

Shire of Wiluna Policy Manual

DONATIONS

Policy 1.10

As a matter of policy:

1. Council will consider requests in writing for donations greater than \$500, all such requests will be considered on merit that will include but not be limited to the following:
 - (a) The purpose or reason for the donation request
 - (b) The role of that individual/organisation within the Shire of Wiluna district
 - (c) The benefits that will be incurred, or reasonably be expected to be incurred, by the Shire and/or residents and community at large from the purpose of the donation
 - (d) The benefits that will be incurred by the individual/body from the purpose of the donation
 - (e) Budgetary provisions/constraints
2. Donations of \$500 or less may be made at the discretion of the Chief Executive Officer after consideration of merits outlined in subparagraph 1; however, nothing is to prohibit the Chief Executive Officer from referring all written requests to the Council for determination
3. Any donation approved by the Chief Executive Officer is to be reported to Councillors in writing
4. Council and/or the Chief Executive Officer declines under any circumstances to provide standing or annual donations, preferring to re-assess the needs of individuals and organisations in such cases as and when appropriate.
5. The Chief Executive Officer is to determine and request from the applicant all/any information deemed necessary prior to the request being presented to Council for consideration or the Chief Executive Officer approving the donation.

Document Control	
Responsible Directorate	Office of the CEO
Relevant Section	Governance
Legislative Requirement	
Council Meeting Held & Adopted, Resolution #	27 June 2012 116/12
Amendments, Date & Resolution #	27 May 2015 092/15
Review Dates & Resolution #	
Next Review Date	