

**Local Emergency Management & Airport Management Committee Meeting  
Minutes 20 May 2019**

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**NOTICE OF LOCAL EMERGENCY MANAGEMENT & AIRPORT MANAGEMENT  
COMMITTEE MEETING**

A meeting of the Local Emergency Management & Airport Management Committee held on **Monday 20 May 2019, commencing at 4.00pm** in the Training Room at the Shire Administration Building at 70 Wotton Street

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**APPENDICES**

- Minutes LEMC Meeting 4 February 2019
- Wiluna Aerodrome Emergency Desktop Exercise Report – April 2019

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**AGENDA:**

**1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

The Chairperson Angela Hoy welcomed everyone with the meeting opening at 4.04pm

**2. RECORD OF ATTENDANCE and APOLOGIES**

**Attendance:**

Angela Hoy	(Exc. Manager Technical Services – Shire)
Robert Wiles	(Works Supervisor – Shire)
Wade Bloffwitch	(Emergency Capacity Manager/Community Paramedic – Ngangganawili Aboriginal Health Service)
Brendan Corry	(Rosslyn Hill Mining – Regulatory Affairs Specialist)
Tom Copper	(Rosslyn Hill Mining – Mine Manager)
Shane Salvini	(Jundee Mine Site – OHS Superintendent)
Matt Masters	(Jundee Mine Site – Emergency Response Coordinator)
	Cherie Wallace (Main Road WA – Network Operations Manager)
Stephen Clarke	
Julie Greatbatch	(Administration Assistant – Shire)

**Apologies**

Jennie Hills	(Roslyn Hill Mining – Sustainability Supervisor)
Colin Bastow	(Chief Executive Officer – Shire)
Abraham van Niekerk	(Jundee Mine Site – Environmental & Social Responsibility Team Member)

**3. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

3.1 Minutes of the LEMC meeting held on the 4 February 2019

**MOVED ANGELA HOY**

**SECONDED WADE BLOFFWITCH**

**That the minutes of the LEMC meeting held 4 February 2019 be confirmed.**

**CARRIED**

# Local Emergency Management & Airport Management Committee Meeting

## Minutes 20 May 2019

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### 3. BUSINESS ARISING FROM THE PREVIOUS MINUTES

The Council Report on the Runway will be released once it has been endorsed by Council at the Ordinary Council Meeting on Wednesday 22 May. The Geotechnical pavement report was completed by Golder & Associates.

Executive Manager of Technical Services will put \$8000.00 in the 2019/2020 budget to run a Local Desk Top Exercise based upon a major traffic accident involving a truck carrying dangerous goods or a flu pandemic, with the suggestion that this event be moved to September 2019.

### 4. INFORMATION REPORTS FROM CEO

Nil

### 5. GENERAL BUSINESS

#### 5.1 Endorse the Wiluna Aerodrome Emergency Desktop Exercise Report – April 2019

AMS to update report based on the following recommendations from the Committee.

- Page 11
  - Point 1 to reflect that Blackhams Resources be removed and show that Ngangganawili Aboriginal Health Service (NAHS) in Wiluna is the Ambulance Service and the Hospital.
  - Point 8 to be removed completely as the RFDS will make the decision based on there information which alternative runway will be used by them as a landing point.
- Page 19 – Under AEP Contacts
  - Blackhams Resource have a Memorandum of Understanding with DFES based in the support they can offer.
  - Please note that there is no SES unit within in 300km and Meekatharra SES have only 2 members. DEFS regional office for Wiluna is Geraldton.

Angela thank everyone on the committee for all their support over the last two year and advised she would be moving onto a new position in Victoria. She was unable to advise who would be taking over her role at this point.

### 6. CLOSURE OF MEETING

The meeting was closed at 4.40pm