548,722	464,128	43%
Proceeds from Disposal of Assets	8	535,000	535,000	689,638	689,638	0	0%
<b>Total Capital Revenues</b>		<b>2,824,261</b>	<b>2,046,705</b>	<b>1,774,232</b>	<b>2,238,360</b>	<b>464,129</b>	
<b>Capital Expenses</b>							
Land and Buildings	13	(8,312,252)	(7,838,752)	(7,358,682)	(4,677,446)	2,681,236	36%
Infrastructure - Roads	13	(2,920,809)	(1,915,342)	(1,487,357)	(1,067,907)	419,450	28%
Infrastructure - Others	13	(1,060,000)	(1,060,000)	(975,424)	(66,588)	908,836	93%
Infrastructure - Airport	13	(140,004)	(57,004)	(57,004)	(22,303)	34,701	61%
Plant and Equipment	13	(713,530)	(703,530)	(703,530)	(140,829)	562,701	80%
Furniture and Equipment	13	(561,815)	(531,815)	(521,815)	(161,847)	359,968	69%
Work in Progress	13				0		
<b>Total Capital Expenditure</b>		<b>(13,708,410)</b>	<b>(12,106,443)</b>	<b>(11,103,812)</b>	<b>(6,136,920)</b>	<b>4,966,892</b>	
<b>Net Cash from Capital Activities</b>		<b>(10,884,149)</b>	<b>(10,059,738)</b>	<b>(9,329,580)</b>	<b>(3,898,560)</b>	<b>5,431,021</b>	
<b>Financing</b>							
Repayment of Debentures	10	(165,647)	(165,647)	(162,431)	(162,431)		
Proceeds from new debentures	10	1,500,000	1,500,000	0	0		
Transfers to cash backed reserves (restricted)	7	(675,063)	(675,063)	(161,907)	(161,907)	0	0%
Transfers from cash backed reserves	7	4,885,054	4,885,054	1,590,108	1,590,108	0	0%
<b>Net Cash from Financing Activities</b>		<b>5,544,344</b>	<b>5,544,344</b>	<b>1,265,771</b>	<b>1,265,771</b>	<b>0</b>	
<b>Net Operations, Capital and Financing</b>		<b>(5,492,967)</b>	<b>(5,765,006)</b>	<b>(8,898,743)</b>	<b>1,658,224</b>	<b>10,556,968</b>	
<b>Opening Funding Surplus(Deficit)</b>	3	<b>5,492,967</b>	<b>5,406,233</b>	<b>5,492,967</b>	<b>6,247,868</b>	<b>754,901</b>	<b>14%</b>
<b>Closing Funding Surplus(Deficit)</b>	3	<b>0</b>	<b>(358,773)</b>	<b>(3,405,776)</b>	<b>7,906,092</b>	<b>11,311,869</b>	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF WILUNA**  
**STATEMENT OF FINANCIAL POSITION**  
**31-May-2018**

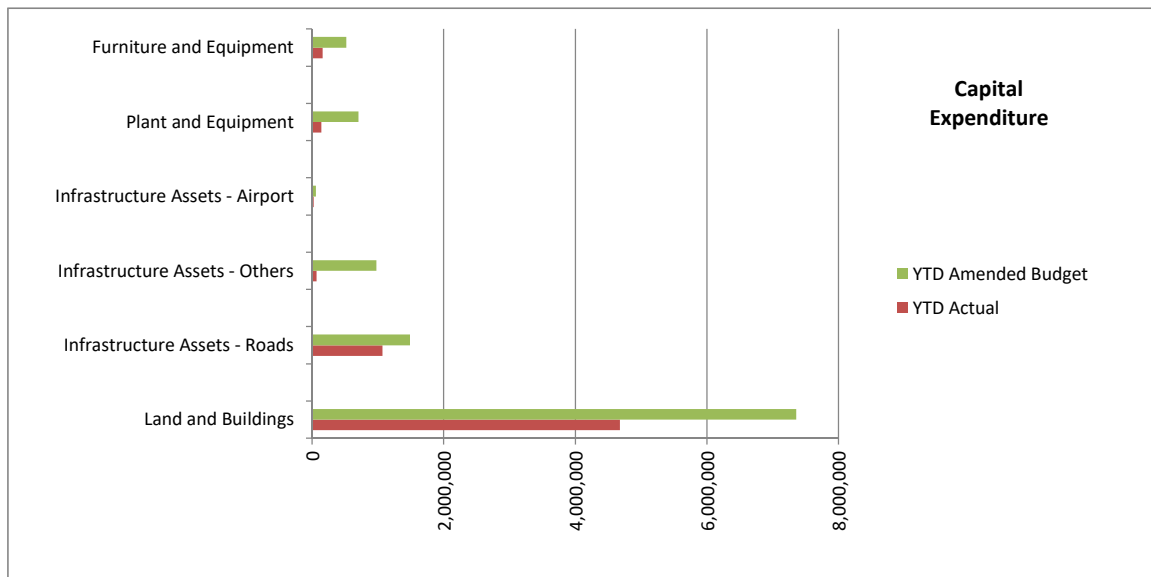
	Note	2017/2018	2016/2017
<b>CURRENT ASSETS</b>			
Cash at Bank and On Hand	4	12,867,036	12,914,670
Rates Outstanding		89,205	119,762
Sundry Debtors		254,416	257,924
Gst Receivable		119,722	95,028
Accrued Income/Payments In Advance		0	42,881
Stocks on Hand		4,870	10,861
<b>TOTAL CURRENT ASSETS</b>		<b>13,335,249</b>	<b>13,441,126</b>
<b>CURRENT LIABILITIES</b>			
Sundry Creditors		26,718	296,743
Accrued Interest on loans		20,131	41,885
Accrued Salaries & Wages		0	0
GST Payable		20,554	36,063
Accrued Expenses		0	0
Other current liabilities		113,394	142,005
Loan Liability (Current)		3,216	165,647
Provision For Annual Leave		86,077	86,077
Provision For Long Service Leave (Curre		24,572	24,572
<b>TOTAL CURRENT LIABILITIES</b>		<b>294,662</b>	<b>792,993</b>
<b>NET CURRENT ASSETS</b>		<b>13,040,587</b>	<b>12,648,133</b>
<b>NON-CURRENT ASSETS</b>			
Land & Buildings		18,259,563	13,582,117
Accumulated Depreciation Land & Building		(239,580)	0
Furniture & Equipment		268,040	183,392
Accumulated Depreciation Furniture&Equip		(47,979)	(44,896)
Plant & Equipment		1,324,501	2,244,799
Accumulated Depreciation Plant & Equip		(299,370)	(234,006)
Roads		220,426,820	219,358,913
Accumulated Depreciation Roads		(56,350,343)	(54,539,208)
Airport		3,951,633	3,929,330
Accumulated Depreciation Airport		(418,443)	(279,857)
Other Infrastructure		1,379,469	1,312,882
Accumulated Depreciation Other Infrastru		(156,055)	(106,504)
Work in Progress - Buildings		0	0
Work in Progress -Other Infrastructures		0	0
<b>TOTAL NON-CURRENT ASSETS</b>		<b>188,098,257</b>	<b>185,406,962</b>
<b>NON-CURRENT LIABILITIES</b>			
Loan Liability (Non Current)		3,333,062	933,062
Provision For Long Service Leave (Non Current)		34,625	34,625
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>3,367,686</b>	<b>967,686</b>
<b>NET ASSETS</b>		<b>197,771,157</b>	<b>197,087,409</b>
<b>EQUITY</b>			
Accumulated Surplus		24,795,039	22,683,090
Revaluation Surplus-Land & Buildings		4,223,618	4,223,618
Revaluation Surplus-Furniture & Equipment		103,228	103,228
Revaluation Surplus-Plant & Equipment		641,225	641,225
Revaluation Surplus - Infrastructure Road		160,237,455	160,237,455
Revaluation Surplus-Infrastructure Airport		2,632,881	2,632,881
Reserve - Asset Replacement		2,891,017	4,238,321
Reserve - Computer	7	105,994	103,770
Reserve - Airport	7	1,139,323	1,115,414
Reserve - Leave	7	178,739	174,988
Reserve - Wiluna Telecentre	7	16,651	16,302
Reserve - Caravan Park	7	45,959	45,000
Reserve - Heritage and Interpretive Centre	7	443,775	570,752
Reserve - Unspent Grants and Contributions	7	316,252	301,364
Reserve - Community Development	7	0	0
<b>TOTAL EQUITY</b>		<b>197,771,157</b>	<b>197,087,409</b>

SHIRE OF WILUNA  
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING  
For the Period Ended 31 May 2018

Capital Acquisitions	Note	YTD Actual Total	YTD 31 05 2018 YTD Budget	Annual Budget	Variance
		\$	\$	\$	\$
Land and Buildings	13	4,677,446	7,358,682	7,838,752	(2,681,236)
Infrastructure Assets - Roads	13	1,067,907	1,487,357	1,915,342	(419,450)
Infrastructure Assets - Others	13	66,588	975,424	1,060,000	(908,836)
Infrastructure Assets - Airport	13	22,303	57,004	57,004	(34,701)
Plant and Equipment	13	140,829	703,530	703,530	(562,701)
Furniture and Equipment	13	161,847	521,815	531,815	(359,968)
<b>Capital Acquisitions Total</b>		<b>6,136,920</b>	<b>11,103,812</b>	<b>12,106,443</b>	<b>(4,966,892)</b>

**Funded By:**

Capital Grants and Contributions	1,548,722	1,084,594	1,511,705	464,128
Borrowings	0	1,500,000	1,500,000	(1,500,000)
Other (Disposals & C/Fwd)	0	535,000	535,000	(535,000)
Own Source Funding - Cash Backed Reserves	1,590,108	3,438,110	3,438,110	(1,848,002)
Total Own Source Funding - Cash Backed Reserves				(1,848,002)
Own Source Funding - Operations	2,998,090	5,784,221	5,784,221	(2,786,131)
<b>Capital Funding Total</b>	<b>6,136,920</b>	<b>12,341,925</b>	<b>12,769,036</b>	<b>(8,053,006)</b>



**SHIRE OF WILUNA**  
**STATEMENT OF BUDGET AMENDMENTS**  
**(Statutory Reporting Program)**  
**For the Period Ended 31 May 2018**

	Adopted Budget	Adopted Budget Amendments (Note 5)	Amended Annual Budget	Amended YTD Budget (a)
<b>Operating Revenues</b>	\$	\$	\$	\$
Governance	500	-	500	500
General Purpose Funding - Rates	4,260,474	-	4,260,474	4,260,474
General Purpose Funding - Other	1,118,399	-	1,118,399	1,108,922
Law, Order and Public Safety	17,170	-	17,170	17,170
Health	780	-	780	780
Education and Welfare	-	-	-	0
Housing	20,500	-	20,500	20,500
Community Amenities	86,513	-	86,513	79,538
Recreation and Culture	237,900	-	237,900	230,551
Transport	3,836,636	7,409,594	11,246,230	3,663,551
Economic Services	37,650	-	37,650	35,449
Other Property and Services	45,039	-	45,039	37,863
<b>Total Operating Revenue</b>	<b>9,661,561</b>	<b>7,409,594</b>	<b>17,071,155</b>	<b>9,455,298</b>
<b>Operating Expense</b>				
Governance	(1,731,890)	-	(1,731,890)	(1,594,003)
General Purpose Funding	(194,953)	-	(194,953)	(178,977)
Law, Order and Public Safety	(232,738)	-	(232,738)	(218,773)
Health	(135,649)	20,000	(115,649)	(106,455)
Education and Welfare	(63,002)	-	(63,002)	(60,732)
Housing	(143,819)	-	(143,819)	(131,615)
Community Amenities	(676,212)	-	(676,212)	(623,206)
Recreation and Culture	(1,864,998)	-	(1,864,998)	(1,718,628)
Transport	(10,845,669)	(7,475,924)	(18,321,593)	(10,267,722)
Economic Services	(500,141)	-	(500,141)	(474,126)
Other Property and Services	(60,386)	(940,750)	(1,001,136)	(923,885)
<b>Total Operating Expenditure</b>	<b>(16,449,457)</b>	<b>(8,396,674)</b>	<b>(24,846,131)</b>	<b>(16,298,122)</b>
<b>Funding Balance Adjustments</b>				
Add back Depreciation	6,589,734	-	6,589,734	6,040,992
Adjust (Profit)/Loss on Asset Disposal	(5,000)	-	(5,000)	(5,000)
Loss on revaluation of non-current assets	50,000	-	50,000	0
<b>Net Cash from Operations</b>	<b>(153,162)</b>	<b>(987,080)</b>	<b>(1,140,242)</b>	<b>(806,832)</b>
<b>Capital Revenues</b>				
Grants, Subsidies and Contributions	2,289,261	(777,556)	1,511,705	1,084,594
Proceeds from Disposal of Assets	535,000	-	535,000	689,638
<b>Total Capital Revenues</b>	<b>2,824,261</b>	<b>(777,556)</b>	<b>2,046,705</b>	<b>1,774,232</b>
<b>Capital Expenses</b>				
Land and Buildings	(8,312,252)	473,500	(7,838,752)	(7,358,682)
Infrastructure - Roads	(2,920,809)	1,005,467	(1,915,342)	(1,487,357)
Infrastructure - Others	(1,060,000)	-	(1,060,000)	(975,424)
Infrastructure - Airport	(140,004)	83,000	(57,004)	(57,004)
Plant and Equipment	(713,530)	10,000	(703,530)	(703,530)
Furniture and Equipment	(561,815)	30,000	(531,815)	(521,815)
<b>Total Capital Expenditure</b>	<b>(13,708,410)</b>	<b>1,601,967</b>	<b>(12,106,443)</b>	<b>(11,103,812)</b>
<b>Net Cash from Capital Activities</b>	<b>(10,884,149)</b>	<b>824,411</b>	<b>(10,059,738)</b>	<b>(9,329,580)</b>
<b>Financing</b>				
Repayment of Debentures	(165,647)	-	(165,647)	0
Proceeds from new debentures	1,500,000	-	1,500,000	(162,431)
Transfers to cash backed reserves (restricted assets)	(675,063)	-	(675,063)	(161,907)
Transfers from cash backed reserves (restricted assets)	4,885,054	-	4,885,054	
<b>Net Cash from Financing Activities</b>	<b>5,544,344</b>	<b>-</b>	<b>5,544,344</b>	<b>(324,338)</b>
<b>Net Operations, Capital and Financing</b>	<b>(5,492,967)</b>	<b>(162,669)</b>	<b>(5,655,636)</b>	<b>(10,460,749)</b>
<b>Opening Funding Surplus(Deficit)</b>	<b>5,492,967</b>	<b>(36,104)</b>	<b>5,456,863</b>	<b>5,492,967</b>
<b>Closing Funding Surplus(Deficit)</b>	<b>-</b>	<b>(198,773)</b>	<b>(198,773)</b>	<b>(4,967,782)</b>

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

**SHIRE OF WILUNA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES**

**(a) Basis of Accounting**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

**SHIRE OF WILUNA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(g) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(h) Inventories**

***General***

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

***Land Held for Resale***

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

**SHIRE OF WILUNA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	2 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
formation	not depreciated
pavement	50 years
gravel sheet	12 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	20 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

**(k) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

**Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.



**SHIRE OF WILUNA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**SHIRE OF WILUNA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

**(q) Statement of Objectives**

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:  
"A proud, green, go-ahead and healthy Wiluna"

The Strategic Community Plan defines the key objectives of the Shire as:  
"Working together to enhance our future through good governance"

**SHIRE OF WILUNA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(r) Reporting Programs**

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Expenses associated with provision of services to members of council and elections and the administrative support available to the council for the provision of governance of the district. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

**GENERAL PURPOSE FUNDING**

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues. The costs associated with raising the above revenues, e.g. valuation expense debt collection and overheads.

**LAW, ORDER, PUBLIC SAFETY**

Supervision and enforcement of Local Laws, fire prevention, animal control, provision of ranger services and other aspects of public safety including emergency services.

**HEALTH**

Health inspection services, food quality control, mosquito and pest control and waste disposal compliance.

**EDUCATION AND WELFARE**

Provision and development of community service programmes, including training and disability requirements.

**HOUSING**

Provision and maintenance of housing accommodation for employees.

**COMMUNITY AMENITIES**

Sanitation, sewerage, protection of the environment, public conveniences, cemeteries, rubbish collection services, operation of rubbish disposal sites, litter control, and administration of town planning schemes.

**RECREATION AND CULTURE**

Provision and maintenance of public halls, civic centres, aquatic centre, recreation centres, and various sporting facilities. Provision and maintenance of parks, gardens, and playgrounds. Operation of library, art centre and other cultural facilities.

**TRANSPORT**

Construction and maintenance of roads, footpaths, depots, traffic control, cleaning of streets, and maintenance of street trees, streetlighting and etc.

**ECONOMIC SERVICES**

Tourism and area promotion, provision of rural services including weed control and vermin control. Building control and economic development facilities.

**OTHER PROPERTY & SERVICES**

Plant works, plant overheads and stock of materials, private works operations

**SHIRE OF WILUNA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**Note 2: EXPLANATION OF MATERIAL VARIANCES**

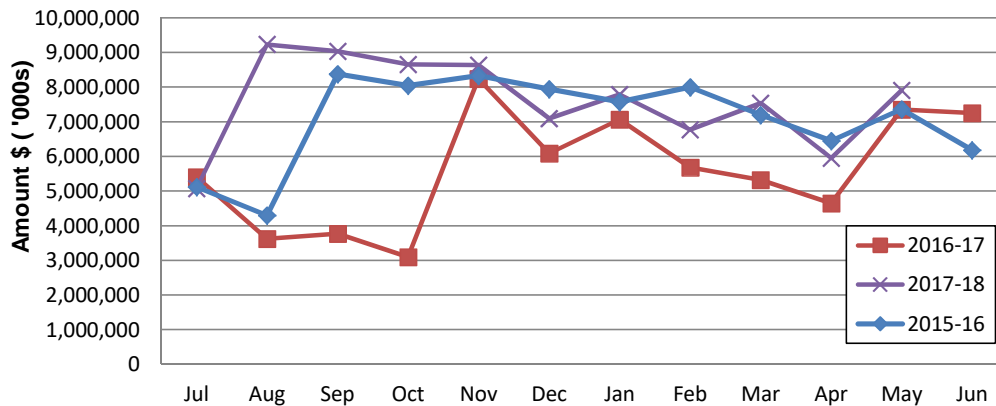
Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%		
General Purpose Funding	345,030	0%		
Governance	91,685	18337%		Not Significant or Budget timing only.
Law, Order and Public Safety	8,932	52%		Not Significant or Budget timing only.
Health	(653)	-84%		Not Significant or Budget timing only.
Education and Welfare	0			
Housing	1,427,499	6963%		Relates to insurance claim
Community Amenities	1,089	1%		Not Significant or Budget timing only.
Recreation and Culture	(129,545)	-56%		Grants Budget timing
Transport	(2,865,393)	-78%		Grants Budget timing
Economic Services	(22,347)	-63%		Not Significant or Budget timing only.
Other Property and Services	959,718	2535%		Not Significant or Budget timing only.
<b>Operating Expense</b>				
General Purpose Funding	(31,527)	-18%		
Governance	520,178	33%		Not Significant or Budget timing only.
Law, Order and Public Safety	117,630	54%		Not Significant or Budget timing only.
Health	54,337	51%		Not Significant or Budget timing only.
Education and Welfare	21,573	36%		Not Significant or Budget timing only.
Housing	(146,806)	0%		Not Significant or Budget timing only.
Community Amenities	320,726	51%		Not Significant or Budget timing only.
Recreation and Culture	784,948	46%		Not Significant or Budget timing only.
Transport	7,083,062	69%		Flood repair awaiting start & change in depreciation methods
Economic Services	256,757	54%		Not Significant or Budget timing only.
Other Property and Services	(385,109)	-42%		Allocations and Employee cost less than YTD budget
<b>Capital Revenues</b>				
Grants, Subsidies and Contributions	298,580	28%		Early Grant Received
Proceeds from Disposal of Assets	0	0%		
<b>Capital Expenses</b>				
Land and Buildings	2,681,236	36%		New Admin Building Budget timing
Infrastructure - Roads	419,450	28%		Not Significant or Budget timing only.
Infrastructure - Others	908,836	93%		Not Significant or Budget timing only.
Infrastructure - Airport	34,701	61%		Not Significant or Budget timing only.
Plant and Equipment	562,701	80%		Not Significant or Budget timing only.
Furniture and Equipment	359,968	69%		Not Significant or Budget timing only.
<b>Financing</b>				
Loan Principal	0	0%		Not Significant or Budget timing only.

**SHIRE OF WILUNA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**Note 3: NET CURRENT FUNDING POSITION**

		Positive=Surplus (Negative=Deficit)		
		YTD 31 May 2018	Budget 30 June 2018	Actual 30 June 2017
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	4	7,729,325	191,838	6,348,758
Cash Restricted - Reserves Equity	4	5,137,710	3,987,797	6,565,912
Receivables - Rates	6	89,205	551,185	119,762
Receivables -Other	6	254,416	0	257,924
Interest / ATO Receivable/Accrual		119,722	0	137,909
Inventories		4,870	40,000	10,861
		13,335,249	4,770,820	13,441,126
<b>Less: Current Liabilities</b>				
Payables		(184,013)	(630,000)	(682,343)
Provisions		(110,650)	(153,023)	(110,650)
		(294,662)	(783,023)	(792,993)
Less: Cash Reserves	7	(5,137,710)	(3,987,797)	(6,565,912)
Secured by floating charge		3,216		165,647
<b>Net Current Funding Position</b>		<b>7,906,092</b>	<b>0</b>	<b>6,247,868</b>

**Note 3 - Liquidity Over the Year**



**Comments - Net Current Funding Position**

**SHIRE OF WILUNA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**  
(at 12 noon on 1 June 2018)

**Note 4: CASH AND INVESTMENTS**

	Interest Rate	Municipal	Reserves	Total Amount \$
		Unrestricted \$	Restricted \$	
(a) <b>Municipal Account</b>				
Municipal Cash at Bank		57,961		57,961
Reserves Cash at Bank		0		0
Municipal Call Deposit		1,999,059		1,999,059
Business Saver Account		2,000,000		2,000,000
NAB032756			900,000	900,000
BOQ 031142		1,502,305		1,502,305
Reserve Call Deposit			180,511	180,511
M E Bank 031675			1,438,241	1,438,241
AMP 030960			1,218,959	1,218,959
(b)				
CBA Cash Deposit		170,000		170,000
CBA		2,000,000		2,000,000
BOC 032753			1,400,000	1,400,000
<b>Total</b>		<b>7,729,325</b>	<b>5,137,710</b>	<b>12,867,036</b>

**SHIRE OF WILUNA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**Note 5: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	<b>Budget Adoption</b>		Opening Surplus	\$	\$	\$	\$
	<b>Permanent Changes</b>						0
E122235	Flood Damage Expenditure	Item 15.1 25/10/17	Operating Expenses			(7,425,924)	
R122004	Flood Damage Grants	Item 15.1 25/10/17	Operating Revenue		7,425,924		
C052522	Pound Upgrade	Item 9.2.5 28/02/18	Capital Expenses		15,000		
C091112	30 Scotia St - Electrical Upgrade	Item 9.2.5 28/02/18	Capital Expenses		175,000		
C091116	44 Lennon St	Item 9.2.5 28/02/18	Capital Expenses			(15,000)	
C091155	21 Lennon St	Item 9.2.5 28/02/18	Capital Expenses		8,500		
C091178	38 Lennon St	Item 9.2.5 28/02/18	Capital Expenses		5,000		
C091186	60A Scotia St - Limestone Wall	Item 9.2.5 28/02/18	Capital Expenses		80,000		
C091200	Staff Housing 1- 8 Trenton Street	Item 9.2.5 28/02/18	Capital Expenses		20,000		
C091201	Staff Housing 2 - 10 Trenton Street	Item 9.2.5 28/02/18	Capital Expenses		20,000		
C091203	Staff Housing 3 - 42 Lennon Street	Item 9.2.5 28/02/18	Capital Expenses		20,000		
C091204	Staff Housing 4 - 46 Lennon Street	Item 9.2.5 28/02/18	Capital Expenses		20,000		
C091205	Staff Housing 5 - 48 Lennon Street	Item 9.2.5 28/02/18	Capital Expenses		20,000		
C091206	Land Purchases	Item 9.2.5 28/02/18	Capital Expenses			(60,000)	
C121025	Road Concrete	Item 9.2.5 28/02/18	Capital Expenses			(50,000)	
C121026	Road Counters	Item 9.2.5 28/02/18	Capital Expenses			(40,000)	
C123238	Rubbish truck Upgrade	Item 9.2.5 28/02/18	Capital Expenses			(10,000)	
C142113	Wireless connection to New Admin Building	Item 9.2.5 28/02/18	Capital Expenses			(40,000)	
C142114	Electronic Document System	Item 9.2.5 28/02/18	Capital Expenses			(60,000)	
C142115	High Speed Internet	Item 9.2.5 28/02/18	Capital Expenses			(30,000)	
C147186	Furniture & Equipment - New Admin Building	Item 9.2.5 28/02/18	Capital Expenses			(160,000)	
C121001	Wongawol Road - Re-Sheeting	Item 9.2.5 28/02/18	Capital Expenses			(255,235)	
C121002	Wongawol Road - Re-Sealing	Item 9.2.5 28/02/18	Capital Expenses		30,115		
C121010	Granite Peak Road	Item 9.2.5 28/02/18	Capital Expenses		600,000		
C121011	Wiluna North Road	Item 9.2.5 28/02/18	Capital Expenses		463,087		
C121014	Jundee Road	Item 9.2.5 28/02/18	Capital Expenses			(40,000)	
C121017	Yeelirrie Meekatharra Rd	Item 9.2.5 28/02/18	Capital Expenses		10,000		
C121018	Granite Peak Lake Violet Blackspot	Item 9.2.5 28/02/18	Capital Expenses		97,500		
C121019	Bridal Face Rd	Item 9.2.5 28/02/18	Capital Expenses		60,000		
C123226	Self Bunded Fuel Tank	Item 9.2.5 28/02/18	Capital Expenses		10,000		
C126265	Airport Shed	Item 9.2.5 28/02/18	Capital Expenses		20,000		
C126266	Perimeter Fence Widen Taxiway	Item 9.2.5 28/02/18	Capital Expenses		63,000		
C142111	Records Storage Facility	Item 9.2.5 28/02/18	Capital Expenses		15,000		
C142112	Historical Items Storage Facility	Item 9.2.5 28/02/18	Capital Expenses		15,000		
C147183	New Administration Building	Item 9.2.5 28/02/18	Capital Expenses		200,000		
C147184	Electrical Power Supply to New Admin Building	Item 9.2.5 28/02/18	Capital Expenses			(35,000)	
E072721	Mosquito control	Item 9.2.5 28/02/18	Operating Expenses		20,000		
E122235	Flood Damage AGRN743 Roads	Item 9.2.5 28/02/18	Operating Expenses			(7,425,924)	
E122237	Town street maintenance	Item 9.2.5 28/02/18	Operating Expenses			(50,000)	
E123010	Purchase of minor plant/equipment	Item 9.2.5 28/02/18	Operating Expenses			(30,000)	
E126273	Wiluna Airport Master Plan	Item 9.2.5 28/02/18	Operating Expenses		30,000		
E126277	Consultants - Aerodrome	Item 9.2.5 28/02/18	Operating Expenses			(60,000)	
E142425	Unspent Grant (Returned)	Item 9.2.5 28/02/18	Operating Expenses			(850,750)	
E142431	Printing & Stationery - Admin	Item 9.2.5 28/02/18	Operating Expenses			(40,000)	
E142434	Advertising	Item 9.2.5 28/02/18	Operating Expenses			(10,000)	
E142444	Email System	Item 9.2.5 28/02/18	Operating Expenses			(10,000)	
E142472	Consultants - Admin	Item 9.2.5 28/02/18	Operating Expenses			(40,000)	
L070102	Transfer from Reserves	Item 9.2.5 28/02/18	Operating Revenue		845,990		
R121210	Roads 2025 (Regional Road Group) Grant	Item 9.2.5 28/02/18	Capital Revenue		300,000		
R121213	Roads to Recovery Grant	Item 9.2.5 28/02/18	Capital Revenue			(892,924)	
R121214	MRWA Regional Road Group	Item 9.2.5 28/02/18	Capital Revenue			(165,000)	
R121215	MRWA CRSF	Item 9.2.5 28/02/18	Capital Revenue		160,000		
R121220	Remote Communities Grant - FAG	Item 9.2.5 28/02/18	Capital Revenue		9,000		
R121222	Remote Access Grant - Sandstone Wiluna	Item 9.2.5 28/02/18	Capital Revenue		8,200		
R122002	Mainroads direct grant	Item 9.2.5 28/02/18	Capital Revenue		82,061		
R122004	Grant Flood Damages AGRN743 ( WANDRRA)	Item 9.2.5 28/02/18	Operating Revenue		7,425,924		
R126245	Passenger Service Fee	Item 9.2.5 28/02/18	Operating Revenue			(180,000)	
R126246	Grant - RAAP	Item 9.2.5 28/02/18	Capital Revenue			(28,502)	
R126262	Grant - Airport Sealing	Item 9.2.5 28/02/18	Capital Revenue		670		
				0	18,274,971	(18,004,259)	270,712

**SHIRE OF WILUNA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**Note 6: RECEIVABLES**

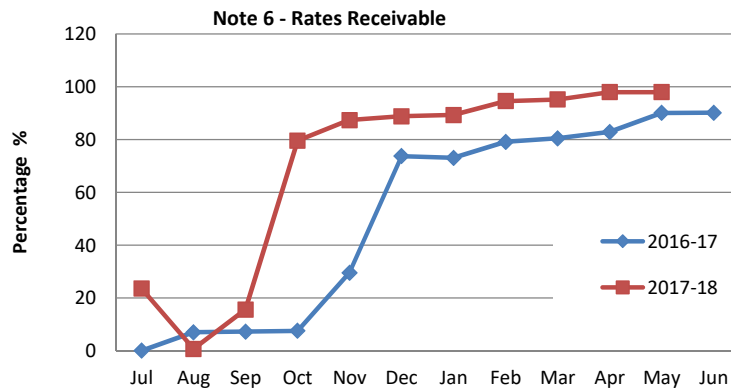
**Receivables - Rates Receivable**

Opening Arrears Previous Years  
 Levied this year and adjustments  
Less Collections to date  
 Equals Current Outstanding

**Net Rates Collectable**

% Collected

YTD 31 May 2018	YTD Previous FY
\$	\$
119,762	358,497
4,248,090	3,848,709
(4,278,647)	(4,087,444)
<b>89,205</b>	<b>119,762</b>
<b>89,205</b>	<b>119,762</b>
97.96%	97.15%



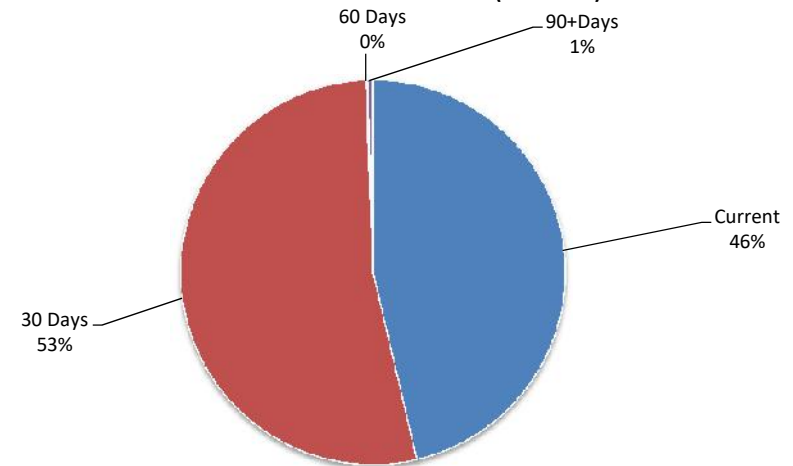
Comments/Notes - Receivables Rates

**Receivables - General**

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	120,315	137,756	378	1,189
<b>Total Receivables General Outstanding</b>				<b>259,638</b>

Amounts shown above include GST (where applicable)

**Note 6 - Accounts Receivable (non-rates)**



Comments/Notes - Receivables General

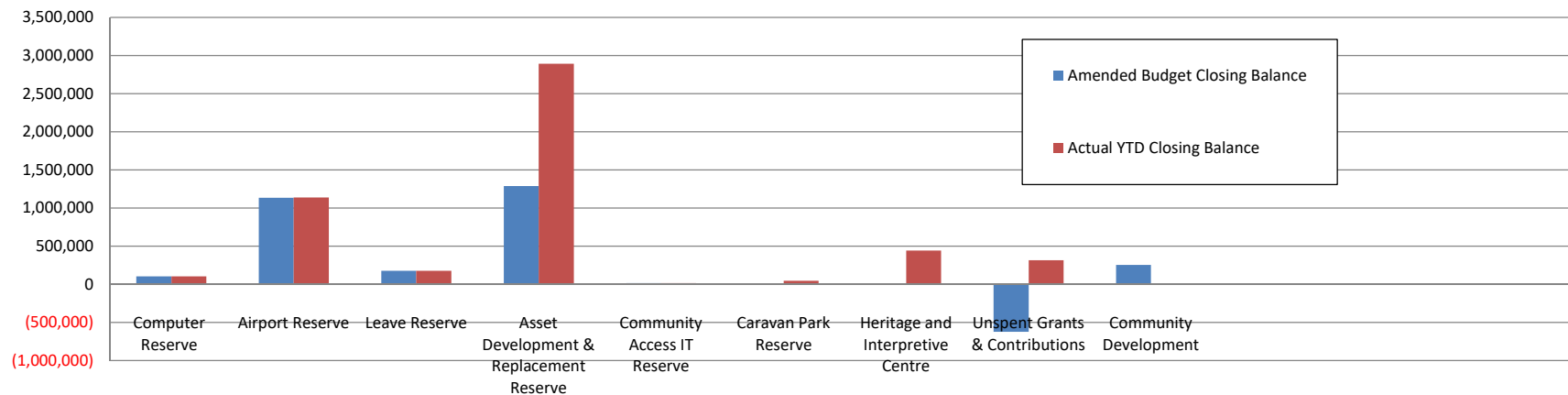


**SHIRE OF WILUNA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**Note 7: Cash Backed Reserve**

2017-18										
Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Amended Budget Closing Balance	Actual YTD Closing Balance
Computer Reserve	\$ 103,770	\$ 1,663	\$ 2,224	\$	\$	\$	\$ -		\$ 105,433	\$ 105,994
Airport Reserve	1,115,414	17,880	23,909				-		1,133,294	1,139,323
Leave Reserve	174,988	2,815	3,751			0	-		177,803	178,739
Asset Development & Replacement Reserve	4,238,321	68,349	104,743	330,063		(3,347,000)	(1,452,048)		1,289,733	2,891,017
Community Access IT Reserve	16,302	261	349	-			-		16,563	16,651
Caravan Park Reserve	45,000		959			(45,000)			0	45,959
Heritage and Interpretive Centre	570,752		11,083			(570,752)	(138,060)		0	443,775
Unspent Grants & Contributions	301,364		14,888			(922,302)			(620,938)	316,252
Community Development	0	4,032	-	250,000					254,032	0
	<b>6,565,912</b>	<b>95,000</b>	<b>161,907</b>	<b>580,063</b>	<b>0</b>	<b>(4,885,054)</b>	<b>(1,590,108)</b>		<b>2,355,921</b>	<b>5,137,710</b>

**Note 7 - Year To Date Reserve Balance to End of Year Estimate**



**SHIRE OF WILUNA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**Note 8 CAPITAL DISPOSALS**

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Comments
Fair Value	Accum Depr	Proceeds	Profit (Loss)		
\$	\$	\$	\$		
				<b>Plant and Equipment</b>	
85,777	0	82,165	(3,612)	6011c CEO Vehicles	
170,000	31,789	100,000	(38,211)	13-0008 Prime Mover	
75,000	13,948	59,545	(1,507)	13-0010 Side Tipping Trailer	
95,000	17,664	61,818	(15,518)	13-0011 Low Loader	
100,000	18,707	95,455	14,162	13-0012 Vibrating Roller	
26,000	4,692	15,455	(5,853)	13-0013 Tri Axle Dolly	
120,000	21,499	73,636	(24,865)	14-001 Rubber Wheeled Roller	
2,500	415	818	(1,267)	33 Fuel Trailer	
6,000	860	2,273	(2,868)	35 Multi Wheel Rollere	
1,800	423	91	(1,286)	5035-2 3pt LinkMower	
90,000	24,630	40,000	(25,370)	5046-11 Cat 950G Loiader	
2,500	687	4,545	2,733	5046-13 Hino Trailer	
30,000	5,004	18,182	(6,814)	5051-1 Fabco Caravan	
7,000	2,416	10,000	5,416	5,053 Case Tractor	
140,000	10,470	104,545	(24,985)	5,057 Grader John Deere	
0	38	45	84	5,059 Ripper for Loader	
40,000	17,183	16,364	(6,453)	5,072 4WD Bus	
500	91	291	(118)	5999-4 Rotoslasher	
3,000	1,100	182	(1,719)	6,020 Diesel Pump	
18,000	3,299	4,000	(10,701)	6,021 Diesel Fuel Tank	

**SHIRE OF WILUNA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**Note 8 CAPITAL DISPOSALS**

2,200	806	227	(1,166)	6,022 Road Broom
0	24	0	24	09-0005 Kevrick Crane
0	71	0	71	09-0006 Mini Cobra
0	83	0	83	10,092 Traffic Counters
0	864	0	864	14-005 Depot Security System
0	38	0	38	5 Fire Control Unit
0	19	0	19	5046-4 Backhoe Forks
0	13	0	13	5,060 Trencher Backhoe
4,000	2,173	0	(1,827)	0001 Unit 1 Furniture & Equipment
1,832	981	0	(851)	0003 UNIT 3/ 30 SCOTIA ST FURNITURE
4,000	2,264	0	(1,736)	0004 UNIT 4/ 30 SCOTIA ST FURNITURE
4,522	1,674	0	(2,848)	0005 UNIT 5/ 30 SCOTIA ST FURNITURE
1,500	863	0	(637)	0006 UNIT 6/ 30 SCOTIA ST FURNITURE
1,500	835	0	(665)	0007 UNIT 7/ 30 SCOTIA ST FURNITURE
2,000	1,186	0	(814)	0008 UNIT 8/ 30 SCOTIA ST FURNITURE
1,500	536	0	(964)	0009 60A SCOTIA ST FURNITURES AND E
1,500	968	0	(532)	0010 60B SCOTIA ST FURNITURES AND E
1,500	833	0	(667)	0011 60C SCOTIA ST FURNITURES AND E
1,500	789	0	(711)	0014 U2/2 JONES ST FURNITURES AND E
1,500	852	0	(648)	0016 U1/2 JONES ST FURNITURES AND E
1,500	582	0	(918)	0017 U3/2 JONES ST FURNITURES AND E
0	158	0	158	10-0009 Karaoke
0	126	0	126	10-0010 Pool Cinema Smart Screen & Sm
3,000	1,501	0	(1,499)	10-0011 Sea Container Depot Storage
0	252	0	252	10-0015 Air cons in Unit 2 Kitchen an
0	93	0	93	11-008 TV Transmitters & Satellite re
0	63	0	63	13-0021 Computer Set CEO
0	124	0	124	13-0022 Map Info Pro V11.5 Nodelocked

**SHIRE OF WILUNA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**Note 8 CAPITAL DISPOSALS**

4,000	1,302	0	(2,698)	160408-1A Silver Mirror
1,200	460	0	(740)	202 Gym Equipment Upright Bike E
1,500	575	0	(925)	203 Gym Equipment Stack Gym Exer
1,200	460	0	(740)	204 Gym Equipment Rowing Machine
1,300	499	0	(801)	205 Gym Equipment Recumbent Bike
1,200	460	0	(740)	206 Gym Equipment Weight Tree an
4,800	1,841	0	(2,959)	207 Gym Equipment Steppers Exerc
1,800	813	0	(987)	208 Oven 4 Burner Electric Oven
3,000	1,354	0	(1,646)	209 CCTV Cameras with Recorder
1,800	813	0	(987)	210 Refrigerator
0	57	0		57 425 Power Amplifier SBS
0	57	0		57 433 Power Amplifier WIN
0	49	0		49 6029/12 Air Conditioner TV/Radio Roo
2,500	930	0	(1,570)	6035/1 Compactus Shire Office
0	76	0		76 6036/3 Linera Transmitter TV/Radio
3,837	326	0	(3,511)	6037 Admin Furniture 2017
0	164	0		164 6046/10 Workstations (5 Admin Office
0	50	0		50 60508 Mini Cube Container 0838 RWMUO
5,600	1,855	0	(3,745)	6052/1 Server
0	49	0		49 6059/0 A/Cond Unit Server Room
0	151	0		151 6059/6 Radio Transmitter
0	36	0		36 6059/6A Radio Transmitter Stereo FM
0	49	0		49 6066/1 Sound System Speakers Mixer
0	45	0		45 6069/1 Outdoor Table and Benches
0	252	0		252 6069/6 Tables chairs & desk
3,000	1,405	0	(1,595)	6071/1 CISCO Aironet Outdoor Onsite
0	126	0		126 60712 CT Switchboard
0	164	0		164 60714 Gym Mats 12mm thick (1m x 1m)
1,500	934	0	(566)	6073 Mitel Void Telephone System x

**SHIRE OF WILUNA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**Note 8 CAPITAL DISPOSALS**

0	202	0	202	6076/02 Council Chamber Furnishings (C
0	202	0	202	6077/04 Breezeaire EA150D Install & tra
0	76	0	76	6077/05 Breezeaire EA150D Council Chamb
0	83	0	83	909 Swimming Pool Equipment Remova
0	145	0	145	909B Swimming Pool Equipment Winch
450	244	0	(206)	909C Swimming Pool Equipment Magnum
2,359	984	0	(1,375)	909D Swimming Pool Equipment SCBA
4,800	1,841		(2,959)	201 Gym Equipment Elliptica
0	121		121	9093 Admin Office Furnishings
2,000	694		(1,306)	595/11 Generator
4,000	817		(3,183)	10/0006 Fuel Trailer
3,000	863		(2,137)	5046/3 Water Pump
1,000	469		(531)	5067 Bobcat Guard
4,500	1,237		(3,263)	11/002 Mosquito Fogger
2,800	829		(1,971)	6008 Spray Tan
1,100	422		(678)	6018 Mosquito Fogger
3,000	1,055		(1,945)	6007 Hot Pressure Washer
1,500	376		(1,124)	10-.0016 Welder
2,400	412		(1,988)	27 lighting Plant
1,400	246		(1,154)	5046/1 Tyre Changer
750	137		(613)	5046/6 Vehicle Hoist
1,500	347		(1,153)	5064 Wheel Balancer
500	192		(308)	6013 trailer
1,000	383		(617)	6014 Trailer
1,500	576		(924)	6015 Mower
600	192		(408)	6016 Trailer
600	230		(370)	6017 Trailer
7,000	2,685		(4,315)	6019 Storage
2,700	1,032		(1,668)	6023 Aeroater

**SHIRE OF WILUNA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**Note 8 CAPITAL DISPOSALS**

3,000	1,151		(1,849)	6024 Pump	
<b>1,138,326</b>	<b>227,277</b>	<b>689,638</b>	<b>(221,411)</b>		

**Comments - Capital Disposal/Replacements**

**SHIRE OF WILUNA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**Note 9: RATING INFORMATION**

RATE TYPE	Budget						Actual				
	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Rate Revenue \$	Interim Rate \$	Back Rate \$	Total Revenue \$
<b>Differential General Rate</b>											
GRV Wiluna Townsite	9.2769	69	1,078,928	100,091	0	0	100,091	69,994			69,994
GRV Mining	18.3430	6	6,380,000	1,170,283	0	0	1,170,283	1,170,283			1,170,283
UV Rural/Pastoral	12.4325	28	1,247,492	155,094	0	0	155,094	155,094			155,094
UV Mining	17.7907	208	12,758,330	2,269,796	0	0	2,269,796	2,278,896	-2,975		2,275,921
UV Exploration & Prospecting Pastoral	23.5556	187	1,995,641	470,085	0	0	470,085	481,776			481,776
<b>Sub-Totals</b>		498	23,460,391	4,165,349	0	0	4,165,349	4,156,045	-2,975	0	4,153,070
<b>Minimum Payment</b>	<b>Minimum \$</b>										
GRV Wiluna Townsite	440.00	19	8,018	8,360	0	0	8,360	7,920			7,920
GRV Mining	335.00	3	60	1,005	0	0	1,005	1,005			1,005
UV Rural/Pastoral	335.00	2	1,698	670	0	0	670	670			670
UV Mining	335.00	194	75,652	64,990	0	0	64,990	64,990			64,990
UV Exploration & Prospecting Pastoral	335.00	60	48,596	20,100	0	0	20,100	20,435			20,435
<b>Sub-Totals</b>		278	134,024	95,125	0	0	95,125	95,020	0	0	95,020
<b>Amount from General Rates</b>							4,260,474				4,248,090
Ex-Gratia Rates							4,260,474				4,248,090
<b>Totals</b>							4,260,474				4,248,090

**Comments - Rating Information**

All land except exempt land in the Shire of Wiluna is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire. The General Rates detailed above for the above 2016/17 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year. The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities. The intention to impose differential rating was advertised on 25 May 2016. Three submissions were received. Council resolved to proceed with differential rates and minimums as advertised (and as per above table).



**SHIRE OF WILUNA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**10. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Particulars	Principal 1-Jul-17	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Amended Budget \$	Actual \$	Amended Budget \$	Actual \$	Amended Budget \$
<b>Recreation &amp; Culture</b> Wiluna Recreation Ground Changerooms, Toilets & Kiosk (Loan no.1)	323,150		47,774	48,720	275,376	274,430	7,928	12,319
<b>Housing</b> New Staff Housing		500,000				500,000		
<b>Economic Services</b> Gunbarrel Hwy/Canning Stock Route Heritage Interpretive Centre (Loan no. 2)	775,559		114,657	116,927	660,902	658,632	22,821	29,566
Governance Administration Building		1,000,000				1,000,000		
	1,098,709	1,500,000	162,431	165,647	936,278	2,433,062	30,749	41,885

All debenture repayments were financed by general purpose revenue.

No new debentures were raised during the reporting period.

**SHIRE OF WILUNA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**Note 11: GRANTS AND CONTRIBUTIONS**

Program/Details GL	Grant Provider	Approval	2017-18 Adopted Budget	2017-18 Amended Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status		Comment
								Received	Not Received	
<b>GENERAL PURPOSE FUNDING</b>		(Y/N)	\$	\$	\$	\$	\$	\$	\$	
Grants Commission - General	WALGGC	Y	608,886	608,886	0	608,886	0	811,848	(202,962)	Operating
Grants Commission - Roads	WALGGC	Y	288,095	288,095	0	288,095	0	384,130	(96,035)	Operating
<b>LAW, ORDER, PUBLIC SAFETY</b>										
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Y	16,260	16,260	0	16,260	0	25,039	(8,779)	Operating
<b>EDUCATION AND WELFARE</b>										
Community Resource Centre			0	0	0		0	0	0	Non-Operating
<b>RECREATION AND CULTURE</b>										
Art Gallery Operation Grant	Dept of Reg. Australia, LG, Arts & Spor	Y	145,000	145,000	0	145,000	0	72,500	72,500	Operating
Sports Courts & Cricket Practice Wickets	Dept of Sports and Recreation	Y	0	0	0	0	0	0	0	Non-Operating
Pool Revitalisation Programme	Dept of Sports and Recreation	Y	0	0	0	0	0	0	0	Operating/Non
<b>TRANSPORT</b>										
Regional Road Group 2025 Grant	Regional Road Group	Y	300,000	600,000	0	0	600,000	330,000	270,000	Non-Operating
Regional Road Group Grant	Regional Road Group	Y	225,000	60,000	0	0	60,000	0	60,000	Non-Operating
Federal Government Roads to Recovery	Roads to Recovery	Y	1,653,257	760,333	0	0	760,333	1,000,516	(240,183)	Non-Operating
Remote Communities- FAGS	WALGGC	Y	0	36,000	0	0	36,000	36,000	0	Non-Operating
Remote Communities Grant	Mainroads	Y	54,000	18,000	0	0	18,000	5,548	12,452	Non-Operating
Remote Aboriginal Communities	Mainroads	Y	0	8,200	0	0	8,200	0	8,200	Non-Operating
Direct Regional Grant	Mainroads	Y	111,439	114,439	0	114,439	0	111,439	3,000	Operating
Flood Damage AGRN743 Grant WANDRRA	Dept of PM	Y	3,246,600	10,672,524	7,425,924	10,672,524	0	168,289	10,504,235	Operating
RAAP Grant	Regional Airport Development Scheme	Y	57,004	28,502	0	0	28,502	16,000	12,502	Non-Operating
Airport Sealing	Regional Airport Development Scheme	Y	0	0	0	0	0	658	(658)	Non-Operating
Airport Terminal	Regional Airport Development Scheme	Y	0	0	0	0	0	0	0	Non-Operating
<b>ECONOMIC SERVICES</b>										
RV Dump Point			0	0			0	0	0	Non-Operating
Art Gallery Fit Out	Dept of Reg. Australia, LG, Arts & Spor	Y					0	0	0	Non-Operating
<b>OTHER PROPERTY AND SERVICES</b>										
New Admin Bldg	Country Local Government Fund	Y	0	0	0	0	0	0	0	Non-Operating
<b>TOTALS</b>			<b>6,705,541</b>	<b>13,356,239</b>	<b>7,425,924</b>	<b>11,845,204</b>	<b>1,511,035</b>	<b>2,961,967</b>	<b>10,394,272</b>	
Operating	Operating		4,416,280	11,845,204				1,573,245		
Non-Operating	Non-operating		2,289,261	1,511,035				1,383,174		
			<u>6,705,541</u>	<u>13,356,239</u>				<u>2,956,419</u>		

**SHIRE OF WILUNA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**Note 12: TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 17	Amount Received	Amount Paid	Closing Balance 31-May-18
Totals	\$ 11,916	\$ 4,601	\$ 3,811	\$ 12,706
	11,916	4,601	3,811	12,706

**SHIRE OF WILUNA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**Note 13: CAPITAL ACQUISITIONS**

		Budget by Asset Class						Budget			Actuals	
Account Number	Description	Land & Buildings	Plant and Equipment	Furniture and Equipment	Roads	Airport	Other Infrastructures	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
<b>GOVERNANCE</b>												
C142101	CEO Vehicle		455,000					455,000	455,000	455,000	85,361	369,639
C142100	DCEO Vehicle		52,000					52,000	52,000	52,000	-	52,000
	Total Governance	-	507,000	-	-	-	-	507,000	507,000	507,000	85,361	421,639
<b>LAW ORDER AND PUBLIC SAFETY</b>												
C052522	Pound Upgrade	17,500						17,500	2,500	2,500	2,071	429
	Total Law Order and Public Safety	17,500	-	-	-	-	-	17,500	2,500	2,500	2,071	429
<b>EDUCATION AND WELFARE</b>												
	Total Education and Welfare	-	-	-	-	-	-	-	-	-	-	-
<b>HOUSING</b>												
C091159	1/30 Scotia St - Upgrade	23,000						23,000	23,000	23,000	21,544	1,456
C091185	5/30 Scotia Street	35,000						35,000	35,000	35,000	7,792	27,208
C091166	7/30 Scotia St	13,000						13,000	13,000	13,000	20,349	(7,349)
C091116	44 Lennon St	17,000						17,000	32,000	32,000	37,681	(5,681)
C091186	60A Scotia St - Limestone Wall	80,000						80,000	-	-	-	-
C091151	U8/ 30 Scotia St	5,000						5,000	5,000	5,000	13,322	(8,322)
C091155	21 Lennon St	18,000						18,000	9,500	9,500	9,267	233
C091178	38 Lennon St	12,000						12,000	7,000	7,000	22,238	(15,238)
C091118	U1/ 30 Scotia St	6,500						6,500	6,500	6,500	-	6,500
C091117	13 Woodley St	60,000						60,000	60,000	60,000	-	60,000
C091112	30 Scotia St - Electrical Upgrade	265,000						265,000	90,000	90,000	86,756	3,244
C091202	Staff Housing X	-						-	-	-	-	-
C091109	Club Hotel Units	100,000						100,000	100,000	100,000	53,374	46,626
C091200	Staff Housing 1- 8 Trenton Street	375,000						375,000	355,000	355,000	799,226	(444,226)
C091201	Staff Housing 2 - 10 Trenton Street	375,000						375,000	355,000	355,000	94,799	260,201
C091203	Staff Housing 3 - 42 Lennon Street	375,000						375,000	355,000	355,000	84,558	270,442
C091204	Staff Housing 4 - 46 Lennon Street	375,000						375,000	355,000	355,000	83,051	271,949
C091205	Staff Housing 5 - 48 Lennon Street	375,000						375,000	355,000	355,000	80,478	274,522
C091206	Land Purchases	-						-	60,000	45,000	14,999	30,001
	Total Housing	2,509,500	-	-	-	-	-	2,509,500	2,216,000	2,201,000	1,429,433	771,567
<b>COMMUNITY AMENITIES</b>												
C107056	CCTV Refuse Site and Signage			9,500				9,500	9,500	9,500	-	9,500
C107057	Shed at Refuse Site	15,000						15,000	15,000	15,000	-	15,000
C107054	Cemetery Improvement						40,000	40,000	40,000	40,000	-	40,000
	Total Community Amenities	15,000	-	9,500	-	-	40,000	64,500	64,500	64,500	-	64,500

**SHIRE OF WILUNA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**Note 13: CAPITAL ACQUISITIONS**

		Budget by Asset Class						Budget			Actuals	
Account Number	Description	Land & Buildings	Plant and Equipment	Furniture and Equipment	Roads	Airport	Other Infrastructures	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
<b>RECREATION AND CULTURE</b>												
C111104	Recreation Centre Upgrade	15,000						15,000	15,000	15,000	11,458	3,542
C111106	CCTV			6,315				6,315	6,315	6,315	6,184	131
C112100	Pool Repairs Upgrade	20,000						20,000	20,000	20,000	-	20,000
C112101	Pool Equipment			80,000				80,000	80,000	80,000	-	80,000
	<b>Total Recreation and Culture</b>	<b>35,000</b>	<b>-</b>	<b>86,315</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>121,315</b>	<b>121,315</b>	<b>121,315</b>	<b>17,642</b>	<b>103,674</b>
<b>TRANSPORT</b>												
Street and Road Construction:												
C121001	Wongawol Road - Re-Sheeting				155,750			155,750	410,985	300,000	472,696	(172,696)
C121002	Wongawol Road - Re-Sealing				950,000			950,000	919,885	619,885	48,993	570,892
C121005	Install Water Bores				100,000			100,000	100,000	91,663	44,249	47,414
C121010	Granite Peak Road				600,000			600,000	-	-	-	-
C121011	Wiluna North Road				843,559			843,559	380,472	380,472	429,246	(48,774)
C121013	Sandstone Wiluna				54,000			54,000	54,000	49,500	-	49,500
C121017	Yeelirrie Meekatharra Rd				10,000			10,000	-	-	-	-
C121018	Granite Peak Lake Violet Blackspot				97,500			97,500	-	-	-	-
C121019	Bridal Face Rd				60,000			60,000	-	-	-	-
C121020	Water Drainage				50,000			50,000	50,000	45,837	-	45,837
C121014	Jundee Road				-			-	40,000	30,000	72,725	(42,725)
	<b>Sub Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,920,809</b>	<b>-</b>	<b>-</b>	<b>2,920,809</b>	<b>1,955,342</b>	<b>1,517,357</b>	<b>1,067,907</b>	<b>449,450</b>
Road Plant Purchases												
C123127	Works Ute		35,000					35,000	35,000	35,000	25,800	9,200
C123226	Self Bunded Fuel Tank		25,000					25,000	15,000	15,000	12,884	2,116
C123125	EMEDS Vehicle		45,000					45,000	45,000	45,000	-	45,000
C123239	SAM Trailer		16,530					16,530	16,530	16,530	16,784	(254)
C121022	Depot CCTV Upgrade			10,000				10,000	10,000	10,000	24,330	(14,330)
C121023	Depot Shed	100,000						100,000	100,000	100,000	52,772	47,228
C121024	Depot Improvements	200,000						200,000	200,000	200,000	11,736	188,264
C123126	Work's Manager Vehicle		-					-	-	-	-	-
C122001	Depot Shed (do not use)	-						-	-	-	-	-
	<b>Sub Total</b>	<b>300,000</b>	<b>121,530</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>431,530</b>	<b>421,530</b>	<b>421,530</b>	<b>144,305</b>	<b>277,225</b>
Airport												
C126262	Airport Sealing					-		-	-	-	2,209	(2,209)
C126264	Airport Terminal					-		-	-	-	1,527	(1,527)
C126265	Airport Shed					20,000		20,000	-	-	-	-
C126266	Perimeter Fence Widen Taxiway					120,004		120,004	57,004	57,004	20,094	36,910
	<b>Sub Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>140,004</b>	<b>-</b>	<b>140,004</b>	<b>57,004</b>	<b>57,004</b>	<b>23,830</b>	<b>33,174</b>
	<b>Total Transport</b>	<b>300,000</b>	<b>121,530</b>	<b>10,000</b>	<b>2,920,809</b>	<b>140,004</b>	<b>-</b>	<b>3,492,343</b>	<b>2,433,876</b>	<b>1,995,891</b>	<b>1,236,043</b>	<b>759,848</b>

**SHIRE OF WILUNA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**Note 13: CAPITAL ACQUISITIONS**

		Budget by Asset Class						Budget			Actuals	
Account Number	Description	Land & Buildings	Plant and Equipment	Furniture and Equipment	Roads	Airport	Other Infrastructures	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
<b>ECONOMIC SERVICES</b>												
C132157	Heritage/Interpretive Centre	320,752						320,752	320,752	294,019	169,502	124,517
C132160	Heritage & Interpretive Displays			250,000				250,000	250,000	250,000	56,695	193,305
C132161	Heritage & Interpretive Security System			6,000				6,000	6,000	6,000	2,284	3,716
C132159	Main Street Beautification (Wotton St)						600,000	600,000	600,000	550,000	46,273	503,728
C132341	Red Hill/North Pool Site Development						20,000	20,000	20,000	18,337	5,502	12,835
C132343	Caravan Site						245,000	245,000	245,000	224,587	14,813	209,774
W147428	WIP - Caravan Park	-						-	-		-	
C132156	Heritage Centre - Art Gallery Fit Out	-						-	-		-	
C132344	RV Dump Point						5,000	5,000	5,000	5,000	-	5,000
C134100	Water Supply						150,000	150,000	150,000	137,500	-	137,500
	Total Economic Services	320,752	-	256,000	-	-	1,020,000	1,596,752	1,596,752	1,485,443	295,069	1,190,374
<b>OTHER PROPERTY AND SERVICES</b>												
C142102	Administration Vehicle		40,000					40,000	40,000	40,000	-	40,000
C142110	EMCED Vehicle		45,000					45,000	45,000	45,000	-	45,000
C142111	Records Storage Facility			20,000				20,000	5,000	5,000	3,569	1,431
C142112	Historical Items Storage Facility			20,000				20,000	5,000	5,000	3,569	1,431
C142104	IT Equipment			40,000				40,000	40,000	36,663	-	36,663
C142105	Server Upgrade			40,000				40,000	40,000	40,000	32,120	7,880
C142106	Admin Furnishings			80,000				80,000	80,000	73,337	336	73,001
C147183	New Administration Building	5,000,000						5,000,000	4,800,000	4,400,000	2,993,465	1,406,535
C147184	Electrical Power Supply to New Admin Building	100,000						100,000	135,000	96,663	5,483	91,180
C147185	Telephone System New Admin Building	14,500						14,500	14,500	14,500	-	14,500
C142108	Transportable Offices (Donga)	-						-	-	-	-	-
C147182	New Administration Building (Inactive)	-						-	-	-	-	-
C147187	Electronic Document Management and Retrieval	-						-	-	-	32,760	(32,760)
WP05600	Work in Progress - Building	-						-	-	-	-	-
	Total Other Property and Services	5,114,500	85,000	200,000	-	-	-	5,399,500	5,204,500	4,756,163	3,071,302	1,684,861
	TOTALS	8,312,252	713,530	561,815	2,920,809	140,004	1,060,000	13,708,410	12,146,443	11,133,812	6,136,920	4,996,892

	Adopted	Amended Annual	YTD Budget	YTD Actual	
Land & Buildings	8,312,252	7,838,752	7,358,682	4,677,446	2,681,236
Plant & Equipment	713,530	703,530	703,530	140,829	562,701
Furniture & Equipment	561,815	531,815	521,815	161,847	359,968
Roads	2,920,809	1,915,342	1,487,357	1,067,907	419,450
Airport	140,004	57,004	57,004	22,303	34,701
Other Infrastructure	1,060,000	1,060,000	975,424	66,588	908,836
WIP	-	-	-	-	-
TOTALS	13,708,410	12,106,443	11,103,812	6,136,920	4,966,892

## Appendix 9.2.2

List of Accounts Paid by Authority 01/05/2018 to 31/05/2018				
Chq/EFT	Date	Name	Description	Amount
68	01-05-2018	ANZMerchan - ANZ BANK MERCHANT FEE	PAYMENT	-63.95
68	01-05-2018	ANZMerchan - ANZ BANK MERCHANT FEE	PAYMENT	-302.02
68	03-05-2018	ANZTrans - ANZ TRANSACTIVE FEE	PAYMENT	-105.90
68	25-05-2018	ServFee - ACCOUNT SERVICE FEE	PAYMENT	-22.00
DD3790.1	27-04-2018	WA Local Government Superannuation Plan Payroll deductions	Staff Superannuation - PAYMENT	-4721.22
DD3790.2	27-04-2018	Colonial First State-First Choice Superannuation Trust Payroll deductions	Staff Superannuation - PAYMENT	-1182.70
DD3790.3	27-04-2018	BT Super for Life Superannuation contributions	Staff Superannuation - PAYMENT	-492.16
DD3790.4	27-04-2018	Kinetic Super Payroll deductions	Staff Superannuation - PAYMENT	-487.50
DD3739.1	01-05-2018	Horizon Power (Regional Power Corporation )	PAYMENT	-3088.00
RPDDB003615 2	01-05-2018	Horizon Power (Regional Power Corporation )	L88 Lennon St, Wiluna - MWF0044 - Fixed Price Pole to Pillar	1544.00
RPDDB003615 3	01-05-2018	Horizon Power (Regional Power Corporation )	Lot 90 Lennon St Wiluna - MWF0045 - Fixed price pole to pillar. (42 Lennon St)	1544.00
DD3755.1	04-05-2018	Water Corporation	PAYMENT	-15500.51
90 22815 47 1	04-05-2018	Water Corporation	70-74 Wotton Street Wiluna Lot 53 - 55	15500.51
DD3756.1	04-05-2018	Horizon Power	PAYMENT	-1053.99
123423	04-05-2018	Horizon Power	Electricity charges - Street lighting	1053.99
DD3758.1	04-05-2018	Telstra Corporation	PAYMENT	-150.00
P 630 186 781-3	04-05-2018	Telstra Corporation	Telstra bill - 25 April to 24 May 2018	150.00

List of Accounts Paid by Authority 01/05/2018 to 31/05/2018				
Chq/EFT	Date	Name	Description	Amount
<b>DD3767.1</b>	<b>14-05-2018</b>	<b>3E Advantage Pty Limited</b>	<b>PAYMENT</b>	<b>-5830.20</b>
INV-07988-V4H6W9	14-05-2018	3E Advantage Pty Limited	Printing Managed Services for 1/4/2018 to 30/4/2018	5830.20
<b>DD3769.1</b>	<b>16-05-2018</b>	<b>Boris Delayloye</b>	<b>PAYMENT</b>	<b>-100.00</b>
T176	16-05-2018	Boris Delayloye	GYM KEY BOND REFUND T176 B. DELAYLOYE	100.00
<b>DD3772.1</b>	<b>16-05-2018</b>	<b>Sylvester Ashwin</b>	<b>PAYMENT</b>	<b>-100.00</b>
T183	16-05-2018	Sylvester Ashwin	GYM KEY BOND REFUND T183 S. ASHWIN	100.00
<b>DD3785.1</b>	<b>21-05-2018</b>	<b>BP Australia Pty Ltd</b>	<b>PAYMENT</b>	<b>-284.00</b>
10161323	21-05-2018	BP Australia Pty Ltd	BP Charges from 01/04/2018 to 30/04/2018	284.00
<b>DD3796.1</b>	<b>27-05-2018</b>	<b>Pivotel</b>	<b>PAYMENT</b>	<b>-15.00</b>
2458369	27-05-2018	Pivotel	Pivotel - Sat phones	15.00
<b>DD3797.1</b>	<b>27-05-2018</b>	<b>Horizon Power</b>	<b>PAYMENT</b>	<b>-4891.11</b>
ELECTRICITY CHARGES	27-05-2018	Horizon Power	Electricity charges 07/03/2018 to 03/05/2018, Unit B/Lot 555 Scotia St, Unit C/Lot 555 Scotia St, 2 Trenton St Wiluna WA, Lot 114 Scotia St, Unit A/Lot 555 Scotia St, Unit A/Lot 1563 Scotia St, Lot 2563 Wall St Wiluna, Lot 36 Wotton St Wiluna, Lot 134 Wotton St Wiluna	4891.11
<b>DD3798.1</b>	<b>27-05-2018</b>	<b>Telstra Corporation</b>	<b>PAYMENT</b>	<b>-2529.13</b>
0921434100	27-05-2018	Telstra Corporation	Telstra charges from 24 April 2018 to 24 May 2018, Old unit number - 1/30 Scotia St, Heritage building, Airport, Unit 5/30 Scotia St, Works depot fax, Unit 5/30 Scotia St, Unit 2/2 Trenton St - Internet/Data, Unit 5/30 Scotia St, Unit 7/30 Scotia St, 44 Lennon Street - Vacant, 28 Scotia St (Heritage centre), Unit 1,2 Trenton Street - Vacant, 67/69 Scotia Street, 501 Scotia St Wiluna, Unit 3, 2 Trenton St - Vacant, Part of iPhone 4s - 0419917489, Phone charge, DCEO mobile phone, EMTS - mobile phone, Project manager mobile phone, Bldg. maint. officer - mobile phone, Unknown user (request for disconnection sent 18/05/18), CEO mobile phone, Office spare 1 - tmb business 8gb, Office spare 3 - tmb business 8gb, Office spare 2 - depot officer, Office spare 4 - depot officer (Request for disconnection sent 18/05/2018), Unit 5/30 Scotia St fax stream, 72 Lennon Street active 2013, Unit 5/30 Scotia St, Wiluna club motel - 70 Wotton St, Unit 7/30 Scotia St, 28 Scotia Street (Heritage centre), 501 Scotia St Wiluna rec centre (linked with 0899817863) charge add, Credit for this bill, Rounding (gst inclusive)	2529.13



List of Accounts Paid by Authority 01/05/2018 to 31/05/2018				
Chq/EFT	Date	Name	Description	Amount
DD3809.1	11-05-2018	WA Local Government Superannuation Plan	Staff Superannuation - PAYMENT	-5031.45
DD3809.2	11-05-2018	Colonial First State-First Choice Superannuation Trust	Staff Superannuation - PAYMENT	-1182.70
DD3809.3	11-05-2018	BT Super for Life	Staff Superannuation - PAYMENT	-779.14
DD3809.4	11-05-2018	Kinetic Super	Staff Superannuation - PAYMENT	-487.50
DD3810.1	25-05-2018	WA Local Government Superannuation Plan	Staff Superannuation - PAYMENT	-4945.39
DD3810.2	25-05-2018	Colonial First State-First Choice Superannuation Trust	Staff Superannuation - PAYMENT	-1182.70
DD3810.3	25-05-2018	BT Super for Life	Staff Superannuation - PAYMENT	-778.69
DD3810.4	25-05-2018	Kinetic Super	Staff Superannuation - PAYMENT	-487.50
EFT6084	01-05-2018	Landgate	PAYMENT	-2514.00
63164700	01-05-2018	Landgate	SLIP Annual Subscription	2514.00
EFT6085	01-05-2018	Boya Equipment	PAYMENT	-164.44
68236/01	01-05-2018	Boya Equipment	Code B2710 Ratchet top link - P092	164.44
EFT6086	01-05-2018	Globe Australia Pty Ltd	PAYMENT	-4378.00
19024736	01-05-2018	Globe Australia Pty Ltd	Aqua K Othrine 1ltr, Carmel carrier 20ltrs	4378.00
EFT6087	01-05-2018	Cabcharge	PAYMENT	-78.75
2507010P180 4	01-05-2018	Cabcharge	Shire President - Conference/Meeting, Shire President - Conference/Meeting, Service fee	78.75
EFT6088	01-05-2018	Environmental Health & Building Services	PAYMENT	-3267.00
45	01-05-2018	Environmental Health & Building Services	Mon 16 April 2018 - 10.5hrs, Tues 17 April 2018 - 10.5hrs, Leonora to Wiluna - Wiluna to Leonora	3267.00
EFT6089	01-05-2018	Elite Electrical Contracting Pty Ltd	PAYMENT	-5490.10
W1856	01-05-2018	Elite Electrical Contracting Pty Ltd	Supply and install of Two LED 200 watts fittings to front of workshop and one to rear of workshop. , Supply and install of flood light to consumer's pole near entry, illuminating equipment shed arear. , Repair or replace eye SX 400 existing flood light located on front of Workshop. , Allowance of Cherry Picker hire	5490.10

List of Accounts Paid by Authority 01/05/2018 to 31/05/2018				
Chq/EFT	Date	Name	Description	Amount
<b>EFT6090</b>	<b>01-05-2018</b>	<b>Employment Office Australia PTY LTD</b>	<b>PAYMENT</b>	<b>-308.00</b>
28426	01-05-2018	Employment Office Australia PTY LTD	2 x Reference Check for applicant 6341215 - Eva Lau, 2 x Reference Check for applicant 6217101 - Rajinder Sunner	308.00
<b>EFT6091</b>	<b>01-05-2018</b>	<b>Hille, Thompson &amp; Delfos</b>	<b>PAYMENT</b>	<b>-6567.00</b>
00018138	01-05-2018	Hille, Thompson & Delfos	Please carry out survey to re-establish lots 87 Lennon St Wiluna boundary. Please prepare an authorised sketch of re-establishment showing the marks placed to define the boundaries including mobilisation., Please carry out survey to re-establish lots 88 Lennon St Wiluna boundary. Please prepare an authorised sketch of re-establishment showing the marks placed to define the boundaries including mobilisation., Please carry out survey to re-establish lots 90 Lennon St Wiluna boundary. Please prepare an authorised sketch of re-establishment showing the marks placed to define the boundaries including mobilisation., Please carry out survey to re-establish lots 959 Trenton St Wiluna boundary. Please prepare an authorised sketch of re-establishment showing the marks placed to define the boundaries including mobilisation., Please carry out survey to re-establish lots 960 Trenton St Wiluna boundary. Please prepare an authorised sketch of re-establishment showing the marks placed to define the boundaries including mobilisation.	6567.00
<b>EFT6092</b>	<b>01-05-2018</b>	<b>Kott Gunning Lawyers Trust Account</b>	<b>PAYMENT</b>	<b>-5138.65</b>
235830	01-05-2018	Kott Gunning Lawyers Trust Account	Prepare a maintenance grading contract document in compliance with RFT 2017-12 as per the submitted quotation on the 3rd March 2018 for the Shire of Wiluna and Goodwork Holdings. Please prepare documents by the 16th March 2018	5138.65
<b>EFT6093</b>	<b>01-05-2018</b>	<b>Sara Walker</b>	<b>PAYMENT</b>	<b>-690.31</b>
REIMBURSEM ENT2	01-05-2018	Sara Walker	Accomm (1 night), Accom (4 night), Groceries, Breakfast, Dinner, Lunch, Lunch	690.31

List of Accounts Paid by Authority 01/05/2018 to 31/05/2018				
Chq/EFT	Date	Name	Description	Amount
<b>EFT6094</b>	<b>01-05-2018</b>	<b>Bell, Tracy Lee t/a Belle Designs</b>	<b>PAYMENT</b>	<b>-5076.50</b>
INV-0039	01-05-2018	Bell, Tracy Lee t/a Belle Designs	Travel to Wiluna by road and return to Geraldton. Please compile and provide a list of office furnishings based on workspaces and staff requirements. Liaise with office staff (on-site and via electronic correspondence as required). This PO also includes, fuel, Interior Design Travel Fee, Interior Design Consultation Fee (on-site), Accommodation, Meal allowance and Interior Design. Fee.	5076.50
<b>EFT6095</b>	<b>01-05-2018</b>	<b>Kott Gunning Lawyers</b>	<b>PAYMENT</b>	<b>-9405.00</b>
235829	01-05-2018	Kott Gunning Lawyers	Draft a Road Access and Maintenance Deed with Echo Resources on behalf of the Shire of Wiluna, for the road Haulage on Barwidgee/Yandall Rd. Please also review term sheet as supplied by Echo. Costs to be on charged to Echo Resources as per email agreement from Rod Johns, estimated to cost \$5000 approx.	9405.00
<b>EFT6097</b>	<b>04-05-2018</b>	<b>Olsen Warren Keith</b>	<b>PAYMENT</b>	<b>-290.45</b>
REIMBURSE5	04-05-2018	Olsen Warren Keith	Paynes Find roadhouse - 54.01L diesel fuel for deputy CEO's car, BP Redcliffe - 56.81L, Paynes Find roadhouse - 20.46L diesel fuel for deputy CEO's car, Shire of Sandstone - 55.80L diesel fuel for DCEO car	290.45
<b>EFT6098</b>	<b>04-05-2018</b>	<b>Sara Walker</b>	<b>PAYMENT</b>	<b>-997.36</b>
REIMB2	04-05-2018	Sara Walker	Diesel, Diesel, ITB hard drive, City of Fremantle parking, Meal, City of Perth parking, Diesel, Diesel, City of Perth parking, Diesel, Diesel	472.74
REIMB3	04-05-2018	Sara Walker	GETS Morning Tea	113.45
REIMB4	04-05-2018	Sara Walker	Fuel, Fuel, Fuel, parking, Fuel, Fuel, Fuel, Fuel, Fuel & Water, Fuel & Water/food, Fuel & food, Fuel, Fuel	411.17
<b>EFT6099</b>	<b>04-05-2018</b>	<b>Newton Robert Charles</b>	<b>PAYMENT</b>	<b>-104.57</b>
REIMBURSEM ENT	04-05-2018	Newton Robert Charles	Meekatharra corner store fuel	104.57
<b>EFT6100</b>	<b>04-05-2018</b>	<b>Jim's Mechanical Services</b>	<b>PAYMENT</b>	<b>-297.00</b>
3324	04-05-2018	Jim's Mechanical Services	Attempt to Move backhoe to from Woodley St to inside the Works Depot Compound as the two(2) front tyres are torn - P062	297.00

List of Accounts Paid by Authority 01/05/2018 to 31/05/2018				
Chq/EFT	Date	Name	Description	Amount
<b>EFT6101</b>	<b>04-05-2018</b>	<b>Keith Anderson</b>	<b>PAYMENT</b>	<b>-3920.00</b>
261	04-05-2018	Keith Anderson	4 x Prepare March 2018 Financial Activity statement	1840.00
262	04-05-2018	Keith Anderson	Up to the Maximum of 15 hours, 15 x Review plant operating hourly rates for Q4/2017/18 and for 2018/19 budget	2080.00
<b>EFT6102</b>	<b>04-05-2018</b>	<b>Elite Electrical Contracting Pty Ltd</b>	<b>PAYMENT</b>	<b>-8500.37</b>
W1879	03-05-2018	Elite Electrical Contracting Pty Ltd	Inspect and find faulty light not working at ambulance access gate. Repair or replace if required - Wiluna Airport	231.00
W1846	04-05-2018	Elite Electrical Contracting Pty Ltd	Please inspect and repair faulty lights at the Sports & Rec Centre,	1066.45
W1878	03-05-2018	Elite Electrical Contracting Pty Ltd	Replaced faulty PE cell and test new flood lights - Works Depot	222.86
W1855	04-05-2018	Elite Electrical Contracting Pty Ltd	Trouble shoot bore pump and find faulty (not even pressure) contact pump supplier. May need to pull pump out - Town Bore Lennon St, Supply and install light in pump shed (oval retic controller shed) - Town Bore Lennon St	1757.91
W1867	03-05-2018	Elite Electrical Contracting Pty Ltd	Inspect and repair fault on faulty sub-circuit - Works Depot	1324.84
W1845	03-05-2018	Elite Electrical Contracting Pty Ltd	Supply and install isolator to AKSA generator at the Wiluna Aerodrome	1005.95
W1874	03-05-2018	Elite Electrical Contracting Pty Ltd	Reset and repair faulty fuel rack and magnetic coil in Able Generator - P113, Inspect faulty and trouble shoot ASKA generator at Airport - P0101	1080.75
W1875	03-05-2018	Elite Electrical Contracting Pty Ltd	Reset and repair faulty fuel rack and magnetic coil in Able Generator - P113, Inspect faulty and trouble shoot ASKA generator at Airport - P0101	396.00
W1848	03-05-2018	Elite Electrical Contracting Pty Ltd	Check and adjust faulty ceiling fan controller on wall (fans cannot switch off) - Council Chamber	387.51
W1847	04-05-2018	Elite Electrical Contracting Pty Ltd	Remove power point in wet area as it is a hazard - U1/30 Scotia St, Ratify dispose cable at the area of house - U2/30 Scotia St, Repair leaking garden tap or replace if it is required - U8/30 Scotia St, Repair leaking garden tap or replace if it is required - U7/30 Scotia St, Repair leaking laundry - 67/69 Scotia St	1027.10

List of Accounts Paid by Authority 01/05/2018 to 31/05/2018				
Chq/EFT	Date	Name	Description	Amount
<b>EFT6103</b>	<b>04-05-2018</b>	<b>Marketforce</b>	<b>PAYMENT</b>	<b>-539.66</b>
21244	04-05-2018	Marketforce	Auction Notice - Please publish in Auctions" section of West Australian on Saturday 14/04/2018.	Lineage only"
<b>EFT6104</b>	<b>04-05-2018</b>	<b>Peak Consultants Pty Ltd</b>	<b>PAYMENT</b>	<b>-937.75</b>
P5987-4	04-05-2018	Peak Consultants Pty Ltd	Wiluna Club Hotel Refurbishment: Electrical Services Design & Documentation as per quotation dated 07/06/2017 (including J6 compliance report	937.75
<b>EFT6105</b>	<b>04-05-2018</b>	<b>NEW-GEN SOLUTIONS t/a FSN Consulting Services</b>	<b>PAYMENT</b>	<b>-440.00</b>
IN0000000036	04-05-2018	NEW-GEN SOLUTIONS t/a FSN Consulting Services	Maintenance of Heritage Centre CCTV -	440.00
<b>EFT6106</b>	<b>04-05-2018</b>	<b>AMPAC Debt Recovery</b>	<b>PAYMENT</b>	<b>-600.13</b>
46524	04-05-2018	AMPAC Debt Recovery	Collections costs, Collections costs	600.13
<b>EFT6107</b>	<b>04-05-2018</b>	<b>Geraldton Building Services &amp; Cabinets Pty Ltd</b>	<b>PAYMENT</b>	<b>-43455.50</b>
00060792	04-05-2018	Geraldton Building Services & Cabinets Pty Ltd	Supply and install outside patio area - note existing concrete pad on site. Insurance Claim no#: PR0000667 , - Frame patio to be 100 x 100 RHS, - 7000mm L x 6000mm W x 2800mm H (posts) - estimated size only , - Commission power to carport , - Supply and install external 1 x double GPO , - Supply and install external LED lights to patio ceiling , 38 Lennon St, Wiluna, Food and accommodation	19741.70
00060791	04-05-2018	Geraldton Building Services & Cabinets Pty Ltd	Supply and erection of single free standing carport - note existing concrete pad on site . Insurance Claim no#: PR0009104, - 11000mm L x 2550mm W - estimated size only , - Commission power to carport , - Supply and install external 1 x double GPO , - Supply and install external LED sensor lights to carport, Accommodation and food	23713.80

**List of Accounts Paid by Authority**  
**01/05/2018 to 31/05/2018**

Chq/EFT	Date	Name	Description	Amount
<b>EFT6108</b>	<b>04-05-2018</b>	<b>Modularis Pty Ltd</b>	<b>PAYMENT</b>	<b>-286781.51</b>
1310	04-05-2018	Modularis Pty Ltd	RFT 2017-09 Design and construction of 5 x staff dwellings to be located in Wiluna as per council resolution 202/17 - Tender no. 2017-09 be awarded to Modular WA for a lump sum cost of \$1,249,808.33 plus GST, dependent upon confirmation that Modular WA will be using the local contractors as per their tender submission	78088.52
1312	04-05-2018	Modularis Pty Ltd	RFT 2017-09 Design and construction of 5 x staff dwellings to be located in Wiluna as per council resolution 202/17 - Tender no. 2017-09 be awarded to Modular WA for a lump sum cost of \$1,249,808.33 plus GST, dependent upon confirmation that Modular WA will be using the local contractors as per their tender submission	68739.46
1311	04-05-2018	Modularis Pty Ltd	RFT 2017-09 Design and construction of 5 x staff dwellings to be located in Wiluna as per council resolution 202/17 - Tender no. 2017-09 be awarded to Modular WA for a lump sum cost of \$1,249,808.33 plus GST, dependent upon confirmation that Modular WA will be using the local contractors as per their tender submission	75613.40
1313	04-05-2018	Modularis Pty Ltd	RFT 2017-09 Design and construction of 5 x staff dwellings to be located in Wiluna as per council resolution 202/17 - Tender no. 2017-09 be awarded to Modular WA for a lump sum cost of \$1,249,808.33 plus GST, dependent upon confirmation that Modular WA will be using the local contractors as per their tender submission	27495.78
1309	04-05-2018	Modularis Pty Ltd	RFT 2017-09 Design and construction of 5 x staff dwellings to be located in Wiluna as per council resolution 202/17 - Tender no. 2017-09 be awarded to Modular WA for a lump sum cost of \$1,249,808.33 plus GST, dependent upon confirmation that Modular WA will be using the local contractors as per their tender submission	36844.35

List of Accounts Paid by Authority 01/05/2018 to 31/05/2018				
Chq/EFT	Date	Name	Description	Amount
<b>EFT6109</b>	<b>04-05-2018</b>	<b>Incite Security</b>	<b>PAYMENT</b>	<b>-60307.89</b>
42841	04-05-2018	Incite Security	to supply and install:, 1. Camera outside tool shed to overlook yard, 2. Camera Inside tool shed general view, 3. Camera Inside Open Workshop, 4. Camera Outside open work shop to overlook office, 5. Camera Inside Truck Shed East, 6. Camera Inside Truck shed west, 7. Camera Overlook fuel tank, 8. Camera View dog pound from depot shed, 9. Integrity Control Panel (or similar), 10. Integrity Keypad to Depot Office Door, 11. PIR Detectors in office 1 & 2, 12. Magnetic door swipe on office entry door, 13. Heavy duty Magnetic door swipe on tool shed sliding door, 14. PE beam top open work shop, 15. PE Beam to open truck shed, 16. Communications Rack to Depot Office, 17. Net work video recorder, and wireless link installed in coms rack, The system must be a stand alone system with the ability to be managed from the Hikvision CCTV in the New Shire Office., Please ensure your quote allows for all works, including trenching where required,	26762.89
42839	04-05-2018	Incite Security	supply and installation of Cantilever sliding gate 6m x long x 1.8 high, heavy duty gate motor to be controlled by receiver to allow users to open gate from within a 30m range of the depot, Software to provide records of users date and times for opening gates15 remote button controls as per your quotation submitted on the 15/03/18	33545.00
<b>EFT6110</b>	<b>04-05-2018</b>	<b>Dean Contracting Pty Ltd</b>	<b>PAYMENT</b>	<b>-240240.00</b>
1102	04-05-2018	Dean Contracting Pty Ltd	RFT2017-13 Wiluna Road Construction - Reform and Re-sheet Wongawol Rd from slk 42.75 - 51.5 reform and re-sheet approx. 8400 lineal metres to standard cross section as per drawing WUL-USR-001	240240.00
<b>EFT6111</b>	<b>04-05-2018</b>	<b>Kott Gunning Lawyers</b>	<b>PAYMENT</b>	<b>-2779.70</b>
236097	04-05-2018	Kott Gunning Lawyers	Draft a Road Access and Maintenance Deed with Echo Resources on behalf of the Shire of Wiluna, for the road Haulage on Barwidgee/Yandall Rd. Please also review term sheet as supplied by Echo. Costs to be on charged to Echo Resources as per email agreement from Rod Johns, estimated to cost \$5000 approx.	2779.70
<b>EFT6112</b>	<b>07-05-2018</b>	<b>Lena Long</b>	<b>PAYMENT</b>	<b>-909.17</b>
OCM APRIL-18	04-05-2018	Lena Long	Sitting fees, Telephone allowance	909.17
<b>EFT6113</b>	<b>07-05-2018</b>	<b>Harris Graham</b>	<b>PAYMENT</b>	<b>-909.17</b>
OCM APRIL-18	04-05-2018	Harris Graham	Sitting fees, Telephone allowance	909.17
<b>EFT6114</b>	<b>07-05-2018</b>	<b>Stacey Petterson 1</b>	<b>PAYMENT</b>	<b>-1323.00</b>
OCM APRIL-18	04-05-2018	Stacey Petterson 1	Sitting fees, Telephone allowance, Dept. President allowance	1323.00

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Chq/EFT	Date	Name	Description	Amount
<b>EFT6115</b>	<b>07-05-2018</b>	<b>James Peter Quadrio</b>	<b>PAYMENT</b>	<b>-3551.36</b>
OCM APRIL-18	04-05-2018	James Peter Quadrio	Sitting fees, Telephone allowance, Presidents allowance, Travel allowance	3551.36
<b>EFT6116</b>	<b>07-05-2018</b>	<b>Norma Ward</b>	<b>PAYMENT</b>	<b>-1077.49</b>
OCM APRIL-18	04-05-2018	Norma Ward	Sitting fees, Telephone allowance, Travel allowance	1077.49
<b>EFT6117</b>	<b>07-05-2018</b>	<b>Caroline Elisabeth Thomas</b>	<b>PAYMENT</b>	<b>-909.17</b>
OCM APRIL-18	04-05-2018	Caroline Elisabeth Thomas	Sitting fees, Telephone allowance	909.17
<b>EFT6118</b>	<b>07-05-2018</b>	<b>Peter Grundy</b>	<b>PAYMENT</b>	<b>-909.17</b>
OCM APRIL-18	04-05-2018	Peter Grundy	Sitting fees, Telephone allowance	909.17
<b>EFT6119</b>	<b>07-05-2018</b>	<b>Jone Kafoa</b>	<b>PAYMENT</b>	<b>-1300.00</b>
ANNUAL AIRFARE17/18	07-05-2018	Jone Kafoa	Staff Annual airfare 2017/18	1300.00
<b>EFT6120</b>	<b>07-05-2018</b>	<b>Impress Office Furniture</b>	<b>PAYMENT</b>	<b>-370.00</b>
18000058	07-05-2018	Impress Office Furniture	Mage Executive chair - Councillors	370.00
<b>EFT6121</b>	<b>11-05-2018</b>	<b>Landgate</b>	<b>PAYMENT</b>	<b>-5471.70</b>
339260- 10001007	11-05-2018	Landgate	Valuation Rolls - Min Charge - Up to 5000 Values, Mining Tenements	5350.35
339062- 10001007	11-05-2018	Landgate	Rural UV interim valuation shared	121.35
<b>EFT6122</b>	<b>11-05-2018</b>	<b>Australia Post</b>	<b>PAYMENT</b>	<b>-93.41</b>
1007433956	11-05-2018	Australia Post	Postal charges	93.41



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Chq/EFT	Date	Name	Description	Amount
<b>EFT6123</b>	<b>11-05-2018</b>	<b>Covs Parts Pty Ltd</b>	<b>PAYMENT</b>	<b>-669.47</b>
1710053635	11-05-2018	Covs Parts Pty Ltd	Line 77CA Part number - Battery HP MF 12V 720CCA Century - P101, Line 66BA Part Number 321 Mask Dust P2 W/Valve (12pk), Line 49CA Part Number K29-01 Gun Flexigun -K29 (450G Cartridge) - P093, Line 33SA Part Number MGFFL \$Funnel - Flexi (black) - P093, Line 33SA Part Number MGFFL \$Funnel - Flexi (black) - P062, Line 50SA Part Number 10712 Funnel Super Multi purpose, Line 41SA Part Number NS60SMF Battery - P090, Line 44SA Part Number 10258AU Protectant Armorall 500ml - P099, Line 44SA Part Number ALCP5020/4BAU Polish-Liquid Cut n polish 500ml - P099, Line 67DB Part Number 10705/05063 Funnel - Giant Red - P099, Line 67FB Part Number 05064 Funnel Heavy Duty black 20cm /2L - P086, Line 67FB Part Number 02366 Funnel oil change high rim P083, Line 50SA Part Number 10701 Funnel multi purpose - U5/30 Scotia St, Line 50SA Part Number 10701 Funnel multi purpose - HIC, Line 33SA Part Number MGF1511Funnel plastic 14cm - HIC, Line 33SA Part Number MGF1511Funnel plastic 14cm - U5/30 Scotia St	669.47
<b>EFT6124</b>	<b>11-05-2018</b>	<b>Moore Stephens</b>	<b>PAYMENT</b>	<b>-12214.83</b>
306804	11-05-2018	Moore Stephens	Assist with the preparation of the Shire Integrated Panning & Reporting Framework - Component 1: Strategic Community Planning - As per quote September 2017	12214.83
<b>EFT6125</b>	<b>11-05-2018</b>	<b>Marjorie Wongawol</b>	<b>PAYMENT</b>	<b>-290.64</b>
ARTIST PAYMENT	11-05-2018	Marjorie Wongawol	Artist payment - The Seven sisters - A Dreamtime story	290.64
<b>EFT6126</b>	<b>11-05-2018</b>	<b>Rhonda Williams</b>	<b>PAYMENT</b>	<b>-138.40</b>
ARTIST PAYMENT	11-05-2018	Rhonda Williams	Artist payment - Katjarra	138.40
<b>EFT6127</b>	<b>11-05-2018</b>	<b>Olsen Warren Keith</b>	<b>PAYMENT</b>	<b>-533.61</b>
REIMBURSE6	11-05-2018	Olsen Warren Keith	Corporate apparel online - Uniform shirts with embroidery, Paynes Find road house - 48L diesel fuel for DCEO car, Puma Gingers road house - 49L diesel fuel for DCEO car, Paynes Find road house - 39L diesel fuel for DCEO car	533.61
<b>EFT6128</b>	<b>11-05-2018</b>	<b>Teakle &amp; Lalor</b>	<b>PAYMENT</b>	<b>-3575.00</b>
2732	11-05-2018	Teakle & Lalor	Preparation of plans and Tender documents for refurbishment of Club Hotel on Fee for Services" basis"	3575.00
<b>EFT6129</b>	<b>11-05-2018</b>	<b>LINCOLNS BEYOND NUMBERS</b>	<b>PAYMENT</b>	<b>-5500.00</b>
4727	11-05-2018	LINCOLNS BEYOND NUMBERS	Financial Management Review as per quote dated 24 January 2018	5500.00

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Chq/EFT	Date	Name	Description	Amount
<b>EFT6130</b>	<b>11-05-2018</b>	<b>Julie Greatbatch</b>	<b>PAYMENT</b>	<b>-25.70</b>
REIMBURSE1	11-05-2018	Julie Greatbatch	Dept. of Transport	25.70
<b>EFT6131</b>	<b>11-05-2018</b>	<b>Geraldton Building Services &amp; Cabinets Pty Ltd</b>	<b>PAYMENT</b>	<b>-459441.58</b>
60380F	11-05-2018	Geraldton Building Services & Cabinets Pty Ltd	This purchase order is for tender rft 2017-08 - to complete the full refurbishment of the Wiluna club hotel to the amount of \$3,082,404+ gst, as per council resolution at the 11th October 2017 council meeting. All works must be completed by 30th June 2018 as per the building specifications, and tender documents in rft 2017-08. The shire of Wiluna and Geraldton buildings services and cabinets are now required to enter into a medium works contract which will be prepared by Teakle & Laylor. This is a standing purchase order which will be subject to approved progress payments as per the schedule outlined in the signed medium works contract.	459441.58
<b>EFT6132</b>	<b>11-05-2018</b>	<b>Newton Robert Charles</b>	<b>PAYMENT</b>	<b>-13118.80</b>
86	11-05-2018	Newton Robert Charles	To provide works manager services for the supervision of the reconstruction of Wiluna North slk as per RFT2017-13 awarded to Dean Contracting from the period 4 April 2018 - to 31st May 2018, To provide works manager services for the supervision of the reconstruction of Wiluna North slk as per RFT2017-13 awarded to Dean Contracting from the period 4 April 2018 - to 31st May 2018	5032.00
REIMBURSE1	11-05-2018	Newton Robert Charles	Fence droppers, Diesel - Travel Dalwallinu	601.45
REIMBURSE2	11-05-2018	Newton Robert Charles	Diesel - P114, 3 x new tyres for P114	967.85
87	11-05-2018	Newton Robert Charles	To provide works manager services for the supervision of the reconstruction of Wiluna North slk as per RFT2017-13 awarded to Dean Contracting from the period 4 April 2018 - to 31st May 2018	6517.50
<b>EFT6133</b>	<b>11-05-2018</b>	<b>Lantegy Legal Pty Ltd</b>	<b>PAYMENT</b>	<b>-5185.61</b>
000066	11-05-2018	Lantegy Legal Pty Ltd	Native Title and Vegetation Clearing Training	5185.61

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Chq/EFT	Date	Name	Description	Amount
<b>EFT6134</b>	<b>11-05-2018</b>	<b>Dean Contracting Pty Ltd</b>	<b>PAYMENT</b>	<b>-317328.00</b>
1103	11-05-2018	Dean Contracting Pty Ltd	RFT2017-13 Wiluna Road Construction - Reform and Re-sheet Wongawol Rd from slk 42.75 - 51.5 reform and re-sheet approx. 8400 lineal metres to standard cross section as per drawing WUL-USR-001, RFT2017-13 Wiluna Road Construction - Reform and Re-sheet Wongawol Rd from slk 42.75 - 51.5 reform and re-sheet approx. 8400 lineal metres to standard cross section as per drawing WUL-USR-001, RFT2017-13 Wiluna Road Construction - Reform and Re-sheet Wongawol Rd from slk 42.75 - 51.5 reform and re-sheet approx. 8400 lineal metres to standard cross section as per drawing WUL-USR-001 (Additional drainage and road filling as instructed by Shire Rep. Angela Hoy), RFT2017-13 Wiluna Road Construction - Reform and Re-sheet Wongawol Rd from slk 42.75 - 51.5 reform and re-sheet approx. 8400 lineal metres to standard cross section as per drawing WUL-USR-001, RFT2017-13 Wiluna Road Construction - Reform and Re-sheet Wongawol Rd from slk 42.75 - 51.5 reform and re-sheet approx. 8400 lineal metres to standard cross section as per drawing WUL-USR-001 (Guide Post installation. Bobcat Hire), RFT2017-13 Wiluna Road Construction - Reform and Re-sheet Wongawol Rd from slk 42.75 - 51.5 reform and re-sheet approx. 8400 lineal metres to standard cross section as per drawing WUL-USR-001 (Labour hire)	317328.00
<b>EFT6135</b>	<b>11-05-2018</b>	<b>Kott Gunning Lawyers</b>	<b>PAYMENT</b>	<b>-2701.93</b>
236090	11-05-2018	Kott Gunning Lawyers	Provide legal advice as to the damage caused by tenant at unit 1 30 Scotia St as requested by CEO - Colin Bastow with regards to rights of tenant under employment contract and tenancy agreement	2701.93
<b>EFT6136</b>	<b>16-05-2018</b>	<b>Ausquest Ltd</b>	<b>PAYMENT</b>	<b>-3587.73</b>
A2314	16-05-2018	Ausquest Ltd	Rates refund for assessment A2314 LOT E69/03358 WILUNA WA 6646	3587.73
<b>EFT6137</b>	<b>16-05-2018</b>	<b>Shire of Wiluna</b>	<b>PAYMENT</b>	<b>-2412.65</b>
214	16-05-2018	Shire of Wiluna	Inv: 182321752 - 24.04.2018 - Supplementary Processing Fee for PAX charges March 2018, Inv: 182322123 - 27.04.2018 - Billing service fee for usage charges to 31.03.2018, Inv: 182322124 - 27.04.2018 - Billing service fees and charges - Flight Data	2412.65
<b>EFT6138</b>	<b>16-05-2018</b>	<b>Australian Taxation Office</b>	<b>PAYMENT</b>	<b>-16262.00</b>
BASAPR2018	16-05-2018	Australian Taxation Office	BAS April 2018 - GST Output (1A), BAS April 2018 - GST Input (1B), BAS April 2018 - PAYG Tax (W2), BAS April 2018 - Rounding	16262.00

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Chq/EFT	Date	Name	Description	Amount
<b>EFT6139</b>	<b>18-05-2018</b>	<b>Aerodrome Management Services Pty Ltd</b>	<b>PAYMENT</b>	<b>-444.31</b>
AMSINV-05849	18-05-2018	Aerodrome Management Services Pty Ltd	Please supply ICOM BC160 desktop Fast Charger - Airport Radio	444.31
<b>EFT6140</b>	<b>18-05-2018</b>	<b>Ixom</b>	<b>PAYMENT</b>	<b>-70.93</b>
5963063	18-05-2018	Ixom	Service fee - Chlorine business 2030	70.93
<b>EFT6141</b>	<b>18-05-2018</b>	<b>Bunnings Building Supplies Kalgoorlie</b>	<b>PAYMENT</b>	<b>-499.96</b>
2390/99720563	18-05-2018	Bunnings Building Supplies Kalgoorlie	I/N 4470480 Mechanic 10L Heavy Duty Truck and Car Wash - Wiluna Fire Station, I/N 4480339 Sabco Bulldozer 600mm Chemical Resistant Broom - Wiluna Fire Station, I/N 4480207 Morgan 86 - 153cm Dome Cobweb Extension Broom - Wiluna Fire Station, I/N 4462646 Sabco Bulldozer Truck And Caravan Wash Brush - Wiluna Fire Station, I/N 4460444 Icon Plastics 9L Mop Bucket - Wiluna Fire Station, I/N 4462303 Raven 300mm Window Cleaner - Wiluna Fire Station, I/N 4470486 Glitz 750ml Spray On Wipe Off - Wiluna Fire Station, I/N 4470487 Glitz 750ml Glass Cleaner - Wiluna Fire Station, I/N 4460017 Glitz Antibacterial Wipes On A Roll - 100 Pack - Wiluna Fire Station, I/N 4460353 Glitz 1.25L Domestic Cleaner - Wiluna Fire Station, I/N 3120991 Nylex 25m Auto Hose Reel - Wiluna Fire Station	499.96
<b>EFT6142</b>	<b>18-05-2018</b>	<b>Railway Motel &amp; Function Centre</b>	<b>PAYMENT</b>	<b>-2294.50</b>
119255	18-05-2018	Railway Motel & Function Centre	Accommodation and meals C Bastow & J Quadrio 31/1/18	202.00
120898	18-05-2018	Railway Motel & Function Centre	Accommodation and meals Cr Grundy GTNA meeting	597.00
116237	18-05-2018	Railway Motel & Function Centre	Accommodation & meals GVROC meeting 13/10/17	318.00
116240	18-05-2018	Railway Motel & Function Centre	Accommodation & meals GVROC meeting 13/10/17	505.00
116814	18-05-2018	Railway Motel & Function Centre	Accommodation and meals Cr Harris GTNA meeting 31/10/17	308.50

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Chq/EFT	Date	Name	Description	Amount
120148	18-05-2018	Railway Motel & Function Centre	Accommodation and meals C Bastow GVROC CEO meeting 9/3/18	182.00
116813	18-05-2018	Railway Motel & Function Centre	Accommodation and meals Cr Grundy GTNA meeting	182.00
<b>EFT6143</b>	<b>18-05-2018</b>	<b>McLeods Barristers and Solicitors</b>	<b>PAYMENT</b>	<b>-1216.49</b>
102983	18-05-2018	McLeods Barristers and Solicitors	Unauthorised invoice - School Holiday Programme	1216.49
<b>EFT6144</b>	<b>18-05-2018</b>	<b>Jim's Mechanical Services</b>	<b>PAYMENT</b>	<b>-396.00</b>
3298	18-05-2018	Jim's Mechanical Services	Repair fuel leak to HAKO Street sweeper - P103	396.00
<b>EFT6145</b>	<b>18-05-2018</b>	<b>Ngangganawili Aboriginal Health Services</b>	<b>PAYMENT</b>	<b>-100.00</b>
43801	18-05-2018	Ngangganawili Aboriginal Health Services	Pre employment medical exam - Eva Lau	100.00
<b>EFT6146</b>	<b>18-05-2018</b>	<b>Covs Parts Pty Ltd</b>	<b>PAYMENT</b>	<b>-545.81</b>
1710054083	18-05-2018	Covs Parts Pty Ltd	Line 77BA P/N S95D31LHD Battery maintenance free - P030, Line 77CA P/N N70ZZMF Battery HP MF 12V 720CCA Cent - P032	545.81
<b>EFT6147</b>	<b>18-05-2018</b>	<b>BOC Gases Australia Limited</b>	<b>PAYMENT</b>	<b>-84.05</b>
4019274490	18-05-2018	BOC Gases Australia Limited	R020G Oxygen indust g size, R040G Dissolved acetylene g size, R065G Agrosshield universal g size, RAU900PALL Pallet	84.05
<b>EFT6148</b>	<b>18-05-2018</b>	<b>Coyles Mower &amp; Chainsaw Centre</b>	<b>PAYMENT</b>	<b>-680.00</b>
00052892	18-05-2018	Coyles Mower & Chainsaw Centre	Brush cutter cords 2.4kg - P088	680.00
<b>EFT6149</b>	<b>18-05-2018</b>	<b>Katrina Anne Boylan</b>	<b>PAYMENT</b>	<b>-1300.00</b>
AIRFARE 17/18	18-05-2018	Katrina Anne Boylan	Annual airfare anniversary -2017/18	1300.00

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Chq/EFT	Date	Name	Description	Amount
<b>EFT6150</b>	<b>18-05-2018</b>	<b>Keith Anderson</b>	<b>PAYMENT</b>	<b>-4560.00</b>
264	18-05-2018	Keith Anderson	8.5 hors - Sorting out Roads Expenditure and revenue allocated to incorrect accounts	1600.00
263	18-05-2018	Keith Anderson	Prepare April Financial Activity Statement, Up to 5 hrs prepare 2018 FBT Submission, Corrections to unspent Grant Reserve	2960.00
<b>EFT6151</b>	<b>18-05-2018</b>	<b>Greenfield Technical Services</b>	<b>PAYMENT</b>	<b>-8167.50</b>
INV-0548	18-05-2018	Greenfield Technical Services	please supply and prepare contract documents for post tender negotiations with Goodwork Holdings as per the RFT 2017-06 Supply of plant and operators for ARGN 743 - Flood Damage	1683.00
INV-0539	18-05-2018	Greenfield Technical Services	AGRN743 - WANDARRA Flood Damage - To administer flood Claim Contractor claims, The Shire of Wiluna Reimbursement claims, and to provide technical support and site road audits and for all works completed by contractors & subcontractors with regards to the Flood Damage Claim AGRN743. Please note this is a standing order for the maximum amount of \$93,240.00 + GST	407.00
INV-0545	18-05-2018	Greenfield Technical Services	supply supervision services for RFT 2017-14 sealing and crack patching - Wongawol Rd slk 0 -15.19 including quality control, on site supervision, traffic control and monitoring of works as per your quotes submission 27/03/18	643.50
INV-0556	18-05-2018	Greenfield Technical Services	Organise on behalf of the Shire of Wiluna a site kick off meeting between Tallis (flood Supervisors) and Goodworks (flood supply of plant and operators), Greenfields(flood claim compilation) and the Executive Manager Technical Services(shire of Wiluna) and begin post tender discussions with all contractors for AGRN743 with regards to timing and scheduling of works and associated plant requirements. Also supply engineering support and supervision services as required for the period 30/04/18 - 30/05/18 for AGRN743	5434.00
<b>EFT6152</b>	<b>18-05-2018</b>	<b>TITAN AUSTRALIA PTY LTD</b>	<b>PAYMENT</b>	<b>-657.80</b>
PSI280286	18-05-2018	TITAN AUSTRALIA PTY LTD	Please supply 12.5/80-18 Multistar TL 14ply R-4 LOM - P062 CAT Backhoe 423E	657.80

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Chq/EFT	Date	Name	Description	Amount
<b>EFT6153</b>	<b>18-05-2018</b>	<b>Elite Electrical Contracting Pty Ltd</b>	<b>PAYMENT</b>	<b>-1881.00</b>
W1876	18-05-2018	Elite Electrical Contracting Pty Ltd	Confirm house has correct meter and test the house corresponding Horizon meter - U1/30 Scotia St, Confirm house has correct meter and test the house corresponding Horizon meter - U2/30 Scotia St, Confirm house has correct meter and test the house corresponding Horizon meter - U3/30 Scotia St, Confirm house has correct meter and test the house corresponding Horizon meter - U4/30 Scotia St, Confirm house has correct meter and test the house corresponding Horizon meter - U5/30 Scotia St, Confirm house has correct meter and test the house corresponding Horizon meter - U6/30 Scotia St, Confirm house has correct meter and test the house corresponding Horizon meter - U7/30 Scotia St, Confirm house has correct meter and test the house corresponding Horizon meter - U8/30 Scotia St	1881.00
<b>EFT6154</b>	<b>18-05-2018</b>	<b>Millrose Contracting</b>	<b>PAYMENT</b>	<b>-1402.50</b>
0474	18-05-2018	Millrose Contracting	Investigate water flow to town bore on Lennon St and Scotia St	1402.50
<b>EFT6155</b>	<b>18-05-2018</b>	<b>Isoa Tute Dakunimata</b>	<b>PAYMENT</b>	<b>-133.03</b>
REIMBURSEM ENT	18-05-2018	Isoa Tute Dakunimata	Fuel for Isuzu tipper picked up from Kalgoorlie repairs on Friday 04/04/2018 @2059hr	133.03
<b>EFT6156</b>	<b>18-05-2018</b>	<b>Direct Trades Supply Pty Ltd</b>	<b>PAYMENT</b>	<b>-1399.50</b>
259095	18-05-2018	Direct Trades Supply Pty Ltd	Item Code : 9314096979074 Fence Droppers Bun 45 94cm	1399.50
<b>EFT6157</b>	<b>18-05-2018</b>	<b>Colin Dan Ward a/s Hardley Davey Drilling</b>	<b>PAYMENT</b>	<b>-23522.00</b>
36	18-05-2018	Colin Dan Ward a/s Hardley Davey Drilling	Mob and demob - Ajax water bore @ Lennon St , 540kms @ \$4.00 per/km, Ajax water bore , Drill 70 mtrs bore @ \$200 per/mtr, Ajax water bore , Supply and install 70mtrs 150mm Class 9 PVC casing, Ajax water bore , 700ltrs diesel @ \$1.40 per/ltr, Ajax water bore , Supply 1x pellet gravel pack	23522.00
<b>EFT6158</b>	<b>18-05-2018</b>	<b>WA Contract Ranger Services Pty Ltd</b>	<b>PAYMENT</b>	<b>-11079.75</b>
01530	18-05-2018	WA Contract Ranger Services Pty Ltd	Provide monthly Ranger Services (Jody) to Wiluna Shire including travel to and from Wiluna.	5656.75
01496	18-05-2018	WA Contract Ranger Services Pty Ltd	Provide monthly Ranger Services (Jody) to Wiluna Shire including travel to and from Wiluna.	5423.00

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Chq/EFT	Date	Name	Description	Amount
<b>EFT6159</b>	<b>18-05-2018</b>	<b>Rajinder Sunner</b>	<b>PAYMENT</b>	<b>-136.14</b>
REIMBURSEM ENT	18-05-2018	Rajinder Sunner	Hobsons gate medical centre - pre employment medical examination, Airport parking while flying to Wiluna for interview	136.14
EFT6162	28-05-2018	Wiluna Traders	<b>PAYMENT</b>	-987.14
715308	24-05-2018	Wiluna Traders	3 x CTNS OF LONG LIFE MILK.( 2 X GREEN, 1 X BLUE)	69.37
721551	24-05-2018	Wiluna Traders	Afternoon tea Tamihana Cummings 4/5/18, Afternoon tea Tamihana Cummings 4/5/18	60.25
718880	24-05-2018	Wiluna Traders	1 x bottle of Brasso to clean plaques for ANZAC DAY	11.53
724327	24-05-2018	Wiluna Traders	Washing powder - 67/69 Scotia St, Washing powder - U2/30 Scotia St, Washing powder - U1/2 Jones St, Washing powder - U3/2 Jones St	34.30
717020	24-05-2018	Wiluna Traders	6 x 15ltr water bottles for admin office	90.00
724456	24-05-2018	Wiluna Traders	Sponge packet - 67/69 Scotia St, Disinfectant spray & wipe - 67/69 Scotia St, Floor disinfectant (floor cleaner) - 67/69 Scotia St, Packet of green scourer sponge - 67/69 Scotia St, 1 x packet of 4 Toilet paper - 67/69 Scotia St, 1 x Oven/Stove spray cleaner - 67/69 Scotia St	29.99
724457	24-05-2018	Wiluna Traders	Floor disinfectant (cleaner) - U1/2 Jones St, Oven/stove - U1/2 Jones St, Bam tiles cleaner - U1/2 Jones St, Green scourer sponge - U1/2 Jones St, 1 x 4pk Toilet tissue - U1/2 Jones St	22.79
723172	24-05-2018	Wiluna Traders	Please supply vehicle break fluid - P097	17.99
716999	24-05-2018	Wiluna Traders	Food for Anzac Day	133.12
724754	24-05-2018	Wiluna Traders	6 x water bottles for admin, 6 x water bottles for depot	183.00
724838	24-05-2018	Wiluna Traders	HDMI Cable for projector	19.95
722977	24-05-2018	Wiluna Traders	3 x 24 packs of bottled water	79.20
720722	24-05-2018	Wiluna Traders	Food for Thank-You BBQ, Food for Thank-You BBQ	165.65
719596	24-05-2018	Wiluna Traders	\$30 recharge (Auction)	30.00
721438	24-05-2018	Wiluna Traders	NU Spring water 600ml x 24, NU Spring water 600ml x 24	40.00
<b>EFT6163</b>	<b>28-05-2018</b>	<b>Snap Burswood</b>	<b>PAYMENT</b>	<b>-349.68</b>
F002-3123	24-05-2018	Snap Burswood	250 x Invitations for Grand Gala Opening HIC & new Admin Building	349.68



List of Accounts Paid by Authority 01/05/2018 to 31/05/2018				
Chq/EFT	Date	Name	Description	Amount
<b>EFT6164</b>	<b>28-05-2018</b>	<b>Railway Motel &amp; Function Centre</b>	<b>PAYMENT</b>	<b>-199.50</b>
118144	24-05-2018	Railway Motel & Function Centre	Accommodation and Meals as required for Colin Bastow	199.50
<b>EFT6165</b>	<b>28-05-2018</b>	<b>Westland Autos Pty Ltd</b>	<b>PAYMENT</b>	<b>-773.25</b>
FOCS248612	24-05-2018	Westland Autos Pty Ltd	Please provide supply and install new battery. Please provide 50,000kms service ELM653 Ford Ranger - P094	773.25
<b>EFT6166</b>	<b>28-05-2018</b>	<b>TITAN AUSTRALIA PTY LTD</b>	<b>PAYMENT</b>	<b>-594.00</b>
PSI283104	24-05-2018	TITAN AUSTRALIA PTY LTD	Please supply NT00038 10-16BKT Sure Trax HD 10PRTL - P102 CAT Skidsteer Loader 1EQA587	594.00
<b>EFT6167</b>	<b>28-05-2018</b>	<b>Winc Australia Pty Ltd</b>	<b>PAYMENT</b>	<b>-492.33</b>
9024192935	24-05-2018	Winc Australia Pty Ltd	Assorted stationery, Assorted stationery	492.33
<b>EFT6168</b>	<b>28-05-2018</b>	<b>Marketforce</b>	<b>PAYMENT</b>	<b>-527.40</b>
89037	24-05-2018	Marketforce	Tender Notice 2018-01, To publish in Local Government Tenders" section of West Australian on Saturday 17th February 2018	
20677	24-05-2018	Marketforce	Ad for Council Notice - Change of Time Kal Miner 23/3/18	133.34
<b>EFT6169</b>	<b>28-05-2018</b>	<b>Skippers Aviation Pty Ltd</b>	<b>PAYMENT</b>	<b>-770.00</b>
6023066	24-05-2018	Skippers Aviation Pty Ltd	Flights for Daniel Ramsay 17-20/11/17	770.00
<b>EFT6170</b>	<b>28-05-2018</b>	<b>LINCOLNS BEYOND NUMBERS</b>	<b>PAYMENT</b>	<b>-1336.50</b>
4941	24-05-2018	LINCOLNS BEYOND NUMBERS	Audit of Tjukurba Art Gallery - Financial Report for year 30th June 2017. For IVAIS (Estimated)	1336.50
<b>EFT6171</b>	<b>28-05-2018</b>	<b>Fourier Technologies</b>	<b>PAYMENT</b>	<b>-38008.85</b>
CW-3923224	24-05-2018	Fourier Technologies	12 Months System Maintenance & Administration, 12 Months Software - Monthly SPLA Licensing, 12 Months Desktop Support Services 24 x 7 Support	2677.08
CW-3923220	24-05-2018	Fourier Technologies	Supply and Install HP Server Including Recommended Backup, UPS, Software, Supply and Install External Backup Option	35331.77
<b>EFT6172</b>	<b>28-05-2018</b>	<b>Publik</b>	<b>PAYMENT</b>	<b>-26768.89</b>
QU-0058	24-05-2018	Publik	Concept Styling, Design Development (per panel)	20201.50
QU-0059	24-05-2018	Publik	600mm x 1200mm full colour ACM panels with hanging points	6567.39

List of Accounts Paid by Authority 01/05/2018 to 31/05/2018				
Chq/EFT	Date	Name	Description	Amount
<b>EFT6173</b>	<b>28-05-2018</b>	<b>Project Pax</b>	<b>PAYMENT</b>	<b>-200.00</b>
REIMBURSEMENT	24-05-2018	Project Pax	Project pax donation	200.00
<b>EFT6174</b>	<b>28-05-2018</b>	<b>Lena Long</b>	<b>PAYMENT</b>	<b>-909.17</b>
OCM MAY-18	28-05-2018	Lena Long	Sitting fees, Telephone allowance	909.17
<b>EFT6175</b>	<b>28-05-2018</b>	<b>Harris Graham</b>	<b>PAYMENT</b>	<b>-909.17</b>
OCM MAY-18	28-05-2018	Harris Graham	Sitting fees, Telephone allowance	909.17
<b>EFT6176</b>	<b>28-05-2018</b>	<b>Stacey Petterson 1</b>	<b>PAYMENT</b>	<b>-1323.00</b>
OCM MAY-18	28-05-2018	Stacey Petterson 1	Sitting fees, Telephone allowance, Deputy Presidents allowance	1323.00
<b>EFT6177</b>	<b>28-05-2018</b>	<b>James Peter Quadrio</b>	<b>PAYMENT</b>	<b>-3551.36</b>
OCM MAY-18	28-05-2018	James Peter Quadrio	Sitting fees, Telephone allowance, Presidents allowance, Travel allowance	3551.36
<b>EFT6178</b>	<b>28-05-2018</b>	<b>Norma Ward</b>	<b>PAYMENT</b>	<b>-1077.49</b>
OCM MAY-18	28-05-2018	Norma Ward	Sitting fees, Telephone allowance, Travel allowance	1077.49
<b>EFT6179</b>	<b>28-05-2018</b>	<b>Caroline Elisabeth Thomas</b>	<b>PAYMENT</b>	<b>-909.17</b>
OCM MAY-18	28-05-2018	Caroline Elisabeth Thomas	Sitting fees, Telephone allowance	909.17
<b>EFT6180</b>	<b>28-05-2018</b>	<b>Peter Grundy</b>	<b>PAYMENT</b>	<b>-909.17</b>
OCM MAY-18	28-05-2018	Peter Grundy	Sitting fees, Telephone allowance	909.17
<b>EFT6181</b>	<b>30-05-2018</b>	<b>Kairos Minerals Limited</b>	<b>PAYMENT</b>	<b>-200.19</b>
A2172	30-05-2018	Kairos Minerals Limited	Rates refund for assessment A2172 LOT P53/01624 MINING WILUNA WA 6646	200.19
<b>PE27.04.2018</b>	<b>27-04-2018</b>	<b>Payroll Ending PE27/04/2018</b>	<b>PAYMENT</b>	<b>-41199.05</b>
<b>PE11.05.2018</b>	<b>11-05-2018</b>	<b>Payroll Ending PE11/05/2018</b>	<b>PAYMENT</b>	<b>-42236.07</b>
<b>PE25.05.2018</b>	<b>25-05-2018</b>	<b>Payroll Ending PE25/05/2018</b>	<b>PAYMENT</b>	<b>-40941.37</b>
Total List of Accounts Paid by Authority:				<b>-\$ 1,874,617.71</b>

## Appendix 9.2.3

Shire of Wiluna  
INVESTMENT REGISTER as at 12.00 pm 1 June 2018

						Investments Movement				
Account or Contract note	Type	Institution	Term Days	Yield	Maturity	Balance B/fwd	Transfers In	Actual Interest	Transfers Out	Closing Balance
<u>Municipal Account Investments</u>										
016307-337735	Municipal Call Deposit	ANZ	n/a	Varies	n/a	1,872,550.46	3,240,000.00	2,115.65	3,115,606.79	1,999,059.32
181780156	Business Saver Acct	AMP Bank	n/a	1.80%	n/a		2,400,000.00		400,000.00	2,000,000.00
38053009	Cash Deposit Acct	CBA	n/a	1.45%	n/a		2,170,000.00		2,000,000.00	170,000.00
030542	Fixed Term Deposit	ME Bank	90	2.45%	02-May-18	700,000.00		4,228.77	704,228.77	0.00
031147	Fixed Term Deposit	BoC	62	2.30%	08-May-18	1,000,000.00		3,906.85	1,003,906.85	0.00
031142	Fixed Term Deposit	BoQ	91	2.35%	05-Jun-18	1,502,305.48				1,502,305.48
	Fixed Term Deposit	CBA	32	2.10%	02-Jul-18		2,000,000.00			2,000,000.00
<u>Reserve Account Investments</u>										
016286-230866	Reserve Call Deposit	ANZ	n/a	Varies	n/a	462,670.58	2,009,024.61	709.03	2,291,893.21	180,511.01
30479	Fixed Term Deposit	Defence Bank	92	2.45%	02-May-18	420,316.38		2,595.60	422,911.98	0.00
030960	Fixed Term Deposit	AMP Bank	91	2.30%	28-May-18	1,577,069.33		9,043.30	1,586,112.63	0.00
031141	Fixed Term Deposit	WESTPAC	91	2.26%	05-Jun-18	1,218,958.59				1,218,958.59
032753	Fixed Term Deposit	BoC	30	2.26%	29-Jun-18		1,400,000.00			1,400,000.00
031675	Fixed Term Deposit	ME Bank	120	2.55%	27-Jul-18	1,438,240.70				1,438,240.70
032756	Fixed Term Deposit	NAB	90	2.55%	28-Aug-18		900,000.00			900,000.00
<b>Total Investments</b>						<b>10,192,111.52</b>	<b>14,119,024.61</b>	<b>22,599.20</b>	<b>11,524,660.23</b>	<b>12,809,075.10</b>
Represented By:				Percentage of Total		<u>Adjustments</u>				
L072300	Reserve - Airport			23.63%		1,241,405.13	-105,000.00	2,917.85		1,139,322.98
L072100	Reserve - Asset Replacement			59.96%		2,883,612.43	0.07	7,404.00		2,891,016.50
L072200	Reserve - Computer			2.20%		105,722.92		271.46		105,994.38
L072400	Reserve - Leave			3.71%		178,281.10	-0.04	457.76		178,738.82
L072500	Reserve - Wiluna Telecentre			0.35%		16,608.38		42.64		16,651.02
L072505	Reserve - Caravan Park			0.95%		45,841.54		117.70		45,959.24
L072506	Reserve - H & I Centre			9.20%		442,638.82		1,136.52		443,775.34
L072507	Reserve - Unspent Grants			Not Applicable		203,145.28	113,106.74	0.00		316,252.02
L072508	Reserve - Community Development			0.00%		0.00		0.00		0.00
<b>Sub Total Reserves</b>				100.00%		<b>5,117,255.60</b>	<b>8,106.77</b>	<b>12,347.93</b>	<b>0.00</b>	<b>5,137,710.30</b>
Muni Fund Term Deposits						3,202,305.48	2,000,000.00	8,135.62	1,708,135.62	3,502,305.48
Muni Fund Call Deposits						1,872,550.46	7,810,000.00	2,115.65	5,515,606.79	4,169,059.32
<b>Sub Total Non-Reserves</b>						<b>5,074,855.94</b>	<b>9,810,000.00</b>	<b>10,251.27</b>	<b>7,223,742.41</b>	<b>7,671,364.80</b>
<b>Total Funds Invested</b>						<b>10,192,111.54</b>	<b>9,818,106.77</b>	<b>22,599.20</b>	<b>7,223,742.41</b>	<b>12,809,075.10</b>

## Appendix 9.2.5

### Assets to be removed from fixed assets register

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Comments
Fair Value	Accum Depr	Proceeds	Profit (Loss)		
\$	\$	\$	\$		
<b>Plant and Equipment</b>					
85,777	0	82,165	(3,612)	6011c CEO Vehicles	
170,000	31,789	100,000	(38,211)	13-0008 Prime Mover	
75,000	13,948	59,545	(1,507)	13-0010 Side Tipping Trailer	
95,000	17,664	61,818	(15,518)	13-0011 Low Loader	
100,000	18,707	95,455	14,162	13-0012 Vibrating Roller	
26,000	4,692	15,455	(5,853)	13-0013 Tri Axle Dolly	
120,000	21,499	73,636	(24,865)	14-001 Rubber Wheeled Roller	
2,500	415	818	(1,267)	33 Fuel Trailer	
6,000	860	2,273	(2,868)	35 Multi Wheel Rollere	
1,800	423	91	(1,286)	5035-2 3pt LinkMower	
90,000	24,630	40,000	(25,370)	5046-11 Cat 950G Loiader	
2,500	687	4,545	2,733	5046-13 Hino Trailer	
30,000	5,004	18,182	(6,814)	5051-1 Fabco Caravan	
7,000	2,416	10,000	5,416	5,053 Case Tractor	
140,000	10,470	104,545	(24,985)	5,057 Grader John Deere	
0	38	45	84	5,059 Ripper for Loader	
40,000	17,183	16,364	(6,453)	5,072 4WD Bus	
500	91	291	(118)	5999-4 Rotoslasher	
3,000	1,100	182	(1,719)	6,020 Diesel Pump	
18,000	3,299	4,000	(10,701)	6,021 Diesel Fuel Tank	
2,200	806	227	(1,166)	6,022 Road Broom	
0	24	0	24	09-0005 Kevrick Crane	
0	71	0	71	09-0006 Mini Cobra	
0	83	0	83	10,092 Traffic Counters	
0	864	0	864	14-005 Depot Security System	
0	38	0	38	5 Fire Control Unit	
0	19	0	19	5046-4 Backhoe Forks	
0	13	0	13	5,060 Trencher Backhoe	
<b>Furniture and Equipment</b>					
4,000	2,173	0	(1,827)	0001 Unit 1 Furniture & Equipment	
1,832	981	0	(851)	0003 UNIT 3/ 30 SCOTIA ST FURNITURE	
4,000	2,264	0	(1,736)	0004 UNIT 4/ 30 SCOTIA ST FURNITURE	
4,522	1,674	0	(2,848)	0005 UNIT 5/ 30 SCOTIA ST FURNITURE	
1,500	863	0	(637)	0006 UNIT 6/ 30 SCOTIA ST FURNITURE	
1,500	835	0	(665)	0007 UNIT 7/ 30 SCOTIA ST FURNITURE	
2,000	1,186	0	(814)	0008 UNIT 8/ 30 SCOTIA ST FURNITURE	
1,500	536	0	(964)	0009 60A SCOTIA ST FURNITURES AND E	
1,500	968	0	(532)	0010 60B SCOTIA ST FURNITURES AND E	
1,500	833	0	(667)	0011 60C SCOTIA ST FURNITURES AND E	
1,500	789	0	(711)	0014 U2/2 JONES ST FURNITURES AND E	
1,500	852	0	(648)	0016 U1/2 JONES ST FURNITURES AND E	
1,500	582	0	(918)	0017 U3/2 JONES ST FURNITURES AND E	
0	158	0	158	10-0009 Karaoke	
0	126	0	126	10-0010 Pool Cinema Smart Screen & Sm	
3,000	1,501	0	(1,499)	10-0011 Sea Container Depot Storage	
0	252	0	252	10-0015 Air cons in Unit 2 Kitchen an	
0	93	0	93	11-008 TV Transmitters & Satellite re	
0	63	0	63	13-0021 Computer Set CEO	
0	124	0	124	13-0022 Map Info Pro V11.5 Nodelocked	

4,000	1,302	0	(2,698)	160408-1A Silver Mirror
1,200	460	0	(740)	202 Gym Equipment Upright Bike E
1,500	575	0	(925)	203 Gym Equipment Stack Gym Exer
1,200	460	0	(740)	204 Gym Equipment Rowing Machine
1,300	499	0	(801)	205 Gym Equipment Recumbent Bike
1,200	460	0	(740)	206 Gym Equipment Weight Tree an
4,800	1,841	0	(2,959)	207 Gym Equipment Steppers Exerc
1,800	813	0	(987)	208 Oven 4 Burner Electric Oven
3,000	1,354	0	(1,646)	209 CCTV Cameras with Recorder
1,800	813	0	(987)	210 Refrigerator
0	57	0		57 425 Power Amplifier SBS
0	57	0		57 433 Power Amplifier WIN
0	49	0		49 6029/12 Air Conditioner TV/Radio Roo
2,500	930	0	(1,570)	6035/1 Compactus Shire Office
0	76	0		76 6036/3 Linera Transmitter TV/Radio
3,837	326	0	(3,511)	6037 Admin Furniture 2017
0	164	0		164 6046/10 Workstations (5 Admin Office
0	50	0		50 60508 Mini Cube Container 0838 RWMUO
5,600	1,855	0	(3,745)	6052/1 Server
0	49	0		49 6059/0 A/Cond Unit Server Room
0	151	0		151 6059/6 Radio Transmitter
0	36	0		36 6059/6A Radio Transmitter Stereo FM
0	49	0		49 6066/1 Sound System Speakers Mixer
0	45	0		45 6069/1 Outdoor Table and Benches
0	252	0		252 6069/6 Tables chairs & desk
3,000	1,405	0	(1,595)	6071/1 CISCO Aironet Outdoor Onsite
0	126	0		126 60712 CT Switchboard
0	164	0		164 60714 Gym Mats 12mm thick (1m x 1m)
1,500	934	0	(566)	6073 Mitel Void Telephone System x
0	202	0		202 6076/02 Council Chamber Furnishings (C
0	202	0		202 6077/04 Breezeaire EA150D Install & tra
0	76	0		76 6077/05 Breesaire EA150D Council Chamb
0	83	0		83 909 Swimming Pool Equipment Remova
0	145	0		145 909B Swimming Pool Equipment Winch
450	244	0	(206)	909C Swimming Pool Equipment Magnum
2,359	984	0	(1,375)	909D Swimming Pool Equipment SCBA
4,800	1,841		(2,959)	201 Gym Equipment Elliptica
0	121			121 9093 Admin Office Furnishings
2,000	694		(1,306)	595/11 Generator
4,000	817		(3,183)	10/0006 Fuel Trailer
3,000	863		(2,137)	5046/3 Water Pump
1,000	469		(531)	5067 Bobcat Guard
4,500	1,237		(3,263)	11/002 Mosquito Fogger
2,800	829		(1,971)	6008 Spray Tan
1,100	422		(678)	6018 Mosquito Fogger
3,000	1,055		(1,945)	6007 Hot Pressure Washer
1,500	376		(1,124)	10-.0016 Welder
2,400	412		(1,988)	27 lighting Plant
1,400	246		(1,154)	5046/1 Tyre Changer
750	137		(613)	5046/6 Vehicle Hoist
1,500	347		(1,153)	5064 Wheel Balancer
500	192		(308)	6013 trailer
1,000	383		(617)	6014 Trailer
1,500	576		(924)	6015 Mower
600	192		(408)	6016 Trailer
600	230		(370)	6017 Trailer
7,000	2,685		(4,315)	6019 Storage
2,700	1,032		(1,668)	6023 Aeroater

3,000	1,151	(1,849)	6024 Pump
0	1,635		<b>Land and Buildings</b>
0	244	1,635	09-0004A Wiluna Enyerprise
0	126	244	09-0007 Fleetline Pump
0	13	126	2003 Stone Entry Wall
0	197	13	2006 Depot Old Storage
0	28	197	2011 Depot Shed
0	363	28	2012 Concrete wash down bay
0	112	363	2013 Depot Recycling Shed
8,000	258	112	2014 Carport
3,300	69	(7,742)	2016 Pump Shed
14,000	302	(3,231)	2017 Morgue
0	56	(13,698)	2018 Carport
0	84	56	2019 Carport
0	140	84	2020 Fencing
0	195	140	2021 Fencing
0	231	195	2022 Shelter
0	684	231	2023 Fencing
0	243	684	2024 Pool Shelter
0	80	243	2044 Irrigation Tank
0	29	80	2062 Cemetary Upgrade
15,000	0	29	2062A Cemetary Upgrade
15,000	0	(15,000)	3060 Land Lot 963
0	127	(15,000)	4000 Land Lot 1456
15,000	0	127	2046 Pool Paving
0	374	(15,000)	4002 Land Lot 22
0	15,090	374	4046/1 Public Facilities
0	151	15,090	4046/8A Pool Facilities
0	277	151	4046/8c Pool Solar Panels
0	14	277	4046/9 Works Fencing
0	19	14	4049B Lot 38
0	186	19	4049C Lot 39
0	9	186	4049D Lot 40
0	97	9	4061B Lot 555 Scotia
0	3	97	4067 Shed Lot 116 Scotia
0	12	3	4070 Marrawayura Store
0	598	12	4091 Depot Power
0	9	598	4092 Electrical Sub main Upgrade
0	297	9	4095A Lot 113 Scotia St
15,000	0	297	4095B Lot 113 Scotia St
0	1,382	(15,000)	4095 Land 61/63 Scotia
15,000	0	1,382	4715/1 Depot
0	167	(15,000)	4717/1 Racecourse
0	287	167	4715/5A Shed Lot 116 Scotia
0	272	287	4944/1 Bore Pump
0	277	272	4944/2 Airport Water Supply
10,000	376	277	4946/1 Depot Fuel Compound
0	46	(9,624)	4946/2 Depot Office
0	8	46	4946/3A Power
3,635	48	8	4982/1 Nursery
881	0	(3,587)	4994 Admin Building Upgrade
881	12	(881)	4995 Staff Housing 1
881	12	(870)	4996 Staff Housing 2
881	12	(870)	4997 Staff Housing 3
881	12	(870)	4998 Staff Housing 4
881	12	(870)	4999 Staff Housing 5
5,455	0	(5,455)	5001 Power Upgrade
1,262,123	252,538	689,638	(319,947)

## Appendix 9.2.6

2018-19

### OBJECTIVES AND REASONS FOR LEVYING DIFFERENTIAL RATES

The overall objective for differential general rating is an attempt to ensure revenue is collected on an equitable basis, enabling the Shire to provide facilities, infrastructure and services to the entire community.

The Shire of Wiluna provides services to a diverse region consisting of Wiluna townsite, rural/pastoral, mining and exploration & prospecting. All sectors benefit from the services provided by the Shire, though it is inevitable that some sectors may benefit more from any particular service. Persons operating within all sectors have the right to use the services provided and the Shire does not seek to restrict the use of its services by any sector, though some will make greater demands and impose greater costs on the Shire, and some have a greater capacity to contribute to the Shire's revenue than others.

To levy an appropriate minimum rate that more closely reflects the costs of servicing lots within the townsite and the whole Shire area, and to ensure that a minimum contribution is made by all ratepayers for the benefit of the district.

To ensure that properties whose owners/occupiers place disproportionately high administrative burdens and costs upon the Shire make an additional contribution so as not to transfer the burden to other ratepayers.

As a means to maintain a balanced budget position with a reasonable contribution from all rating categories and a reasonable approach by the Council in regard to increases. Unfortunately, this means that a rate increase in excess of the general price index will be forced onto ratepayers due to the continued shift of roles and responsibilities to local governments from the other spheres of government without any corresponding transfer of resources, and the steady withdrawal of funding from state and federal sources.

- ) An example of the withdrawal of state funding from local governments is the significant (approximately 43%) reduction in July 2017 of direct roads grants.
- ) An example of the reduction of federal funding for local governments is the significant (approximately 47 %) fall in Roads to Recovery funding in 2018-2019 compared to 2017-2018.

The rates imposed are within the rating parameters set in subsection 6.33 of the Local Government Act 1995 and the approval of the Minister is therefore not required. Nevertheless, the Council has had regard to the values set out in the Department of Local Government and Communities' policy on differential rates dated March 2016, namely:

- ) Objectivity
- ) Fairness and Equity
- ) Consistency, and
- ) Transparency and administrative efficiency.

The specific objectives related to each differential rating category are set out below:

#### **GRV Town Rates**

The object of this rate is to apply a base differential general rate to land within the Wiluna townsite and to act as the Shire's benchmark differential rate by which all other properties are assessed. It

provides for the cost of operating all urban facilities and services that are available to all residents and ratepayers to use, other than those services and facilities for which separate fees and charges are levied on a full cost-recovery basis.

It should be noted that, even in relation to services for which separate fees and charges are levied, many of these fees and charges do not recover the full cost of operating the facility or providing the service. In such cases, the difference between the revenue derived from fees/charges and the actual costs of providing the services and facilities has to be met from rates. So it is appropriate that all ratepayers make a fair contribution.

The reason for the GRV Town rate is to ensure that all ratepayers make a reasonable contribution towards the ongoing maintenance and provision of works, services and facilities throughout the Shire.

#### **UV Rural Rates**

The object of this rate is to apply a base differential general rate to rural land within the Wiluna district and provide for the cost of operating all the facilities and services that are available to all residents and ratepayers to use including rural roads and other rural services upon which rural enterprises rely, other than those services and facilities for which separate fees and charges are levied on a full cost-recovery basis.

It should be noted that, even in relation to services for which separate fees and charges are levied, many of these fees and charges do not recover the full cost of operating the facility or providing the service. In such cases, the difference between the revenue derived from fees/charges and the actual costs of providing the services and facilities has to be met from rates. So it is appropriate that all ratepayers make a fair contribution.

The reason for the UV Rural rate is to ensure that all ratepayers make a reasonable contribution towards the ongoing maintenance and provision of works, services and facilities throughout the Shire.

#### **UV Exploration and Prospecting Rates**

The object of this rate is to apply a base differential general rate to Exploration and Prospecting tenements within the Wiluna district and provide for the cost of operating all the facilities and services that are available to all residents and ratepayers to use including rural roads upon which exploration and prospecting enterprises rely, other than those services and facilities for which separate fees and charges are levied on a full cost-recovery basis.

It should be noted that, even in relation to services for which separate fees and charges are levied, many of these fees and charges do not recover the full cost of operating the facility or providing the service. In such cases, the difference between the revenue derived from fees/charges and the actual costs of providing the services and facilities has to be met from rates. So it is appropriate that all ratepayers make a fair contribution.

In addition to contributing to the costs of facilities and services available to all residents and ratepayers, the rate recognises the additional administrative burden and costs associated with administering this class of rates and the much higher risks of non-collection. Irrespective of the rates calculated based on the valuation database at the beginning of the year, experience shows that a significantly higher proportion of this class of rates will be irrecoverable due to tenement deaths and deregistration of exploration corporations.

The reason for the UV Exploration and Prospecting rate is to ensure that all ratepayers make a reasonable contribution towards the ongoing maintenance and provision of works, services and facilities throughout the Shire, as well as a contribution to the Shire's administrative costs proportionate to the additional risks and burdens imposed upon the Shire by Exploration and Prospecting Ratepayers.



### **GRV Mining Rates**

The object of this rate is to apply a base differential general rate to GRV-Rated mining tenements within the Wiluna district and provide for the cost of operating all the facilities and services that are available to all residents and ratepayers to use including rural roads upon which mining enterprises rely, other than those services and facilities for which separate fees and charges are levied on a full cost-recovery basis.

It should be noted that, even in relation to services for which separate fees and charges are levied, many of these fees and charges do not recover the full cost of operating the facility or providing the service. In such cases, the difference between the revenue derived from fees/charges and the actual costs of providing the services and facilities has to be met from rates. So it is appropriate that all ratepayers make a fair contribution.

In addition to contributing to the costs of facilities and services available to all residents and ratepayers, the rate recognises the additional administrative burden and costs associated with administering this class of rates such as dealing with applications and additional correspondence on matters such as requests for special treatment (such as waiving of interest on overdue rates).

The reason for the GRV Mining rate is to ensure that all ratepayers make a reasonable contribution towards the ongoing maintenance and provision of works, services and facilities throughout the Shire, as well as a contribution to the Shire's administrative costs proportionate to the additional risks and burdens imposed upon the Shire by Mining Ratepayers (including unrecovered litigation costs).

### **UV Mining Rates**

The object of this rate is to apply a base differential general rate to UV-Rated mining tenements within the Wiluna district and provide for the cost of operating all the facilities and services that are available to all residents and ratepayers to use including rural roads upon which mining enterprises rely, other than those services and facilities for which separate fees and charges are levied on a full cost-recovery basis.

It should be noted that, even in relation to services for which separate fees and charges are levied, many of these fees and charges do not recover the full cost of operating the facility or providing the service. In such cases, the difference between the revenue derived from fees/charges and the actual costs of providing the services and facilities has to be met from rates. So it is appropriate that all ratepayers make a fair contribution.

In addition to contributing to the costs of facilities and services available to all residents and ratepayers, the rate recognises the additional administrative burden and costs associated with administering this class of rates and the risks of non-collection due to tenement deaths and deregistration of mining companies, additional wear and tear on Shire assets due to use of oversize and overweight vehicles and aircraft, additional compliance burdens and costs, and unrecovered legal expenses due to litigation initiated by mining companies.

The reason for the UV Mining rate is to ensure that all ratepayers make a reasonable contribution towards the ongoing maintenance and provision of works, services and facilities throughout the Shire, as well as a contribution to the Shire's administrative costs proportionate to the additional risks and burdens imposed upon the Shire by Mining Ratepayers (including those described in the immediately preceding paragraph).

The Council has also observed a disparity between UV Mining Rates and UV Exploration and Prospecting Rates, with the latter rates being significantly higher in 2016/2017. Although the Exploration and Prospecting rates have a high administrative cost and a high risk burden, the higher than UV Mining rate is recognised as anomalous in that other costs associated with the mining sector (compliance, wear and tear, litigation, etc) are not as high in respect of exploration and prospecting companies as is the case for mining companies.

It is intended to remove this disparity over a number of years, starting with an additional increase in UV Mining rates imposed in 2017-2018. Although an alternative course of action would be to

eliminate the anomaly in a single year, this is considered to be too disruptive to the sector and may even result in further litigation of the type that has increased the Shire's costs in 2016/2017.

#### **GRV Town Minimum Rates**

The object of this rate is to apply a minimum rate to land within the Wiluna townsite and to act as the Shire's benchmark differential rate by which all other properties are assessed. It provides for the cost of operating all urban facilities and services that are available to all residents and ratepayers to use, other than those services and facilities for which separate fees and charges are levied on a full cost-recovery basis.

It should be noted that, even in relation to services for which separate fees and charges are levied, many of these fees and charges do not recover the full cost of operating the facility or providing the service. In such cases, the difference between the revenue derived from fees/charges and the actual costs of providing the services and facilities has to be met from rates. So it is appropriate that all ratepayers make a fair contribution.

The reason for the GRV Town minimum rate is to ensure that all ratepayers make a reasonable contribution towards the ongoing maintenance and provision of works, services and facilities throughout the Shire.

#### **UV Rural Minimum Rates**

The object of this rate is to apply a minimum rate to rural land within the Wiluna district and provide for the cost of operating all the facilities and services that are available to all residents and ratepayers to use including rural roads and other rural services upon which rural enterprises rely, other than those services and facilities for which separate fees and charges are levied on a full cost-recovery basis.

It should be noted that, even in relation to services for which separate fees and charges are levied, many of these fees and charges do not recover the full cost of operating the facility or providing the service. In such cases, the difference between the revenue derived from fees/charges and the actual costs of providing the services and facilities has to be met from rates. So it is appropriate that all ratepayers make a fair contribution.

The reason for the UV Rural minimum rate is to ensure that all ratepayers make a reasonable contribution towards the ongoing maintenance and provision of works, services and facilities throughout the Shire.

#### **UV Exploration and Prospecting Minimum Rates**

The object of this rate is to apply a minimum rate to Exploration and Prospecting tenements within the Wiluna district and provide for the cost of operating all the facilities and services that are available to all residents and ratepayers to use including rural roads upon which exploration and prospecting enterprises rely, other than those services and facilities for which separate fees and charges are levied on a full cost-recovery basis.

It should be noted that, even in relation to services for which separate fees and charges are levied, many of these fees and charges do not recover the full cost of operating the facility or providing the service. In such cases, the difference between the revenue derived from fees/charges and the actual costs of providing the services and facilities has to be met from rates. So it is appropriate that all ratepayers make a fair contribution.

In addition to contributing to the costs of facilities and services available to all residents and ratepayers, the rate recognises the additional administrative burden and costs associated with administering this class of rates and the much higher risks of non-collection. Irrespective of the rates calculated based on the valuation database at the beginning of the year, experience shows that a significantly higher proportion of this class of rates will be irrecoverable due to tenement deaths and deregistration of exploration corporations.

The reason for the UV Exploration and Prospecting minimum rate is to ensure that all ratepayers make a reasonable contribution towards the ongoing maintenance and provision of works, services and facilities throughout the Shire, as well as a contribution to the Shire's administrative costs proportionate to the additional risks and burdens imposed upon the Shire by Exploration and Prospecting Ratepayers.

#### **GRV Mining Minimum Rates**

The object of this rate is to apply a minimum rate to GRV-Rated mining tenements within the Wiluna district and provide for the cost of operating all the facilities and services that are available to all residents and ratepayers to use including rural roads upon which mining enterprises rely, other than those services and facilities for which separate fees and charges are levied on a full cost-recovery basis.

It should be noted that, even in relation to services for which separate fees and charges are levied, many of these fees and charges do not recover the full cost of operating the facility or providing the service. In such cases, the difference between the revenue derived from fees/charges and the actual costs of providing the services and facilities has to be met from rates. So it is appropriate that all ratepayers make a fair contribution.

In addition to contributing to the costs of facilities and services available to all residents and ratepayers, the rate recognises the additional administrative burden and costs associated with administering this class of rates and the high costs of operating the Wiluna Aerodrome due to damage caused by larger aircraft chartered to mining companies.

The reason for the GRV Mining minimum rate is to ensure that all ratepayers make a reasonable contribution towards the ongoing maintenance and provision of works, services and facilities throughout the Shire, as well as a contribution to the Shire's administrative costs proportionate to the additional risks and burdens imposed upon the Shire by Mining Ratepayers.

#### **UV Mining Minimum Rates**

The object of this rate is to apply a minimum rate to UV-Rated mining tenements within the Wiluna district and provide for the cost of operating all the facilities and services that are available to all residents and ratepayers to use including rural roads upon which mining enterprises rely, other than those services and facilities for which separate fees and charges are levied on a full cost-recovery basis.

It should be noted that, even in relation to services for which separate fees and charges are levied, many of these fees and charges do not recover the full cost of operating the facility or providing the service. In such cases, the difference between the revenue derived from fees/charges and the actual costs of providing the services and facilities has to be met from rates. So it is appropriate that all ratepayers make a fair contribution.

In addition to contributing to the costs of facilities and services available to all residents and ratepayers, the rate recognises the additional administrative burden and costs associated with administering this class of rates and the risks of non-collection due to tenement deaths and deregistration of mining companies, additional wear and tear on Shire assets due to use of oversize and overweight vehicles and aircraft, additional compliance burdens and costs.

The reason for the GRV Mining minimum rate is to ensure that all ratepayers make a reasonable contribution towards the ongoing maintenance and provision of works, services and facilities throughout the Shire, as well as a contribution to the Shire's administrative costs proportionate to the additional risks and burdens imposed upon the Shire by Mining Ratepayers (including those described in the immediately preceding paragraph).

### Appendix 9.3.1 - Belgravia Leisure Budget

[illegible]

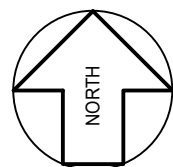
Project	Activity	OPERATING EXPENSES												PTOTAL
MAY	Order Pending Date	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
		12/2021	1/2022	2/2022	3/2022	4/2022	5/2022	6/2022	7/2022	8/2022	9/2022	10/2022	11/2022	12/2022
01000000	Insurance - Project & Equipment	-	-	-	-	-	-	-	-	-	-	-	-	0
TOTAL OPERATING EXPENSES		-	-	-	-	-	-	-	-	-	-	-	-	-
OPERATING GAINS (LOSS)		0	0	0	(33,572)	(38,896)	(33,572)	(33,572)	(33,572)	(33,572)	0	0	0	(212,744)



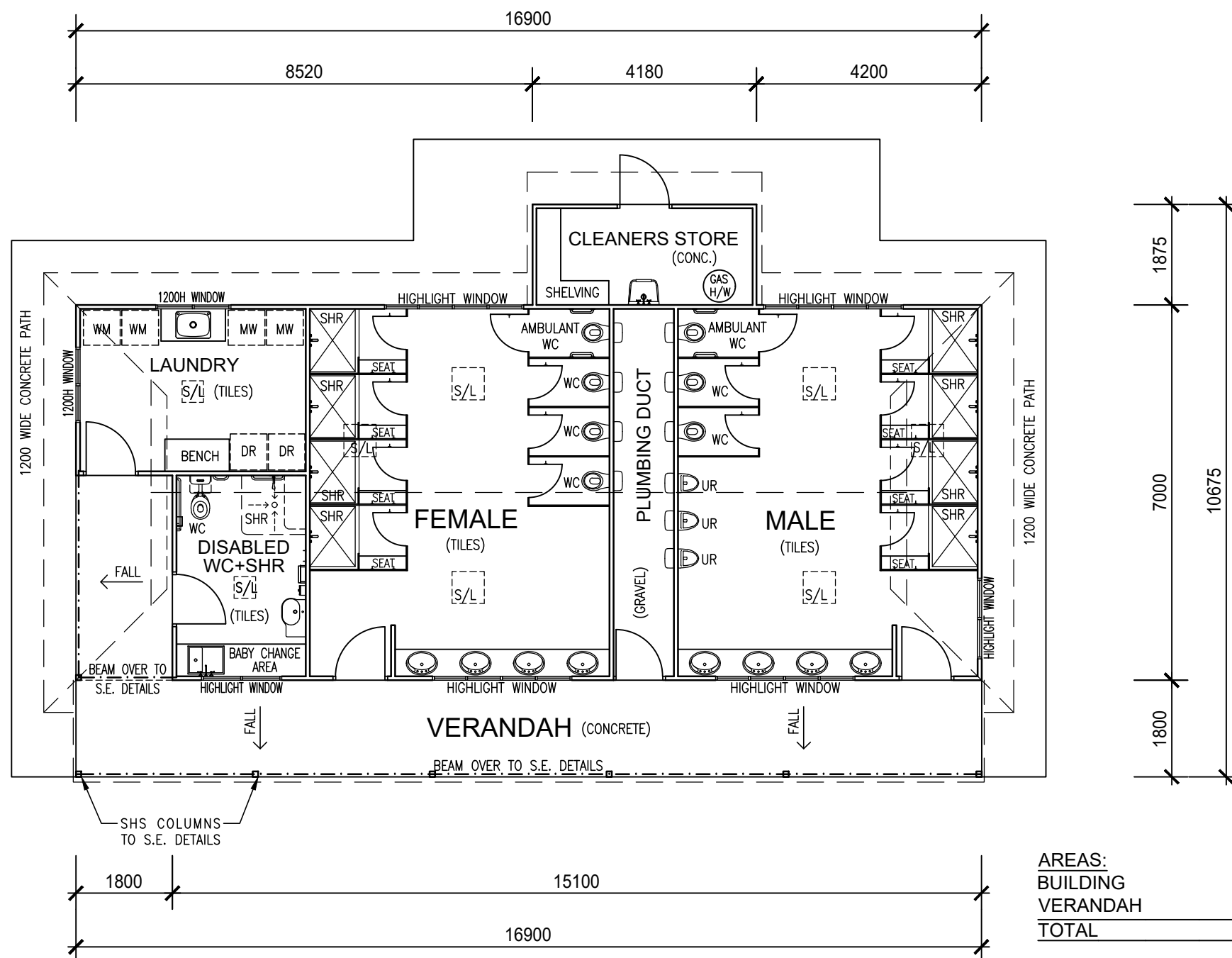
A diagram showing a truck and a car parked in a parking space. The truck is oriented vertically and has a length of 11m and a width of 7m. The car is oriented horizontally and is positioned in front of the truck. The distance between the front of the car and the front of the truck is labeled 'SS #'. The total width of the parking space is 6m. The car's width is 3m.

Diagram of a rectangular plot with dimensions 7m by 10m, labeled TS #.

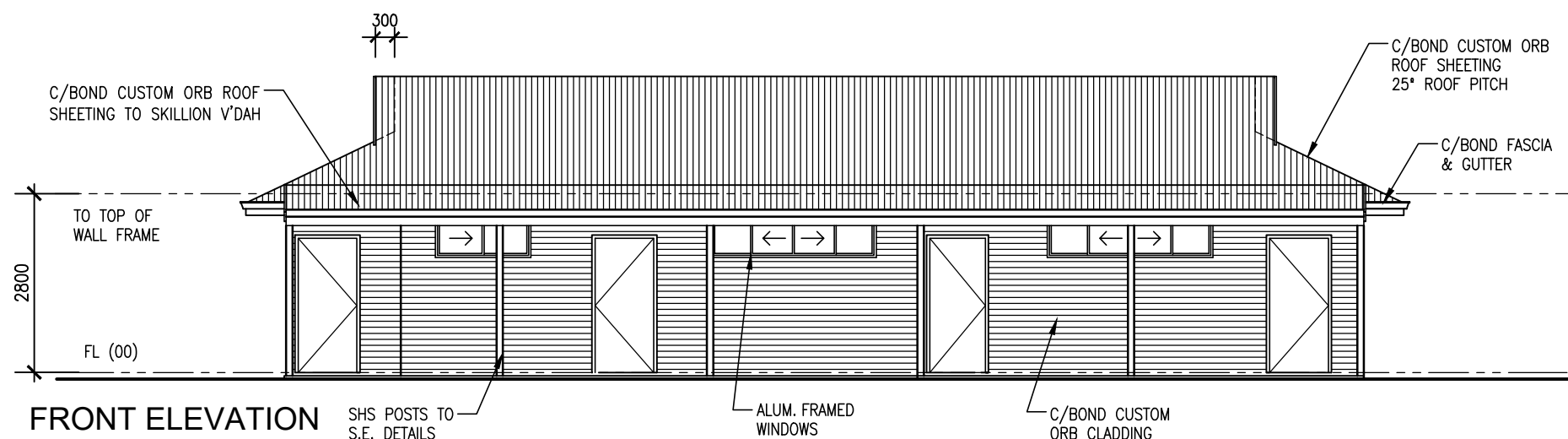
Sk-2	Amend Site Plan as per Clients Email. Re-Issue for CLIENT COMMENT	25/03/2018
Sk-1	Issue for CLIENT COMMENT	20/03/2018
REVISION		DATE
<h1>TEAKLE &amp; LALOR</h1> <p>building design and drafting consultants</p> <p>Address: G1/219 Foreshore Drive, Geraldton</p> <p>Phone: (08) 9964 1882</p> <p>Email: <a href="mailto:tl@teakleandlalar.com.au">tl@teakleandlalar.com.au</a></p>		
JOB <b>PROPOSED CARAVAN PARK AT LENNON STREET, WILUNA</b>		
CLIENT <b>SHIRE OF WILUNA</b>		
DRAWING TITLE <b>SITE PLAN</b>		
SCALE <b>1:500 @ A3</b>	DRAWN BY <b>KHF</b>	
DATE <b>20/03/2018</b>	DRAWING No. <b>1</b>	REV. <b>3</b>
JOB No. <b>18017</b>	<b>Sk-2</b>	



FLOOR PLAN



AREAS:	
BUILDING	119.26m <sup>2</sup>
VERANDAH	37.29m <sup>2</sup>
TOTAL	156.55m <sup>2</sup>



FRONT ELEVATION

AMENITIES DESIGN BASED ON TOTAL OF 34 SITES

All caravan parks and camping grounds  
(except transit parks and nature based parks)  
showers, toilets and hand basins

No. of sites	Toilets			No. of showers (each sex)	No. of hand basins (each sex)
	Male		Female		
	No. of pedestals	mm of urinal trough	No. of pedestals		
1-10	1	600	1	1	1
11-15	1	600	2	2	2
16-20	2	600	2	2	2
21-30	2	1 200	3	3	3
31-40	3	1 200	4	4	4

Sk-2	Amend Site Plan as per Clients Email. Re-Issue for CLIENT COMMENT	25/03/2018
Sk-1	Issue for CLIENT COMMENT	20/03/2018

REVISION DATE

TEAKLE & LALOR

building design and drafting consultants

Address: G1/219 Foreshore Drive, Geraldton

Phone: (08) 9964 1882

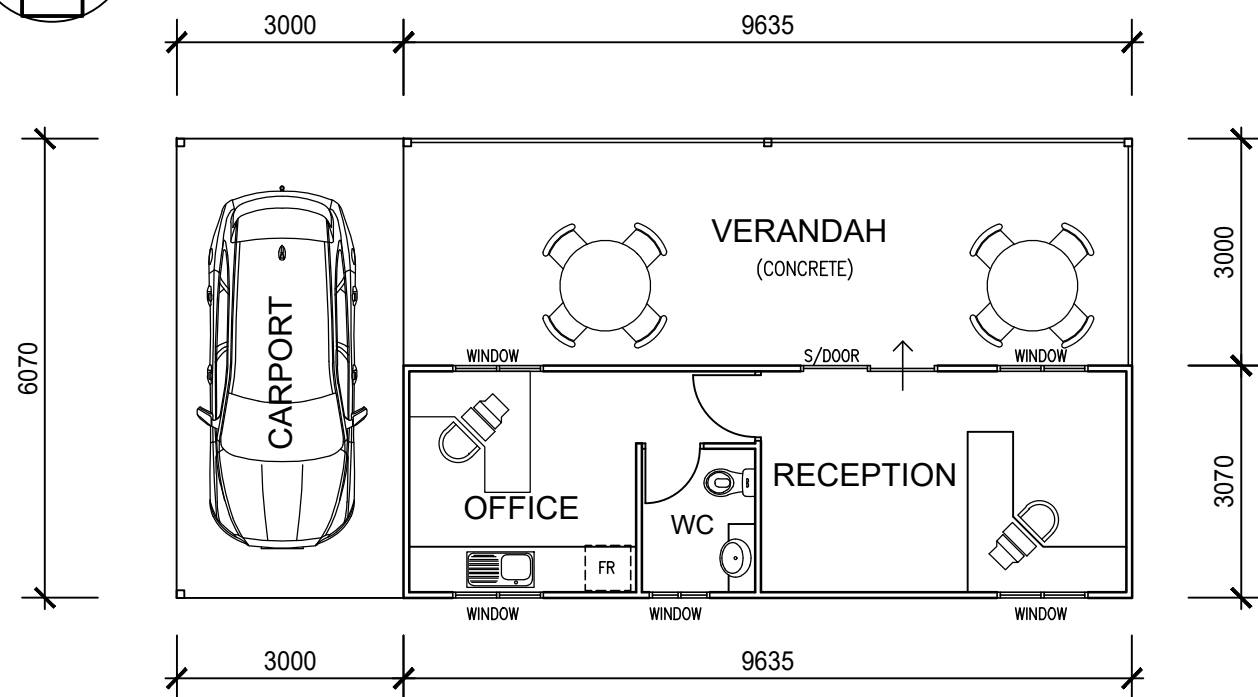
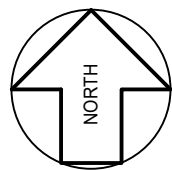
Email: tl@teakleandlador.com.au

JOB  
PROPOSED CARAVAN PARK  
AT LENNON STREET, WILUNA

CLIENT  
SHIRE OF WILUNA

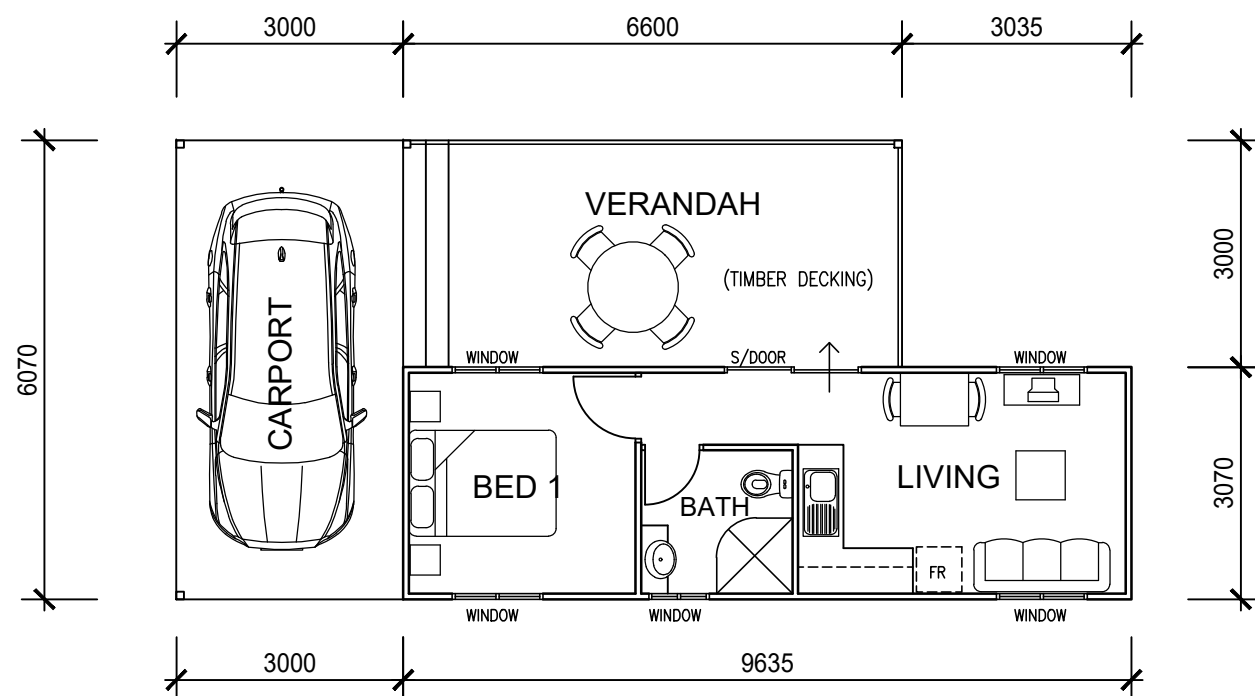
DRAWING TITLE  
FLOOR PLAN - AMENITIES

SCALE	1:100 @ A3	DRAWN BY	KHF
DATE	20/03/2018	DRAWING No.	REV.
JOB No.	18017	2 OF 3	Sk-2



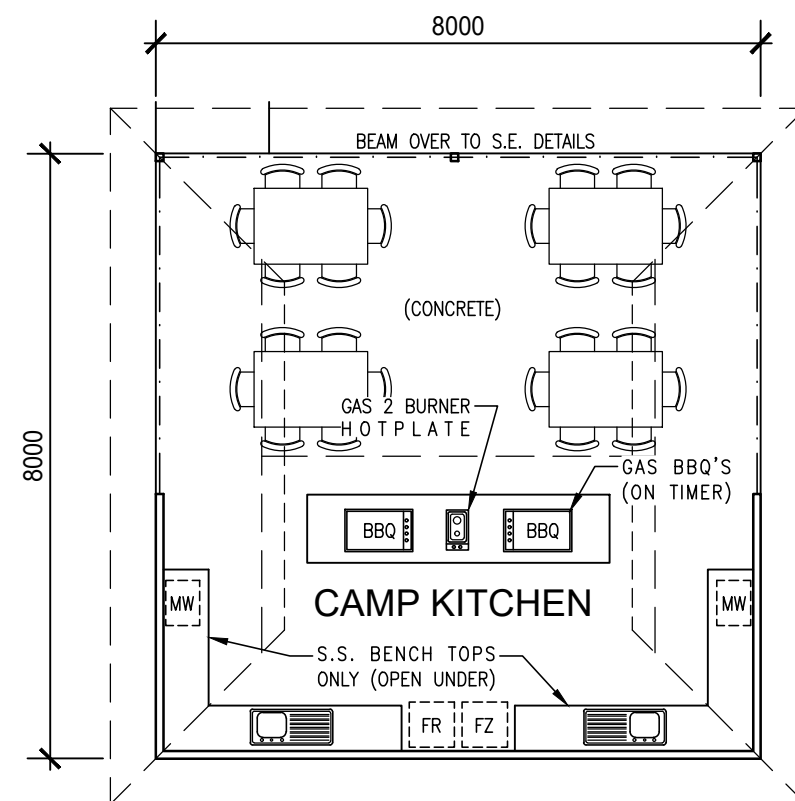
### PROPOSED SITE OFFICE

AREA:	
CABIN	29.50m <sup>2</sup>
V'DAH	28.90m <sup>2</sup>
CARPORT	18.20m <sup>2</sup>
TOTAL	76.60m <sup>2</sup>



### PROPOSED SELF CONTAINED CABIN

AREA:	
CABIN	29.50m <sup>2</sup>
V'DAH	19.80m <sup>2</sup>
CARPORT	18.20m <sup>2</sup>
TOTAL	67.50m <sup>2</sup>



### PROPOSED CAMP KITCHEN

AREA:	
CAMP KITCHEN	64.00m <sup>2</sup>

Sk-2	Amend Site Plan as per Clients Email. Re-Issue for CLIENT COMMENT	25/03/2018
Sk-1	Issue for CLIENT COMMENT	20/03/2018
REVISION		DATE
<b>TEAKLE &amp; LALOR</b> building design and drafting consultants		
Address: G1/219 Foreshore Drive, Geraldton		
Phone: (08) 9964 1882		
Email: tl@teakleandlador.com.au		
JOB PROPOSED CARAVAN PARK AT LENNON STREET, WILUNA		
CLIENT SHIRE OF WILUNA		
DRAWING TITLE FLOOR PLAN - SITE OFFICE, CABINS AND CAMP KITCHEN		
SCALE	1:100 @ A3	DRAWN BY KHF
DATE	20/03/2018	DRAWING No. REV.
JOB No.	18017	3 OF 3 Sk-2