

Shire of Wiluna

MINUTES



Ordinary Meeting of Council

Held

Wednesday 18 December 2019

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DISCLAIMER READING

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AGENDA**1. Declaration of Opening and Announcement of Visitors**

The Shire President welcomed Councillors, staff and visitors and declared the meeting open at 12.04pm.

2. Public Question Time**a) Responses to Previous Public Questions taken on Notice**

Nil

b) New Questions

Nil

3. Record of Attendance

Cr Jim Quadrio	President (in the Chair)
Cr Peter Grundy	Deputy President
Cr Brodie Sawyer	
Cr Tim Carmody	
Cr Norma Ward	
Cr Ane Koroicure	
Cr Lena Long	

In Attendance:

Colin Bastow	Chief Executive Officer
Warren Olsen	Deputy Chief Executive Officer
Robert Wiles	Manager of Works
Katrina Boylan	Executive Assistant
Kavoa Dakunimata	Assets Infrastructure Officer (entered the meeting at 2.15pm and left at 2.25pm)

Hon Robin Scott MLC (left the meeting at 1.25pm)

David Modolo (Adviser at the Legislative Council) (left the meeting at 1.25pm)

a) Apologies and Leave of Absence Previously Approved

Nil

b) Applications for Leave of Absence

Nil

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c) Notations of Interest:

- i. **Financial Interest Local Government Act Section 5.60A**
Nil
- ii. **Proximity Interest Local Government Act Section 5.60B**
Nil
- iii. **Interest Affecting Impartiality Shire of Wiluna Code of Conduct**
Nil

4. Petitions and Deputations

Hon Robin Scott MLC – Member of the WA Legislative Council for Mining and Pastoral Region gave a presentation to Council. He spoke about the following:-

- Lack of specialists in Kalgoorlie – have managed to get an MRI machine in Kalgoorlie although it has taken 30 months and will still be another 18 months before it is delivered.
- Voluntary Assisted Dying – Kalgoorlie to receive \$30.5M towards palliative care, they currently have only 4 beds set aside.
- Wiluna Training Centre – doing a wonderful job and must be supported.
- The benefits of having a rail system through the state. He was keen to get the Mt Weld to come through Yalgoo, Mt Magnet Cue and Meekatharra.
- FBT killing regional towns.
- Feral animals – must be either farmed, exported or killed.
- Government Red Tape – wants approval time cut down.
- FIFO – towns like Wiluna need FIFO
- Pipeline from the Kimberley – believes strongly that by having a ring mains pipeline from the Kimberley, down the middle of the State would help relieve drought by having holding tanks every 100km which could be sourced by pastoralists., The project would probably cost somewhere in the region of \$20B but would be seen as a state building venture.
- Liquor Licence in Wiluna – he said he would see if there was anything he could do to help.

In thanking Mr Scott for coming, the Shire President

- Congratulated him on his success in getting an MRI machine for Kalgoorli;
- Congratulated him for his support for Voluntary Assisted Dying in exchange for a commitment to increased palliative care;
- Said that a rail connection is an absolute must for Wiluna;
- Said that a petition for a water pipeline is currently circulating;
- Said that he disagrees with FIFO.

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5. Confirmation of Minutes of Previous Meeting

- 5.1 That the Minutes of the Ordinary Meeting held on 27 November 2019 be accepted as a true record of the meeting.

Council Decision**Item 5.1.****MOVED CR GRUNDY****SECONDED CR SAWYER**

That the Minutes of the Ordinary Meeting held on 27 September 2019 be accepted as a true record of the meeting.

CARRIED 7/0**Resolution 166/19****6. Status Report**

Nil

7. Announcements by the person presiding without discussion

Nil

8. Matters for which meeting may be closed

- 12.2.1. Tender 2020-01 Operation of Wiluna Public Swimming Pool Complex**
- 12.3.1. Chief Executive Officer (CEO) Leave Request**
- 12.3.2. Tender 2019-06 Design, Supply and Erection 2 x 2 Bedroom Residential Dwellings**
- 12.3.3. Martu-ku Yiwarra Training Centre**

9. Reports of Officers and Committees**9.1. Manager of Works**

Nil

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9.2. Deputy Chief Executive Officer

9.2.1. Financial Activity Report – November 2019

Reporting Officer:	Warren Olsen – Deputy CEO
Date of Report:	8 December 2019
Date of Meeting:	18 December 2019
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to present the financial activity report for the period ending 30 November 2019.

Background

Section 6.4 of the Local Government Act 1995 requires the CEO to prepare monthly/quarterly financial reports in accordance with the provisions of Regulation 34 and 35 of the Local Government Act (Financial Management) Regulations 1996.

The financial reports, including the Statement of Financial Activity, for the period ended 30 November 2019 is attached to this agenda as Appendix 9.2.1.

Comment

Our accountant, Katherine Crawford, in consultation with the CEO has added informative comments and explanations throughout the monthly financial report which is attached to this agenda as Appendix 9.2.1. The brief comments in this report are intended to bring Councillors' attention to month-to-month changes or matters of special note.

The net current assets as at 30 November were \$15,777,387 (down from \$16,607,309 at the end of October). The Statement of Financial Position (on page 8 of the Appendix) details the composition of this surplus.

Note 6 (on page 20 of the Appendix) shows that:

- outstanding rates debts have fallen from \$996,249 at the end of October to \$722,016 at the end of November. This is mainly due to the receipt of 2nd Instalment rates payments. (3rd Instalment payments are due on 28 January 2020).
- Total rates collected to the end of November stands at 86.65%, which is comparable to the percentage of rates collected at this time last year.
- The sundry debtors total has increased from \$1,188,068 at the end of October to \$1,192,327 at the end of November.

Of the total \$1,192,327 sundry debts owing at the end of November, Main Roads WA accounts for slightly over 99% overall (\$1,180,507). This is 99.55% (\$1,134,979) of the greater than 90 days outstanding category and 98.57% (\$45,528) of the 60 to 90 days outstanding category.

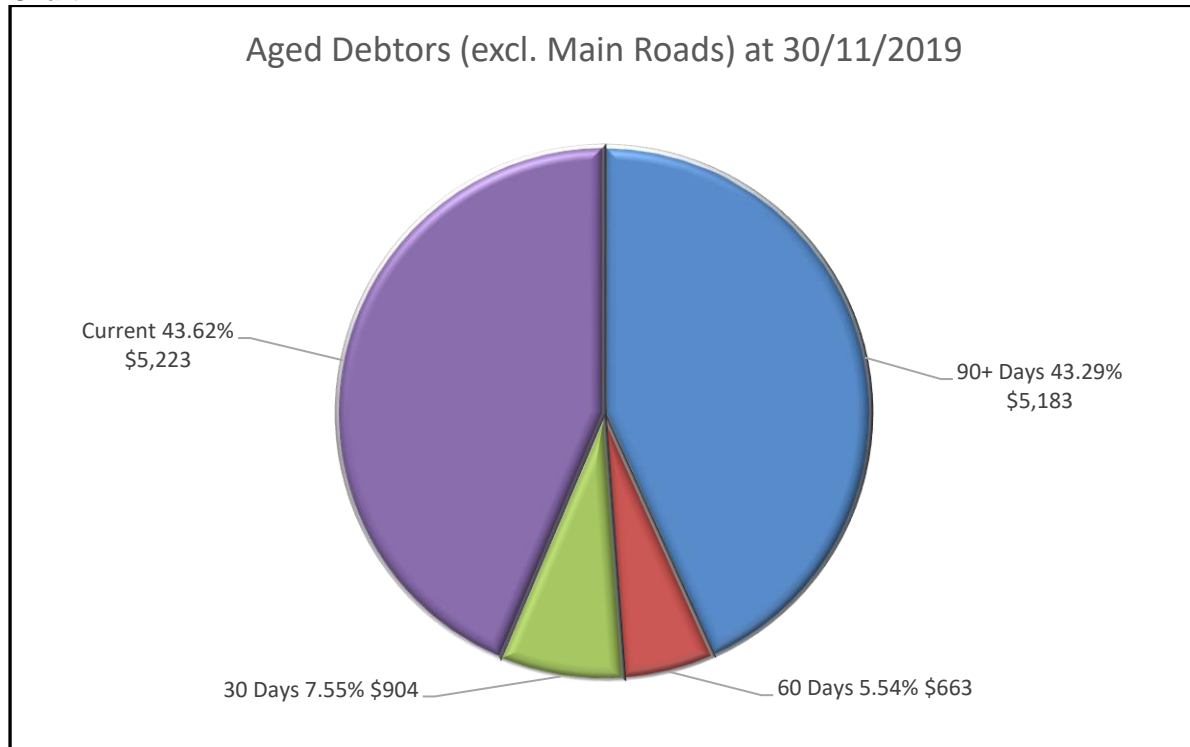
In other words, if Main Roads WA was excluded from the aged debtors trial balance, the total outstanding sundry debts would be \$11,820 and the graph in Note 6 would look like Chart 1 below:

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Chart 1

**Overdraft facility**

Only intra-day use has been made of the overdraft facility during the reporting period (ie. the balance at the end of each day remained at \$0).

The facility has continued to prove very useful for intra-day use, facilitating the payment of creditors and the rebalancing of our investment portfolio without the delay of waiting for investment redemptions to become available in our Municipal Account.

Consultation

Nil

Statutory Environment

Local Government (Financial Management) Regulations 1996 – Regulations 34-35.

Risk Assessment

Nil

Policy Implications

Nil

Financial Implications

Specific financial implications are outlined in the Statement of Financial Activity.

Strategic Implications

Effective governance and administration of Shire's services and prudent financial management underpin the ability of the Shire to effectively deliver services and programmes.

Voting Requirements SIMPLE MAJORITY**DISCLAIMER READING**

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Officer Recommendation

That the financial reports (including the Statement of Financial Activity) for the period ended 30 November 2019 be received and noted.

Council Decision**Item 9.2.1.****MOVED CR CARMODY****SECONDED CR GRUNDY**

1. That the financial reports (including the Statement of Financial Activity) for the period ended 30 November 2019 be received and noted.
2. That the CEO prepare a report to the February Ordinary Council Meeting regarding the outstanding WANDDRA claim.

CARRIED 7/0**Resolution 167/19**

Reason for Change: Council wishes to have a progress report

9.2.2. Accounts Paid by Delegated Authority – November 2019

Reporting Officer: Warren Olsen – Deputy CEO
Date of Report: 4 December 2019
Date of Meeting: 18 December 2019
Disclosure of Interest: Nil

Purpose

The purpose of this report is to present the list of accounts paid by delegated authority of the Chief Executive Officer during November 2019.

Background

The list of accounts paid during the period 1 November to 30 November 2019 is attached to this agenda as Appendix 9.2.2.

Comment

Payments in November were approximately \$1,784,269, which is substantially more than the payments made during October (\$559,366). The main reason payments increased in November is the progress payments made to the contractor in respect of the Wotton Street Enhancement project.

Consultation

Nil

Statutory Environment

Sub-regulation 13 (1) of the Local Government (Financial Management) Regulations 1996 requires that a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name; and
- (b) the amount of the payment; and

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- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

Sub-regulation 13 (3) of the Local Government (Financial Management) Regulations 1996 provides that such a list is to be:

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

Risk Assessment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements SIMPLE MAJORITY***Officer Recommendation & Council Decision******Item 9.2.2.*****MOVED CR SAWYER****SECONDED CR WARD**

That the list of accounts paid by authority for the period 1 November 2019 to 30 November 2019, totalling \$1,784,269.34, be received and noted.

CARRIED 7/0**Resolution 168/19****9.2.3. Financial Investments – November 2019**

Reporting Officer: Warren Olsen – Deputy CEO
Date of Report: 3 December 2019
Date of Meeting: 18 December 2019
Disclosure of Interest: Nil

Purpose

The purpose of this report is to present to the Council information regarding the financial investments as at 30 November 2019.

Background

The Shire of Wiluna's policy no. 2.21 - Financial Investment Policy requires that a monthly report is to be presented to the Council "detailing the performance of all investments". Further, it requires that an investment register is to be maintained.

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The investments of both reserve accounts and non-reserve municipal funds as at 30 November 2019 are presented as Appendix 9.2.3.

Comment

The Reserve Bank of Australia (RBA) Board again held the official overnight rate steady at its meeting on 3 December 2019.

However, our interest earnings are expected to continue to decline as older term deposits (established when interest rates were higher than they are currently) mature and are replaced by investments at lower interest rates.

Reserve Account Funds: One term deposit from the Reserve Account investment pool matured during November paying interest of approximately \$4,567.

One new term deposit of 210 days was established (so as to spread our maturity dates while maximising returns).

The total reserve pool interest of \$4,567 has been distributed among the reserve accounts (except for the unspent grants and retentions reserve accounts) proportionately to each reserve account's percentage of the reserve account investment pool.

The Reserve Account term deposits are all for terms exceeding 120 days, enabling us to take advantage of higher yields while still ensuring a maturing investment every month.

Non-Reserve Municipal Funds: The funds at the beginning of November were deposited in three "call deposit" accounts which yield higher interest than the normal chequing account. During the month of November, we closed the AMP Business Saver account. This was because:

- The bank has proven a bit difficult to deal with (for example, we were unable to get an Audit Certificate from the bank for YE 30 June 2019); and
- The bank's credit rating has been downgraded.

During November our non-reserve call deposits earned interest totalling just over \$1,691.

During the month, one non-reserve term deposit matured paying interest of \$3,480.

One new non-reserve term deposit was established for 90 days in the amount of \$1,000,000.

Total non-reserve municipal fund investments as at the end of November stood at \$7,971,731 (down from \$9,180,417 at the end of October). This does not include the balance of funds held in the "Municipal Account" for day-to-day transactions.

The main reasons for the decline in the balance of non-reserve investments are reduced revenues, and payments made to contractors in respect of the Wotton Street Enhancement project

Consultation

Nil

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Statutory Environment

The power to invest is derived from section 6.14 of the Local Government Act 1995. The funds can only be invested in ways approved for the investment of trust funds under Part III of the Trustees Act 1962.

Regulation 19 of the Local Government (Financial Management) Regulations 1996 requires the establishment of control procedures to enable the identification of –

- the nature and location of all investments; and
- the transactions related to each investment.

Risk Assessment

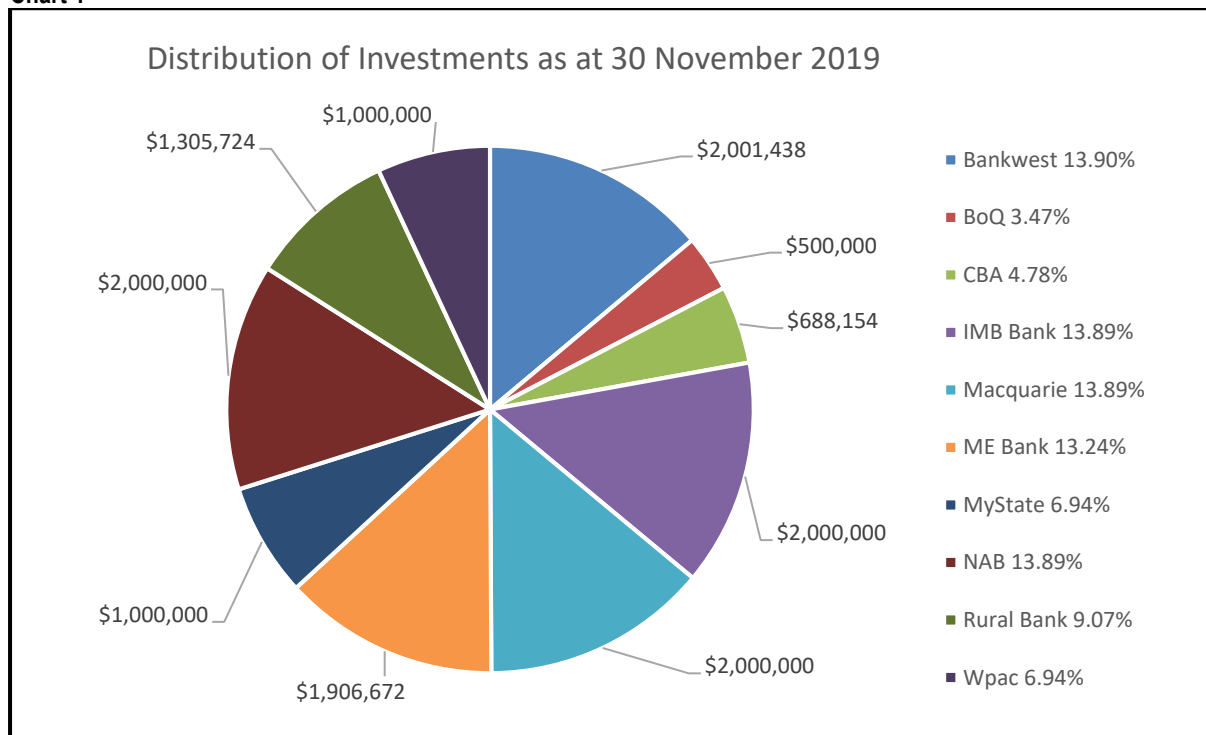
Our primary tools for managing our investment risks are:

- The Shire's policy on financial investments (Policy no. 2.21), which was reviewed and amended at the Council meeting held on 10 November 2017; and
- Diversification of investments.

I undertook to present pie graphs in future investment reports to assist the Council in monitoring the diversification of our investments.

Chart 1 below shows the distribution of investments on 30 November.

Chart 1



As can be seen, our investments at the end of November are spread among 10 banks. Our exposure to any one financial institution was within the parameters of \$2M or about 20%.

It is increasingly difficult to obtain reasonable investment yields in this environment of falling interest rates.

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Policy Implications

All investments are made in compliance with Policy No. 2.21 - Financial Investments Policy.

Financial Implications

Interest earned from investments is an income for the Shire.

Interest attributable to reserve account investments is credited to the reserve accounts (except the Unspent Grants reserve account) on a pro-rata basis. Interest on investment of surplus general funds is treated as general revenue.

Strategic Implications

Effective governance and administration of Shire's services and prudent financial management underpin the ability of the Shire to effectively deliver services and programmes.

Voting Requirements SIMPLE MAJORITY***Officer Recommendation & Council Decision******Item 9.2.3.*****MOVED CR GRUNDY****SECONDED CR WARD****That the report be received and the information be noted.****CARRIED 7/0****Resolution 169/19****9.3. Chief Executive Officer****9.3.1. GVROC Surplus Share**

Reporting Officer:	Colin Bastow, Chief Executive Officer
Date of Report:	20 November 2019
Date of Meeting:	18 December 2019
Disclosure of Interest:	Nil

Purpose

Council to consider what it wants to do with the \$25,000 surplus share.

Background

The Shire is entitled to \$25,000 from GRVOC from previous years surpluses. This distribution has been included in the GVROC budget for this year.

Comment

As the Shire does not have an immediate need for this fund the Shire should set aside the funds in a newly created Reserve Account so it can fund future regional projects.

Consultation

Nil

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Statutory Environment

Local Government Act 1995

Risk Management Implications

Nil

Policy Implications

Nil

Financial Implications

The Shire will receive \$25,000 from GVROC which can be used for any purpose.

Strategic Implications

Nil

Voting Requirements ABSOLUTE MAJORITY***Officer Recommendation & Council Decision******Item 9.3.1.*****MOVED CR CARMODY****SECONDED CR SAWYER**

1. That the Shire create a Regional Projects Reserve fund with the purpose of funding regional projects.
2. The \$25,000 be transferred to the Regional Projects Reserve.
3. That the 2019/20 budget be amended to reflect the above transaction.

CARRIED 7/0 by Absolute Majority**Resolution 170/19****9.3.2. Acting Chief Executive Officer (CEO)**

Reporting Officer:	Colin Bastow, Chief Executive Officer
Date of Report:	20 November 2019
Date of Meeting:	27 November 2019
Disclosure of Interest:	Nil.

Purpose

Council to consider establishing a policy for the temporary appointment of an Acting CEO while the substantive CEO is away from the Shire.

Background

The CEO is the only position that the Council employs, while the CEO employs all the other Shire staff. Therefore, the appointment of a CEO is the responsibility of Council.

The CEO of a Local Government must be a natural person and not a company or a business of any type.

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It would be prudent to have a policy on the temporary appointment of a CEO, while the substantive CEO is away on short-term leave etc.

Comment

When the substantive CEO is away on short-term leave it is recommended that the Deputy Chief Executive Officer (DCEO) be appointed to the position of Acting CEO.

If the leave of absence is greater than four weeks then the Council would need to make a decision as to who will be appointed as an Acting CEO.

Options:

1. Adopt a Policy for the short-term appointment of an Acting CEO.
2. Make an appointment of an Acting CEO each time such appointment is required.

The benefit on appointing the Shire's DCEO in a short-term appoint as an Acting CEO is this allows for consistency in decision making as well as allowing the DCEO professional development so they can become a future CEO.

Having someone in the Acting CEO role will allow for the required level of decision making to be made in a timely manner.

Consultation

Warren Olsen, DCEO

Statutory Environment

Local Government Act 1995

Risk Management Implications

Without a policy the Shire may not have anyone in the CEO role until Council is able to meet and make an appointment.

The appointment of short-term Acting CEO may cause adverse issues due to different management styles between the substantive and Acting CEO's.

Policy Implications

Establishes a policy for the temporary appointment of an Acting CEO during the absence of the substantive CEO e.g. extended sick leave and annual leave.

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements ABSOLUTE MAJORITY

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Officer Recommendation & Council Decision**Item 9.3.2.****MOVED CR CARMODY****SECONDED CR WARD**

That the Deputy Chief Executive Officer be appointed as the Acting Chief Executive Officer whenever the substantive CEO is on leave or otherwise absent from the Shire for a single period that does not exceed 4-weeks.

CARRIED 7/0 by Absolute Majority**Resolution 171/19****9.3.3. Wiluna Airport Upgrade**

Reporting Officer: Colin Bastow, Chief Executive Officer
Date of Report: 11 December 2019
Date of Meeting: 18 December 2019
Disclosure of Interest: Nil.

Purpose

Council to consider the recommendation of its Airport Advisory Committee.

Background

The Shire had formed an Airport Advisory Committee so it can receive advice and support toward the possible upgrade of the Wiluna Airport. The main focus of the upgrade does need to be on the runway.

The Shire had previously been advised of four separate pavement classification numbers (PCN) rating of the runway, which were 23,16, 7 and 8 respectively. The Shire rates the PCN of the Wiluna airport as a 7. This means that a plane bigger than a DASH 8 200 (36-seater) will likely cause damage to the runway.

The local mining industry would like to operate a DASH 8 400 (70+ seater) and move away from the Bae 146 Jet.

The committee recommended to Council the following:

“Moved: Travis Burrows**Seconded: Neil Meadows**

That Council will investigate the construction of a parallel unsealed runway (Stage 1)

CARRIED 7/0”**Comment**

The committee sees the benefit in staging the development of a second sealed runway so the project can be started sooner as the committee is of the view the sealing of the runway can take place later. This approach should result in the project being able to be started sooner.

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The Shire can still maintain the current sealed runway for all weather access. This will mean the existing runway will still be used by the Regular Passenger Transport (RPT), Royal Flying Doctor Service and smaller aircraft. The larger planes will need to use the unsealed parallel runway, which is yet to be built.

Blackham Resources had stated at the meeting their desire to come back and use the Wiluna Airport again. Unfortunately, they have a long-term contract with Cobham Aviation which restricts their ability to come back.

The parallel runway concept appears to have the least number of issues associated with it because there is not enough land to renovate the current gravel runway. Finding additional land via the Department of Lands could take years and is likely to result in an objection being made by the Department of Mining due to the possible impact on the local mine. The renovation of the current sealed runway would require the Shire to reopen the former gravel runway.

Consultation

Nil

Statutory Environment

Local Government Act 1995

Risk Management Implications

That other airstrips are installed around the Wiluna Airport by the local mining industry which impacts on the viability of the airport and RPT services.

That marginal mining and agricultural projects are restricted due to poor air services to and from Wiluna.

That the RPT service is reduced to two or less services per week.

Policy Implications

Nil

Financial Implications

The Shire will need to investigate the cost of the project, so it is able to source funding for the project. However, the ballpark figure is estimated to be around \$5m.

The Shire will need specific funds allocated to this project so it can be progressed as the Shire will need to prepare a new Master Plan and a Business Plan.

The concept plan is being finalised with the focus being on three alternative locations of the runway.

Strategic Implications

Nil

Voting Requirements ABSOLUTE MAJORITY

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Officer Recommendation & Council Decision**Item 9.3.3.****MOVED CR CARMODY****SECONDED CR WARD**

1. That the CEO investigate the option of constructing an unsealed parallel runway, which should be located next to the existing sealed runway.
2. Amend the 2019/20 Budget to include \$40,000 for the planning of the Wiluna Airport Upgrade which includes Master and Business Plans.

CARRIED 7/0 by Absolute Majority**Resolution 172/19****9.3.4. Councillor Electronic Devices**

Reporting Officer: Colin Bastow, Chief Executive Officer
Date of Report: 12 December 2019
Date of Meeting: 18 December 2019
Disclosure of Interest: Nil

Purpose

Council to consider allowing Councillors to nominate what type of electronic equipment they would like e.g. Tablet or Laptop.

Background

The introduction of a standard tablet to all councillors appears not to be as successful as initially hoped as members have different levels of computer skills and some of the councillors have stopped using their equipment.

Comment

It is recommended that councillors are issued with a device that best suits them. If a councillor is experienced in using an particular device such as an iPad then they should be issued with that kind of device, subject to budget allocations.

The downside to this approach is that the Shire does not have any Information Technology (IT) experts on staff and will struggle to support a wide range of devices.

It is proposed that at the end of office (4 years) the electronic device will be replaced and that the newly elected member will be issued with a new device.

Depending on the Budget, lost or damaged devices may not be replaced.

Official documents such as Agendas and Minutes will be sent to Councillors via electronic format, i.e. email. Councillors can request hard copies of the Agendas and Minutes which will be placed in their pigeon holes or mailed out. It is worth noting that some of our Councillors only receive monthly mail runs.

Consultation

Council

DISCLAIMER READING

Resolutions are not considered final until the minutes of the meeting are confirmed.

Members of the public should also note that they act at their own risk if they act upon any resolution prior to receiving official written notification of Council's decision.

Statutory Environment

Local Government Act 1995

Risk Management Implications

The property is likely to suffer damage if they are not sold and left empty.

Policy Implications

Nil

Financial Implications

The Shire has budgeted to replace the electronic device of the four newly elected members, the budget also includes the annual email subscription of \$8,000.

The email subscription is \$1,000, which leaves \$7,000 for the purchase of replacement devices and software purchases.

Strategic Implications

Nil

Voting Requirements SIMPLE MAJORITY***Officer Recommendation & Council Decision******Item 9.3.4.*****MOVED CR CARMODY****SECONDED CR WARD**

1. The newly elected members are entitled to select the type of electronic device they will use e.g. iOS, Android, MS Windows, Laptop, Tablet.
2. The Shire issued electronic device is only to be used for official business and by the elected member.
3. The CEO is authorised to be able to sell to the elected member their issued electronic device at the end of their term in office at market value.
4. Official documents such as Agendas and Minutes will be sent to Councillors via electronic communications.

CARRIED 7/0**Resolution 173/19*****Council Decision*****MOVED CR SAWYER****SECONDED CR GRUNDY**

That the meeting be adjourned at 1.27pm for 10 minutes.

CARRIED 7/0**Resolution 174/19*****Council Decision*****MOVED CR GRUNDY****SECONDED CR SAWYER**

That the meeting be resumed.

CARRIED 7/0**Resolution 175/19**

DISCLAIMER READING

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Members of the public should also note that they act at their own risk if they act upon any resolution prior to receiving official written notification of Council's decision.

The meeting resumed at 1:35pm with all members present.

9.3.5. Sale 60 Scotia Street, Wiluna

Reporting Officer:	Colin Bastow, Chief Executive Officer
Date of Report:	11 December 2019
Date of Meeting:	18 December 2019
Disclosure of Interest:	Nil.

Purpose

Council to consider selling the three surplus residential houses which are located at 60 Scotia Street, Wiluna.

Background

The Shire had advertised its intention to sell the three residential houses that are located at 60 Scotia Street, Wiluna. The local advertising period closed on the 4 December 2019. The Shire did not receive any submissions with regards to the sale of the property.

Comment

Now that the advertising period for the disposal of 60 Scotia Street is closed and no submissions had been received, Council can now resolve to sell the property.

As the Tender submissions for the construction/purchase of the two new staff houses have come well over what had been expected Council may wish the Shire to further investigate the relocation of the houses if TMPAC does not agree to purchase the property.

Consultation

Council
Katrina Boylan, EA
Warren Olsen, DCEO
Sam Galati, TMPAC CEO

Statutory Environment

Local Government Act 1995 - Section 3.58 Disposal

Risk Management Implications

The property is likely to suffer damage if they are not sold and left empty.

Policy Implications

Nil

Financial Implications

The valuation of the houses and land was \$150,000 (Ex GST).

Strategic Implications

Nil

Voting Requirements SIMPLE MAJORITY

DISCLAIMER READING

Resolutions are not considered final until the minutes of the meeting are confirmed.
Members of the public should also note that they act at their own risk if they act upon any resolution prior to receiving official written notification of Council's decision.

Officer Recommendation & Council Decision**Item 9.3.5.****MOVED CR SAWYER****SECONDED CR WARD**

1. That the Chief Executive Officer offer Talka Matuwa Pairku (TMPAC) to purchase 60A, 60B and 60C Scotia Street, Wiluna for the price of \$150,000 (Ex GST).
2. Authorise the CEO and Shire President to sign all documentation associated with the sale of the property and use of the Common seal.

CARRIED 7/0**Resolution 176/19****9.4. Committee Reports****9.4.1. Wiluna Airport Advisory Committee Minutes 4.12.19****Officer Recommendation & Council Decision****Item 9.4.1.****MOVED CR SAWYER****SECONDED CR CARMODY**

That the Minutes of the Wiluna Airport Advisory Committee meeting held on 4 December 2019 (attached as Appendix 9.4.1.) be received.

CARRIED 7/0**Resolution 177/19****10. Elected Members Motion of Which Previous Notice Has Been Given**

Nil

11. Urgent Business Approved by the Person Presiding or by Decision of Council

Nil

12. Matters Behind Closed Doors**Officer Recommendation & Council Decision****MOVED CR GRUNDY****SECONDED CR KOROICURE**

Procedural recommendation that the meeting be closed to the public, pursuant to S5.23 (2) subparagraph (a) and (c) to consider items 12.2.1., 12.3.1., 12.3.2 and 12.3.3. which deals with a matter affecting an employee and a contract entered into, or which may be entered into, by the Local Government and which relates to a matter to be discussed at the meeting.

CARRIED 7/0**Resolution 178/19**

DISCLAIMER READING

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12.2.1. Tender 2020-01 Operation of Wiluna Public Swimming Pool Complex

Officer Recommendation & Council Decision	Item 12.2.1.
MOVED CR GRUNDY	SECONDED CR WARD
That:	
1. The draft Request for Tender document 2020-01 attached to this report as Appendix 12.2.1 be endorsed; and	
2. The CEO be authorised to call for tenders.	
CARRIED 6/1	Resolution 179/19

Cr Carmody requested that his dissent be recorded in the minutes of the meeting.

12.3.1. Chief Executive Officer (CEO) Leave Request

Officer Recommendation & Council Decision	Item 12.3.1.
MOVED CR CARMODY	SECONDED CR WARD
That the Chief Executive Officer's application for leave from the 20 December 2019 to the 27 January 2020 be approved.	
CARRIED 7/0	Resolution 180/19

12.3.2. Tender 2019-06 Design, Supply and Erection 2 x 2 Bedroom Residential Dwellings

Officer Recommendation & Council Decision	Item 12.3.2.
MOVED CR CARMODY	SECONDED CR WARD
1) Tender 2019-06 be awarded to Modular WA for a lump sum cost of \$758,897 (Design 2).	
2) The CEO is authorised to enter into a suitable contract with Modular WA.	
3) Amend the 2019/20 Budget to increase the budget allocation for this staff residential housing project by \$200,000 (total allocation \$840,000).	
4) That the CEO be delegated authority to make minor variations to this tender.	
CARRIED 7/0 by Absolute Majority	Resolution 181/19

12.3.3. Martu-ku Yiwarra Training Centre

Officer Recommendation & Council Decision	Item 12.3.3.
MOVED CR SAWYER	SECONDED CR WARD
1. The offer for the Shire to manage the Training Centre from the Department of Education be rejected and the following points be considered by the Department:	

DISCLAIMER READING

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Members of the public should also note that they act at their own risk if they act upon any resolution prior to receiving official written notification of Council's decision.

- a. An MOU be created between the Training Centre and Wiluna Remote Community School (WRCS) for maintenance, repair and computer access,
 - b. The guarantee of enough funding for ground and building maintenance for the next 5 years and the current vehicle allocation be removed as it is no longer required,
 - c. The funding for the Training Centre Coordinator be guaranteed including funds for the next 5 years, and have access to the Manager Corporate Services for Administration and Financial support,
 - d. Incorporate Council's negotiated response into your concept,
2. The Training Centre Autonomy Plan (as attached) points 2 (a) to (f) be endorsed.
3. That the CEO advise the following persons on the outcome of this resolution:
 - a. Minister for Education
 - b. Director General (Department of Education)
 - c. Deputy Director General (Department of Education)
 - d. Regional Director (Department of Education)
 - e. Hon. Kyle McGinn MLC
4. The CEO to request a response by the Department of Education to Council's resolution before the Close of Business (5.00 pm) on Thursday 19 December 2019.

CARRIED 6/1**Resolution 182/19**

Cr Carmody requested that his dissent be recorded in the minutes of the meeting.

Officer Recommendation & Council Decision**MOVED CR SAWYER****SECONDED CR CARMODY****That the meeting be re-opened to the public.****CARRIED 7/0****Resolution 183/19****13. Closure**

There being no further business the Chairperson closed the meeting at 3.06pm.

These minutes were confirmed at the Ordinary Meeting of Council on the 26 February 2020.

Signed _____

(Presiding Person at the meeting of which the minutes were confirmed.)

Date: _____

DISCLAIMER READING

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Members of the public should also note that they act at their own risk if they act upon any resolution prior to receiving official written notification of Council's decision.



SHIRE OF WILUNA

MONTHLY FINANCIAL REPORT

For the Period Ended 30 November 2019

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF WILUNA

Compilation Report

For the Period Ended 30 November 2019

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

Overview

Summary reports and graphical progressive graphs are provided on page 2,3, and 4.
No matters of significance are noted.

Statement of Financial Activity by reporting program

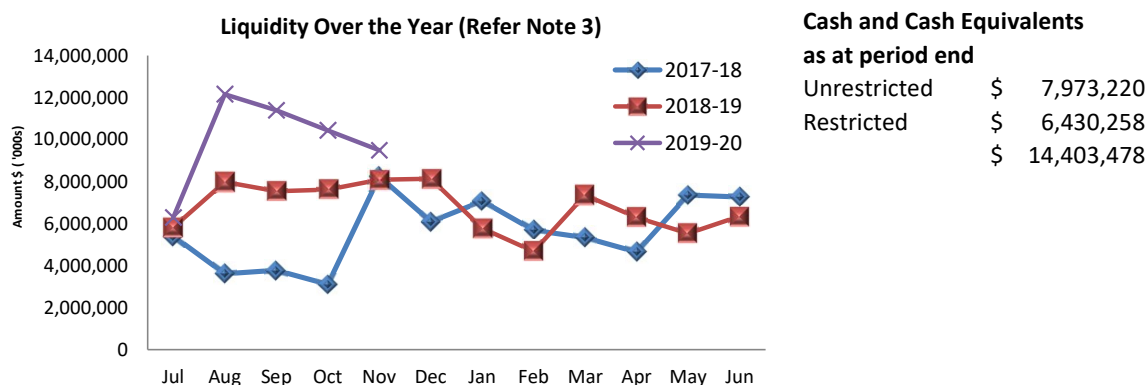
Is presented on page 5 and shows a surplus as at 30 November 2019 of \$9,491,931.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

SHIRE OF WILUNA

Monthly Summary Information
For the Period Ended 30 November 2019

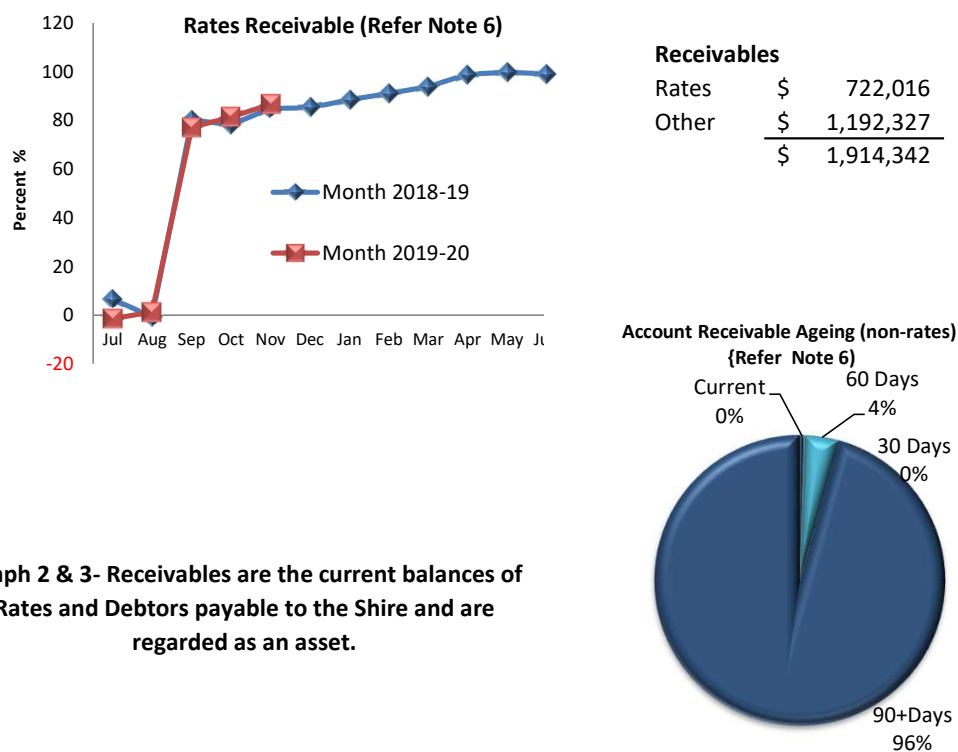
Graph 1



Graph 1 - is a comparison demonstrating the Cash and Cash Equivalents for the current financial year and the last 2 financial years.

Cash and Cash Equivalents are the values of the Shire assets that are cash or can be converted into cash immediately. Cash equivalents include bank accounts and investments as specified in Note 4.

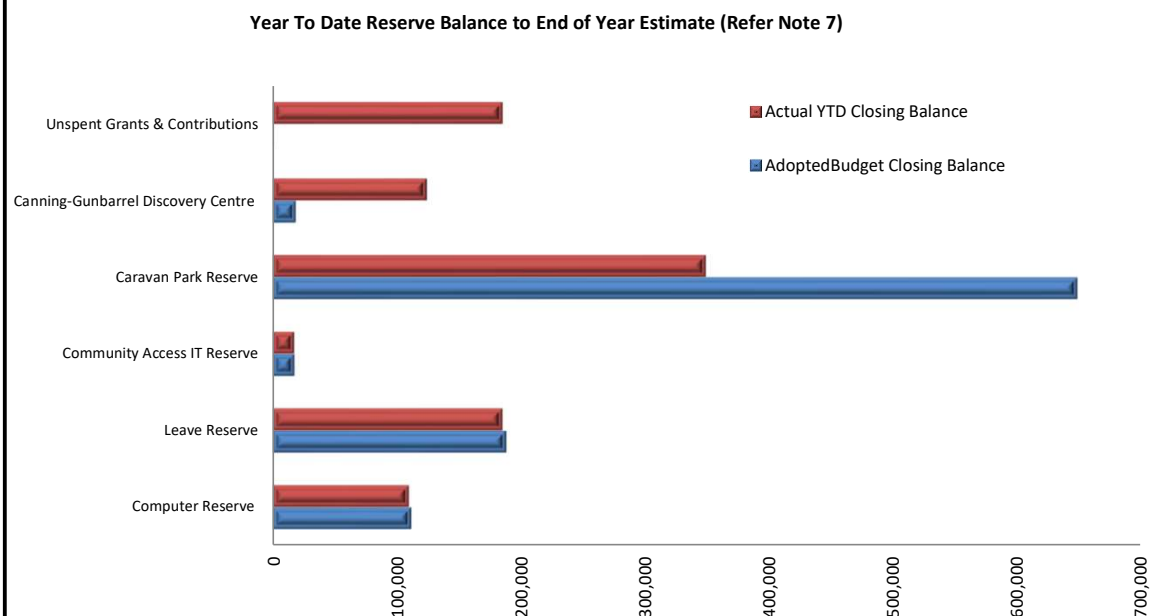
Graph 2 & 3



Graph 2 & 3- Receivables are the current balances of Rates and Debtors payable to the Shire and are regarded as an asset.

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Graph 4



Graph 4 - Demonstrates the current balance of each Reserve Fund. A more detailed breakdown is available at Note 7 showing the opening balances, movements for the current year and the ending balance.

Reserves are funds set aside for a specified use which is determined at the Annual Budget. These specified uses are generally for future planned projects, asset upgrades and renewals, unspent grants and retentions.

Reserve funds are restricted from daily operational use and are generally invested in term deposits or held in interest bearing accounts. Interest earnings for reserve funds are deposited into that Reserve Fund.

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WILUNA

Monthly Summary Information

For the Period Ended 30 November 2019

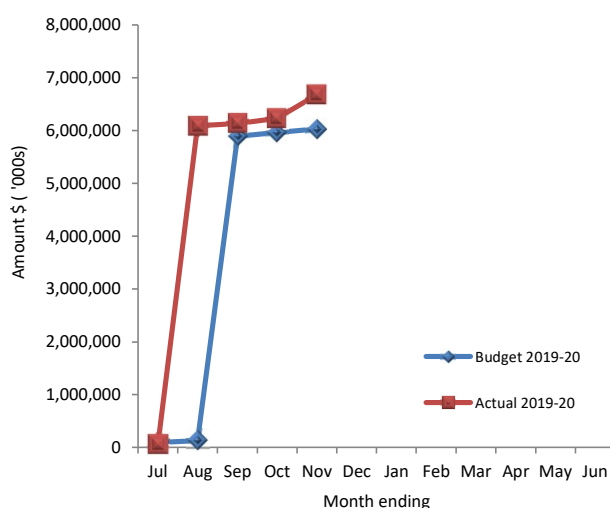
The following graphs represents Operational Revenue & Expenditure and Capital Revenue & Expenditure.

The year to date budget is a benchmark target for the expected position the Shire should currently be at. However there can be timing reasons that the benchmark might not be achieved each month - e.g. issuing rate notices, bulk/large payments (insurance), capital works project and capital funding movements.

Revenues

Graph 5

Budget Operating Revenues -v- Actual (Refer Note 2)

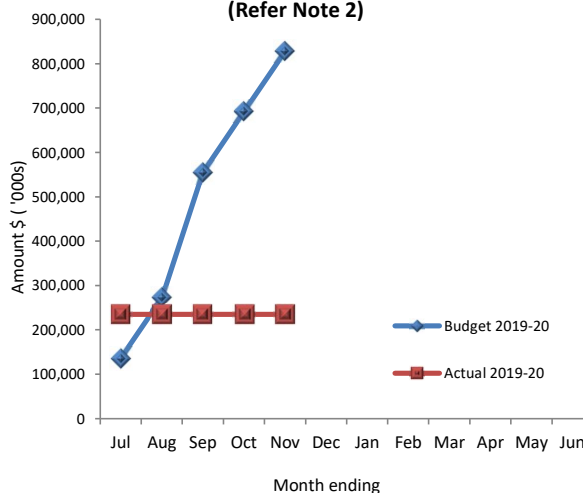


Graph 4 - Represents Operational Revenue.
This demonstrates the year to date budget versus the year to date actual revenue received.

Operational Revenue is the revenue received for the general day to day operations e.g. rates, services, fees and charges.

Graph 6

Budget Capital Revenue -v- Actual (Refer Note 2)



Graph 5 - Represents Capital Revenue.
This demonstrates the year to date budget versus the year to date actual capital revenue received.

Capital Expenditure is defined as building and engineering works that create, upgrade, renew or replace an asset as well as constructing or installing facilities and fixtures associated with, and forming an integral part of those works. Capital expenditure typically includes construction for buildings and roads.

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WILUNA

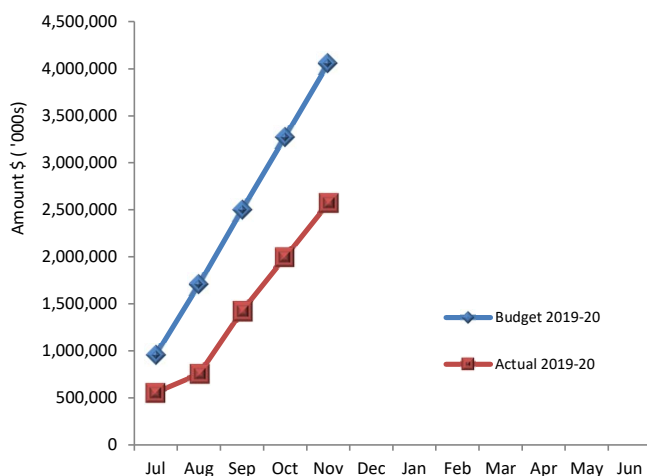
Monthly Summary Information

For the Period Ended 30 November 2019

Expenditure

Graph 7

Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Graph 7 - Represents Operational Expenditure.

This demonstrates the year to date budget versus the year to date actual expenditure.

Operational Expenditure is expenses for the general day to day operations e.g. utilities, insurance, wages, general maintenance of the Shire assets.

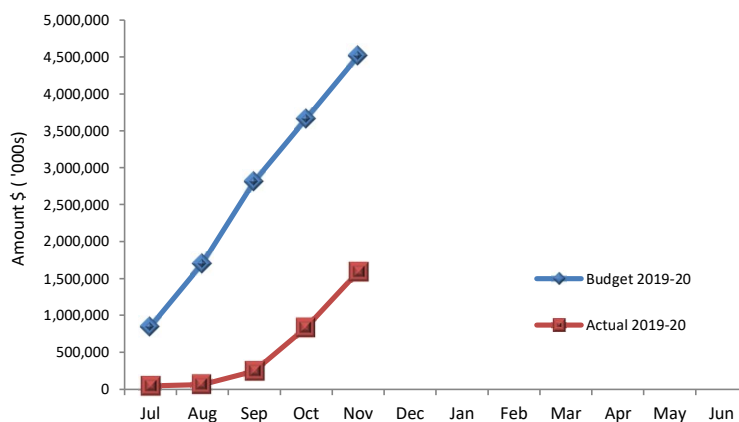
Graph 8 - Represents Capital Expenses.

This demonstrates the year to date budget versus the year to date actual capital expenditure.

Capital Expenditure is defined as building and engineering works that create, upgrade, renew or replace an asset as well as constructing or installing facilities and fixtures associated with, and forming an integral part of those works. Capital expenditure typically includes construction for buildings and roads.

Graph 8

Budget Capital Expenses -v- Actual (Refer Note 2)



This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WILUNA
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 November 2019

	Note	Adopted Annual Budget	Adopted YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	
Operating Revenues		\$	\$	\$	\$	%	
Governance		200	5,265	(1)	(5,266)	-100%	
General Purpose Funding - Rates	9	5,323,577	5,323,578	5,365,508	41,930	1%	
General Purpose Funding - Other		1,574,964	434,386	749,973	315,587	73%	
Law, Order and Public Safety		20,880	5,430	10,382	4,952	91%	
Health		200	80	210	130	163%	
Education and Welfare		0	0	0	0		
Housing		30,000	12,500	8,899	(3,601)	-29%	
Community Amenities		85,540	35,635	57,439	21,804	61%	
Recreation and Culture		273,700	89,865	133,036	43,171	48%	
Transport		353,290	99,410	312,296	212,886	214%	
Economic Services		8,500	3,541	24,668	21,127	597%	
Other Property and Services		44,820	18,670	12,296	(6,374)	-34%	
Total Operating Revenue		7,715,671	6,028,360	6,674,707	646,347		
Operating Expense							
Governance		(2,446,417)	(1,027,791)	(635,664)	392,127	38%	
General Purpose Funding		(396,771)	(165,320)	(103,572)	61,748	37%	
Law, Order and Public Safety		(207,243)	(87,664)	(59,105)	28,559	33%	
Health		(73,198)	(30,500)	(16,964)	13,536	44%	
Education and Welfare		(62,500)	(26,040)	(62,617)	(36,577)	-140%	
Housing		(300,050)	(127,820)	(181,493)	(53,673)	-42%	
Community Amenities		(740,056)	(308,627)	(152,146)	156,481	51%	
Recreation and Culture		(1,998,444)	(835,539)	(545,231)	290,308	35%	
Transport		(2,372,781)	(991,614)	(515,743)	475,871	48%	
Economic Services		(897,485)	(378,647)	(213,089)	165,558	44%	
Other Property and Services		(40,963)	(71,897)	(83,501)	(11,604)	-16%	
Total Operating Expenditure		(9,535,908)	(4,051,459)	(2,569,126)	1,482,333		
Funding Balance Adjustments							
Add back Depreciation		1,180,312	491,810	525,929	34,119	7%	
Adjust (Profit)/Loss on Asset Disposal	8	(16,035)	(16,035)	0	16,035	-100%	
Loss on revaluation of non-current assets		0	0	0	0		
Adjust provisions and accruals		0	0	0	0		
Net Cash from Operations		(655,960)	2,452,676	4,631,510	2,178,834		
Capital Revenues							
Grants, Subsidies and Contributions	11	2,221,594	827,671	235,185	(592,486)	-72%	
Proceeds from Disposal of Assets	8	336,000	0	0	0		
Total Capital Revenues		2,557,594	827,671	235,185	(592,486)		
Capital Expenses							
Land and Buildings	13	(4,820,000)	(2,008,330)	(149,048)	1,859,282	93%	
Infrastructure - Roads	13	(1,596,945)	(665,395)	(1,325,588)	(660,193)	-99%	
Infrastructure - Others	13	(2,687,000)	(992,915)	(106,681)	886,234	89%	
Infrastructure - Airport	13	(1,094,454)	(456,025)	(10,276)	445,749	98%	
Plant and Equipment	13	(997,000)	(368,415)	(471)	367,944	100%	
Furniture and Equipment	13	(56,000)	(23,335)	0	23,335	100%	
Work in Progress	13			0			
Total Capital Expenditure		(11,251,399)	(4,514,415)	(1,592,064)	2,922,351		
Net Cash from Capital Activities		(8,693,805)	(3,686,744)	(1,356,879)	2,329,866		
Financing							
Repayment of Debentures	10	(286,725)	(23,894)	(141,924)	(118,030)	-494%	
Proceeds from new debentures	10	800,000	0	0	0		
Transfers to cash backed reserves (restricted assets)	7	(685,000)	(159,461)	(159,461)	0	0%	
Transfers from cash backed reserves (restricted assets)	7	3,549,617	634,869	634,869	0		
Net Cash from Financing Activities		3,377,892	451,515	333,485	(118,030)		
Net Operations, Capital and Financing		(5,971,873)	(782,553)	3,608,116	4,390,670		
Opening Funding Surplus(Deficit)	3	5,971,876	5,971,876	5,884,125	(87,751)	-1%	
Closing Funding Surplus(Deficit)	3	0	5,189,012	9,491,931	4,302,919		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WILUNA
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 November 2019

	Note	Adopted Annual Budget	Adopted YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	
Operating Revenues		\$	\$	\$	\$	%	
Rates	9	5,323,577	5,323,578	5,365,508	41,930	1%	<u>Operating Revenue by Nature & Type</u> <i>Enables a view of the type of revenue that has been received e.g. rates, interest</i> Operational Revenue is the revenue received for the general day to day operations e.g. rates, services, fees and charges.
Operating Grants, Subsidies and Contributions	11	1,683,472	408,716	1,035,452	626,736	153%	
Fees and Charges		380,318	158,435	167,516	9,081	6%	
Interest Earnings		236,153	98,400	58,670	(39,730)	-40%	
Other Revenue		115	885	47,561	46,676	5274%	
Profit on Disposal of Assets	8	92,035	38,345	0	(38,345)	-100%	
Total Operating Revenue		7,715,670	6,028,359	6,674,707	646,348		
Operating Expense							
Employee Costs		(2,857,195)	(1,190,515)	(746,083)	444,432	-37%	<u>Operating Expenditure by Nature & Type</u> <i>Enables a view of the type of expenditure e.g. for employee costs, insurance</i> Operational Expenditure is expenses for the general day to day operations e.g. utilities, insurance, wages and general maintenance of the Shire assets.
Materials and Contracts		(4,670,311)	(1,941,382)	(901,239)	1,040,143	-54%	
Utility Charges		(211,499)	(88,125)	(80,201)	7,924	-9%	
Depreciation on Non-Current Assets		(1,180,312)	(491,810)	(525,929)	(34,119)	7%	
Interest Expenses		(152,864)	(62,306)	(43,617)	18,689	-30%	
Insurance Expense		(242,275)	(185,016)	(174,267)	10,749	-6%	
Other Expenditure		(221,450)	(92,305)	(97,790)	(5,485)	6%	
Loss on Disposal of Assets	8	0	0	0	0		
Loss on revaluation of non-current assets		0	0	0	0		
Total Operating Expenditure		(9,535,906)	(4,051,459)	(2,569,126)	1,482,333		
Funding Balance Adjustments							
Add back Depreciation		1,180,312	491,810	525,929	34,119	7%	Depreciation is added back to the Financial Statement as it is not a cash component. Any profit or loss on disposal of assets will also show here.
Adjust (Profit)/Loss on Asset Disposal	8	(16,035)	(16,035)	0	16,035	-100%	
Loss on revaluation of non-current assets		0	0	0	0		
Adjust provisions and accruals		0	0	0	0		
Net Cash from Operations		(655,959)	2,452,675	4,631,510	2,178,835		
Capital Revenues							
Grants, Subsidies and Contributions	11	2,221,594	827,671	235,185	(592,486)	-72%	Capital Revenue is generally for funding or grants received to complete building and engineering works that create, upgrade, renew or replace an asset. The budget here is funding for roads and potentially the Wotton Street Playground pending approval. Refer Note 11 for breakdown.
Proceeds from Disposal of Assets	8	336,000	0	0	0		
Total Capital Revenues		2,557,594	827,671	235,185	(592,485)		
Capital Expenses							
Land and Buildings	13	(4,820,000)	(2,008,330)	(149,048)	1,859,282	93%	Capital Expenditure is defined as building and engineering works that create, upgrade, renew or replace an asset as well as constructing or installing facilities and fixtures associated with, and forming an integral part of those works. Capital expenditure typically includes construction for buildings and roads. Refer Note 13 for a breakdown of the capital projects and the expenditure to date.
Infrastructure - Roads	13	(1,596,945)	(665,395)	(1,325,588)	(660,193)	-99%	
Infrastructure - Others	13	(2,687,000)	(992,915)	(106,681)	886,234	89%	
Infrastructure - Airport	13	(1,094,454)	(456,025)	(10,276)	445,749	98%	
Plant and Equipment	13	(997,000)	(368,415)	(471)	367,944	100%	
Furniture and Equipment	13	(56,000)	(23,335)	0	23,335	100%	
Work in Progress	13	0	0	0	0		
Total Capital Expenditure		(11,251,399)	(4,514,415)	(1,592,064)	2,922,351		
Net Cash from Capital Activities		(8,693,805)	(3,686,744)	(1,356,879)	2,329,867		
Financing							
Repayment of Debentures	10	(286,725)	(23,894)	(141,924)	(118,030)		Financing-repayments of the loans as listed in Note 10. This will also show the proceeds of the new loans as set out in the Annual Budget
Proceeds from new debentures	10	800,000	0	0	0		
Transfers to cash backed reserves (restricted assets)	7	(685,000)	(159,461)	(159,461)	0	0%	Reserve movements including interest earned (deposits and withdrawals from the reserve accounts) will appear here also. Refer Note 7 for breakdown.
Transfers from cash backed reserves (restricted assets)	7	3,549,617	634,558	634,558	0	0%	
Net Cash from Financing Activities		3,377,892	451,204	333,174	(118,030)		
Net Operations, Capital and Financing		(5,971,872)	(782,865)	3,607,806	4,390,672		This is the result of the above.
Opening Funding Surplus(Deficit)	3	5,971,876	5,971,876	5,884,125	(87,751)	-1%	This is the surplus as at 30 June 2019 - Refer Note 3 for breakdown.
Closing Funding Surplus(Deficit)	3	0	5,189,011	9,491,931	4,302,921		The result of the above plus the 30 June 2019 surplus

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
 Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Wiluna
STATEMENT OF FINANCIAL POSITION
30-November-2019

	Note	2019/2020	2018/2019
CURRENT ASSETS			
Cash at Bank and On Hand	4	14,403,478	10,673,741
Rates Outstanding		722,016	14,081
Sundry Debtors		1,069,249	2,817,373
GST Receivable		97,299	217,859
Accrued Income/Payments In Advance		350	20,727
Stocks on Hand		31,980	39,752
TOTAL CURRENT ASSETS		16,324,372	13,783,533
CURRENT LIABILITIES			
Sundry Creditors		22,663	511,307
Accrued Interest on loans		0	27,432
Accrued Salaries & Wages		22,561	22,561
GST Payable		3,414	19,848
Accrued Expenses		0	0
Other current liabilities		103,436	162,795
Loan Liability (Current)		144,802	286,725
Provision for Legal Dispute		100,000	100,000
Provision For Annual Leave		89,460	89,460
Provision For Long Service Leave (Current)		60,649	60,649
TOTAL CURRENT LIABILITIES		546,985	1,280,777
NET CURRENT ASSETS		15,777,387	12,502,756
NON-CURRENT ASSETS			
Land & Buildings		20,678,196	20,529,148
Accumulated Depreciation Land & Building		(803,460)	(626,802)
Furniture & Equipment		541,848	541,848
Accumulated Depreciation Furniture Equip		(127,452)	(85,734)
Plant & Equipment		1,166,301	1,165,830
Accumulated Depreciation Plant & Equip		(71,049)	(3,994)
Roads		59,629,820	58,304,232
Accumulated Depreciation Roads		(216,831)	(160,021)
Airport		5,676,551	5,666,275
Accumulated Depreciation Airport		(319,659)	(224,863)
Other Infrastructure		3,155,370	3,048,688
Accumulated Depreciation Other Infrastructure		(293,759)	(204,866)
Work in Progress - Buildings		0	0
Work in Progress -Other Infrastructures		0	0
TOTAL NON-CURRENT ASSETS		89,015,877	87,949,742
NON-CURRENT LIABILITIES			
Loan Liability (Non Current)		3,431,398	3,431,398
Provision For Long Service Leave (Non Current)		7,574	7,574
TOTAL NON-CURRENT LIABILITIES		3,438,973	3,438,973
NET ASSETS		101,354,291	97,013,525
EQUITY			
Accumulated Surplus		41,397,246	36,581,382
Revaluation Surplus-Land & Buildings		4,223,618	4,223,618
Revaluation Surplus-Furniture & Equipment		-	-
Revaluation Surplus-Plant & Equipment		672,007	672,007
Revaluation Surplus - Infrastructure Road		42,159,899	42,159,899
Revaluation Surplus-Infrastructure Airport		4,759,121	4,759,121
Revaluation Surplus-Infrastructure Others		1,712,143	1,712,143
Reserve - Asset Replacement		2,940,659	2,931,283
Reserve - Computer	7	109,629	109,279
Reserve - Airport	7	1,178,392	1,174,635
Reserve - Leave	7	184,868	184,278
Reserve - Wiluna Telecentre	7	17,222	17,168
Reserve - Caravan Park	7	349,005	347,384
Reserve - Heritage and Interpretive Centre	7	123,986	123,981
Reserve - Unspent Grants and Contributions	7	185,304	185,304
Reserve - Community Development	7	466,062	464,225
Reserve - Plant Replacement	7	691,162	688,858
Reserve - Community Development	7	183,968	101,034
Reserve - Unspent Loan	7	0	577,927
TOTAL EQUITY		101,354,291	97,013,525

The Balance Sheet "bottom line" discloses the Net Community Equity of Council, which represents it's wealth as measured by a dollar value of its assets less its liabilities.

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2019

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	2 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
formation	not depreciated
pavement	50 years
gravel sheet	12 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	20 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(q) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:
"A proud, green, go-ahead and healthy Wiluna"

The Strategic Community Plan defines the key objectives of the Shire as:
"Working together to enhance our furture through good governance"

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) Reporting Programs

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Expenses associated with provision of services to members of council and elections and the administrative support available to the council for the provision of governance of the district. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

GENERAL PURPOSE FUNDING

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues. The costs associated with raising the above revenues, e.g. valuation expense debt collection and overheads.

LAW, ORDER, PUBLIC SAFETY

Supervision and enforcement of Local Laws, fire prevention, animal control, provision of ranger services and other aspects of public safety including emergency services.

HEALTH

Health inspection services, food quality control, mosquito and pest control and waste disposal compliance.

EDUCATION AND WELFARE

Provision and development of community service programmes, including training and disability requirements.

HOUSING

Provision and maintenance of housing accommodation for employees.

COMMUNITY AMENITIES

Sanitation, sewerage, protection of the environment, public conveniences, cemeteries, rubbish collection services, operation of rubbish disposal sites, litter control, and administration of town planning schemes.

RECREATION AND CULTURE

Provision and maintenance of public halls, civic centres, aquatic centre, recreation centres, and various sporting facilities. Provision and maintenance of parks, gardens, and playgrounds. Operation of library, art centre and other cultural facilities.

TRANSPORT

Construction and maintenance of roads, footpaths, depots, traffic control, cleaning of streets, and maintenance of street trees, streetlighting and etc.

ECONOMIC SERVICES

Tourism and area promotion, provision of rural services including weed control and vermin control. Building control and economic development facilities.

OTHER PROPERTY & SERVICES

Plant works, plant overheads and stock of materials, private works operations

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2019

Note 2: EXPLANATION OF MATERIAL VARIANCES

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%		
General Purpose Funding	357,517	1%	Timing	Interim rates processing for Mining Tenements.
Governance	(5,266)	-100%	Timing	Nil revenue collected to date. Majority of revenue budget is gains on asset sales.
Law, Order and Public Safety	4,952	91%	Timing	2 instalments received for the Emergency Services Grant.
Health	130	163%	Timing	Fees collected for registration of Food Business.
Education and Welfare	0		Timing	
Housing	(3,601)	-29%	Timing	Reimbursements for electricity received.
Community Amenities	21,804	61%	Timing	Fees billed to rate payers for annual refuse collection.
Recreation and Culture	43,171	48%	Timing	50% of IVAIS Grant received.
Transport	212,886	214%	Timing	40% of the RRG and the full Direct Grant billed to MRD.
				Tourism merchandise sales have exceeded budget by \$10k. Building permits revenue budget exceeded by \$3,500. Rental income on leased properties budget exceeded by \$1,000. Propose at mid year to increase revenue budgets to reflect actual and anticipated revenue.
Economic Services	21,127	597%	Timing	
Other Property and Services	(6,374)	-34%	Timing	Refund received for insurance premium.
Operating Expense				
General Purpose Funding	61,748	37%	Timing	Majority of costs being for administration. Other items (bank fees etc) have minimal costs to date.
Governance	392,127	38%	Timing	Expenditure to date being for wages, administration, member sitting fees, FBT, GVROC statutory compliance services quarterly fee for 19/20 and insurance.
				Costs to date for Fire Emergency - insurance, depreciation and administration etc. Building maintenance costs exceeded budget by \$1,500 - fridge/freezer purchased, truck barrier and electrical works required.
Law, Order and Public Safety	28,559	33%	Timing	Majority of costs being for administration, Environmental Health and Building Services.
Health	13,536	44%	Timing	
				Budget fully expended. Contribution to Wiluna Training Centre paid. Contributions and donations paid to Meekatharra ICPA and School of the Air.
Education and Welfare	(36,577)	-140%	Timing	
				Maintenance and operational costs on track with housing. Transfer of costs for staff housing to other programs to be processed in Dec.
Housing	(181,493)	-42%	Timing	
				Costs to date being for refuse collection, bulk refuse collection (old cars) and cemetery services. Other community provisions to be expended as required.
Community Amenities	156,481	51%	Timing	
				Expenditure to date being for various items; wages, depreciation, administration, water bore maintenance, Youth Centre maintenance.
Recreation and Culture	290,308	35%	Timing	
				Maintenance grading works on Wiluna Nth, Sandstone Wiluna, Wongawol, Granite Peak-Lake Violet Rd, Prenti Downs, Barwidgee-Yandal, Prenti Downs-Warren Bore Rd, Carnegie.
Transport	475,871	48%	Timing	
				Expenditure to date being for administration, depreciation, building control, wages, picnic site maintenance, consultancy services.
Economic Services	165,558	44%	Timing	
				Program includes Administration, Works, Plant Costs, Community Services and Salaries. These costs are allocated to the Shire general operations.
Other Property and Services	(11,604)	-16%	Timing	
Capital Revenues				
				Capital revenue received to date being for Regional Roads Group and MRD Direct Grant. Further claims as works progress.
Grants, Subsidies and Contributions	(592,486)	-72%	Timing	
Proceeds from Disposal of Assets	0			

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2019

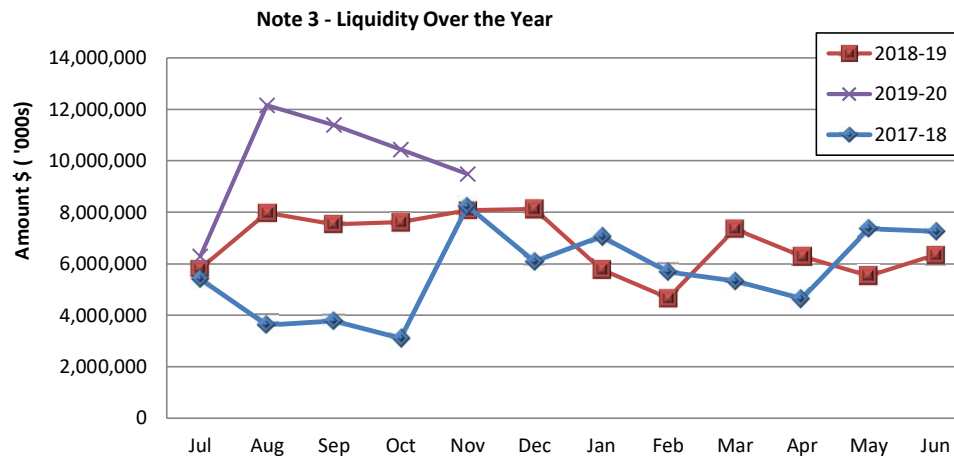
Note 2: EXPLANATION OF MATERIAL VARIANCES

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
Capital Expenses				
Land and Buildings	1,859,282	93%	Timing	Tenders received for the 2 new houses Purchased 77 Wotton Street.
Infrastructure - Roads	(660,193)	-99%	Timing	Road Construction Tender advertised.
Infrastructure - Others	886,234	89%	Timing	Orders prepared for the Depot shed and workshop pit.
Infrastructure - Airport	445,749	98%	Timing	Tender awarded for perimeter fencing.
Plant and Equipment	367,944	100%	Timing	Quotes issued for various plant items; ute, water tank, sewerage tank, agitator. Tender awarded for the new truck.
Furniture and Equipment	23,335	100%	Timing	Nil costs to date.
Financing				
Loan Principal	(118,030)	-494%	Timing	Loans paid as per loan schedule

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2019

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
		YTD 30 Nov 2019	Budget 30 June 2020	Actual 30 June 2019
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	7,973,220	906,648	3,768,385
Cash Restricted - Reserves Equity	4	6,430,258	4,022,872	6,905,356
Receivables - Rates	6	722,016	106,353	14,081
Receivables -Other	6	1,069,249	0	2,817,373
Interest / ATO Receivable/Accrual		97,649	0	238,586
Inventories		31,980	20,000	39,752
		16,324,372	5,055,873	13,783,533
Less: Current Liabilities				
Payables		(296,876)	(1,094,726)	(1,030,668)
Provisions		(250,109)	(225,000)	(250,109)
		(546,985)	(1,319,726)	(1,280,777)
Less: Cash Reserves	7	(6,430,258)	(4,022,872)	(6,905,356)
Secured by floating charge		144,802	286,725	286,725
Net Current Funding Position		9,491,931	0	5,884,125



The graph is a comparison demonstrating the Cash and Cash Equivalents for the current financial year and the last 2 financial years.

Comments - Net Current Funding Position

The above note shows the Cash and Cash Equivalents as current assets less current liabilities.

The current liabilities are what is payable in this financial year. Payables above are showing the balance due after the current month end - creditors, payroll, GST, PAYG and loan payments.

The provisions are for the current annual leave and long service leave for employees.

Cash and Cash Equivalents are the value of the Shire assets that can be converted into cash immediately.

Receivables are the current balances of Rates and Debtors payable to the Shire and are regarded as a current asset.

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2019

Note 4: CASH AND INVESTMENTS

		Interest Rate	Municipal Unrestricted \$	Reserves Restricted \$	Total Amount \$
(a)	Municipal Account				
A030010	CBA Muni - Cash at Bank		1,289		1,289
A030020	CBA Muni Call Deposit		520,293		520,293
A030135	Bankwest Money Market Deposit Account (at call)		1,001,438		1,001,438
A030123	NAB TD - Muni		800,000		800,000
A030130	ME Bank TD - Muni		1,000,000		1,000,000
A030150	Macquarie Bank TD - Muni		900,000		900,000
A030080	My State Bank - Muni Investment		1,000,000		1,000,000
A030136	Bankwest TD - Muni		1,000,000		1,000,000
A030133	Westpac TD - Muni		1,000,000		1,000,000
A030145	IMB Bank LTD TD Muni		750,000		750,000
(b)	Reserve Account				
A030015	CBA Reserve Call Account			167,862	167,862
A030137	IMB Bank TD - Reserve			1,250,000	1,250,000
A030109	NAB TD - Reserve Account			1,200,000	1,200,000
A030127	Rural Bank TD - Reserve			1,305,724	1,305,724
A030126	Macquarie Bank TD - Reserve			1,100,000	1,100,000
A030118	ME Bank TD - Reserve			906,672	906,672
A030129	Bank of Queensland TD - Reserve			500,000	500,000
A030101	Cash On Hand - Floats		200		200
	Total		7,973,220	6,430,258	14,403,478

This note breaks down the current assets by Cash and Investments.

The Municipal Account is unrestricted cash - for day to day operations and any capital payments

The Reserve Account is restricted cash and is the balance of the Shire Reserves at Note 7.

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2019

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			Opening Surplus	\$	\$	\$	\$
							0
							0
							0
							0
							0
							0
				0	0	-	0

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2019

Note 6: RECEIVABLES

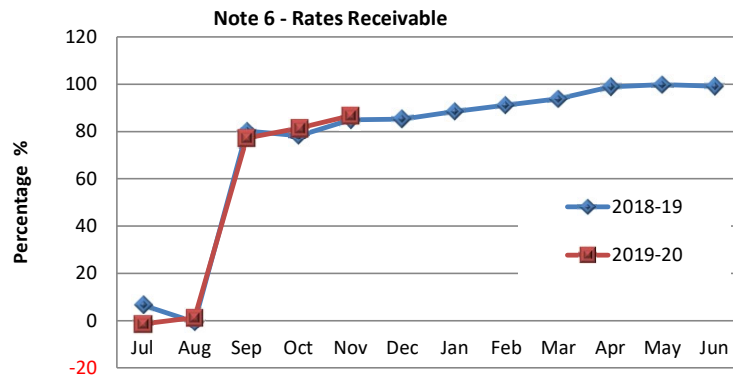
Receivables - Rates Receivable

Opening Arrears Previous Years
 Levied this year and adjustments
Less Collections to date
 Equals Current Outstanding

Net Rates Collectable

% Collected

YTD 30 Nov 2019	YTD Previous FY
\$	\$
43,493	103,236
5,365,508	5,001,577
(4,686,986)	(5,061,320)
722,016	43,493
722,016	43,493
86.65%	99.15%



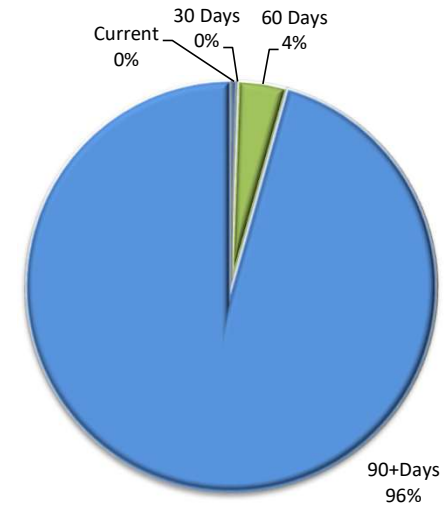
Comments/Notes - Receivables Rates

Receivables - General

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	5,223	904	46,191	1,140,009
Total Receivables General Outstanding				1,192,327

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



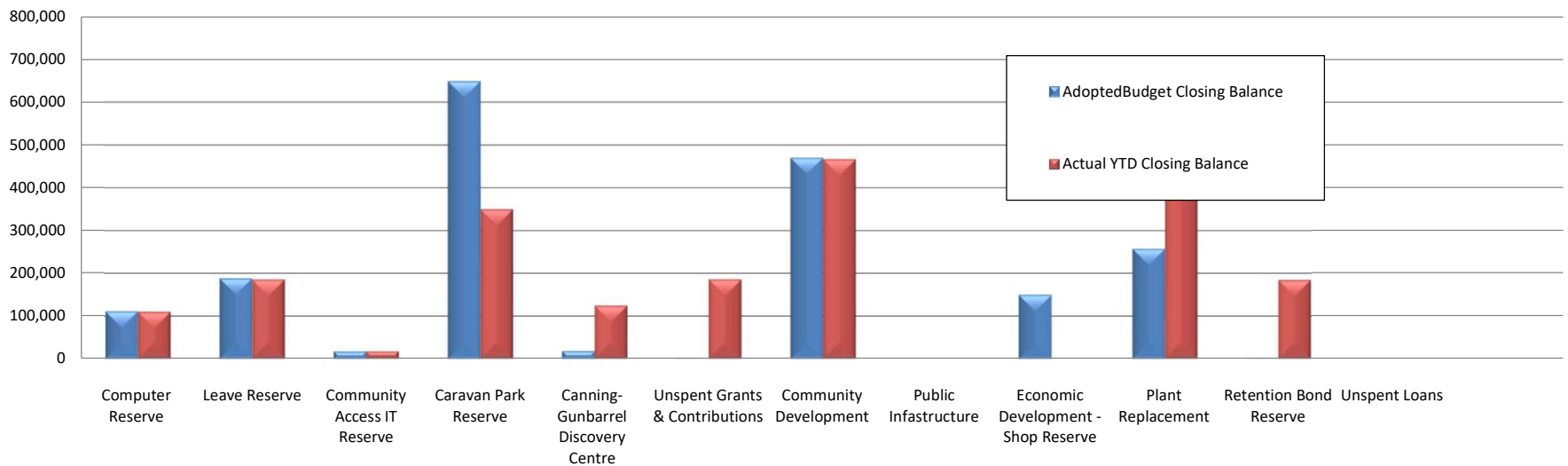
Comments/Notes - Receivables General

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2019

Note 7: Cash Backed Reserve

2019-20										
Name	Opening Balance	Adopted Budget Interest Earned	Actual Interest Earned	Adopted Budget Transfers In (+)	Actual Transfers In (+)	Adopted Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Adopted Budget Closing Balance	Actual YTD Closing Balance
Airport Reserve	\$ 1,174,635	\$ 25,300	\$ 3,758	\$ 100,000	\$	\$ (560,120)	\$ -		\$ 739,815	\$ 1,178,392
Asset Development & Replacement Reserve	2,931,283	63,113	9,376			(1,555,477)			1,438,919	2,940,659
Computer Reserve	109,279	2,350	350	-			-		111,629	109,629
Leave Reserve	184,278	3,963	590	-			-		188,241	184,868
Community Access IT Reserve	17,168	375	54	-					17,543	17,222
Caravan Park Reserve	347,384	1,025	1,621	300,000					648,409	349,005
Canning-Gunbarrel Discovery Centre	123,981	7,625	5	10,000		(122,891)			18,715	123,986
Unspent Grants & Contributions	185,304	0	-	-		(185,304)			0	185,304
Community Development	464,225	5,538	1,837	0					469,763	466,062
Public Infrastructure	0	0		-					0	0
Economic Development - Shop Reserve	0	0		150,000					150,000	0
Plant Replacement	688,858	13,538	2,304	-		(445,000)			257,396	691,162
Retention Bond Reserve	101,034	2,175		-	139,876	(102,898)	(56,942)		311	183,968
Unspent Loans	577,927	0				(577,927)	(577,927)		0	0
	6,905,356	125,002	19,895	560,000	139,876	(3,549,617)	(634,869)	0	4,040,741	6,430,257

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2019

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Comments
Fair Value	Accum Depr	Proceeds	Profit (Loss)		
\$	\$	\$	\$		
0	0	0	0		

Comments - Capital Disposal/Replacements

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2019

Note 9: RATING INFORMATION

RATE TYPE	Budget						Actual				
	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Rate Revenue \$	Interim Rate \$	Back Rate \$	Total Revenue \$
Differential General Rate											
GRV Wiluna Townsite	10.2268	69	986,368	100,874	0	0	100,874	142,806			142,806
GRV Mining	20.2213	6	6,380,000	1,290,119	0	0	1,290,119	1,290,119			1,290,119
UV Rural/Pastoral	13.7841	28	1,247,348	171,936	0	0	171,936	154,742			154,742
UV Mining	21.2284	213	14,835,946	3,149,434	0	0	3,149,434	3,149,434			3,149,434
UV Exploration & Prospecting Pastoral	21.2284	218	2,458,534	521,907	0	0	521,907	521,908			521,908
Sub-Totals		534	25,908,196	5,234,270	0	0	5,234,270	5,259,008	0	0	5,259,008
Minimum Payment	Minimum \$										
GRV Wiluna Townsite	490.00	18	7,838	8,820	0	0	8,820	8,820			8,820
GRV Mining	370.00	3	60	1,110	0	0	1,110	1,110			1,110
UV Rural/Pastoral	370.00	1	1,598	370	0	0	370	370			370
UV Mining	370.00	189	72,481	69,930	0	0	69,930	69,930			69,930
UV Exploration & Prospecting Pastoral	370.00	71	65,026	26,270	0	0	26,270	26,270			26,270
Sub-Totals		282	147,003	106,500	0	0	106,500	106,500	0	0	106,500
Discount / Concessions							5,340,770				5,365,508
							(17,193)				
Amount from General Rates							5,323,577				5,365,508
Ex-Gratia Rates							0				0
Totals							5,323,577				5,365,508

Comments - Rating Information

All land except exempt land in the Shire of Wiluna is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire. The General Rates detailed above for the above 2019/20 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year. The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities. The intention to impose differential rating was advertised on 10 May 2019. Two submissions were received. The Council resolved to proceed with differential rates and minimums as advertised except for the UV Mining and UV Exploration and Prospecting rates that was advertised at 21.4345 and which the Council decreased to 21.2284 after considering the submissions received and changes in the valuation roll that were received after the proposed differential rates were advertised. The rates adopted were as per above table.

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2019

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Loan No.	Principal 1-Jul-19	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
				Actual \$	Adopted Budget \$	Actual \$	Adopted Budget \$	Actual \$	Adopted Budget \$
Recreation & Culture									
Loan 1 - Youth Centre - Changerooms, Toilets, Kiosk	1	197,673	0	26,089	52,694	171,584	144,979	1,004	9,165
Housing									
Loan 4 - Staff Housing 5 New Houses	4	1,340,243	0	24,477	49,425	1,315,766	1,290,818	19,448	55,830
Economic Services									
Loan 2 - Canning - Gunbarrel Discovery Centre	2	474,415	0	62,613	126,466	411,802	347,949	10,633	21,997
Loan 5 - Streetscape Project	5	633,262	0	11,261	22,836	622,001	638,893	6,865	25,493
Governance									
Loan 3 - Administration Building	3	957,317	0	17,484	35,304	939,833	922,013	13,892	39,879
		3,602,910	0	141,924	286,725	3,460,986	3,344,652	51,842	152,364

All debenture repayments were financed by general purpose revenue.

No new debentures were raised during the reporting period.

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2019

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2019-20 Adopted Budget	2019-20 Amended Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status		Comment
								Received	Not Received	
GENERAL PURPOSE FUNDING		(Y/N)	\$	\$	\$	\$	\$	\$	\$	
Grants Commission - General	WALGGC	Y	899,962	899,962	0	899,962	0	476,076	423,886	Financial Assistance Grant that is an untied grant which allows the Shire to spend the grants according to local priorities. A component is received for general purpose and a component for roads
Grants Commission - Roads	WALGGC	Y	396,140	396,140	0	396,140	0	198,070	198,070	
LAW, ORDER, PUBLIC SAFETY										
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Y	19,580	19,580	0	19,580	0	10,182	9,398	General operating grant received to assist in the operations of the Bush Fire Brigade.
EDUCATION AND WELFARE										
RECREATION AND CULTURE										
Wotton Street Playground	Lottery West	N	360,000	360,000	0	0	360,000	0	360,000	Pending approval. Various contributions for events in the Shire.
Grants Events, Celebrations & Festivals	Various - refer budget	N	14,000	14,000	0	14,000	0	1,500	12,500	
IVAIS Tjukurba Art Gallery	Department of Communications & the Arts	Y	145,000	145,000	0	145,000	0	72,500	72,500	To assist in the general operations of the Art Gallery To provide Community Development Programme (CDP) services, including placing and managing participants in activities
CDP Program	Wirrpanda	Y	60,000	60,000	0	60,000	0	25,000	35,000	
TRANSPORT										
Regional Road Group 2025 Grant	Regional Road Group - Main Roads	Y	587,964	587,964	0	0	587,964	235,185	352,779	Capital Funding for Roads annually. Capital Funding for Roads Untied grant received annually. Capital Funding for Roads Capital Funding for Roads
Roads to Recovery	Federal Government	Y	908,982	908,982	0	0	908,982	0	908,982	
Direct Regional Grant	Main Roads	Y	118,290	118,290	0	118,290	0	206,596	(88,306)	
WANDRRA	Main Roads	Y	0	0	0	0	0	45,528	(45,528)	
Airport Terminal	Regional Airport Development Scheme	Y	364,648	364,648	0	0	364,648	0	364,648	
ECONOMIC SERVICES										
OTHER PROPERTY AND SERVICES										
TOTALS			3,874,566	3,874,566	0	1,652,972	2,221,594	1,270,637	2,603,929	
Operating	Operating		1,652,972	1,652,972				1,035,452		
Non-Operating	Non-operating		2,221,594	2,221,594				235,185		
			<u>3,874,566</u>	<u>3,874,566</u>				<u>1,270,637</u>		

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2019

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 19	Amount Received	Amount Paid	Closing Balance 30-Nov-19
Totals	\$ 13,136	\$ 27,599	\$ 25,897	\$ 14,837
	13,136	27,599	25,897	14,837

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2019

Note 13: CAPITAL ACQUISITIONS

		Budget by Asset Class						Budget			Actuals		Comment
Account Number	Description	Land & Buildings	Plant and Equipment	Furniture and Equipment	Roads	Airport	Other Infrastructures	Adopted Annual Budget	Amended Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	
GOVERNANCE													
C040001	Council Chambers Furniture			56,000				56,000	56,000	23,335	-	23,335	
C142101	CEO Vehicle		282,000					282,000	282,000	70,500	-	70,500	
	Total Governance	-	282,000	56,000	-	-	-	338,000	338,000	93,835	-	93,835	
HOUSING													
C091109	Single Persons Quarters (at admin building)	80,000						80,000	80,000	33,335	-	33,335	
C091163	2 New Houses - Trenton Street	640,000						640,000	640,000	266,665	983	265,682	Tender advertised
C091185	U5/30 Scotia Street Furniture & Eqpt	20,000						20,000	20,000	8,335	-	8,335	
C091200	Staff Housing - 8 Trenton Street	70,000						70,000	70,000	29,165	85	29,080	Quotes received. Order to be placed in December.
C091201	Staff Housing 2 - 10 Trenton Street	70,000						70,000	70,000	29,165	171	28,995	Quotes received. Order to be placed in December.
C091203	Staff Housing 3 - 42 Lennon Street	70,000						70,000	70,000	29,165	156	29,009	Quotes received. Order to be placed in December.
C091204	Staff Housing 4 - 46 Lennon Street	70,000						70,000	70,000	29,165	160	29,005	Quotes received. Order to be placed in December.
C091205	Staff Housing 5 - 48 Lennon Street	70,000						70,000	70,000	29,165	117	29,048	Quotes received. Order to be placed in December.
C091206	Land Purchases	200,000						200,000	200,000	83,335	45,094	38,241	32 Wall Street Purchase
	Total Housing	1,290,000	-	-	-	-	-	1,290,000	1,290,000	537,495	46,766	490,729	
COMMUNITY AMENITIES													
C107054	Cemetery Improvement						100,000	100,000	100,000	41,665	2,234	39,431	Gazebo works near completion. Paths/roads marked.
C107055	Replace Fencing at Lennon St Bore						20,000	20,000	20,000	8,335	-	8,335	Completed. Payment in December.
C107060	Sewerage Works - Replacement of Septic Systems						65,000	65,000	65,000	27,085	18,149	8,936	
	Total Community Amenities	-	-	-	-	-	185,000	185,000	185,000	77,085	20,383	56,702	
RECREATION AND CULTURE													
C111102	Youth Centre Landscape & Other Works						150,000	150,000	150,000	62,500	2,760	59,740	In progress
C111103	Youth Centre Sewerage Upgrade						17,000	17,000	17,000	7,085	-	7,085	
C111104	Youth Centre Upgrade	100,000						100,000	100,000	41,665	976	40,689	In progress
C111106	Youth Centre Orchard						15,000	15,000	15,000	6,250	-	6,250	
C112101	Pool Improvements						100,000	100,000	100,000	41,665	355	41,310	Perimeter rencing complete. To be paid in December.
C113128	Fully Enclosed BBQ Trailer		25,000					25,000	25,000	10,415	-	10,415	Order placed
C113131	Replace Basketball Court Lights (with LED)						13,000	13,000	13,000	5,415	-	5,415	Order placed
C113132	Wotton Street Playground Redesign						760,000	760,000	760,000	190,000	157	189,843	
C113133	Gym (Oval Change Room) Improvements	100,000						100,000	100,000	41,665	6,720	34,945	In progress
C113134	New Memorial Park Construction - Design, Landscaping & Flagpoles						450,000	450,000	450,000	187,500	502	186,998	
C113429	Oval Water Cannons Upgrade						100,000	100,000	100,000	41,665	-	41,665	
C117014	Old Morgue - External Paint	10,000						10,000	10,000	4,165	-	4,165	Materials order.
	Total Recreation and Culture	210,000	25,000	-	-	-	1,605,000	1,840,000	1,840,000	639,990	11,470	628,520	
TRANSPORT													
Street and Road Construction:													
C121004	Wiluna North Road - Reconstruct Existing Unsealed Road Formation				165,000			165,000	165,000	68,750	-	68,750	Tender advertised
C121005	Install Water Bores						140,000	140,000	140,000	58,335	35,500	22,835	
C121006	Wongawol Road - Drains, Verge Clearing, Resheeting				254,754			254,754	254,754	106,150	-	106,150	Tender advertised
C121007	Wongawol Road - Widening of Bitumen, Reconstruct Floodways & Culverts				436,125			436,125	436,125	181,720	-	181,720	Tender advertised
C121008	Carnegie Road - Drains, Verge Clearing, Resheeting				191,066			191,066	191,066	79,610	-	79,610	Tender advertised
C121015	Granite Peak - Vegetation clearance and pull in gravel from vegetation, re-shape and reform				100,000			100,000	100,000	41,665	-	41,665	Tender advertised
C121018	Granite Peak - Lake Violet Road				350,000			350,000	350,000	145,835	-	145,835	Tender advertised
C121810	Signs Guide Posts - Flexi Steel - km Sign Marked				100,000			100,000	100,000	41,665	-	41,665	
	<i>Sub Total</i>	-	-	-	1,596,945	-	140,000	1,736,945	1,736,945	682,065	35,500	646,565	
<i>Road Plant Purchases</i>													
C123100	Dual Cab Truck (Roadworks Crew)		200,000					200,000	200,000	83,335	471	82,864	Tender awarded and order placed
C123101	Ford Ranger Super Cab Ute		45,000					45,000	45,000	18,750	-	18,750	Quotes received
C123102	Second Hand Tandem Tipper		120,000					120,000	120,000	50,000	-	50,000	

SHIRE OF WILUNA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2019

Note 13: CAPITAL ACQUISITIONS

		Budget by Asset Class						Budget			Actuals		Comment
Account Number	Description	Land & Buildings	Plant and Equipment	Furniture and Equipment	Roads	Airport	Other Infrastructures	Adopted Annual Budget	Amended Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	
C123103	13000 Litre Water Tank		50,000					50,000	50,000	20,835	-	20,835	Request for Quotes issued.
C123105	Van for Art Gallery		43,000					43,000	43,000	17,915	-	17,915	
C123104	8000 Litre Sewerage Pump Out Tank		23,000					23,000	23,000	9,585	-	9,585	Request for Quotes issued.
C123178	Refurbishment of Bore Trailer		9,000					9,000	9,000	3,750	-	3,750	
C123197	Concrete Truck		60,000					60,000	60,000	25,000	-	25,000	Order placed for agitator
C123198	Mobile Portable Toilet Block		100,000					100,000	100,000	41,665	-	41,665	Quotes received
C123223	Mower and Trailer		40,000					40,000	40,000	16,665	-	16,665	
Sub Total		-	690,000	-	-	-	-	690,000	690,000	287,500	471	287,029	
Other Infrastructure													
C121023	Depot Shed	53,000						53,000	53,000	22,085	-	22,085	Order placed.
C121024	Depot Improvements	200,000					42,000	242,000	242,000	100,835	4,019	96,816	Perimeter fence completed
C121025	Washbay						10,000	10,000	10,000	4,165	-	4,165	
C121026	Workshop Service Pit						25,000	25,000	25,000	10,415	-	10,415	Quotes received
Sub Total		253,000	-	-	-	-	77,000	330,000	330,000	137,500	4,019	133,481	
Airport													
C126262	Airport Sealing/Upgrade Repairs					1,094,454		1,094,454	1,094,454	456,025	10,276	445,749	Tenders awarded
Sub Total		-	-	-	-	1,094,454	-	1,094,454	1,094,454	456,025	10,276	445,749	
Total Transport		253,000	690,000	-	1,596,945	1,094,454	217,000	3,851,399	3,851,399	1,604,755	50,266	1,554,489	
ECONOMIC SERVICES													
C132159	Main Street Revitalisation (Wotton St)				2,337,000			2,337,000	2,337,000	973,750	1,325,588	(351,838)	
C132171	Wiluna Enterprise Building	15,000						15,000	15,000	6,250	-	6,250	
C132343	Caravan Park Project - Design & Construct						100,000	100,000	100,000	41,665	874	40,791	
C132351	North Pool - Development of Tourism Area						15,000	15,000	15,000	6,250	-	6,250	
C132352	Lake Violet - Development of Tourism Area						35,000	35,000	35,000	14,585	-	14,585	
C132360	Commercial Property Purchase	203,000						203,000	203,000	84,585	70,060	14,525	Purchased 77 Wotton Street.
C134100	Irrigation, Retic & Bore Works						300,000	300,000	300,000	125,000	3,075	121,925	
C137002	Discovery Centre Displays						107,000	107,000	107,000	44,585	2,273	42,312	
C137003	Discovery Centre Gardens - Furniture, Landscaping & Retic						15,000	15,000	15,000	6,250	1,923	4,327	
C137004	Discovery Centre Sea Container						25,000	25,000	25,000	10,415	-	10,415	
C137005	Discovery Centre Building	35000						35,000	35,000	14,585	-	14,585	
Total Economic Services		253,000	-	-	2,337,000	-	597,000	3,187,000	3,187,000	1,327,920	1,403,791	(75,871)	
OTHER PROPERTY AND SERVICES													
C142113	Wireless connection to New Admin Building						110,000	110,000	110,000	45,835	34,862	10,973	In progress
C147183	New Administration Building	450,000						450,000	450,000	187,500	24,526	162,974	Scope of works complete . Quotes to be sent in December 2019
Total Other Property and Services		450,000	-	-	-	-	110,000	560,000	560,000	233,335	59,388	173,947	
TOTALS		2,456,000	997,000	56,000	3,933,945	1,094,454	2,714,000	11,251,399	11,251,399	4,514,415	1,592,064	2,922,351	
								Adopted	Amended Annual	YTD Budget	YTD Actual		
Land & Buildings								4,820,000	4,820,000	2,008,330	149,048	1,859,282	
Plant & Equipment								997,000	997,000	368,415	471	367,944	
Furniture & Equipment								56,000	56,000	23,335	-	23,335	
Roads								1,596,945	1,596,945	665,395	1,325,588	(660,193)	
Airport								1,094,454	1,094,454	456,025	10,276	445,749	
Other Infrastructure								2,687,000	2,687,000	992,915	106,681	886,234	
WIP								-	-	-	-	-	
TOTALS								11,251,399	11,251,399	4,514,415	1,592,064	2,922,351	

Appendix 9.2.2

List of Accounts Paid By Authority 1st November 2019 to 30 November 2019

Chq/EFT	Date	Name	Description	Amount
42	01/11/2019	Bank Fee - BANK FEES & CHARGES	BANK FEES & CHARGES	- 2.50
42	02/11/2019	Bank Fee - BANK FEES & CHARGES	BANK FEES & CHARGES	- 336.33
42	02/11/2019	Bank Fee - BANK FEES & CHARGES	BANK FEES & CHARGES	- 65.00
42	12/11/2019	Bank Fee - BANK FEES & CHARGES	BANK FEES & CHARGES	- 2.50
42	15/11/2019	Bank Fee - BANK FEES & CHARGES	BANK FEES & CHARGES	- 449.19
42	15/11/2019	Bank Fee - BANK FEES & CHARGES	BANK FEES & CHARGES	- 8.47
EFT8336	01/11/2019	Wiluna Traders	CATERING FOR KARAOKE NIGHT 26.10.19	- 308.03
EFT8337	01/11/2019	Aerodrome Management Services Pty Ltd	DESIGN AIRPORT FENCING	- 18,491.00
EFT8338	01/11/2019	Toll Ipec Pty Ltd	FREIGHT FROM JASON SIGN MAKERS	- 25.03
EFT8340	01/11/2019	Metal Artwork Creations	DESK NAME PALQUES	- 58.80
EFT8341	01/11/2019	Office National Kalgoorlie	STATIONARY ORDER FOR ADMINISTRATION AND CDP ART GALLERY	- 239.82
EFT8342	01/11/2019	WINC Australia Pty Ltd	ASSORTED STATIONARY FOR ADMINISTRATION AND DISPOSABLE CUPS AND PLATES FOR COMMUNITY CHRISTMAS PARTY	- 379.00
EFT8343	01/11/2019	Skippers Aviation Pty Ltd	RETURN FLIGHT FOR MAGICIAN - COMMUNITY CHRISTMAS PARTY 3.12.19	- 794.00
EFT8344	01/11/2019	River Blue Holdings	CATERING FOR 12 PEOPLE FOR ORDINARY COUNCIL MEETING	- 270.00
EFT8345	01/11/2019	Fire Rescue Safety Australia Pty Ltd	FIRE BOOTS - PART ORDER	- 3,254.90
EFT8346	01/11/2019	Employment Office Australia PTY LTD	5 PACK PRE PURCHASE EMPLOYMENT ADVERTISING AND CONSULTING	- 4,400.00
EFT8347	01/11/2019	Steve Webster Construction Services	2 X OFFICE SOUND BARRIERS	- 4,993.12
EFT8348	01/11/2019	Environmental Industries Pty Ltd	STAGE 1, WOTTON MAIN STREET REVITALISATION PROJECT - PAYMENT CERT 2	- 512,683.06
EFT8349	01/11/2019	Aboriginal Art Centre Hub of Western Australia	2019 Registration Fee	- 250.00
EFT8350	01/11/2019	Lena Long (councillor)	ARTIST SALES - 30 X 30 CANVAS - GONE HUNTING	- 144.00
EFT8351	01/11/2019	ARTIST-Kitty Richards	ARTIST SALES - 3 PAINTINGS	- 136.80
EFT8352	01/11/2019	ARTIST-Elaine Joy Williams	ARTIST SALES - 30 X 30 CANVAS - WILDFLOWERS	- 144.00
EFT8353	01/11/2019	ARTIST-Selina Richards	ARTIST SALES - 60 X 60CM CLAY PANS	- 216.00
EFT8354	01/11/2019	ARTIST-Chantelle Marie Tressidder	ARTIST SALES - 30 X 30 CANVAS - BUSH TUCKER	- 86.40
EFT8355	01/11/2019	Shire of Wiluna -Sales Commission 28%	COMMISSION - 19-195 ARTIST SELINA RICHARDS	- 282.80
EFT8356	08/11/2019	Toll Ipec Pty Ltd	WESTRAC - FREIGHT	- 25.46
EFT8357	08/11/2019	J Blackwood & Son Pty Limited	HARWARE - SCREWS	- 23.76
EFT8358	08/11/2019	Classic Bookbinders and Fast Finishing Services	Council minutes Binding	- 264.00

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Chq/EFT	Date	Name	Description	Amount
EFT8359	08/11/2019	Elite Electrical Contracting Pty Ltd	VARIATIONS TO QUOTED SHIRE WORKS	- 176.28
EFT8360	08/11/2019	TenderkLink (Dun and Bradstreet Australia Pty)	TIP TRUCK TENDER	- 518.10
EFT8361	08/11/2019	AMPAC Debt Recovery	DEBT RECOVERY	- 215.86
EFT8362	08/11/2019	Fourier Technologies	MICROSOFT LICENCE	- 857.07
EFT8363	08/11/2019	JIVE MEDIA SOLUTIONS	Website Maintenance	- 285.00
EFT8364	08/11/2019	AVDATA AUSTRALIA (refer 227 for Nov2012-Sep2018 data)	AIRPORT SUMMARY - OCTOBER 2019	- 1,016.01
EFT8365	08/11/2019	Vanguard Press	WAREHOUSING, TRANSPORT AND HANDLING FEES	- 121.00
EFT8366	08/11/2019	Vissign Australia Pty Ltd	FREE WiFi SIGNS	- 349.20
EFT8367	08/11/2019	Butler Settineri Audit Pty Ltd	ROADS TO RECOVERY AUDIT	- 880.00
EFT8368	08/11/2019	Toll Ipec Pty Ltd	FREIGHT - JOHNS BUILDING SUPPLIES	- 79.31
EFT8369	08/11/2019	Australia Post	NOVEMBER POSTAGE COSTS	- 207.16
EFT8370	08/11/2019	Covs Parts Pty Ltd T/A Covs Parts	DEPOT CLEANING ITEMS	- 309.02
EFT8371	08/11/2019	Goodwork Holdings Pty Ltd	GRADER HIRE WONGAWOL - CARNEGIE RD	- 18,961.25
EFT8372	08/11/2019	Elite Electrical Contracting Pty Ltd	UPSTAIRS ADMIN LIGHTS - FAULTS	- 1,310.38
EFT8373	08/11/2019	WINC Australia Pty Ltd	4 X SIT STAND RISER DESKS	- 1,856.80
EFT8374	08/11/2019	Skippers Aviation Pty Ltd	FLIGHT WILUNA - PERTH RETURN - MR STEVEN TWEEDIE	- 1,588.00
EFT8375	08/11/2019	Modus Design Pty Ltd	INTERACTIVE GAMES - DETAILED DESIGN	- 5,390.00
EFT8377	08/11/2019	Fitz Gerald Strategies	ANNUAL REVIEW OF CEO'S PERFORMANCE 2019	- 5,500.00
EFT8378	08/11/2019	Greatland Pty Ltd	Rates refund for assessment A2184 LOT E38/02882 MINING TENEMENT WILUNA WA 6646	- 389.58
EFT8379	08/11/2019	Henry James and Melissa Cayley	Rates refund for assessment A2383 LOT E53/01901 MINING TENEMENT WILUNA WA 6646	- 463.40
EFT8380	08/11/2019	MARINDI METALS OPERATIONS PTY LTD	Rates refund for assessment A2519 LOT E69/03513 MINING TENEMENT WILUNA WA 6646	- 5,617.33
EFT8381	08/11/2019	Stacey Petterson (councillor)	REFUND 2019 COUNCILLOR NOMINATION	- 80.00
EFT8382	08/11/2019	Shire of Wiluna	AS PER AUTHORISATION TRANSFER CR NOM FEE TO OUTSTANDING RATES A1962	- 80.00
EFT8383	08/11/2019	Norma Ward (councillor)	REFUND 2019 COUNCILLOR NOMINATION	- 80.00
EFT8384	08/11/2019	Iszac Rowe	REFUND DEPOSIT FOR GYM KEY	- 100.00
EFT8385	08/11/2019	Desert Support Services Pty Ltd	REFUND SECURITY DEPOSIT FOR MOONLIGHT HALL	- 300.00
EFT8386	08/11/2019	Cr Ane Koroicure	REFUND 2019 COUNCILLOR NOMINATION	- 80.00
EFT8387	08/11/2019	Cr Tim Carmody	REFUND 2019 COUNCILLOR NOMINATION	- 80.00
EFT8388	08/11/2019	Cr Brodie Sawyer	REFUND 2019 COUNCILLOR NOMINATION	- 80.00
EFT8389	08/11/2019	Josie Janz-Dawson	REFUND BOND FOR MOONLIGHT HALL HIRE	- 300.00
EFT8390	08/11/2019	Jenna Siddall & Peter Grundy	REFUND DEPOSIT FOR GYM KEY	- 200.00
EFT8391	08/11/2019	Department of Biodiversity, Conservation and Attractions	REFUND DEPOSIT FOR HALL HIRE	- 600.00

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EFT8392	08/11/2019	Judith Carson	REFUND DEPOSIT FOR GYM KEY	- 100.00
EFT8393	08/11/2019	Wiluna Traders	END T3 COMMUNITY BBQ	- 1,030.95
EFT8394	08/11/2019	Snap Kalgoorlie	3 X SCAN AND COPY MAP 1A, COLOUR, LAMINATE ORIGINAL MAP	- 273.35
EFT8395	08/11/2019	Incite Security Pty Ltd	ACCESS CARD CHANGES	- 589.00
EFT8396	08/11/2019	ARTIST-Andrew Harris	ARTIST SALES - 57 X 47CM CANVAS - RAINBOW SERPENT	- 108.00
EFT8397	08/11/2019	ARTIST-Rebecca Jane Anderson	ARTIST SALES - 60 X 60CM CANVAS - WILDFLOWERS	- 108.00
EFT8398	08/11/2019	ARTIST-Harley Morrell	ARTIST SALES - WINTER AMONG THE WILD FLOWERS	- 216.00
EFT8399	08/11/2019	Shire of Wiluna -Sales Commission 28%	COMMISSION - 19-240 ARTIST HARLEY MORRELL	- 168.00
EFT8400	14/11/2019	Wiluna Traders	CDP ART GALLERY CATERING	- 547.58
EFT8401	14/11/2019	Aerodrome Management Services Pty Ltd	COMPLIANCE OFFICER	- 3,554.38
EFT8403	14/11/2019	Jacksons Drawing Supplies Pty Ltd	ART SUPPLIES - CDP CENTRE	- 6,393.40
EFT8404	14/11/2019	Tradelink Industrial Supplies	IRRIGATION, RETIC AND BORE WORK SUPPLIES	- 3,382.21
EFT8405	14/11/2019	McLeods Barristers and Solicitors	ASSET CAPITALISATION THRESHOLDS	- 3,769.76
EFT8406	14/11/2019	LGIS Risk Management	GROUP MEDIATION - COUNSELLING	- 11,011.60
EFT8407	14/11/2019	Johns Building Supplies Pty Ltd	HARDWARE - CEMENTRY IMPROVEMENT, GYM CHANGE ROOM IMPROVEMENTS	- 2,699.07
EFT8408	14/11/2019	Moore Stephens	OCTOBER TO DECEMBER QUARTERLY FEE	- 22,814.68
EFT8409	14/11/2019	Goodwork Holdings Pty Ltd	GRADER HIR3E - WILUNA SANDSTONE ROAD	- 36,671.25
EFT8410	14/11/2019	Greenfield Technical Services	TENDER SCOPINGFOR PREPARATION OF CONSTRUCTION	- 3,425.29
EFT8411	14/11/2019	Elite Electrical Contracting Pty Ltd	ELECTRICAL WORK AT SHIRE OFFICE	- 1,762.75
EFT8412	14/11/2019	Fire Rescue Safety Australia Pty Ltd	FIRE BOOTS	- 887.70
EFT8413	14/11/2019	Olsen Warren Keith	PURCHASE OF 5 COMPUTERS	- 6,471.74
EFT8414	14/11/2019	Essential Labour Solutions Pty Ltd	REPLACE CLUTCH P085	- 4,772.61
EFT8415	14/11/2019	Teakle & Lalor	DESIGN AND DRAFTING FEES	- 3,861.00
EFT8416	14/11/2019	Fourier Technologies	IT SYSTEM MAINTENCNCE	- 2,677.08
EFT8417	14/11/2019	River Engineering Pty Ltd	ENGINEERING SERVICE TO END OF OCTOBER	- 24,718.10
EFT8418	14/11/2019	Franco Family Trust t/a Midwest Windscreens	REPLACE WINDSCREEN P083	- 1,106.60
EFT8419	14/11/2019	Linaire Hodge (employee)	LENAIRE HODGE TRAVEL REIMBURSMENT	- 168.15
EFT8420	14/11/2019	Steve Webster Construction Services	SHIRE OFFICE MODIFICATIONS AS PER QUOTE	- 16,045.22
EFT8421	14/11/2019	Meekatharra Air Branch ICPA	DONATION	- 5,000.00
EFT8422	14/11/2019	Laura Litek	TRAVEL EXPENCES - WALGA TRAINING	- 429.95
EFT8423	14/11/2019	ARTIST-Marcia Vicky Ashwin	ARTIST SALES - 100 X 82CM CANVAS - ECHIDA DREAMING	- 1,548.00
EFT8424	14/11/2019	ARTIST-Margaret Anderson	ARTIST SALES - 85 X 118CM CANVAS - LADIES GATHERING HONEY ANTS	- 1,080.00
EFT8425	14/11/2019	Shire of Wiluna -Sales Commission 28%	COMMISSION - 19-249 ARTIST MARCIA ASHWIN	- 1,022.00
EFT8426	20/11/2019	Lena Long (councillor)	COUNCILLOR NOVEMBER FEES 2019	- 909.17
EFT8427	20/11/2019	James Peter Quadrio (shire president)	COUNCILLOR NOVEMBER FEES 2019	- 3,551.36

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EFT8428	20/11/2019	Norma Ward (councillor)	COUNCILLOR NOVEMBER FEES 2019	- 1,077.49
EFT8429	20/11/2019	Peter Grundy (Deputy president)	COUNCILLOR NOVEMBER FEES 2019	- 1,323.00
EFT8430	20/11/2019	Cr Ane Koroicure	COUNCILLOR NOVEMBER FEES 2019	- 909.17
EFT8431	20/11/2019	Cr Tim Carmody	COUNCILLOR NOVEMBER FEES 2019	- 1,483.43
EFT8432	20/11/2019	Cr Brodie Sawyer	COUNCILLOR NOVEMBER FEES 2019	- 1,146.79
EFT8433	22/11/2019	Wiluna Traders	CDP ART GALLERY	- 258.95
EFT8434	22/11/2019	McMahon Burnett Transport	FREIGHT FROM JOHNS BUILDING SUPPLIES	- 2,493.16
EFT8435	22/11/2019	Toll Ipec Pty Ltd	FREIGHT FROM PATH WEST	- 274.52
EFT8436	22/11/2019	J Blackwood & Son Pty Limited	HARDWARE	- 14.96
EFT8437	22/11/2019	Johns Building Supplies Pty Ltd	BUILDING SUPPLIES - GYM, CEMETERY, 38 LENNON ST, SWIMMING POOL & ADMINISTRATION MAINTENANCE	- 955.74
EFT8438	22/11/2019	Office National Kalgoorlie	LARGE WHITE BOARD FOR DCEO OFFICE	- 556.82
EFT8439	22/11/2019	Goodwork Holdings Pty Ltd	GRADING ON WONGAWOL ROAD	- 36,093.75
EFT8440	22/11/2019	Cabcharge	ACCOUNT KEEPING FEES	- 6.00
EFT8441	22/11/2019	Fire Rescue Safety Australia Pty Ltd	FIRE HELMETS	- 3,729.00
EFT8442	22/11/2019	Belgravia Health & Leisure Group Pty Ltd	MANAGEMENT FEES - NOVEMBER 2019	- 32,088.13
EFT8443	22/11/2019	Incite Security Pty Ltd	COUNCILLORS REMOTE ACCESS SECURITY CARDS	- 1,571.24
EFT8444	22/11/2019	MEEKATHARRA SCHOOL OF THE AIR	DONATION	- 2,500.00
EFT8445	22/11/2019	Johns Building Supplies Pty Ltd	ROOF VENTILATION	- 3,537.03
EFT8446	22/11/2019	Belgravia Health & Leisure Group Pty Ltd	DEFICIT FOR OCTOBER	- 22,213.67
EFT8447	22/11/2019	FIRE AND SAFETY AUSTRALIA PTY LTD	FIRE WARDEN TRAINING	- 3,365.00
EFT8448	22/11/2019	Bunnings Group Ltd (Australia)	PAINTER GREEN MASKING TAPE	- 176.72
EFT8449	22/11/2019	Ngangganawili Aboriginal Health Services	PRE-EMPLOYMENT MEDICAL JEREMY HEARN	- 200.00
EFT8450	22/11/2019	Johns Building Supplies Pty Ltd	TREATED PINE - 67/69 SCOTIA STREET	- 325.74
EFT8451	22/11/2019	Environmental Health & Building Services	CONSULTING	- 3,509.00
EFT8452	22/11/2019	WINC Australia Pty Ltd	CREDENZA - WORKS SUPERVISOR	- 618.71
EFT8453	22/11/2019	Skippers Aviation Pty Ltd	AIRFARES - STEVEN LAWRENCE	- 1,588.00
EFT8454	22/11/2019	Barrett's Architectural Products	Door Closers	- 2,900.15
EFT8455	22/11/2019	Farmer Jacks	LED TRAILER LIGHTS	- 328.25
EFT8456	22/11/2019	Franco Family Trust t/a Midwest Windscreens	FIT WIPER REFILL BLADES	- 52.80
EFT8457	22/11/2019	Echo Resources Ltd	Rates refund for assessment A1111 LOT E53/01324 MINING TENEMENT WILUNA WA 6646	- 5.84
EFT8458	22/11/2019	Water Corporation	WATER CONSUMPTION AND SERVICE CHARGES - VARIOUS PROPERTIES	- 10,885.72
EFT8459	22/11/2019	ARTIST-Margaret Anderson	ARTIST SALES - 65 X 49 CM CANVAS - BUSH TUCKER	- 266.40
EFT8460	22/11/2019	Kumpaya Girgirba	ARTIST SALES - 61 X 91 CM CANVAS - CANNING STOCK ROUTE	- 432.00
EFT8461	22/11/2019	ARTIST-Chantelle Marie Tressidder	ARTIST SALES - 30 X 30 CM CANVAS - WILD FLOWERS IN THE DESERT	- 180.00

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EFT8462	22/11/2019	Shire of Wiluna -Sales Commission 28%	COMMISSION - 10-616 ARTIST KUMPAYA GIRGIRGIA	- 341.60
EFT8463	29/11/2019	Goodwork Holdings Pty Ltd	GRADING - LAKE VIOLET ROAD	- 6,641.25
EFT8464	29/11/2019	eFire & Safety	FIRE ACCESSORIES - HOSES	- 434.50
EFT8465	29/11/2019	Fourier Technologies	IT MAINTENANCE	- 6,798.40
EFT8466	29/11/2019	JIVE MEDIA SOLUTIONS	WEBSITE DEVELOPMENT	- 198.00
EFT8467	29/11/2019	Wiluna Traders	CDP ART GALLERY & KARAOKE NIGHT - CATERING	- 459.10
EFT8468	29/11/2019	Hart Sport	COMMUNITY RECREATION EQUIPMENT	- 497.20
EFT8469	29/11/2019	Goodwork Holdings Pty Ltd	GRADING - WILUNA TIP ROAD	- 3,657.50
EFT8470	29/11/2019	WINC Australia Pty Ltd	YOUTH CENTRE / ART GALLERY	- 282.70
EFT8471	29/11/2019	River Blue Holdings	CATERING - FIRE WARDEN TRAINING	- 270.00
EFT8472	29/11/2019	RSEA Pty Ltd	JEREMY HEARN UNIFORMS	- 325.46
EFT8473	29/11/2019	GRANTS EMPIRE (Ms Tammy King)	PLAYGROUND - LOTTERY WEST APPLICATION	- 858.00
EFT8474	29/11/2019	WA Contract Ranger Services Pty Ltd	NOVEMBER 2019 RANGER SERVICES	- 6,171.00
EFT8475	29/11/2019	Environmental Industries Pty Ltd	WOTTON STREET REVITALISATION - PROGRESS CLAIM 3	- 701,486.11
EFT8476	29/11/2019	Jeremy Hearn	JOB INTERVIEW - TRAVEL REIMBURSEMENT	- 981.99
EFT8477	29/11/2019	WCCI Pty Ltd T/a West Coast Commercial Industries & Aqualoo	SHOWER CUBICLES FOR GYM / OVAL CHANGEROOMS	- 2,968.90
EFT8478	29/11/2019	Kott Gunning Lawyers Trust Account	Settlement of the Purchase of 32 Wall Street	- 43,923.95
DD5262.1	08/11/2019	BOC Gases Australia Limited	BOC CONTAINER RENTAL - OCTOBER 2019	- 87.90
DD5262.2	08/11/2019	Horizon Power	POWER SUPPLY TO VARIOUS SHIRE PROPERTIES	- 2,759.98
DD5262.3	08/11/2019	RAC Motoring Pty Ltd t/a RAC Businesswise	RAC - ROADSIDE ASSIST - 7 VEHICLES	- 2,002.00
DD5262.4	08/11/2019	Telstra Corporation	Group plans - Mobile	- 510.00
DD5274.1	08/11/2019	LGIA Super	Superannuation contributions	- 685.09
DD5274.2	08/11/2019	Australian Super	Superannuation contributions	- 268.99
DD5274.3	08/11/2019	BT Super for Life	Payroll deductions	- 1,160.69
DD5274.4	08/11/2019	HOSTPLUS	Superannuation contributions	- 562.50
DD5274.5	08/11/2019	Colonial First State-First Choice Superannuation Trust	Superannuation contributions	- 1,609.60
DD5274.6	08/11/2019	WA Local Government Superannuation Plan	Superannuation contributions	- 2,749.89
DD5274.7	08/11/2019	Sunsuper Fund	Superannuation contributions	- 626.92
DD5274.8	08/11/2019	Club Super	Superannuation contributions	- 157.11
DD5274.9	08/11/2019	Cbus	Superannuation contributions	- 200.96
DD5297.1	14/11/2019	Horizon Power	ADMINISTRATION OFFICE, SINGLELMAN QUARTERS AND	- 5,678.04
DD5297.3	22/11/2019	Telstra Corporation	VARIOUS SHIRE MOBILE PHONES	- 1,670.85
DD5307.1	22/11/2019	LGIA Super	Payroll deductions	- 1,406.25
DD5307.2	22/11/2019	BT Super for Life	Payroll deductions	- 1,143.89
DD5307.3	22/11/2019	HOSTPLUS	Superannuation contributions	- 562.53
DD5307.4	22/11/2019	Australian Super	Superannuation contributions	- 687.40
DD5307.5	22/11/2019	Colonial First State-First Choice Superannuation Trust	Superannuation contributions	- 1,609.60
DD5307.6	22/11/2019	WA Local Government Superannuation Plan	Superannuation contributions	- 2,819.31

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DD5307.7	22/11/2019	Sunsuper Fund	Superannuation contributions	- 563.43
DD5307.8	22/11/2019	Cbus	Superannuation contributions	- 200.96
DD5313.1	29/11/2019	Water Corporation	WATER CONSUMPTION AND SERVICE CHARGES - VARIOUS PROPERTIES	- 2,464.87
DD5313.2	29/11/2019	Horizon Power	POWER SUPPLY TO VARIOUS SHIRE PROPERTIES	- 6,362.15
DD5321.1	08/11/2019	BP Australia Pty Ltd	CEO FUEL	- 270.48
DD5321.2	08/11/2019	3E Advantage Pty Limited	OCTOBER PRINTING COSTS	- 2,590.24
DD5324.1	18/11/2019	Western Australian Treasury Corporation	Loan 5 - New Staff Houses Nov 2019	- 43,079.36
DD5326.1	28/11/2019	Commonwealth Bank Of Australia	DCEO - CREDIT CARD - NOVEMBER 2019	- 6,267.27
DD5327.1	28/11/2019	Commonwealth Bank Of Australia	CEO - CREDIT CARD NOVEMBER 2019	- 10,869.57
				<u>\$1,784,269.34</u>

Appendix 9.2.3

Shire of Wiluna INVESTMENT REGISTER as at 30 November 2019

						Investments Movement				
Account or Contract note	Type	Institution	Term Days	Yield	Maturity	Balance B/fwd	Transfers In	Actual Interest	Transfers Out	Closing Balance
<u>Municipal Account Investments</u>										
181780156	Business Saver Acct	AMP Bank	n/a	1.05%	n/a	800,000		877	800,877	0
38053009	Cash Deposit Acct	CBA	n/a	0.70%	n/a	469,793	1,441,786		1,391,286	520,293
3001771	MM Deposit Account	Bankwest	n/a	0.95%	n/a	1,000,624		814		1,001,438
041390	Fixed Term Deposit	BoQ	60	1.45%	01-Nov-19	1,460,000		3,480	1,463,480	0
041403	Fixed Term Deposit	NAB	91	1.63%	02-Dec-19	800,000				800,000
041824	Fixed Term Deposit	ME Bank	121	1.65%	17-Jan-20	1,000,000				1,000,000
041886	Fixed Term Deposit	Macquarie	133	1.70%	03-Feb-20	900,000				900,000
042615	Fixed Term Deposit	MyState	90	1.70%	03-Feb-20		1,000,000			1,000,000
4875532	Fixed Term Deposit	Bankwest	159	1.55%	03-Mar-20	1,000,000				1,000,000
041964	Fixed Term Deposit	Westpac	190	1.40%	02-Apr-20	1,000,000				1,000,000
50834	Fixed Term Deposit	IMB Bank	213	1.50%	01-May-20	750,000				750,000
<u>Reserve Account Investments</u>										
38138607	Reserve Cash Deposit Acct	CBA	n/a	0.95%	n/a	36,763	667,210		536,111	167,862
039862	Fixed Term Deposit	BoQ	147	2.10%	01-Nov-19	540,000		4,567	544,567	0
50540	Fixed Term Deposit	IMB Bank	132	1.80%	03-Dec-19	1,250,000				1,250,000
040709	Fixed Term Deposit	NAB	177	1.85%	17-Jan-20	1,200,000				1,200,000
040969	Fixed Term Deposit	Rural Bank	186	1.75%	03-Feb-20	1,305,724				1,305,724
041523	Fixed Term Deposit	Macquarie	181	1.80%	03-Mar-20	1,100,000				1,100,000
042096	Fixed Term Deposit	ME Bank	177	1.60%	02-Apr-20	906,672				906,672
042612	Fixed Term Deposit	BoQ	210	1.55%	02-Jun-20		500,000			500,000
Total Investments						15,519,575	3,608,997	9,738	4,736,321	14,401,989
Represented By:						Percentage of Total				
L072300	Reserve - Airport			19.44%		1,177,504		888		1,178,392
L072100	Reserve - Asset Replacement			48.52%		2,938,443		2,216		2,940,659
L072200	Reserve - Computer			1.81%		109,547		83		109,629
L072400	Reserve - Leave			3.05%		184,729		139		184,868
L072500	Reserve - Wiluna Telecentre			0.28%		17,209		13		17,222
L072505	Reserve - Caravan Park			5.76%		348,742		263		349,005
L072506	Reserve - Canning-Gunbarrel Discovery Centre			2.05%		123,892		93		123,986
L072507	Reserve - Unspent Grants			Not Applicable		185,304				185,304
L072508	Reserve - Community Development			7.69%		465,711		351		466,062
L072509	Reserve - Public Infrastructure			0.00%		0		0		0
L072510	Reserve - Plant			11.40%		690,641		521		691,162
L072511	Reserve - Retentions			Not Applicable		97,436	122,643		36,111	183,968
L072512	Reserve - Shop			0.00%		0		0		0
	Sub Total Reserves			100.00%		6,339,159	122,643	4,567	36,111	6,430,258
	Muni Fund Term Deposits					6,910,000	1,000,000	3,480	1,463,480	6,450,000
	Muni Fund Call Deposits					2,270,417	1,441,786	1,691	2,192,163	1,521,731
	Sub Total Non-Reserves					9,180,417	2,441,786	5,171	3,655,643	7,971,731
	Total Funds Invested					15,519,575	2,564,430	9,738	3,691,754	14,401,989

Wiluna Airport Advisory Group Meeting Minutes on 4 December 2019



NOTICE OF WILUNA AIRPORT ADVISORY GROUP MEETING

A meeting of the Wiluna Airport Advisory Group held on **Wednesday 4 December 2019, commencing at 5.300pm** in the Council Chambers at the Shire Administration Building at 70 Wotton Street

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APPENDICES

Wiluna Airport Concept Plan

**Wiluna Airport Advisory Group Meeting
Minutes on 4 December 2019**

AGENDA:

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairperson welcomed everyone to the meeting, with the meeting opening at 5.30pm

2. RECORD OF ATTENDANCE and APOLOGIES

Attendance:

Colin Bastow	(Shire of Wiluna)
Jim Quadrio	(Shire of Wiluna)
Mick Wilson	(Golden West Resources)
Travis Burrows	(Salt Lake Potash)
Neil Meadows	(Blackham Resources)
Tim McCambridge	(Northern Star Resources)
Tara Hamblin	(Northern Star Resources)
Ian Holthouse	(Salt Lake Potash)

Apologies

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Nil

3. BUSINESS ARISING FROM THE PREVIOUS MINUTES

Nil

4. INFORMATION REPORTS FROM CEO

Wiluna Airport Concept Plan

MOVED TRAVIS BURROWS

SECONDED NEIL MEADOWS

That Council will investigate the construction of a parallel unsealed runway (Stage 1)

CARRIED 7/0

**Wiluna Airport Advisory Group Meeting
Minutes on 4 December 2019**

5. GENERAL BUSINESS

The Group had a general discussion regarding fuel at the Wiluna Airport

6. CLOSURE OF MEETING

The Meeting was closed at 6.22pm