

Shire of Wiluna Policy Manual

PROJECT PLANNING AND DELIVERY

Policy 2.28

1. All projects are to be planned and delivered in accordance with the process depicted in the diagram below.
2. Where considered appropriate, additional steps may be added to this process to allow for additional consultation and/or approvals; however, the process depicted in the diagram is the minimum and must not be truncated.
3. For every project, a process diagram and timelines should form part of the budget submission.
4. Process diagrams and timelines should also be included in funding applications, so that the funding agencies can see how and when it is intended to deliver the projects.
5. Purchasing and procurement in relation to projects must comply with the *Local Government Act 1995*, the *Local Government (Functions and General) Regulations 1996*, *Shire of Wiluna Policy no. 2.6 – Purchase of Goods and Services*, and the *Shire of Wiluna Procurement Procedures Manual*.

Document Control	
Responsible Directorate	Office of the CEO
Relevant Section	Corporate
Legislative Requirement	
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Related Policies	Policy 2.33 - Project Management
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